ENROLMENT CHECKLIST

To finalise your enrolment please ensure you complete all of the steps below

NEW ENROLMENT STEPS

1. Generate your username and password at www.deakin.edu.au/password

2. Visit the online Handbook for course information and unit guides at www.deakin.edu.au/students/university-handbook

3. Obtain course advice from your Faculty course adviser at www.deakin.edu.au/study-at-deakin/apply/enrol-defer-withdraw-or-transfer/faculty-course-advisers-enrolment-officers. This will assist you in completing your course plan/structure. Choose your unit set/major (if applicable) and write down the units you wish to enrol in.

4. If you will be studying on campus, check whether you need to attend an information or Credit for Prior Learning session prior to enrolling. To check if attendance is required, visit: www.deakin.edu.au/study-at-deakin/apply/enrol-defer-withdraw-or-transfer/enrol-for-the-first-time/how-to-enrol/

5. Enrol via StudentConnect (www.deakin.edu.au/studentconnect). Confirm your course, select your unit set, choose your fee payment option, select your units and write down your receipt number.

6. If you are an on-campus student, set up your timetable for your lectures and tutorials through STAR on StudentConnect (www.deakin.edu.au/studentconnect).

7. ID Card - On-campus students can have their photo taken and collect their ID card by visiting a Deakin Central office during O Week (for locations visit: www.deakin.edu.au/students/services/deakin-central). Off campus students can email a passport photo along with a copy of a form of ID you have that includes a photo to: enquire@deakin.edu.au

8. For other administrative tasks like parking, invoices, books, travel concessions and Orientation, visit the enrolling page at www.deakin.edu.au/study-at-deakin/apply/enrol-defer-withdraw-or-transfer/enrol-for-the-first-time

9. Access Cloud Deakin, your online learning environment 1 week before trimester to prepare for the start of your studies. www.deakin.edu.au/clouddea