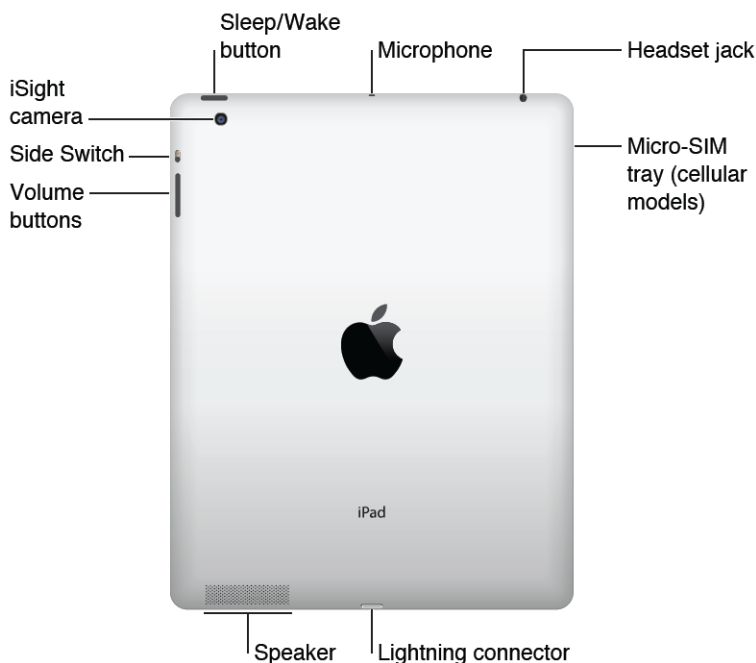
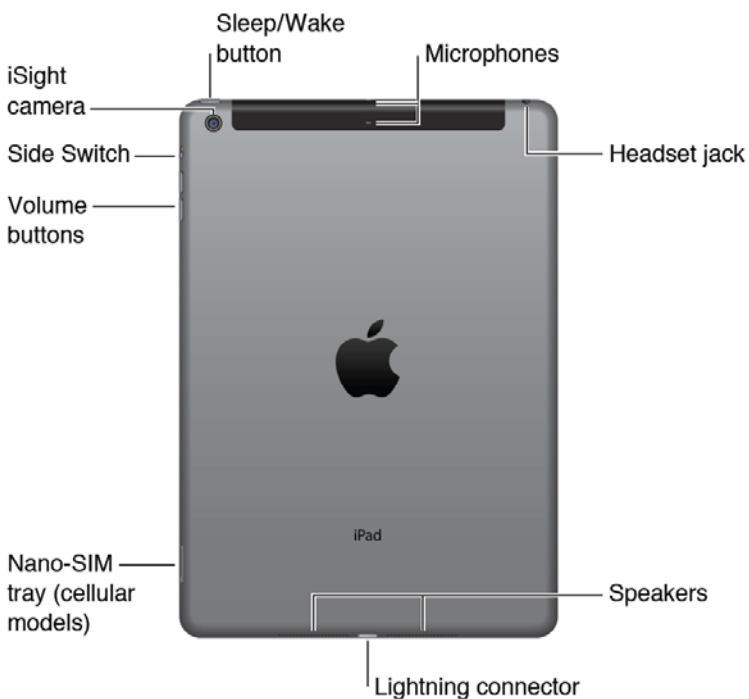


# Factsheet: An introduction to iPad

**iPad layout** Images from [www.tiny.cc/ipad-guide](http://www.tiny.cc/ipad-guide). Retrieved 20 February 2014.



## Apple iPad user guide

See <http://help.apple.com/ipad/7/>

## Which iPad do I have?

See <http://support.apple.com/kb/ht5452>

## Sync/Backup your iPad via iTunes

See <http://support.apple.com/kb/HT1386>

## Mirror iPad onto a projector screen

We use [Air Squirrel Reflector](#) (\$12.99, Mac & PC versions) to mirror our iPad onto the larger projector screen.

## iPad hand gestures

Check multitasking gestures are switched on:  
Settings > General > 'Multitasking Gestures':

- **Home page:** *Pinch 5 fingers in* (minimises open apps).
- **Control centre:** *Swipe 1 finger up from bottom of screen.*
- **Currently open apps/close apps:** *Swipe 4 fingers up.* You can then switch between open applications by swiping left or right, & close an app by flicking it upwards using one finger.
- **Switch between apps:** *Swipe 4 fingers left or right.* You can then switch between apps.
- **Notifications centre:** *Swipe 1 finger down from very top of screen* (Calendar etc.). Adjust what you see in the Notification centre by going to: Settings > Notification centre.
- **Search:** *Swipe 1 finger down from a gap between icons* to search iPad or web.

## Video of gestures

See [www.tiny.cc/iPadGestures](http://www.tiny.cc/iPadGestures)

## Camera

When using the camera:

- for best results have light in front or above you
- check that the camera or microphone are not covered by your fingers or iPad cover
- you or your subject should make eye contact with the camera on the edge of the iPad (not yourself in the middle of the screen)
- remember that you can use the 'maximum volume' button (top right-hand side of the iPad) to take a photo or start recording.

# iPad Settings and further resources



LINK TO INFO	DESCRIPTION
<b>Accessibility</b>	Settings > General > Accessibility e.g. turn on Assistive Touch (floating screen button to replace physical 'Home' button), change gestures and more.
<b>AirDrop</b>	Used to share items between iPads (e.g. share an image or a document between iPads).
<b>Apple ID</b>	Username for the free account that lets you access iTunes, App Store & iCloud.
<b>Backup</b>	Info on syncing/backup over Wi-Fi or iTunes <a href="http://support.apple.com/kb/HT1386">http://support.apple.com/kb/HT1386</a>
<b>Control centre</b>	Control centre gives you instant access to the camera, AirDrop, AirPlay, timer, audio playback controls, brightness, lock the screen orientation, turn wireless services on or off, and turn on AirDrop to exchange photos and other items with nearby iOS 7 devices that support AirPlay.
<b>Deakin iPad setup</b>	Wi-Fi setup (Eduroam) <a href="http://www.tiny.cc/DU-ipad-setup">www.tiny.cc/DU-ipad-setup</a> Email setup (Deakin Exchange) <a href="http://www.tiny.cc/DU-mobilemail">www.tiny.cc/DU-mobilemail</a>
<b>Do Not Disturb</b>	Silence iPad during certain days/times. Also allows exceptions to the Do Not Disturb.
<b>iCloud</b>	Stores your content (music, photos, contacts, calendars etc.). Content stored in iCloud is pushed wirelessly to your other iOS devices and computers set up with the same account.
<b>iMessages</b>	iMessages is a service similar to SMS /MMS that is available to iOS devices free over Wi-Fi.
<b>iOS updates</b>	Check your iPad Operating System (iOS) version: Settings > General > Software Update.
<b>Keyboards</b> (Additional keyboards, Split keyboard, Text shortcuts)	Add a keyboard for another language (or Emoji 'smilies'). Go to Settings > General > Keyboard > Keyboards > Add New Keyboard.  Split keyboard in two by putting your thumbs in the middle of the keyboard and pulling apart. Can push back together again using thumbs to restore full size keyboard.  Text shortcuts (e.g. type 'DU' to get 'Deakin University'): Settings > General > Keyboard > Keyboards > Shortcuts.
<b>Passcode</b> (Security)	Go to Settings > General > Passcode Lock. Simple passcode 'on' (4 numbers), Simple passcode 'off' (complex password with text/numbers/symbols).
<b>Safari</b> (web browser)	 Safari is the iPad's built-in web browser. Other browsers (e.g. <a href="#">Chrome</a> , <a href="#">Dolphin</a> ) are available through the App store. Safari allows you to create a reading list and store items to read offline <a href="http://help.apple.com/ipad/7/#/iPad3b3c7222">http://help.apple.com/ipad/7/#/iPad3b3c7222</a>
<b>Siri</b>	Ask electronic 'assistant' Siri for help by pressing and holding the home button (Siri is only available on iPad 3 or later).
<b>Sounds – keyboard</b>	Settings > Sounds > Keyboard Clicks (bottom of screen).
<b>Status icons</b>	Symbols that show at the top of your iPad screen. E.g. Wi-Fi, Bluetooth, Battery life etc.
<b>Switch off or restart</b>	<i>Switch off:</i> Press and hold the Sleep/Wake button on the top right side of your device until the red slider appears. Then drag the slider to turn your device completely off. <i>Switch on:</i> After the device turns off, press and hold the Sleep/Wake button again until you see the Apple logo.
<b>Text size</b>	Make text bigger, bolder etc. Settings > General > Text Size