



**Deakin University/DH/DHS Strategic Alliance
(Barwon - South Western Region)
Executive Meeting**

Minutes

1.00-3.00 pm Thursday 13th June 2013
Deakin Regional Community Health Hub (REACH) Bld
Waurin Ponds campus, Geelong

Chair: Professor Brendan Crotty (Pro Vice Chancellor, Faculty of Health, DU)

Present

Professor John Toumbourou (Associate Dean-Partnerships and Workforce, Faculty of Health, DU)

Ms Maree Roberts (Director Health and Aged Care, DH)

Ms Sue Morgan (Regional Health Promotion Advisor, DH)

Mr Chris Loughnan (Project Officer, Deakin/DH/DHS Strategic Alliance)

Apologies

Ms Chris Faulkner (Area Director Barwon DHS) delegated representative for Ms Anne Congleton (Regional Director, DHS)

Ms Leanne Hodder (Manager, Local Connections, Barwon DHS)

Mr Matthew Ebden (Deakin Alliance Coordinator)

Ms Kay Mills (DH Alliance Coordinator)

Item	Subject	Actions
1	<p>Welcome and Introductions</p> <p>Brendan welcomed participants to the meeting, in particular Ms Maree Roberts to her first Alliance Executive Meeting as the Director Health and Aged Care, Barwon South Western Region, Department of Health and Sue Morgan in her role as Regional Health Promotion Advisor, Barwon South Western Region, Department of Health.</p> <p>Apologies were noted from Ms Chris Faulkner (Area Director Barwon DHS) delegated representative for Ms Anne Congleton (Regional Director, DHS) and Ms Leanne Hodder (Manager, Local Connections, Barwon DHS) due to pressing NDIS priorities. Mr Matthew Ebdon (Deakin Alliance Coordinator) was an apology for the meeting (on sick leave) as was Kay Mills (DH Alliance Coordinator) who is currently seconded to the NDIS implementation team.</p>	
2	<p>Confirmation of Minutes of the last Executive meeting 15th February 2013</p> <p>Business Arising from Minutes</p> <p>Business arising issues are covered under Agenda Items and Executive Report Summary</p>	Minutes confirmed.

<p>3</p>	<p>Alliance Executive Report</p> <p>3.1 Research, Evidence and Evaluation Advisory Group (Professor John Toumbourou)</p> <p>Delphi study update</p> <p>John outlined progress on the Delphi study which coincides with the local and regional health priority setting activities that are occurring in 2013. The Delphi consultation is conducted with a panel of around 90 people from across the region selected to represent expertise in areas including: research academics, state government, and local and regional planning. The survey enables people to respond with opened ended comments related to health and social problems that can then be grouped into themes. At a later date these can be taken back to respondents to determine priority rankings. John presented a Power point on progress to date noting the following findings:</p> <ul style="list-style-type: none"> • 42 responses to date, chasing 12 more for a 60% response rate • First round picking up main priority themes including obesity and chronic disease (nominated as one of top three by 48%), educational participation, place based disadvantage, mental health (each nominated by 33%) as well as health service and workforce gaps (28%) • People are recommending research actions and practical approaches undertaken at a local community level. Ideas emerging for action include land use planning, cost benefit analysis and health savings addressing disadvantage, using technology to break down isolation, research network assistance to develop impact & outcome evaluations <p>Research Advisory Group Meeting</p> <p>The next Research Advisory Group is scheduled for 9th July in Hamilton with participants from the Centre for Farmers Health to discuss the Delphi findings report and rural / regional research priorities. Another meeting will be held later in the year to finalize the report for Alliance Executive approval. The aim is to disseminate the report locally as well as an academic publication by the end of the year. Maree noted that the study will be a valuable document for discussion and reference for local planning forums such as the Regional Management Forum.</p>	<p>John Toumbourou, Matthew Ebden and Rachel Leung to progress Delphi project and research AG meetings</p> <p>Refer to attached Delphi PPT</p>
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3.2 Prevention Capacity Building Advisory Group (Chris Loughnan)

Peter Quail Oration 2013

Professor Steven Allender has been confirmed as the speaker to deliver this year's Peter Quail Oration as part of the Deakin Week program in October (Monday 21st October to Friday 25th October). The Alliance Executive was very interested in Steven's work applying systems thinking to build capacity for prevention in the region. Steven has suggested a topic 'Where next for prevention of chronic disease? Scaling up from community based obesity prevention in schools to whole populations'

Brendan Crotty and the Alliance Executive team noted the importance of confirming a specific date and venue for the Peter Quail Oration. This will enable Professor Steven Allender to arrange his schedule and provide time to plan and promote the event as soon as possible to a wide audience. The Executive is very keen this year to use a Deakin venue with state of the art capacities as well as incorporating maximum Deakin Marketing/Media support including:

- video conference link capability to Deakin's Warrnambool Campus
- filming the event for You tube distribution (which proved very successful last year)

Two Deakin venues in particular were noted as preferred sites, in order below

- REACH Building Lecture Theatre_Waurn Ponds (providing a great opportunity to showcase this signature building and resource to participants)
- Deakin Clinical School Lecture Theatre (also a terrific venue promoting Deakin's Clinical School resources)

Marketing the event early and extensively will be particularly important to attract a large audience particularly if the REACH Waurn Ponds venue is selected.

Chris Loughnan to follow up Peter Quail Oration organization with Deakin Marketing team Trevor Dean and Andrew Giles

Prevention Capacity Building Advisory Group update

Since the last Executive meeting John Toumbourou has held discussions with both Sue Morgan and Maree Roberts to review the advisory groups focus and explore alternative priorities. It was observed that G21 and the Great South Coast regional planning forums has been catalysed to work on building system capacity and that significant obesity prevention capacity was evident within local and regional government planning. John reported that the Research Advisory Group Delphi study was showing place based disadvantage issues as a priority for consideration and noted recent developments at Deakin where researchers doing work on place-based disadvantage have been meeting to increase the coordination and dissemination of this work.

As a result of these discussions a Prevention Capacity Building Advisory Group meeting has been scheduled for the first week of July to seek advice from members on organizing a forum on place-based disadvantage to inform the region about work being undertaken in this area. The Forum program would aim to show case place based disadvantage work currently being undertaken in the region as well as Deakin academic work in this field. The results of the recent Delphi studies could also be incorporated into discussions at this forum. The Executive suggested that the optimal venue for the event would be in a central location for participants such as the Camperdown Golf Club. The upcoming advisory group meeting would also seek advice on the allocation of Alliance funds (approximately \$15,000) available for prevention capacity building activity in 2014.

3.3 Barwon South Western Region Workforce Steering Group (Maree Roberts)

Workforce steering group update

Maree reported that progress on the Workforce Strategy has continued despite the challenges of current staff restrictions and reduced expertise. A Strategy Control Group (SCG) meeting was held on 30th May where it was agreed that the high priority themes were workforce development, telehealth and HR/workforce design. It was noted that these themes also relate to work the department is currently focussing on developing a Sustainable Health Services Strategy.

Chris Loughnan, John Toumbourou and Matthew Ebdon to coordinate Forum planning

The main outcomes of the SCG meeting were agreement that:

- Documents produced will be useful inputs into a range of other workforce processes, for use by SCG members and other regional organizations. The documents will be added to the BSW Collaborative website once the action items document is finalised
- Clinical Placement Networks (CPN) prioritise the recommendations relating to their activity
- A process to finalise key projects from the action items be confirmed and usefully taken forward.
- Terms of Reference will be drafted for an oversight group, focussing on coordination of efforts in the health and wellbeing workforce area, facilitation of links, feedback on any projects undertaken and identification of funding opportunities

Health and Community Services Workforce development needs meeting Tuesday 21st May

Matthew Ebdon and Professor Catherine Bennett (Head of the School of Health and Social Development, Deakin) invited participants, Professor John Toumbourou, Mr Mark Brennan (EO,SW PCP), Ms Janette Lowe (EO, SGG PCP), Ms Glenda Stanislaw (CEO, Medicare Local, Great South Coast), Ms Kate Breen (Senior Project Worker, DH) to attend this meeting to discuss Health and Community Services Workforce development needs in the Great South Coast region and how Deakin may be involved. Agenda items covered included:

- Summary update of BSW Health and Wellbeing Workforce Strategy
- Workforce development needs of the Great South Coast region
- Governance structures around Health Workforce planning
- Responding to the GSC workforce development needs
- Where to go from here; developing a strategy to respond to the GSC health workforce needs

John noted that local workforce strategies are very important in this period of restricted resources. Matt chaired a meeting demonstrating the importance of facilitating communication to share ideas and promote collaboration on project initiatives.

Refer to the attached Workforce Development Meeting Minutes

<p>4</p>	<p>MOU /MOU Schedule update</p> <p>John reported that the MOU has been redrafted in accordance with feedback provided by Alliance Executive members, taking out specific staffing and funding commitments. Specific details of Alliance work is now listed in an attached Alliance Schedule. The term of the MOU be extended to a six year period. The Executive agreed the MOU and Schedule be submitted for final legal approval and then circulated for members to sign.</p>	<p>John Toumbourou circulate MOU to Deakin/DH/DHS legal representatives for final approval then forward for Executive signatures</p>
<p>5</p>	<p>Sustainable Alliance Model for 2014</p> <p>John Toumbourou informed the Executive that due to current budget realities the Department of Health and Department of Human Services does not have funds to allocate to the Alliance for 2014. As a result the current model of operation is not sustainable for 2014 and alternative operational options were tabled for discussion with consideration that the estimated budget surplus for the end of this year is \$22,000.00 The Executive discussion noted the long standing benefits and achievements of this collaboration since its inception in 1989 including initiatives covering</p> <ul style="list-style-type: none"> • Workforce Strategy • Place based disadvantage (Corio-Norlane) • Supporting Centre for Farmer Health start up • Funding of Regional Public Health Forums through PCPs • Research facilitation between DH/DHS and Deakin • Delphi study to establish regional research priorities • Community Capacity Building workshops and forums • Presentation of Annual Peter Quail Oration <p>A range of operational options were considered with agreement finalized on a model which supported maintaining an ongoing forum for information sharing and identification of common priority projects as well as continuing the Peter Quail Oration.</p>	

	<p>Key features of the operational model for 2014</p> <ul style="list-style-type: none"> • Continue Alliance Executive meetings (x 2 per year) for information sharing • Work together on common priority projects and support offered as resources permit • Continue Peter Quail Oration under Alliance banner • Advisory group activity suspended • \$22,000 surplus used for salary to support Alliance Governance tasks and Peter Quail Oration • Project Officer EFT position reduced to fit budget constraints (from 0.6 to 0.2) 	<p>John Toumbourou to present revised budget reflecting changes at next Executive meeting</p>
<p>6</p>	<p><i>Deakin activity update</i> (Brendan)</p> <p>Positives</p> <ul style="list-style-type: none"> • University travelling pretty well, not in debt • Taken advantage of reduced caps in undergraduate enrolments and expanded numbers • Extensive building programs have progressed with \$200 million in 2 years at Waurm Ponds alone • Melbourne is growing and demographics favour Deakin with growth to the Western corridor. Set up of Deakin West facility at Werribee as a conduit to attract students towards Deakin Geelong courses • New Epworth Hospital construction to start later this year at Waurm Ponds Campus which also has excellent growth options for Carbon Fibre and High Tech manufacturing • "Disability at Deakin" group set up to facilitate NDIS collaborations eg need for allied health professionals and courses for new types of health professionals in the disability sector • Faculty of Health has had continued success in research funding with opportunities for health economic research to address Health Service challenges • Discussion is occurring with Barwon Health, Ballarat, South West Health Care , Warrnambool and Medicare locals to set up an Integrated Research Centre in Western Victoria with a focus on E Health and provision of sustainable health services in rural and regional settings • Set up of clinical schools in Ballarat, Warrnambool and smaller towns is paying off with medical specialist staff coming into the region • Surgeons in Geelong, Ballarat and Warrnambool have got together to phase out short term rotations to take over training programs 	

	<p>Challenges</p> <ul style="list-style-type: none"> • Like retail and manufacturing Deakin is also facing international competition through the digital economy (eg cheap online Harvard courses). Deakin is investing heavily in blended learning, a mix of online and face to face learning • Unregulated challenge of finding positions for increasing numbers of nursing and medical school graduates. Deakin proposes to set up regional post graduate training programs. The ideal way to respond to workforce shortages is to train people locally and as long as placements are also local, many stay in the region • Disconnection of Hospital versus Out of Hospital Care a continued threat to sustainable health for sustainable health service system • Continued problems coordinating Faculty of health undergraduate and post graduate placements. With a lack of a coordinating overarching placement body <p>Department of Health update (Maree Roberts)</p> <ul style="list-style-type: none"> • DH work has been focussing efforts on how business is conducted and building effective relationships between central and regional offices in a climate of diminishing resources • The Department has lost staff and expertise and has been restructured into four smaller teams • The Department is unable to support regional planning as before, the aim is for staff to work more collaboratively and add value with a focus on key regional priorities <p>Depart of Human Services Report (Leanne Hodder attached Report)</p> <p>Leanne was an apology for this meeting due to pressing NDIS organizational priorities but tabled a DHS Summary Report covering the key activity areas of</p> <ul style="list-style-type: none"> • Service Sector Reform • Services Connect • NDIS 	<p>Refer attached DHS Report</p>
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8	Alliance Executive meetings for 2013 Date: Wednesday 30th October Time: 10 to 12am Venue: Level 1, State Government Offices, cnr Fenwick & Lt Malop Sts Room: Rm 1.01	Chris Loughnan to confirm room booking for Executive meeting
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