Candidature Agreement Quick Reference Card

PRO VICE-CHANCELLOR DECLARATION

1. Login to RMENET

Visit the RMS website using the link http://www.deakin.edu.au/research-services/rms/.

Click on Login to RMENET (Figure 1).

Enter your Deakin user name and password, then click login (Figure 2).

2. Select Candidature Milestones from HDR module

Click on the HDR module and then click on the Candidature Milestones sub-menu (Figure 3).

3. Review

Click on For Review (Figure 4).

For help:

HDR Administrator +61 3 924 46977 or 925 17768, Technical issue +61 3 522 72558 or 522 72184
Email: research-hdr@deakin.edu.au
4. Select relevant report

Click on the Candidature Agreement for the student under the Report Name column (Figure 5).

Make sure the “Workflow Status” of the agreement is PVC review (Figure 6).

5. Complete the Agreement

You may now complete your section of the Candidature Agreement by following the instructions provided in the application form (Figure 7).