

ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES 2014

SOUTH WEST TAFE



DEAKIN
UNIVERSITY AUSTRALIA

Worldly



**DEAKIN
AT YOUR
DOORSTEP**



DEAKIN'S ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES

This two year full-time (or part-time equivalent) course gives you the opportunity to study in a state-of-the-art learning centre right here in Portland at South West TAFE.

As one of Australia's most progressive universities, Deakin strives to provide pathways for students to participate in higher education and recognises that in today's competitive work environment, a university degree can make all the difference.

BENEFITS OF STUDYING THE ASSOCIATE DEGREE

The associate degree provides a range of opportunities, including:

- a chance to study close to home
- entry to university without the usual prerequisites
- an introduction and transition to tertiary study
- an allocated place in a range of Deakin bachelors degrees delivered on or off campus
- up to 18 months credit towards your chosen degree
- a dual qualification
- a stand-alone qualification for enhanced employment opportunities into your chosen field including administration, marketing, business, banking, science, finance, education and community health.

Am I eligible to apply?

The associate degree is open to applicants from a range of backgrounds, including those who are:

- mature-age and returning to study
- current Year 12 students
- currently completing a diploma
- looking for a career change.

* Conditions apply.

You can undertake Deakin's associate degree regardless of your previous educational background. You may have recently completed Year 12, planning to return to study after an extended break, or seeking admission into the bachelors degree of your choice.

Some facts

This unique learning environment links you with students studying your course throughout Victoria, with immediate realtime feedback from your lecturer and one-on-one support from your campus. When undertaken at South West TAFE the Associate Degree of Arts, Business and Sciences can be studied concurrently with a diploma.

This program will help you develop skills in research, written communication, oral presentation, as well as the ability to critically analyse concepts. To graduate from the Associate Degree of Arts, Business and Sciences, you need to complete a minimum of 16 credit points, comprising core units, elective units and a TAFE diploma course.

The core units will focus on the knowledge and skills needed to be a successful university student. They will provide you with an introduction to studying at university from the perspective of different disciplines or subjects, and ensure that you become a more self-directed learner, particularly through the development of academic writing, critical thinking and information technology skills.

CORE UNITS – FIRST YEAR

Trimester 1

Learning for a Knowledge Society
E-literacy for Contemporary Learning

Trimester 2

Work and the Sustainable Society

In second year, you will continue with your diploma studies and undertake elective units from a relevant Deakin bachelors degree via a supported off-campus delivery mode. You will be guided with your subject selection to ensure the units you choose will provide the maximum credit when using the associate degree as a pathway to a bachelors degree or to optimise employment opportunities.

SOUTH WEST TAFE, PORTLAND

South West Institute of TAFE's Portland Campus is located in the historical seaside town of Portland. The area is surrounded by national parks and rugged coastline, making it a popular tourist and fishing destination. The Portland Campus offers a wide range of innovative training and educational programs that have been implemented to support the needs of the industries and individuals of the local community.

The Portland Campus reflects the culture of the town – relaxed, friendly and accessible. Staff provide support and guidance to ensure students gain the most out of their studies with support services including the library, study skills tutoring, careers counselling, disability support, personal counselling referrals, accommodation and childcare assistance.

The campus also boasts brand new training facilities equipped with the latest communication technologies including wireless networks and video conferencing.

HOW TO APPLY

If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at South West TAFE, you need to:

1. Apply for a diploma course at South west TAFE

Full-time and part-time applicants for all diploma courses should contact South West TAFE on 1300 648 911 for application instructions.

2. Apply for the Deakin associate degree

Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at South West TAFE can apply in two ways:

- download an application form online at deakin.edu.au/doorstep and submit directly to South West TAFE

or

- obtain a Deakin associate degree application form from South West TAFE, Portland Campus and submit (with a detailed Personal Statement) directly to South West TAFE.

You may be required to attend a course briefing and complete a literacy exercise.

For further Deakin information phone **1300 753 680**.

2014 COURSES AND PATHWAYS

Once you successfully complete your associate degree and diploma, you may be eligible to receive credit for prior learning into a Deakin course. This table shows the number of credit points you may be credited for.

Course	Target award	Credit points
Associate Degree of Arts, Business and Sciences (Business Studies)/ Diploma of Accounting	Bachelor of Commerce Bachelor of Management	Up to 13
Associate Degree of Arts, Business and Sciences (Education Studies)/ Diploma of Children's Services	Bachelor of Education (Primary) Bachelor of Early Childhood Education	Up to 6 Up to 16
Associate Degree of Arts, Business and Sciences (Health Studies)/ Diploma of Children's Services	Bachelor of Health Sciences Bachelor of Psychology	Up to 10
Associate Degree of Arts, Business and Sciences (Arts Studies)/ Approved other TAFE Diploma	Bachelor of Arts	Up to 12
Associate Degree of Arts, Business and Sciences (Science Studies)/ Diploma of Conservation and land Management	Bachelor of Environmental Science (Marine Biology) Bachelor of Fisheries and Aquaculture	Up to 7

For more information, please visit deakin.edu.au/future-students/courses.

SHILOH TREZISE

STUDYING: ASSOCIATE DEGREE OF ARTS, BUSINESS AND SCIENCES/DIPLOMA OF ACCOUNTING
SOUTH WEST TAFE, PORTLAND CAMPUS

I had a full-time job I enjoyed and liked the town I lived in, so applying for the associate degree was a great opportunity to continue my work, stay in Portland and jump-start my (undergraduate) university course. Flexibility is the greatest aspect of the associate degree for me, as well as the fact that all the students regardless of their location are always willing to help. There is a real sense of camaraderie. When I finish the associate degree I want to complete a Bachelor of Commerce and become a chartered accountant.



SAMPLE COURSE STRUCTURE[^]

Associate Degree of Arts, Business and Sciences (Education Studies)/Diploma of Children's Services

Year/Level 1	Trimester 1	Learning for a Knowledge Society	E-Literacy for Contemporary Learning	TAFE diploma units
	Trimester 2	Work and the Sustainable Society		TAFE diploma units
Year/Level 2	Trimester 1	Ecology and the Environment		TAFE diploma units
	Trimester 2	Visions of Australia – Time and Space 1700–2010		TAFE diploma units

[^] This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser.

For more course structures and information on study units, please visit deakin.edu.au/future-students/courses.

FREQUENTLY ASKED QUESTIONS

Costs

How much will it cost?

Associate degree students have a Commonwealth Supported Place (CSP) which means that the government pays a portion of the tuition costs. The remainder is paid as HECS (Higher Education Contribution Scheme) for each unit in which you enrol. The cost per unit varies and is available on the Deakin website. However, an indicative cost for the first year is \$2800 plus TAFE diploma costs. The cost for the second year will depend on which units you choose.

In addition to course fees, you may also be required to pay a student service and amenities fee. For more information, please visit deakin.edu.au/future-students.

How do I pay?

Eligible students can use HECS-HELP to defer payment and pay no upfront fees, or pay upfront at the start of each trimester and receive a discount. Repayments are made through the Australian Taxation Office once your annual income exceeds the minimum threshold for payment. To check if you're eligible for HECS-HELP, and to find out what your responsibilities are as a Commonwealth Supported student, please visit www.studyassist.gov.au.

Time

How much time will I spend studying the associate degree each week?

The first year introductory units, including lectures and tutorials, are conducted one full day a week for each 12-week trimester. Generally you would be expected to be engaged both in and out of class for a total of 8–10 hours per week for each unit.

What are the key dates?

- Closing date for direct applications – Friday 14 February 2014
- Orientation Week – 3 to 7 March 2014
- Commencement of Trimester 1 lectures – Monday 10 March 2014
- Closing date for DAYD scholarship applications – Friday 28 March 2014

How does the Deakin trimester system work?

There are three trimesters: Trimester 1 runs from March to June, Trimester 2 from July to October and Trimester 3 from November to February. There is a short break mid-trimester and a longer break between each trimester.

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Deakin University CRICOS Provider Code: 00113B
South West TAFE CRICOS Provider code: 01575G

deakin.edu.au/doorstep

Selection and enrolment

How do I apply?

See details inside this brochure.

Where do I apply first?

You can apply for both at the same time, as each has a separate selection process. Your TAFE or training provider will be able to provide you with an associate degree application form.

How will I know if I've been selected?

You will receive email notification with directions on how to accept or decline your offer.

Can I defer from the associate degree if I get accepted?

Yes, you can complete and submit the Deferral of Offer Application Form online or contact your Tutorial Support Officer. Please note that you should not enrol if you intend to defer.

How do I enrol?

You need to attend the associate degree enrolment session scheduled at your TAFE or training provider campus. Details will be provided in your offer email. Any queries should be directed to your Tutorial Support Officer.

Can I do the associate degree at my local TAFE without doing a TAFE diploma?

Yes, if you already have a recent diploma that is relevant to the degree pathway that you are seeking. Deakin will determine the amount of credit that will be granted for your existing diploma.

You may also study the associate degree as a stand-alone qualification by completing the core units at your TAFE or training provider campus and the remainder of the course by off-campus study. Please see your Tutorial Support Officer for more information or contact Deakin on **1300 753 680**.

Where can I find more information about Deakin's associate degree online?

Visit deakin.edu.au/doorstep. For further information email associatedegree@deakin.edu.au.

IS THIS COURSE RIGHT FOR ME? FIND OUT MORE.

Come along to an Information Session.

Where: **South West TAFE**, Portland Campus
154 Hurd Street, Portland

When: 6.00–7.00 pm,
Wednesday 18 September 2013

Contact: South West TAFE 03 5521 0454 or register online at: deakin.edu.au/doorstep