

HDR ACADEMIC REFEREE REPORT



INFORMATION FOR REFEREES

This report is to provide information on the applicant's eligibility and readiness for a higher degree by research program at Deakin University. In the case of scholarship applicants, this information will assist in their ranking.

Entry to a research degree at Deakin is based on a demonstrated capacity to undertake significant research in the proposed field. This can be done by completing:

- advanced coursework in a relevant field of study;
- initial research training in appropriate methods; and
- a research project resulting in a written report, thesis or comparable output.

We would appreciate your comments on whether the applicant has achieved these goals. Below is the Deakin grading system to provide you with a guide for comparison, and examples of other achievements which may show the applicant's readiness for a research degree.

Grading system

Description	Length of thesis (words)	Length of thesis (words)	% Percentage range
H1	First class Honours with thesis	10,000 – 20,000	80%+
H2A	Upper second class Honours with thesis	10,000 – 20,000	70% – 80%
H2B	Lower second class Honours with thesis	10,000 – 20,000	60% – 70%

Other achievements

Evidence	Description
Publications or conference papers	<p>Independently peer-reviewed</p> <ul style="list-style-type: none">• journal articles, or• publications, or• conference paper. <p>Note: the contribution of the applicant must be described where there are multiple authors</p>
Research experience	<ul style="list-style-type: none">• Professional reporting, or• Prior learning, or• Research-related awards/prizes, or• Other evidence of research ability.

DEADLINES

Candidature only applications – return as soon as possible throughout the year

Scholarship applications – 31 July for international applicants and 31 October for domestic applicants. For other scholarship closing dates, please visit the Deakin University HDR Scholarships website: deakin.edu.au/study-at-deakin/scholarships-and-awards/research-degree-scholarships.

Deakin student ID (if known)

SECTION A: APPLICANT'S APPLICATION DETAILS (TO BE COMPLETED BY APPLICANT) AS IN PASSPORT OR BIRTH/MARRIAGE CERTIFICATE

Applicant Type ☐ Domestic ☐ International

Scholarship ☐ Yes ☐ No

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr Other:

Family name(s)

Given name(s)

Address

Postcode

Country

Date of birth / /

Proposed degree

Proposed project

SECTION B: REFEREE DETAILS (TO BE COMPLETED BY REFEREE)

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr Other:

Family name(s)

Given name(s)

Position

Qualifications

Institution/Organisation

Institution website

School/Department

Email (Institutional email address)

Telephone ()

Mobile ()

SECTION C: REFEREE'S COMMENTS (TO BE COMPLETED BY REFEREE)

1. Relationship to the applicant (e.g. Head of Department, previous supervisor)

2. Contact period with applicant (e.g. 'I supervised the candidate's research project in 2010 for two years')

3. Has the applicant written a thesis embodying original research? ☐ Yes ☐ No

If Yes, please indicate:

4. Name of the Course

5. Name of the Institution

6. Years when the candidate was enrolled in the program

7. The scale or percentage of the thesis as a proportion of the total course

8. Approximate thesis length in words

9. Grade or mark for the thesis

10. Any other relevant academic qualifications

APPLICANT'S ACADEMIC PERFORMANCE

1. Please select the academic achievement or equivalent of the candidate

☐ H1 (First Class Honours, 80%+) ☐ H2A (Upper Second Class Honours, 70% – 80%) ☐ H2B (Lower Second Class Honours, 60% – 70%)

☐ Other, please specify

2. Please comment on the applicant's publication record (e.g. number of refereed publications, academic status of publications, applicant's contribution in the case of multiple authorship) if applicable.

3. How would you rate the applicant's quality as a researcher? ☐ Exceptional ☐ Above average ☐ Average ☐ Below average

4. What skills would the applicant bring to a higher degree by research program?

5. The degree of support I give the applicant is: ☐ Unreserved ☐ Strong ☐ Fairly strong ☐ Moderate ☐ None at all

6. Additional comments (if insufficient space, please attach further page/s).

Referee's Signature:

Date: / /

Thank you for the time and effort involved in completing this reference. Your assistance is greatly appreciated.

SUBMISSION INSTRUCTIONS

DO NOT RETURN THIS FORM TO THE APPLICANT

Please return this completed referee report by email as soon as possible.

International Applicant

Domestic applicant

Email: **di-team8@deakin.edu.au**

Email: **research-hdr@deakin.edu.au**

Deakin seeks this report from you in confidence, however it is a Victorian agency subject to the Freedom of Information Act 1982 (Vic). The Applicant has a right to make an application for access to documents under the Act, in which case Deakin may be under an obligation to disclose your report.