

GRADUATION INFORMATION GUIDE

CONGRATULATIONS TO OUR
2015 GRADUATES!





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INFORMATION FOR GRADUATES



Arrival time

Please refer to your 'Ceremony Information' email for details on your arrival time and registration.

The ceremony will run for approximately 1½ hours. This is followed by a post ceremony function which you and your guests are welcome to attend.

Registration will close 30 minutes prior to the ceremony start time. If you arrive after this time, you will not be permitted to participate in the ceremony. However, you will be permitted to have photos taken in your regalia after the ceremony has concluded.

Registration

Upon arrival proceed to the registration desk.

At the registration desk, your ticket for the ceremony will be issued.

After registration you will be directed to the appropriate gowning area.

Gowning

After registration, proceed to the gowning area to collect your academic dress (hood, gown and trencher if applicable to your award). Staff will be available to assist with gowning.

Attire for ceremony

As the gowns are worn open, you should wear smart, neat or professional business attire as a minimum dress standard. Shorts, t-shirts, jeans, bare feet, thongs or sneakers are not considered appropriate.

Graduates who are dressed inappropriately will be asked to change their attire, or they will not be permitted to participate in the ceremony.

After gowning

After gowning you are free to meet with your guests. We request that you do not leave the graduation venue until you have returned your gown following the conclusion of the ceremony.

Professional photography is available prior to and after the ceremony.

Tickets

Your graduation fee includes two guest tickets. Your guest tickets will be emailed to your Deakin email prior to your ceremony and must be printed and brought to your ceremony.

Additional tickets will be available for sale **online**, subject to availability, prior to the ceremonies and from the box office on the day of your ceremony.

Guest tickets can be left at the Box Office for collection if your guests arrive at the venue after you are required to be seated for the graduand briefing.

Children over the age of 3 will be required to sit in their own seat and will require a ticket. Children under the age of 3 who can be accommodated on a parent or guardian's lap do not require a ticket.

Due to venue safety regulations prams cannot be brought into the hall/theatre, but may be parked in the designated area in the foyer.

Seating

Your seat number will be indicated on the ticket you receive at registration. Please ensure that you are seated in your allocated seat at least 40 minutes prior to the commencement of your ceremony for a briefing on proceedings.



Special requirements

If you have a permanent or temporary disability or require assistance at the ceremony, please contact the Graduations Office (enquire@deakin.edu.au) at least two weeks prior to your ceremony so your needs can be accommodated. Please note, should you require a carer on the day, Deakin will provide your carer with a ticket at no charge.

Inability to attend graduation

If you are unable to attend your graduation ceremony please advise the Graduations Office at least two weeks prior to your graduation date by email to enquire@deakin.edu.au.

If you find on the day of your ceremony you are no longer able to attend your graduation please advise Customer Service on 03 9244 6333. Please refer to the **Graduations website** for details of the refund policy.

Ceremony live streaming

All Geelong ceremonies will be streamed live via our **website**. Live sites will also be available at all Geelong ceremonies.

Ceremony recording

The ceremony will be recorded. USB orders can be placed at the merchandise desk on your graduation day or **online**.

Photography and graduation day services

Photography and other services are available before and after the ceremony. Please refer to the advertisements within this guide for further information.

After the ceremony

Light refreshments will be provided for graduates and guests immediately following the ceremony in the post ceremony function area. We request that you move to this area as soon as possible after the ceremony.

You must return your gown within one hour of the end of the ceremony. Please go to the Registration Desk to return all your academic dress and have your name marked off the deregistration list.

If your name is not marked off the deregistration list an invoice for the full cost of the academic dress will be issued to you.

Testamurs

Your testamur (graduation certificate) will be issued to you as part of the ceremony. Please be advised that you should not store your testamur in the presentation pocket provided long term as this may cause some deterioration of the print.

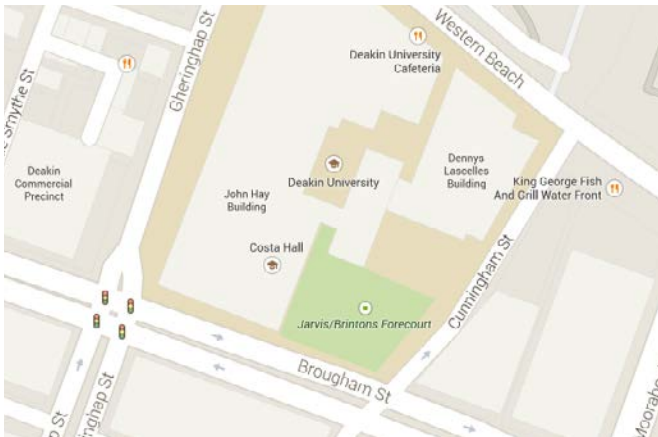
Australian Higher Education Graduation Statement (AHEGS)

Your Graduation Statement includes details of your award, academic results, any prizes and/or merit-based scholarships, details about the awarding institution and the Australian Higher Education system.

You will receive your AHEGS in the mail following your ceremony so please ensure your postal address is up-to-date in **StudentConnect**.

For information regarding your AHEGS please visit our **website**.

GETTING TO THE VENUE



Costa Hall

1 Gheringhap Street, Geelong

Costa Hall is a concert hall of international standard located at Deakin University's Geelong Waterfront Campus, 72 km south west of Melbourne.

Train

V/Line trains operate regularly between Southern Cross Station in Melbourne and Geelong. The Geelong Waterfront Campus is only a short five minute walk from Geelong train station. Contact V/Line for fare and timetable information on 1800 800 007 or visit vline.com.au.

Bus

The centrally located Geelong Waterfront Campus is well serviced by suburban bus lines which operate from the coastal towns through to areas on the outskirts of the city.

All Geelong bus services stop in Geelong city, which is a short five minute walk to the campus.

mcharrys.com.au

cdcvictoria.com.au

gull.com.au (airport transfers)

Coach

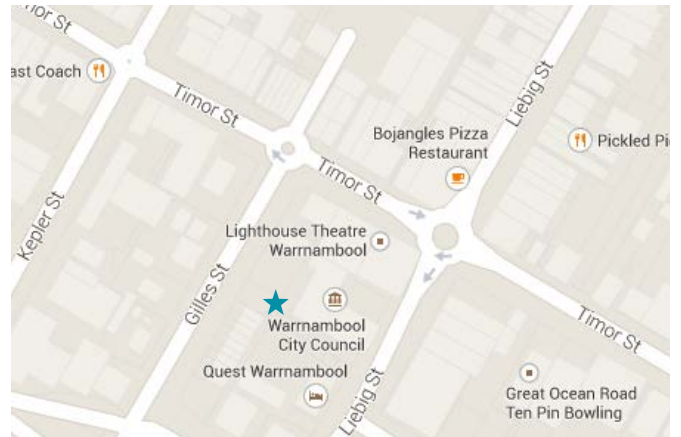
V/Line coaches run from many regional centres, including the Great Ocean Road and Ballarat, to Geelong city and Geelong station. Contact V/Line for fare and timetable information on 1800 800 007 or visit vline.com.au

Car

You can drive from Melbourne to Geelong via the Princes Freeway. The Geelong Waterfront Campus is well sign posted. Limited car parking will be available in the University car park in Smythe Street. Additional parking is available in the surrounding streets and in the nearby Westfield Shopping Centre car park on Malop street (daily parking rates apply).

Air

Avalon Airport is conveniently located 15km north-east of Geelong and has daily flights to and from Sydney and Brisbane. For travel from all other Australian cities and from overseas, the nearest airport is Melbourne Airport.



Lighthouse Theatre

185 Timor St, Warrnambool

Warrnambool is located 279 km west of Melbourne and 188 km west of Geelong.

Train

V/Line trains operate regularly between Southern Cross Station in Melbourne and Warrnambool. Contact V/Line for fare and timetable information on 1800 800 007 or visit vline.com.au.

Bus

Buses operate a regular service throughout Warrnambool. Local bus timetables are available from the Warrnambool Visitor Information Centre on 03 5559 4620 or visit transitsw.com.au.

Car

You can drive from Melbourne to Warrnambool along the Princes Highway through Geelong, Colac and Camperdown. Street parking is available in the streets surrounding the Lighthouse Theatre (parking restrictions on some streets may apply).

Air

Sharp Airlines runs daily flights from Melbourne (Essendon Airport) to Warrnambool. For more information visit sharpairlines.com or phone 1300 55 66 94.

INFORMATION FOR GUESTS

Guest seating

There is no reserved seating for guests. To ensure all guests can be accommodated, seats should not be held or left vacant.

Guests will be admitted to the hall/theatre approximately 15 minutes prior to the start time of the ceremony.

Graduation ceremonies are family friendly events and children are welcome. If children are attending the ceremony, parents are encouraged to bring along quiet activities to keep them entertained as the ceremonies can be a little long and formal.

Due to venue safety regulations, prams cannot be accommodated within the hall/theatre, but may be parked in the designated area in the foyer.

Ceremony duration

The ceremony will be approximately 1½ hours in duration.

Guest special requirements

Guests who have a permanent or temporary disability or require assistance at the ceremony, should contact the Graduations Office (enquire@deakin.edu.au) two weeks prior to the ceremony so their needs can be accommodated. Please note, should you require a carer on the day, Deakin will provide your carer with a ticket at no charge.

Photography during ceremony

Photographs may be taken by guests, providing they do not leave their seat and do not impede the view of others.

Graduation day services

Deakin merchandise, commercial photography, testamur framing, university branded rings, degree plaques and flowers are available for purchase before and after the ceremony. Please refer to the advertisements within this guide for further information.

Refreshments

Light refreshments will be provided for graduates and their guests after the ceremony in the post-ceremony function area. We request that you move to this area as soon as possible after the ceremony, as directed by staff or by following the signs.

'Smoke-free Deakin'

Deakin is well recognised as a leader in Health Promotion teaching and research and is committed to creating healthy learning and working environments. As part of that commitment, all Deakin campuses are smoke-free environments. This means that graduates and their guests attending a graduation ceremony at the Geelong Waterfront Campus will be unable to smoke on campus.

Useful websites

For directions to the venue we recommend whereis.com.au.

For general information about graduation ceremonies please visit the [Graduations website](#).



GET SOCIAL! #DeakinGrad

SHARE YOUR GRADUATION HIGHLIGHTS ON SOCIAL MEDIA

- Follow Deakin University on Facebook, Twitter and Instagram and share your graduation highlights for all to see
- Share your photos on social media with #DeakinGrad

Please ensure your Instagram and Twitter profiles are set to 'Public' before using the #DeakinGrad hashtag.



DEAKIN UNIVERSITY ALUMNI COMMUNITY

Congratulations on becoming a graduate of Deakin University and welcome to Deakin's Alumni community. Deakin is proud of your achievements and invites you to continue your active involvement in your journey of life-long learning. As an alumnus you join a globally active network of 200,000 graduates from across 105 countries spanning the globe.

What is the Deakin University Alumni Community?

The Deakin Alumni Community enables you to maintain or reconnect with your student, academic and professional networks, by building awareness and by offering programs and opportunities that will benefit and engage alumni throughout your personal and professional lives.

Deakin Alumni offers a varied program of benefits, communications and events that will help you keep in touch and engaged with the University.

What are the benefits of membership?

As a Deakin alumnus you have global access to a range of exclusive benefits, including:

- 10% bursary on postgraduate course fees (conditions apply)
- professional development seminars and webinars
- free ongoing library membership
- free career development advice for 12 months following your graduation
- online news services and social media
- dKin print and e publications
- mentoring opportunities
- volunteering opportunities
- annual invitations to over 100 varied programs and events held globally, and
- a number of prioritised discounts provided by third parties – for example motor leasing arrangements.

Alumni Postgraduate Course Fee Bursary*

Deakin Alumni members, their spouses and children can now apply to receive a 10% discount on the cost per unit of any postgraduate award course at Deakin University for the duration of the course. This offer is only available for new course enrolments from Trimester 1 2015 to Trimester 3 2015 inclusive.

* Conditions apply – visit deakin.edu.au/alumni for more details.

How much does Deakin University Alumni Community membership cost?

Membership is free of charge.

How do I join the Deakin University's Online Alumni Community?

Activate your alumni membership account at: engage.deakin.edu.au/alumni-home?tab=1 and take advantage of the many benefits.

Where can I obtain further information?

For more information visit the Alumni website at deakin.edu.au/alumni.

Let's continue the conversation together and build a vibrant national and international alumni community. Share your stories and progress after graduation. Give us your feedback. Keep in touch. The University values your interaction.

Congratulations

on your graduation

Professional portraits provide a permanent reminder
of your achievement and success



Arthur Reed Photos

offer quality, affordable graduation
photography for you and your family



Trust your memories to the graduation portrait professionals

The team at Arthur Reed Photos will make sure that you receive excellent customer service and that you are offered a high quality, affordable photography service.

Our Service

To have portraits taken, come to our studios and register your details with our friendly staff. Cash, credit card and EFTPOS payments are accepted on the day to pay the sitting fee of \$30.

If you have pre-registered for photographs online, please show our staff your confirmation email or SMS.



Our photographers will then capture a selection of portraits of you individually and then with your family. We will supply you with a sample testamur for photographs if they are taken before the ceremony.

View portraits on your smart phone after photography by scanning the QR code on your receipt. Share the images with family and friends or even social media.

In areas of limited internet, viewing may be delayed.

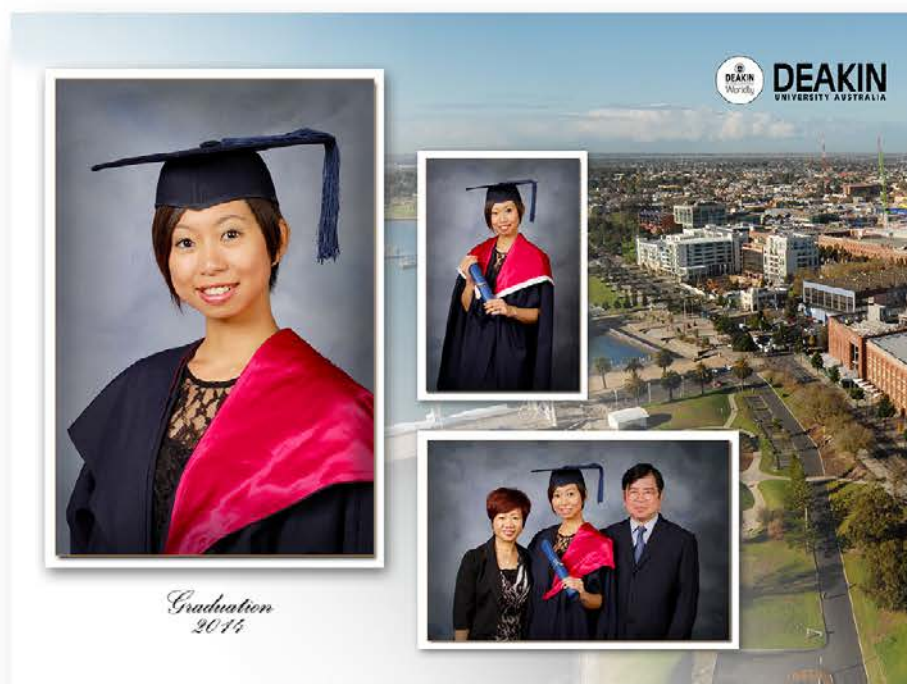


Arthur Reed Photos

Official photographer appointed by Deakin University

The Benefits of our Service

- **Friendly, helpful staff.**
- **Affordable service - only \$30 sitting fee payable on the day.**
- **View your images on your smart phone immediately after photography.**
- **Order the quantity and size prints you want** - from standard prints and enlargements, black & white and canvas style prints to unique **deluxe presentations.**
- Multi print package options offer **savings of 20%** and more plus you can also purchase your **images on a USB on graduation day.**
- **Photographs printed in our own laboratory to strict quality controls** with minor retouching routine.
- Save time on the day by pre-registering with us online at **www.arthurreedphotos.com.au/gradbooking**



*Graduation
2014*

Presentation Photographs

Presentation photographs will be taken of you receiving your award and printed on site. Visit our stand after the ceremony to purchase your prints.



Before Graduation

Go to, www.arthurreedphotos.com.au/gradbooking and follow the prompts to register to have your graduation portraits taken. **Remember to bring the booking confirmation with you (or SMS confirmation if using your smart phone).**

If you don't already have a barcode reading application on your smart phone, search for 'barcode' in your favourite App Store/Market and download one. This will allow you to view your proofs and share them with your family immediately after photography.

(Arthur Reed Photos is not responsible for items downloaded from your App/Market Store).

Visit our website for further details-www.arphotos.com.au

Arthur Reed Photos Pty. Ltd.

A.B.N 48 528 494 590

148-154 Marshalltown Road, Grovedale, VIC 3216

Post: PO Box 272, Belmont, VIC 3216 | Telephone: (03) 5243 4390

Email: enquiries@arphotos.com.au | Web: www.arphotos.com.au

Dear Graduand

Congratulations on your upcoming graduation ceremony.

Below are details about your degree plaque which you can order online prior to your graduation ceremony.

By ordering online you receive a discounted price and avoid filling out forms on your special day.

Bring your graduation certificate to our sales desk immediately after your ceremony to have it photocopied. Your plaque will be posted to you.



AMBASSADOR PRODUCTIONS GRADUATION PLAQUES

12 styles to choose from.

A full range of graduation plaques can be viewed on our website.

The graduation plaque is a reproduction of your degree.

Gold or silver laser engraved metallex plate will be mounted on your choice of acrylic or timber backing.

Order your plaque online **now** at a discounted price of **\$110/\$120/\$160** (normally \$140/\$150/\$195).

If you are not attending your ceremony you can still order your plaque online and it will be posted to you (overseas postage will apply please see online for overseas postage rates).

www.ambassador.com.au/deakin



R & J FRAMING AND PLAQUES



Your university certificate specialists



On site at your graduation
Professional • Convenient • Fast
Workmanship guaranteed
Huge range of choices • Preview Online



www.rjframing.com.au

Official Deakin University Custom Graduation Rings

"Design your ring on graduation day
or contact us to find out the many ways
we can individually personalise your ring."



Mens and ladies styles
available in Celestrium
Silver, 9k, 14k and 18k
Yellow or White Solid Gold



Options include
UNIVERSITY CREST
DEGREE LETTERS
GRADUATION YEAR
NAME ENGRAVED
STONE CHOICE
FACULTY SYMBOLS

RING CREATIONS



www.ringcreations.com
Call: 1300 361 806



A selection of fresh flowers and arrangement will be available from our stand, however receive a \$5 discount when you order Graduation Flowers prior to the big day.

Contact us via phone, email or fax and we will have the pre-ordered arrangements ready for collection from our stand on the day

Jacinta's Flower Studio

91 Ormond Road, East Geelong

p: 03 5221 8052 | f: 03 5248 0615 | m: 0438 048 062

e: jfs@interfloraflorist.com.au



Let Sweet Bloomz help you say "Congratulations on your graduation" with a chocolate bouquet.

Our unique and yummy bouquets make fantastic gifts for all graduands. We have a wide variety of chocolate bouquets and gifts to help you celebrate your special day.

Order online or come visit our stand on graduation day to view our range of products.



Place an order on our website before your graduation day and receive 15% off all bouquets and gifts. Enter **"GRAD15"** in coupon code to receive discount.

Visit
www.sweetbloomz.com.au
to place an order.

DEAKIN MERCHANDISE

CELEBRATE YOUR SUCCESS WITH
DEAKIN UNIVERSITY MEMORABILIA.

On your graduation day the Deakin Merchandise stall will be available to offer you a wide range of memorabilia to browse through.

You can choose from a range of stylish and fun gifts, with popular items including branded graduation teddy bears, keyrings, pens, desk accessories and picture frames, or you might like to finally pick up that Deakin hoodie you've always wanted!

The Merchandise stall will operate both before and after the ceremony to ensure you have plenty of time to select a gift for yourself, or your guests might even surprise you with a present to mark the special occasion.

Visit us online before the big day! The Deakin Merchandise online store is available 24/7 if you would like to browse the full range ahead of the day, or even purchase a little something in preparation at merchandise.deakin.edu.au.

CEREMONY RECORDINGS

Do you have family and friends who are not able to attend your graduation ceremony but would love to see it? Every graduation ceremony is filmed in its entirety by a team of camera operators, then professionally edited and saved as an electronic file on a Deakin branded USB memory stick. The ceremony recording is \$39.50 if posted to an address within Australia, or we can send it anywhere in the world for just \$41.50. You can place an order for your recording at the Merchandise stall on graduation day.

If you would like to order your recording in advance simply go to the online Merchandise Store at merchandise.deakin.edu.au, following the links to Graduation Recordings. Make your selection from the relevant ceremony details and we will post your memory stick to you as soon as it is available (allow approximately 3 weeks form date of ceremony to deliver).



CELEBRATE IN STYLE WATERFRONT GEELONG

Congratulations on your graduation, we look forward to welcoming you to Waterfront Geelong.

Make the most of this important occasion and stay overnight or celebrate with family and friends at Central Geelong's finest restaurants!



STAY

We've created a range of special Deakin University Graduation accommodation packages for graduates and their families who want a unique Geelong experience, quality accommodation and service at the best possible price.

We do advise you to book well ahead of time. This will secure the accommodation of your choice during this busy period and your preferred restaurant booking time.

www.visitgeelongbellarine.com.au/deakinggraduationpackages

EAT

Central Geelong is home to a fantastic range of places to dine. There are trendy, buzzing cafes down alleys and main streets. You'll find fresh local produce and unique coffee blends. Restaurants offer multicultural cuisines, from rustic Italian food to fancy French; from modern Asian to Spanish with an Aussie twist. Tucked away like hidden gems, are bars serving up local brews with a side of live music. Then more fine and alfresco dining along our stunning, north-facing Waterfront.

Visit this page for a list of hand-picked suggestions of where to dine:

www.centralgeelong.com.au/geelongweekend

For a full list of cafes, restaurants and bars, visit: centralgeelong.com.au or download the Love Central Geelong app by scanning this QR code:





Park & Ride

A park and ride service operates from Upper Hearne Parade Monday to Friday using the Central Geelong Shuttle Bus for just \$3 per day.

B Shuttle Bus Stops
Leaves every 7 minutes
7.30am - 10.00am
4.00pm - 6.30pm

PARK

P Major Car Parks

- | | | |
|---|---|--|
| <ul style="list-style-type: none"> 1 Western Beach – 96 spaces 2 Cunningham Pier – 150 spaces 3 17 Brougham St – 120 spaces 4 Busport – 194 spaces.
Mon - Friday: Permit.
Saturday: capped price all day. 5 Carlton Central – 103 spaces 6 Civic Centre – 487 spaces* | <ul style="list-style-type: none"> 7 Lt Ryrie St – 170 spaces* 8 Wesley Church – 52 spaces* 9 Haymarket Car Park
260 spaces* 10 Westfield Geelong
1700 spaces 11 Market Square – 600 spaces 12 Office Works – 75 spaces | <ul style="list-style-type: none"> 13 Lt Malop St – 120 spaces 14 Promenade Car Park – 170 spaces 15 Cummings Pl – 50 spaces 16 Ritchie Blvd – 248 spaces,
106 spaces \$5 all day
(south side only) 17 Hearne Pde – 230 spaces <p style="font-size: small; text-align: center;">* Indicates car park totals. Includes both permit and casual parking spaces.</p> |
|---|---|--|

🚗 Parking Precincts

- There are more than 3500 on-street parking bays in Central Geelong. Parking precincts outside the inner core contain more longer-term parks including all day, 4 hour and 3 hour on street car parking. Check the signs in each precinct.**
- | | | |
|---|--|---|
| <ul style="list-style-type: none"> 1 Includes a range of free all day on street car parking plus 2 hour and 1 hour parks. 2 Contains mainly 2 hour, 1 hour and less than one hour car parks to encourage regular turn over of parks in the busy inner core. 3 Contains 3 hour parking. | <ul style="list-style-type: none"> 4 Includes all day on street parks capped at \$6. 5 Includes some free all day parking and some all day parking capped at \$6. Eastern Beach Road includes some all day free parking and some 2 hour free parking. 6 Includes some all day free parking, and all day paid parking. | <ul style="list-style-type: none"> 7 Includes some free all day on street parks and some all day parks capped at \$5 or \$6. 8 Includes some free all day car parking and 3 hour and 2 hour parking. 9 A mix of 2 hour metered and non metered parking. 10 Mixed zone including some free all day parking and 3 and 2 hour parking. |
|---|--|---|

EXPLORE

Stroll our famous waterfront and enjoy the Baywalk Bollards. Visit the Art Deco swimming enclosure at Eastern Beach. Discover history at the National Wool Museum and enjoy the View of Geelong at the Geelong Gallery.



A joint initiative of **Tourism Greater Geelong** and the **Bellarine and Central Geelong Marketing**.
For more information on accommodation, restaurants, attractions and shopping visit
Geelong and the Bellarine www.visitgeelongbellarine.com.au
Central Geelong www.centralgeelong.com.au



Deakin Management Centre, well within your reach but a world away!

Located on the Deakin University, Waurin Ponds Campus, our location is ideal for guests attending events onsite at Deakin. Whether travelling for business or leisure, Deakin Management Centre offers 57 accommodation rooms complete with king size bed and ensuite.

Onsite facilities include complimentary parking, free Wi-Fi, large swimming pool and spa, tennis courts, billiard tables, gymnasium and walking tracks.

Deakin University Waurin Ponds Campus
Pigdons Road, Deakin University, VIC 3217

T 03 5227 3000

E client.services@deakin.edu.au

www.managementcentre.com.au



FIND OUT MORE

Campuses

Geelong Waurn Ponds Campus

75 Pigdons Road
Waurn Ponds Victoria
Australia 3216
Telephone 03 5227 2333

Geelong Waterfront Campus

1 Gheringhap Street
Geelong Victoria
Australia 3220
Telephone 03 5227 2333

Melbourne Burwood Campus

221 Burwood Highway
Burwood Victoria
Australia 3125
Telephone 03 9244 6333

Warrnambool Campus

Princes Highway
Warrnambool Victoria
Australia 3280
Telephone 03 5563 3333
Email enquire@deakin.edu.au

Postal address

Geelong and Melbourne campuses

Deakin University
Locked Bag 20000
Geelong Victoria
Australia 3220

Warrnambool Campus

Deakin University
PO Box 423
Warrnambool Victoria
Australia 3280

deakin.edu.au

While the information published in this guide was accurate at the time of publication, Deakin University reserves the right to alter, amend or delete details relating to its graduation ceremonies and related graduation services. For the most up-to-date graduation information please visit the graduations website deakin.edu.au/students/graduation.

Deakin University CRICOS Provider Code: 00113B