



This Regulation is made pursuant to Statute 5.2 – *Academic Awards*.

In this Regulation:

“**DeakinPrime**” is an organisational unit within Deakin University and is registered with the National VET Regulator as a Registered Training Organisation (RTO);

“**Participant**” means a person enrolled with DeakinPrime in a VET Course or a unit of competency;

“**VET**” means Vocational Education and Training;

“**VET Award**” means a University Award granted to participants who complete all the requirements of a VET Course;

“**VET Course**” means a set of VET units of competency, modules or a VET accredited course and delivered by or on behalf of DeakinPrime in accordance with the requirements of the VET Qualification Framework;

“**VET Qualification Framework**” means all of the standards and conditions imposed by the National VET Regulator for RTO registration under the *National Vocational Education and Training Regulator Act 2011* (Cth).

1. **DeakinPrime**

1.1 DeakinPrime is responsible for:

- (a) ensuring that it is a duly Registered Training Organisation;
- (b) ensuring that at all times it complies with the VET Qualification Framework and any other conditions of registration as determined by the National VET Regulator;
- (c) offering and delivering VET Courses in accordance with the University’s statutes, regulations, policies and procedures;
- (d) assessing credit for prior learning in accordance with the requirements of the VET Qualification Framework and the University’s policies and procedures.

2. **Enrolment**

2.1 Unless otherwise determined or exempt, a person who seeks to become or continue as a Participant in any VET Course or unit of competency must:

- (a) meet the University’s requirements for admission;
 - (b) meet the selection requirements into the relevant VET Course or unit of competency;
 - (c) enrol in accordance with the University’s policies and procedures;
 - (d) pay the prescribed fees and charges;
 - (e) comply with the University’s statutes, regulations, policies and procedures;
 - (f) pay any fines or impositions, and repay any loan which has become due or payable; and
 - (g) comply with any and all requirements prescribed from time to time by the Academic Board.
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3. **VET Award**

3.1 To be eligible for a VET Award, a Participant must:

(a) remain enrolled in a VET Course leading to that award; and

(b) complete the VET Course requirements in accordance with the relevant University's policies and procedures.

3.2 The Academic Board must maintain Schedule 1: Vocational Education Training (VET) Programs which lists vocational and education training awards which may be conferred or granted by Council.

4. **Reporting and Oversight**

The Executive of DeakinPrime shall for the purpose of this Regulation fulfil the role and function of a Faculty Board in so far as is applicable, and shall report through the CEO to the Academic Board annually on VET matters and on any matter requested by the Academic Board.

Approved by Council on 8 August 2013 and came into effect on ~~12 September 2013~~.

Schedule 1 – Vocational Education Training (VET) Programs

Certificate IV in Banking Services

Certificate III in Customer Engagement

Certificate IV in Customer Engagement

Certificate III in Financial Services

Certificate IV in Financial Services

Certificate IV in Frontline Management*

Certificate III in Personal Injury Management

Certificate IV in Personal Injury Management (Claims Management)*

Diploma of Banking Services Management

Diploma of Financial Planning

Diploma of Financial Services

Diploma of Management*

Diploma of Personal Injury Management

*Note: the Training Packages (nationally endorsed standards and guidelines for VET qualifications) have recently been updated. DeakinPrime's scope of registration is set to be updated in the next 6-12 months accordingly. Qualifications marked with * will be updated and renamed to reflect new packaging requirements.*