

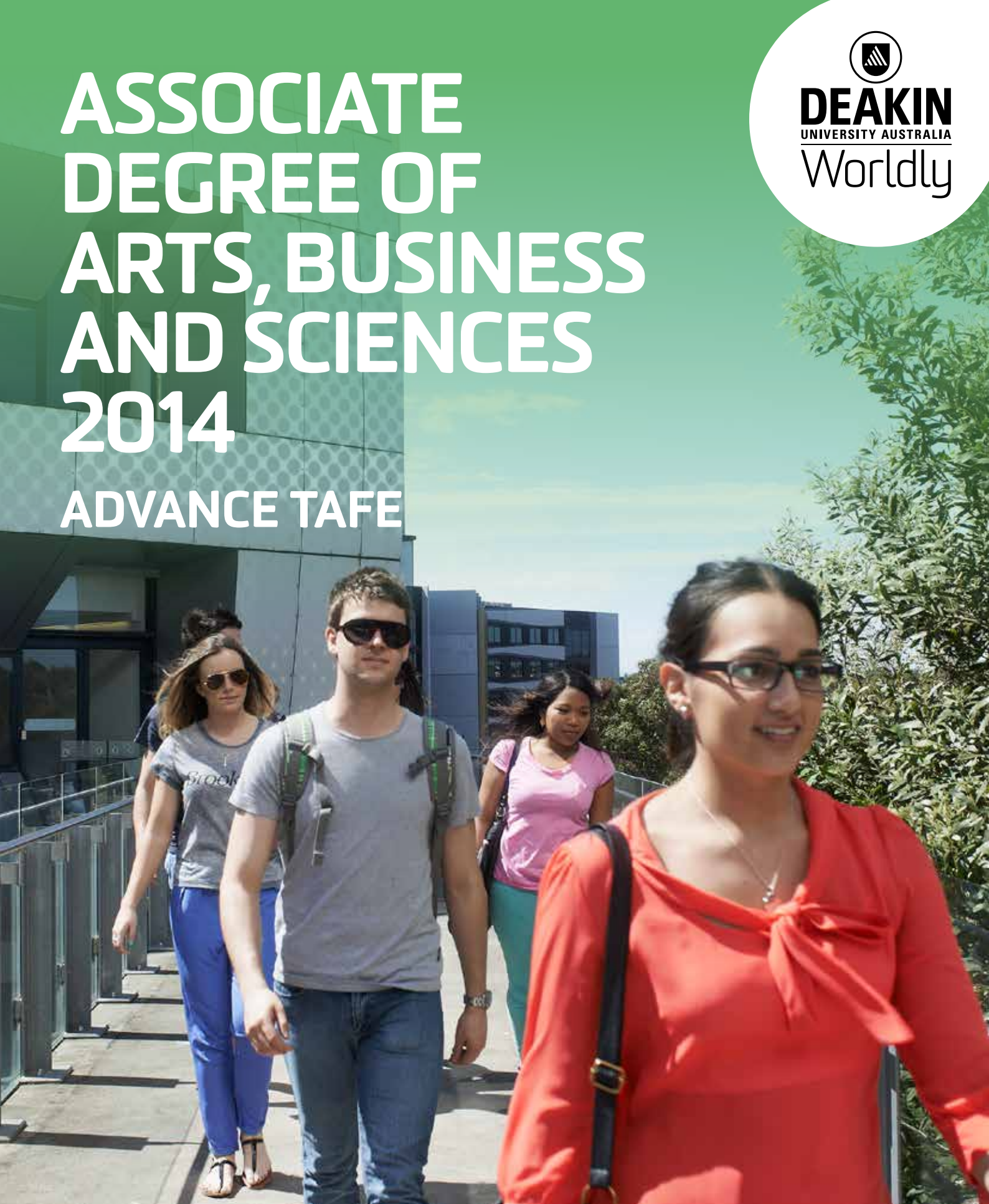
ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES 2014

ADVANCE TAFE



DEAKIN
UNIVERSITY AUSTRALIA

Worldly



**DEAKIN
AT YOUR
DOORSTEP**

Advance TAFE
Dream · Study · Achieve

DEAKIN'S ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES

This two year full-time (or part-time equivalent) course gives you the opportunity to study in a state-of-the-art learning centre right here in Bairnsdale at Advance TAFE.

As one of Australia's most progressive universities, Deakin strives to provide pathways for students to participate in higher education and recognises that in today's competitive work environment, a university degree can make all the difference.

BENEFITS OF STUDYING THE ASSOCIATE DEGREE

The associate degree provides a range of opportunities, including:

- a chance to study close to home
- entry to university without the usual prerequisites
- an introduction and transition to tertiary study
- an allocated place in a range of Deakin bachelors degrees delivered on or off campus
- up to 18 months credit towards your chosen degree
- a dual qualification
- a stand-alone qualification for enhanced employment opportunities into your chosen field including administration, marketing, business, banking, science, finance, education and community health.

Am I eligible to apply?

The associate degree is open to applicants from a range of backgrounds, including those who are:

- mature-age and returning to study
- current Year 12 students
- currently completing a diploma
- looking for a career change.

* Conditions apply.

You can undertake Deakin's associate degree regardless of your previous educational background. You may have recently completed Year 12, or you may be planning to return to study after an extended break, or seeking admission into the bachelors degree of your choice.

Some facts

This unique learning environment links you with students studying your course throughout Victoria, with immediate realtime feedback from your lecturer and one-on-one support from your campus. When undertaken at Advance TAFE, Bairnsdale the Associate Degree of Arts, Business and Sciences can be studied concurrently with a diploma.

This program will help you develop skills in research, written communication, and oral presentation, as well as the ability to critically analyse concepts. To graduate from the Associate Degree of Arts, Business and Sciences, you need to complete a minimum of 16 credit points, comprising core units, elective units and a TAFE diploma course.

The core units will focus on the knowledge and skills needed to be a successful university student. They will provide you with an introduction to studying at university from the perspective of different disciplines or subjects, and ensure that you become a more self-directed learner, particularly through the development of academic writing, critical thinking and information technology skills.



CORE UNITS – FIRST YEAR

Trimester 1

Learning for a Knowledge Society
E-literacy for Contemporary Learning

Trimester 2

Work and the Sustainable Society

In second year, you will continue with your diploma studies and undertake elective units from a relevant Deakin bachelor degree via a supported off-campus delivery mode. You will be guided with your subject selection to ensure the units you choose will provide the maximum credit when using the associate degree as a pathway to a bachelors degree or to optimise employment opportunities.

HOW TO APPLY

If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at Advance TAFE, you need to:

1. Apply for a diploma course at Advance TAFE

Full-time and part-time applicants for all diploma courses should contact Advance TAFE at www.advancetafe.edu.au or phone 1300 133 717 for application instructions.

2. Apply for the Deakin associate degree

Full-time and part-time applicants who want to study the associate degree of Arts, Business and Sciences at Advance TAFE can apply in two ways:

- download an application form online (including a detailed personal statement), at deakin.edu.au/doorstep and submit directly to Advance TAFE

or

- obtain a Deakin associate degree application form from Advance TAFE, Bairnsdale Campus and submit directly (with a detailed Personal Statement) to Advance TAFE.

You may be required to attend a course briefing and complete a literacy exercise.

For further Deakin information, please phone **1300 753 680**.

ADVANCE TAFE, BAIRNSDALE

Advance TAFE is an award-winning Institute centrally situated in Victoria's breathtaking eastern region. The Victorian high country, spectacular beaches and Gippsland Lakes are all in easy reach of Bairnsdale.

Advance TAFE has a proven track record spanning more than 100 years and is dedicated to providing superior training and services. The atmosphere is one of support and friendship, with small class sizes allowing each student to benefit from a one-on-one approach to learning.

The Bairnsdale campus of Advance TAFE is close to all amenities and offers a range of on-campus facilities. Student services include study skills support, student counselling and student activity groups. Other facilities include a library with full services and computer access. The campus has a café and restaurant and a dedicated Koori Liaison Officer.

2014 COURSES AND PATHWAYS

Once you successfully complete your associate degree and diploma, you may be eligible to receive Credit For Prior Learning into a Deakin course. This table shows the number of credit points you may be credited for.

Course	Target award	Credit points
Associate Degree of Arts, Business and Sciences (Arts Studies)/ Diploma of Graphic Design	Bachelor of Creative Arts (Visual Communication Design)	Up to 12
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Accounting	Bachelor of Commerce Bachelor of Management	Up to 13
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Business	Bachelor of Commerce Bachelor of Management	Up to 12
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Human Resource Management	Bachelor of Management	Up to 13
Associate Degree of Arts, Business and Sciences (Education Studies)/ Diploma of Children's Services	Bachelor of Education (Primary) Bachelor of Early Childhood Education	Up to 6 Up to 16
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Children's Services	Bachelor of Health Sciences Bachelor of Psychology	Up to 10
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Community Services Work	Bachelor of Health Sciences Bachelor of Psychology	Up to 10
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Disability Work	Bachelor of Health Sciences Bachelor of Psychology	Up to 12
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Community Services (Alcohol, Drugs and Mental Health)	Bachelor of Health Sciences Bachelor of Psychology	Up to 12
Associate Degree of Arts, Business and Sciences (Arts Studies)/ Approved other TAFE Diploma	Bachelor of Arts	Up to 10

For more information, please visit deakin.edu.au/future-students/courses.

Those who currently hold an Advance TAFE diploma qualification (listed below) can undertake the associate degree course. Once you successfully complete your associate degree you may be eligible to receive credit for prior learning into a range of Deakin courses:

Course	Target award	Credit points
Associate Degree of Arts, Business and Sciences (Arts Studies)/ Diploma of Visual Arts	Bachelor of Creative Arts (Visual Arts)	Up to 12
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Business Administration	Bachelor of Commerce Bachelor of Management	Up to 12
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Management	Bachelor of Management	Up to 15
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Employment Services	Bachelor of Health Sciences Bachelor of Psychology	Up to 12

REBECCA WHELAN

STUDYING: ASSOCIATE DEGREE OF ARTS,
BUSINESS AND SCIENCES/DIPLOMA OF ACCOUNTING

'I decided I would start studying the Diploma of Accounting (at Advance TAFE) and applied for jobs in accounting firms and businesses locally. The associate degree was therefore the perfect choice for me as I wanted to study part time and not have to travel. I am now working for a local company Whelan's Earthmoving, as an assistant accountant and I am learning a lot working alongside their financial accountant.

The associate degree has given me the chance to study and work at the same time. I am very excited and pleased that Advance TAFE and Deakin are in this partnership to help country students continue with their studies without having to move. My target degree is a Bachelor of Commerce majoring in accounting. My goal is to become a financial accountant.'



REBECCA PLUNKETT

GRADUATE: ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES/DIPLOMA OF CHILDREN SERVICES

'Studying Deakin's associate degree at Advance TAFE enabled me to stay at home for another two years whilst studying at university level. I became comfortable with the way the university works before moving away to continue my study. It was also financially beneficial as I was not having to pay for rent. Having students from such a wide range of ages brought so much life to the class discussions and made the classes fun and interesting. The associate degree has helped me to continue my studies with Deakin at Burwood to become a primary school teacher.'



SAMPLE COURSE STRUCTURE[^]

Associate Degree of Arts, Business and Sciences (Business Studies)/Diploma of Accounting

Year/Level 1	Trimester 1	Learning for a Knowledge Society	E-Literacy for Contemporary Learning	TAFE diploma units
	Trimester 2	Work and the Sustainable Society		TAFE diploma units
Year/Level 2	Trimester 1	Business Communication	Management	TAFE diploma units
	Trimester 2	Financial Accounting	Business Law	TAFE diploma units

[^] This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student advisor.

For more course structures and information on study units, please visit deakin.edu.au/future-students/courses.

FREQUENTLY ASKED QUESTIONS

COSTS

How much will it cost?

Associate degree students have a Commonwealth Supported Place (CSP) which means that the government pays a proportion of the tuition costs. The remainder is paid as HECS (Higher Education Contribution Scheme) for each unit in which you enrol. The cost per unit varies and is available on the Deakin website. However, an indicative cost for the first year is \$2800 plus TAFE diploma costs. The cost for the second year will depend on which units you choose.

In addition to course fees, you may also be required to pay a student service and amenities fee. For more information, please visit deakin.edu.au/future-students.

How do I pay?

Eligible students can use HECS-HELP to defer payment and pay no upfront fees, or pay upfront at the start of each trimester and receive a discount. Repayments are made through the Australian Taxation Office once your annual income exceeds the minimum threshold for payment. To check if you're eligible for HECS-HELP, and to find out what your responsibilities are as a Commonwealth Supported student, please visit www.studyassist.gov.au.

TIME

How much time will I spend studying the associate degree each week?

The first year introductory units, including lectures and tutorials, are conducted one full day a week for each 12-week trimester. Generally you would be expected to be engaged both in and out of class for a total of 8–10 hours per week for each unit.

What are the key dates?

- Closing date for direct applications – Friday 14 February 2014
- Orientation Week – 3 to 7 March 2014
- Commencement of Trimester 1 lectures – Monday 10 March 2014
- Closing date for DAYD scholarship applications – Friday 28 March 2014

How does the Deakin trimester system work?

There are three trimesters: Trimester 1 runs from March to June, Trimester 2 from July to October and Trimester 3 from November to February. There is a short break mid-trimester and a longer break between each trimester (please note the associate degree runs from March to October over 2 semesters only).

Published by Deakin University May 2013. While the information published in this guide was accurate at the time of publication, Deakin University reserves the right to alter, amend or delete details of course offerings and other information published here. For the most up-to-date course information please view our website at deakin.edu.au.

Deakin University CRICOS Provider Code: 00113B

deakin.edu.au/doorstep

SELECTION AND ENROLMENT

How do I apply?

See details inside this brochure.

Where do I apply first?

You can apply for both at the same time, as each has a separate selection process. Your TAFE or training provider will be able to provide you with an associate degree application form.

How will I know if I've been selected?

You will receive email notification with directions on how to accept or decline your offer.

Can I defer from the associate degree if I get accepted?

Yes, you can complete and submit the Deferral of Offer Application Form online or contact your Tutorial Support Officer. Please note that you should not enrol if you intend to defer.

How do I enrol?

You need to attend the associate degree enrolment session scheduled at your TAFE or training provider campus. Details will be provided in your offer email. Any queries should be directed to your Tutorial Support Officer.

Can I do the associate degree at my local TAFE without doing a TAFE diploma?

Yes, if you already have a recent diploma that is relevant to the degree pathway that you are seeking. Deakin will determine the amount of credit that will be granted for your existing diploma.

You may also study the associate degree as a stand-alone qualification by completing the core units at your TAFE or training provider campus and the remainder of the course by off-campus study. Please see your Tutorial Support Officer for more information or contact Deakin on **1300 753 680**.

Where can I find more information about Deakin's associate degree online?

Visit deakin.edu.au/doorstep. For further information email associatedegree@deakin.edu.au.

IS THIS COURSE RIGHT FOR ME? FIND OUT MORE.

Come along to an Information Session.

Where: **Advance TAFE**, 48 Main Street,
Bairnsdale, Victoria

When: 6:00 pm start, Wednesday 9 October 2013

Contact: Advance TAFE 1300 133 717 or register
online at: deakin.edu.au/doorstep