

REGISTER OF COUNCIL DELEGATIONS

COUNCIL POWERS SET OUT IN THE ACT	DELEGATION OR CONFERRAL OF POWERS			
	Nature of delegation or conferral	To whom	Date made	Further details
<p>AS 8 The Council—</p> <p>a) is the governing body of the University; and</p> <p>b) has the general direction and superintendence of the University; and</p> <p>c) subject to the Act, the university statutes and university regulations, may exercise all the powers, functions and duties of the University.</p>	Authority to act on Council’s behalf, on the advice of Chancellor’s Advisory Committee, on urgent matters that cannot wait until the next meeting of Council.	Chancellor	9 August 2001	<p>Conferral specified in Regulation 3.1—The Chancellor and Deputy Chancellors, Section 2(e) approved by Council on 11 December 2008 including all amendments to 2 July 2013.</p> <p>Also set out in Chancellor’s Advisory Committee term of reference 1 ‘To advise the Chancellor in regard to matters which the Committee considers need to be dealt with before the next scheduled meeting of Council’.</p>
	Authority to sign contracts.	As set out in relevant policy document	11 August 2005	Delegations specified in Contracts policy approved by Council on 13 March 2014.
	Authority to approve expenditure.	As set out in relevant policy document	25 October 2001	Delegations specified in Financial Delegations policy approved by Council on 4 October 2012 and incorporating all amendments to 24 July 2014.
	Authority to make and receive gifts and donations.	Vice-Chancellor	25 October 2001	Authority set out in Regulation 6.1(1) – Gifts and Bequests and the Financial Delegations policy approved by Council on 4 October 2012 and incorporating all amendments to 24 July 2014.
	Authority to purchase and sell properties associated with Faculty of Health clinical placements, with an individual value of less than \$550,000 and purchased through an external grant, with all such	Vice-Chancellor on the advice of the Vice-President (Enterprise)	13 August 2009, updated 9 August 2012 and 8 May 2014	<p>Purchases are reported to Council on a periodic basis after a series of purchases is made.</p> <p>Purchases are arm’s length transactions at values approved by the Victorian Valuer-General and comply with the</p>

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	transactions and sales being reported to Council.			<i>Victorian Government Policy and Instructions for the Purchase, Compulsory Acquisition and Sale of Land.</i>
	Authority to approve operational policies of a non-academic nature.	Vice-Chancellor	9 October 2003	Authority set out in the Policy Framework approved by Council on 10 September 2015.
	Authority to approve new or amended policies, procedures and schedules relating to all academic matters.	Academic Board	8 August 2002	Authority set out in Regulation 2.2(1) – The Academic Board , the Academic Board policy approved by Council on 6 June 2013 and the Policy Framework approved by Council on 10 September 2015.
	Authority to: (i) approve courses for offer (ii) update the lists of University awards in schedules to Regulation 5.2(2) – <i>Higher Education Award Courses</i> and Regulation 5.2(7) – <i>Vocational Award Courses</i> .	Academic Board	(i) 4 October 2012 (ii) 3 December 2015	Authority set out in: <ul style="list-style-type: none"> course approval process approved by Council on 4 October 2012 consistent with the Higher Education Courses policy and Higher Education Courses Approval and Review procedure Regulation 5.2(2) – <i>Higher Education Award Courses - General</i> and Regulation 5.2(7) – <i>Vocational Education and Training Courses</i> approved by Council on 3 December 2015.
	To enter partnerships with external organisations.	Vice-Chancellor	8 May 2014	Authority set out in External Relationships policy approved by Council 8 May 2014 and Partnerships policy and Academic Partnerships procedure approved by the Vice-Chancellor 29 May 2014.

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S 6 (3) The University may employ persons ... and terminate the employment of any members of staff.	Authority to appoint Principal officers of Faculties and Schools.	Vice-Chancellor	11 December 2008	Authority set out in Regulation 3.1(7) – Principal Officers of Faculties and Regulation 3.1(8)–Principal Officers of Schools as amended 20 September 2011.
	Authority to appoint Pro Vice-Chancellors who are not members of the Executive.	Vice-Chancellor	11 September 2008, updated 29 October 2014	Authority set out in Regulation 3.1(3) – Pro Vice-Chancellors . Authority to appoint Pro Vice-Chancellors who are members of the Executive resides with Council.
	Authority to appoint honorary and adjunct staff	Vice-Chancellor	11 December 2008, updated 4 October 2012	Authority set out in Regulation 3.1(6) – Honorary Appointments . The Vice-Chancellor reports all such appointments to Council.
S 10 Subject to the university statutes and university regulations, the Council has power, and is deemed always to have had power, to confer any degree or grant any award in any discipline, except divinity.	Delegation to the Chancellor of the power to confer academic awards of the University.	Chancellor	19 June 1997 (version incorporating amendments to 31 August 2005)	In the absence of the Chancellor, a Deputy Chancellor may also confer awards consistent with section 25(4) of the Act.
S 18 The Council by instrument may delegate its powers and functions to a member of the Council, or a committee of the Council; or any member of staff of the University; or the academic board or its equivalent; or any other	Authority to make recommendations to the Minister regarding the proposed appointment of Government appointed members of Council.	Chancellor on advice from Chancellor’s Advisory Committee	20 February 2003	Authority set out in Chancellor’s Advisory Committee term of reference 3 ‘To make recommendations to the Minister regarding the proposed appointment of Government appointed members of Council’. Recommendations are made in line with the ‘Guidelines on the Appointment of Government Appointed and Council

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entity prescribed by the university statutes. The Council must not delegate this power of delegation; or the power to appoint officers or the power to make university statutes.				Appointed Members' approved by Council on 29 October 2015
	Authority to determine the conditions of employment and remuneration of the Vice-Chancellor and to evaluate annually the Vice-Chancellor's performance against those objectives.	Chancellor on advice from Remuneration Subcommittee	25 November 1999, 24 October 2002	Authority set out in Remuneration Subcommittee term of reference 'To determine the conditions of employment and remuneration of the Vice-Chancellor and advise the Chancellor on an annual basis in confidence as to the performance of the Vice-Chancellor in the immediately preceding year', approved by Council on 8 August 2013.
	Authority to approve the Internal Audit Plan.	Audit and Risk Committee	10 April 2003	As set out in the Audit and Risk Committee term of reference 5 'To approve an Internal Audit Plan, to consider the University's internal audit coverage, and to report annually to Council on those matters. (Terms of reference most recently approved 29 October 2015.)
	Authority to consider reports on fraud and corruption control to ensure that an appropriate framework is maintained by the University.	Audit and Risk Committee	29 October 2015	As set out in the Audit and Risk Committee term of reference 10 'To consider reports on fraud and corruption to ensure that an appropriate framework is maintained by the University'.
Authority to approve policies relating to the University's Financial Plan and the management of the University's fixed assets.	Finance and Business Affairs Committee	22 February 2001 7 June 2012	As set out in the Finance and Business Affairs Committee term of reference 2 'To review, approve and report to Council as appropriate on policies relating to the University's Financial Plan and the management of the University's fixed	

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				assets'. (Terms of reference most recently approved 12 December 2013.)
	Authority to approve the business plans of University controlled entities	Finance and Business Affairs Committee	10 April 2008	Also covered by FBAC term of reference 3 'To provide effective governance oversight of university entities, incorporated and unincorporated, and report any issues to Council, and to consider other reports as determined appropriate'. (Terms of reference most recently approved 12 December 2013.)
S 46 The University may invest any money of the University in any manner of investment authorised by the Council.	Authority to review, approve and report to Council as appropriate on policies relating to the investment of surplus funds held by the University, including the optimal apportionment of investments between the Environmental, Social and Governance Pool and the Long Term Investment Pool.	Investment Committee	12 December 2013, updated 7 August 2014	As set out in the Investment Committee's terms of reference : a) To provide strategic advice to Council on the University's investments b) To review and approve the University's Investment policy c) To oversee University investment performance pursuant to the Investment policy. (Terms of reference most recently approved 13 March 2014; most recent amendments to investment policy approved on 12 August 2015 and reported to Council on 10 September 2015.)
	Authority to approve cash and fixed interest investments in accordance with the Investment Management Policy and the Financial Delegations Policy.	Chief Financial Officer	4 March 2008	Authority set out in Investment Management policy most recently amended by the Investment Committee on 13 May 2015 and reported to Council on 9 July 2015.

Received by Council on 3 March 2016 following approval by the Chancellor's Advisory Committee on 28 January 2016.