



The Neil Archbold Memorial Travel Awards and Medals 2015 Terms and Conditions of Award

1. Introduction

These terms and conditions apply to the Neil Archbold Memorial Travel Awards and Medals awarded in 2015.

2. Eligibility

Applicants must be enrolled in a research degree at Deakin University in 2015. The following eligibility criteria apply:

- Research related travel must be directly related to the applicant's project and should enhance the final research outcome (i.e. the quality of the thesis or assist in the dissemination of the findings) and/or the development of the research area such as the production of further publications. Examples include fieldwork/data collection, conference presentations, archival work, visiting laboratories or other academic/research institutions. Conference attendance alone would not usually be sufficient. Applications for international travel are preferred but other uses will be considered.
- The applicant is required to have fulfilled all requirements of candidature up to the time of application and must be making satisfactory progress.
- Applicants must be within the normal candidature limits (i.e. two years full-time equivalent for Masters candidates and four years full-time equivalent for PhD candidates) at the time the Award is to be taken.
- Candidates may apply more than once during candidature but will not receive the Award more than once.

3. Tenure of the Award

Travel must be undertaken and the funds fully expended within the same financial year as the offer of an Award (i.e. the Award is offered in September of each year and funds must be expended by 30 September the following year).

4. Transfer

The Award cannot be transferred to another institution. In the event that a candidate transfers after the Award has been announced, the medal and Award will be forfeited.

Should a candidate transfer after the Award has been expended but before the successful completion of their degree, the medal will be forfeited.

5. Travel reporting

Recipients of the Award are required to provide a report of no more than one page within three months of returning from their travels. The report should describe how the funding was used, what was achieved during the travel and how the Award will assist in the further development of the research project. The report needs to be lodged to the HDR Adviser (Research Scholarships), Deakin Research.

Recipients of the Award are encouraged to present a seminar in their Faculty or School on the work they have undertaken.

6. Appeals and reviews

The decision of the HDR Scholarships Moderation Committee is final and applications for review will not be considered.

7. Changes to the travel program

Approval to vary the research related travel stated in the Award application needs to be obtained from Deakin Research prior to commencing research related travel.

8. Specific obligations of Awardees

Awardees shall diligently, and to the best of their ability, apply themselves to the successful completion of the degree, and must provide all reports required by the University.

An Awardee is required to conform to the regulations and statutes (including disciplinary provisions) of the University.