



**Deakin University and the Department of Human Services  
(Barwon - South Western Region) Partnership  
Executive Meeting**

Tuesday 3rd June 2008, Department of Human Services,  
Level 3, Regional Directors Office

**Minutes**

**Chair:** Peter Bunter

**Present**

Evelyn De Leeuw, Sandy Austin, Iain Butterworth, Peter Bunter, Chris Loughnan

**Apologies**

Professor John Catford and Ms. Jan Snell

**Tabled: Deakin+ DHS Partnership Progress Report**

Iain Butterworth tabled report and outlined key aspects including

- The successful launch on the 14<sup>th</sup> of March of the partnership's new Business Plan. The launch was a great success with representation from a wide range of key stakeholders.
- Chris Loughnan commenced Project Officer role on 28th April and has taken a lead role on Student placement guidelines as well as establishing strategic advisory groups.
- The partnership website has been updated and is now "live" to air. It includes all current partnership developments including a comprehensive outline of the Business Plan, publication links, feedback form, generic email contacts, membership classifications and advisory group outlines. Evelyn suggests addition of Terms of Reference outlines for each advisory group.



- Iain outlined progress on the four strategic advisory groups. Terms of Reference have been developed for each group, co chairs are being confirmed and meeting dates to be organized. The inaugural Teaching and Workforce advisory group was held on the 2<sup>nd</sup> June at the Waterfront Campus. There was strong and enthusiastic attendance at this meeting which considered the terms of reference, student placement guidelines, Deakin Career and Jobshop connections and potential training and workforce links with Neighbourhood Renewal in Corio/Norlane. The inaugural Health and Wellbeing meeting is scheduled for Wednesday 16<sup>th</sup> July and Iain outlined developments in this area occurring with the Regional Managers Forum, Neighbourhood Renewal Community Advisory Group, and the Armstrong Creek development. John Hedditch has accepted the co chair position on this group with Prof Ann Taket considering a co chair role. Sandy and Iain Butterworth have been developing and brokering discussions between Deakin and DHS personnel on a range of collaborative research opportunities. Prof David Lowe has accepted a co chair role and Dr Paul Talman's decision on a co chair role is pending.

### ***Regional Managers Forum discussion***

- Peter Bunter suggested inviting a representative from local government to champion the Healthy Community framework at the next Regional Managers Forum. Peter noted the need to explain Healthy City principles and also demonstrate economic accountability aspects. Iain suggested Libby Mears or Kerri Erler as possible candidates.
- Evelyn noted that there are 7 Australian cities now working under Health City parameters and suggested a possible one day Healthy City briefing day to the RMF.

**ACTION:** Iain will speak with Kerri Erler regarding a Healthy City briefing day for the RMF.

### ***Community Capacity Outcomes***

- Sandy tabled Community Capacity Outcomes as an evaluation framework to track outcomes occurring across all levels of the Business Plan. Iain has summarized a range of excellent outcomes to date. Suggestion from Evelyn to put capacity outcome on partnership website.

**ACTION:** Chris and Iain will put an evaluation page on the website with the Outcomes framework as a 'live' document.



### ***Education representation on Teaching and Workforce Advisory group***

- Peter Bunter advised the partnership to include an education representative on this group to explore Deakin and DHS teaching and workforce connections at a school level. Possible representation could include Anne-Marie Ryan, Executive Officer, Smart Geelong Region LLEN, suggested contacts from Chris Ferguson (Neighbourhood Renewal) and exploring the Deakin model of school connection with eastern Melbourne schools (Peter Day) The Smith Family program also focuses on education and mentoring support for young people.

**ACTION:** Chris will engage a representative as per above discussion.

### ***Primary Care Partnership (PCP) representation on Health and Wellbeing Advisory group***

- Peter Bunter advised regional Primary Care Partnership participation/representation on Health and Wellbeing advisory group. ie. Mr Austin Paterson- Barwon PCP, Mr Grant Hamilton- South West PCP, Ms Rosie Rowe- South Grampians/Glenelg PCP.

**ACTION:** Chris will invite the three PCP Executive Officers to participate as members.

### ***Student Placement Guidelines distribution***

- Posted and regularly updated on partnership website.
- Email final version to guideline contributors (ie. Deakin student placement coordinators and DHS program managers).
- General Faculty announcement (HMNBS) re new partnership website and in particular link to Deakin + DHS Student placement guidelines and Resources.
- Email electronic version to Teaching and Workforce advisory group members.
- Peter Bunter noted that the guidelines are a DHS + Deakin initiative, a reference document for DHS Funded agencies to refer to and adapt for their own individual format.

### ***Corio-Norlane and Armstrong Creek discussions***

Participants discussed Deakin +DHS involvement in these major long term projects. Peter Bunter outlined the need for overarching coordination of a range of relevant projects and discussion at DHS central office regarding Victorian Government departments working together. The projects are unique in their scope and size, requiring an overarching vision and IDC coordination. Evelyn believes it is the ideal time to develop a macro perspective and opportunities for research at a strategic level. Evelyn made reference to a South Australian approach and "thinker in residence" approach. Peter concurred that these were once in a lifetime developments for the region covering teaching, research, built environment and policy development



and needed bigger picture strategic direction and organization. Sandy and Iain are attending Community Reference Committee meetings and having ongoing discussion with Christine Ferguson (Neighbourhood Renewal) regarding these developments.

**ACTION:**

- Iain will include input from Peter and Evelyn when he writes the paper for Vice Chancellor presentation regarding Deakin participation in the Corio/Norlane and Armstrong Creek developments.
- Iain will coordinate a meeting with Evelyne, Peter and John Catford to discuss the 'Strategic Research' concept for Corio/Norlane.

***Health and Wellbeing Centre***

Evelyn is scoping and preparing a Health and Wellbeing Centre discussion paper with potential for future partnership office location. Evelyn will share this discussion paper with the partnership group. It is proposed to house this centre in the Denny Lascelles Building on the Deakin waterfront campus. Key elements of the centre include

- A referral hub for information and health
- A location to broker addressing community issues and needs
- Venue for focus groups for community and industry?
- A health shop with information on social determinants of health
- Alfred Deakin (Lynn Lucas involvement)?

**ACTION:** Evelyne will send us the discussion paper. We are free to share it with

***Other Business***

Dr Michael Ackland wants to link the partnership with State wide Vitamin D deficiency research, environmental working group.

***Next Meeting:*** Wednesday 3<sup>rd</sup> September 2008 at 2pm, Venue: Deakin Waterfront campus