

ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES 2014

KANGAN INSTITUTE



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Worldly



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Real education. Real skills. Real jobs.

 **HUME**
CITY COUNCIL

DEAKIN'S ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES

This two year, full-time (or part-time equivalent) course gives you the opportunity to study in a state-of-the-art learning centre right here in Craigieburn. The course will be delivered at the Hume Global Learning Centre – Craigieburn in partnership with Kangan Institute.

As one of Australia's most progressive universities, Deakin strives to provide pathways for students to participate in higher education and recognises that in today's competitive work environment, a university degree can make all the difference.

BENEFITS OF STUDYING THE ASSOCIATE DEGREE

The associate degree provides a range of opportunities, including:

- a chance to study close to home
- entry to university without the usual prerequisites
- an introduction and transition to tertiary study
- an allocated place in a range of Deakin bachelors degrees delivered on or off campus
- up to 18 months credit towards your chosen degree
- a dual qualification (Kangan Institute and Deakin)
- a stand-alone qualification for enhanced employment opportunities into your chosen field including administration, marketing, business, banking, science, finance, education and community health.

Am I eligible to apply?

The associate degree is open to applicants from a range of backgrounds, including those who are:

- mature-age and returning to study
- current Year 12 students
- currently completing a diploma
- looking for a career change.

You can undertake Deakin's associate degree regardless of your previous educational background. You may have recently completed Year 12, or you may be planning to return to study after an extended break, or seeking admission into the bachelors degree of your choice.

Some facts

This unique learning environment links you with students studying your course throughout Victoria, with immediate real time feedback from your lecturer and one-on-one support from your campus. When undertaken with Kangan Institute at the Hume Global Learning Centre – Craigieburn, the Associate Degree of Arts, Business and Sciences can be studied concurrently with a TAFE diploma.

This program will help you develop skills in research, written communication, and oral presentation, as well as the ability to critically analyse concepts. To graduate from the Associate Degree of Arts, Business and Sciences, you need to complete a minimum of 16 credit points, comprising core units, elective units and a Kangan Institute diploma course.

The core units will focus on the knowledge and skills needed to be a successful university student. They will provide you with an introduction to studying at university from the perspective of different disciplines or subjects. They will foster more self-directed learning, particularly through the development of academic writing, critical thinking and information technology skills.

TIMOTHY CLARKE

GRADUATE: ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES/DIPLOMA OF COMMUNITY SERVICES WORK

'I completed Year 12 in 2010 and I was attracted to the associate degree because of the flexibility it offered me. I was able to stay in the area I grew up in and study in a comfortable environment. This relieved me of stresses such as moving away, starting a new job, forming a new social group and so on.

The associate degree gave me the option to also study and earn credits which reduced the amount of time I'll now spend studying my Bachelor of Applied Science (Psychology) which I began studying in 2013. I chose to study the associate degree full time because I really wanted to complete it and move into the psychology degree. I want to become a qualified psychologist and help people through the hardest times in their lives.'



CORE UNITS – FIRST YEAR

Trimester 1

Learning for a Knowledge Society
E-literacy for Contemporary Learning

Trimester 2

Work and the Sustainable Society

In second year you will continue with your diploma studies and undertake elective units from a relevant Deakin bachelor's degree via supported off-campus delivery. You will be guided with your subject selection to ensure the units you choose will provide the maximum credit when using the associate degree as a pathway to a bachelor's degree or to optimise your employment opportunities.

HOW TO APPLY

If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at Kangan Institute you need to:

1. Apply for a diploma course at Kangan Institute

Full-time and part-time applicants for all diploma courses should contact Kangan Institute at www.kangan.edu.au or phone 13 TAFE (13 8233) for application instructions.

2. Apply for the Deakin associate degree

Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at Craigieburn can apply in two ways:

- download an application form online (including a detailed personal statement), at deakin.edu.au/doorstep and submit directly to Kangan Institute

or

- obtain a Deakin associate degree application form from Kangan Institute, Broadmeadows Campus and submit directly (with a detailed Personal Statement) to Kangan Institute.

You may be required to attend a course briefing and complete a literacy exercise.

For further Deakin information, please phone **1300 753 680**.

KANGAN INSTITUTE

With more than 40 000 enrolments each year, Kangan Institute is a major training provider for the automotive, aerospace, health and nursing sectors and Indigenous education. It also has a strong presence in a range of industries such as fashion and business, as well as justice and legal.

As one of the state's largest providers of apprenticeship and traineeship training, Kangan Institute has strong relationships with many businesses. It caters for students seeking industry-relevant training in a wide range of disciplines and on-site training options to suit the unique needs of the individual learner or organisation.

Courses offered range from basic certificate to diploma and advanced diploma levels, with pathways to more than 20 university degrees. It also offers a Skills Recognition Program to assess prior knowledge and experience, awarding students with the credits or qualification to match their existing skills.

With more than 80 years of experience in vocational education and training, Kangan Institute is a flexible, innovative and dynamic place of learning with a rich multicultural atmosphere. Programs are delivered across six campuses in Broadmeadows, Docklands, Essendon, Melbourne CBD, Moonee Ponds and Richmond.

HUME – A VIBRANT CITY OF GREAT CONTRASTS

Taking pride in its rich heritage and history, Hume boasts wonderful natural features and a culturally rich community.

Hume is one of the fastest growing municipalities in Australia and home to the internationally acclaimed Melbourne Airport, leading manufacturing and technology industries, and award winning wineries.

HUME GLOBAL LEARNING CENTRE – CRAIGIEBURN

The newest addition to learning in the City, the Hume Global Learning Centre – Craigieburn offers the growing local community a space to learn, share knowledge and inspire creativity.

The contemporary building features iconic architectural design with facilities including IT training rooms, meeting rooms, as well as a large multipurpose room equipped with the latest audio-visual presentation equipment.



In addition to meeting and event space, the stunning Craigieburn Library houses a collection of more than 60 000 items. Offering all the benefits of a traditional public library, the facility incorporates the best features of modern learning centres, including a children's storytelling area and dedicated youth space.

The centre includes a modern gallery that provides the community with exhibition space, used to showcase local art, history and culture as well as high profile artists and travelling exhibitions.

The onsite café provides the perfect spot for meetings, study and catch-ups with friends.

Occasional care for children is available to ensure all members of the community can access the array of learning opportunities offered by the centre.

The Hume Global Learning Centre – Craigieburn is adjacent to Craigieburn Central.

Access

Located on the corner of Central Park Avenue and Aitken Boulevard the centre is accessible by car, train and bus.

Car

Free parking is available in the car park directly behind the centre.

Train

Craigieburn train station is located just over three kilometres from the centre with direct connections to and from the Melbourne CBD.

Bus

Bus number 529 provides direct connection from Craigieburn train station to Central Park Avenue. Get off at Central Park Avenue for a 5 minute walk to the Hume Global Learning Centre – Craigieburn. Ask for the Hume Global Learning Centre – Craigieburn Transport Access Guide for full details.

Visit www.hume.vic.gov.au/humemultiversity or phone 9356 6999 for more information about the Hume Global Learning Centre or the Hume Multiversity initiative.

REBECCA WHELAN

STUDYING: ASSOCIATE DEGREE OF ARTS,
BUSINESS AND SCIENCES/DIPLOMA OF ACCOUNTING

'I decided I would start studying the Diploma of Accounting and apply for jobs in local accounting firms and businesses. The associate degree was therefore the perfect choice for me as I wanted to study part time and not have to travel. I am now working for a local company as an assistant accountant and I am learning a lot working alongside their financial accountant.

The associate degree has given me the chance to study and work at the same time. I am very excited and pleased that TAFE and Deakin are in this partnership to help country students continue with their studies without having to move. My target degree is a Bachelor of Commerce majoring in accounting. My goal is to become a financial accountant.'



REBECCA PLUNKETT

GRADUATE: ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES/DIPLOMA OF CHILDREN SERVICES

‘Studying Deakin’s associate degree enabled me to stay at home for another two years whilst studying at university level. I became comfortable with the way the university works before moving away to continue my study. It was also financially beneficial as I didn’t have to pay for rent. Having students from such a wide range of ages brought so much life to the class and discussions and made the classes fun and interesting. The associate degree has helped me to continue my studies at Deakin’s Melbourne Burwood Campus to become a primary school teacher.’



2014 COURSES AND PATHWAYS

Once you successfully complete your associate degree and diploma, you may be eligible to receive credit for prior learning into a Deakin course. This table shows the number of credit points you may be credited for.

Course	Target award	Credit points
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Accounting	Bachelor of Commerce Bachelor of Management	Up to 13
Associate Degree of Arts, Business and Sciences (Education Studies)/ Diploma of Children’s Services	Bachelor of Education (Primary) Bachelor of Early Childhood Education	Up to 6 Up to 8
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Community Services Work	Bachelor of Health Sciences Bachelor of Psychology	Up to 10

For more information, please visit deakin.edu.au/future-students/courses.

SAMPLE COURSE STRUCTURE[^]

Associate Degree of Arts, Business and Sciences (Business Studies)/Diploma of Accounting

Year/Level 1	Trimester 1	Learning for a Knowledge Society	E-Literacy for Contemporary Learning	TAFE diploma units
	Trimester 2	Work and the Sustainable Society		TAFE diploma units
Year/Level 2	Trimester 1	Business Communication	Management	TAFE diploma units
	Trimester 2	Financial Accounting	Business Law	TAFE diploma units

[^] This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser.

For more course structures and information on study units, please visit deakin.edu.au/future-students/courses.

FREQUENTLY ASKED QUESTIONS

COSTS

How much will it cost?

Associate degree students can apply for a Commonwealth Supported Place (CSP) which means that the government pays a proportion of the tuition costs. The remainder is paid as HECS (Higher Education Contribution Scheme) for each unit in which you enrol. The cost per unit varies and is available on the Deakin website. However, an indicative cost for the first year is \$2800, plus Kangan Institute's diploma costs. The cost for the second year will vary, depending on which units you choose.

In addition to course fees, you may also be required to pay a student service and amenities fee. For more information, please visit deakin.edu.au/future-students.

How do I pay?

Eligible students can use HECS-HELP to defer payment and pay no upfront fees, or pay upfront at the start of each trimester and receive a discount. Repayments are made through the Australian Taxation Office once your annual income exceeds the minimum threshold for payment. To check if you're eligible for HECS-HELP, and to find out what your responsibilities are as a Commonwealth Supported student, please visit www.studyassist.gov.au.

Similarly, TAFE diploma fees do not require up-front payment. The VET FEE-HELP scheme means that eligible students are able to study now, pay later. For more information visit kangan.edu.au/vet-fee-help.

TIME

How much time will I spend studying the associate degree each week?

The first-year introductory units, including lectures and tutorials, are conducted in one full day a week. Generally you would be expected to spend a total of 8–10 hours per week for each unit, including class time and study time.

What are the key dates?

- Closing date for direct applications – Friday 14 February 2014
- Orientation Week – 3 to 7 March 2014
- Commencement of Trimester 1 lectures – Monday 10 March 2014
- Closing date for DAYD scholarship applications – Friday 28 March 2014

How does the Deakin trimester system work?

There are three trimesters: Trimester 1 runs from March to June, Trimester 2 from July to October and Trimester 3 from November to February. There is a short break mid-trimester and a longer break between each trimester.

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Deakin University CRICOS Provider Code: 00113B
Kangan Institute CRICOS Provider Code: 01218G

deakin.edu.au/doorstep

SELECTION AND ENROLMENT

How do I apply?

See details inside this brochure.

Where do I apply first?

You can apply for both at the same time, as each has a separate selection process. Kangan Institute will be able to provide you with an associate degree application form.

How will I know if I've been selected?

You will receive email notification with directions on how to accept or decline your offer.

Can I defer from the associate degree if I get accepted?

Yes, you can complete and submit the Deferral of Offer Application Form online or contact your Tutorial Support Officer. Please note that you should not enrol if you intend to defer.

How do I enrol?

You need to attend the associate degree enrolment session scheduled at your TAFE or training provider campus. Details will be provided in your offer email. Any queries should be directed to your Tutorial Support Officer.

Can I do the associate degree with Kangan Institute without doing a TAFE diploma?

Yes, if you already have a recent diploma that is relevant to the degree pathway that you are seeking. Deakin will determine the amount of credit that will be granted for your existing diploma.

You may also study the associate degree as a stand-alone qualification by completing the core units at your TAFE or training provider campus and the remainder of the course by off-campus study. Please see your Tutorial Support Officer for more information or contact Deakin on **1300 753 680**.

Where can I find more information about Deakin's associate degree online?

Visit deakin.edu.au/doorstep. For further information email associatedegree@deakin.edu.au.

IS THIS COURSE RIGHT FOR ME? FIND OUT MORE.

Come along to an Information Session.

Where: **Hume Global Learning Centre – Craigieburn,**
75–95 Central Park Ave, Craigieburn

When: 6.00–7.00 pm, Tuesday 15 October 2013

Contact: Deakin 1300 753 680 or register online at:
deakin.edu.au/doorstep