## **Application checklist for representatives**

Please complete this checklist for applicants to Deakin on-campus award and packaged courses. As a part of streamlined visa processing arrangements\*, representatives are required to complete this checklist in conjunction with Deakin's *International on-campus application form*.



Representative/company name: \_\_\_\_\_

Applicant details				Representative's stamp	
Title (Dr, Mr, Mrs, Ms, Miss) Date of birth DD / MM / YYYY Ge	male				
Family name					
Given name(s)					
Deakin student ID Course	Course				
Start date  DDD/MM/YYYYY  Campus: Burwood/Waurn Ponds/Waterfront/Warrnambool (Please circle)					
Application form	YES	NO	COMMENTS		
Have all the items on Deakin's <i>International student application form</i> been completed and are the supporting documents attached? And are all supporting documents certified, true and correct?					
Has the student read and clearly understood the terms and conditions on the application form?					
Has the student signed and dated the application form?					
Educational qualifications	YES	NO	COMMENTS		
Are copies of all academic transcripts and certificates obtained since completion of high school through to the present date, attached?					
Is a certified copy of a valid English language test attached, where applicable?					
Is there a gap between academic activities in the applicant's study history between high school/college/university and the proposed commencement of studies at Deakin?					
If yes, please provide CV/resumé OR an explanation of other activities undertaken by the student duri	ing this gap				

<sup>\*</sup>For further information about streamlined vIsa processing, please visit www.immi.gov.au/students or contact Deakin International.

Genuine student/Genuine Temporary Entrant eligibility	YES	NO	COMMENTS		
From your interaction with the applicant, are you satisfied that the student meets the genuine student and Genuine Temporary Entrant* requirements?					
Has the student read and understood the course structure, fees involved, progression requirements and campus location information?					
Does the student have a clear understanding of the career outcomes of their course?					
Does the course match the applicant's career aspirations?					
Is the field of study chosen, relevant to the applicant's previous qualifications?					
If no, please provide an explanation for change in field of study.					
Students currently in Australia					
If the applicant is changing their education provider or their level of study, please provide an explanation for doing so:					
Declaration		SIGNAT	TURE DATE		
I declare that all information provided is a true and accurate copy of the original document pre	sented.				
Representative name/co	mpany:				
P	osition:				
Email a	ddress:				
Telephone n	umber:				