CANDIDATE REVIEW

Use this guide to create your candidature agreement and complete the first section of the online form. You will receive a notification email from Deakin Research to start your agreement a month after you commence your course.

1. Login to RMENET

Visit the RMENET website using the link: https://rmenet.deakin.edu.au/rmenet/
Enter your Deakin student username and password, then click Log In (Figure 1).

![Figure 1. Log In to RMENET](image)

2. Select Candidature Milestones from HDR

Click HDR from main menu and then click Candidature Milestones from the sub menu (Figure 2).

![Figure 2. Candidature Milestones in HDR menu](image)

3. Create Progress Review

Click Create Progress Review to create a new agreement (Figure 3).

![Figure 3. Create new agreement](image)

For help:
Contact HDR Adviser ph. +61 3 924 46977 or 924 45613, email research-hdr@deakin.edu.au
For technical issues ph. +61 3 522 72558
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4. Select Candidature Agreement

Your created agreement will be under the Title column (Figure 4). Click Candidature Agreement.

5. Complete the Candidate Review

Click Expand to see all the sections that need to be completed (Figure 5).

Tip: The form cannot be submitted until all mandatory fields have been completed.

a) All questions are mandatory. If any of the mandatory fields have not been completed, an exclamation mark (!) will appear next to the section (Figure 6).

b) An error message will appear at the top of the screen when you try to submit with incomplete sections (Figure 7).

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a) A green tick displayed against the section means the section is complete (Figure 8).

6. Submit your agreement

Click on the Action tab to submit your agreement to your Primary Supervisor for review. (Figure 9).

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