

RMENET Online Forms Quick Reference Card

CANDIDATE DECLARATION

1. Login to RMENET

Visit the RMS website using the link <http://www.deakin.edu.au/research-services/rms/>.

Click on **Login** to RMENET (Figure 1).

Enter your Deakin user name and password, then click login (Figure 2).

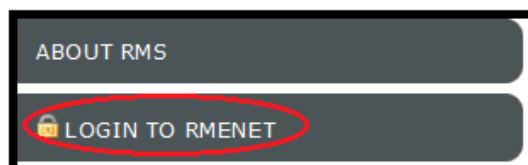


Figure 1 RMS website



Figure 2 Login to RMENET

2. Select Candidature Milestones from HDR module

Click on the **HDR module** and then click on the Candidature Milestones sub-menu (Figure 3).



Figure 2 Candidature Milestones menu in HDR module

3. My Progress Reviews

Click on **My Progress Reviews** (Figure 4).



Figure 3 My Progress Reviews

For help:

Contact HDR administrator ph. +61 3 924 46977 or 924 45613, email research-hdr@deakin.edu.au

For technical issues ph. +61 3 522 72558

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4. Select application template

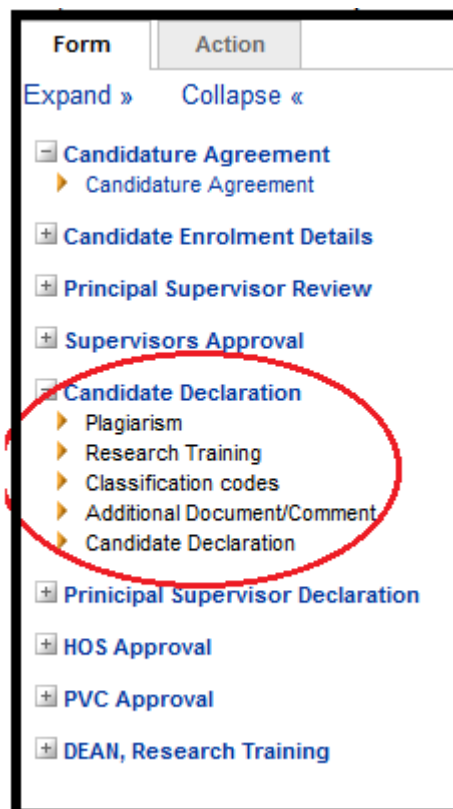
Click on the Candidature Agreement under the **Report name** column (Figure 5).

Due Date	Report Name
31/12/2012	Candidature Agreement

Figure 5 Candidature Agreement

5. Complete the application

You may now complete your section of the candidature agreement by following the instructions provided in the application form (Figure 6).



The screenshot shows a web interface with a 'Form' tab and an 'Action' tab. Below the tabs are links for 'Expand »' and 'Collapse «'. A list of application sections is displayed, each with a plus icon and a minus icon. The 'Candidate Declaration' section is highlighted with a red circle. The sections listed are:

- Candidature Agreement
 - Candidature Agreement
- Candidate Enrolment Details
- Principal Supervisor Review
- Supervisors Approval
- Candidate Declaration
 - Plagiarism
 - Research Training
 - Classification codes
 - Additional Document/Comment
 - Candidate Declaration
- Principal Supervisor Declaration
- HOS Approval
- PVC Approval
- DEAN, Research Training

Figure 6 Candidature Agreement

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