Greetings from Deakin University English Language Institute

Deakin University is a multi-award winning university with an international focus. We are young and innovative, offering excellent courses and facilities for international students from over 60 countries.

At Deakin University English Language Institute (DUELI), we are proud of our reputation as one of Australia’s best providers of English language programs for international students at one of Australia’s most dynamic and friendly universities.

Studying English at Deakin provides you with a wonderful chance to meet new people and make life-long friends. It is a fantastic opportunity to share knowledge, ideas and experiences.

Whether you are planning to learn English to study an award course at Deakin University, or for your own personal or professional English language development, our aim is to help you to use English to the best of your ability. Your success is our success.

I look forward to meeting you when you arrive.

Ben Stubbs
Director
Deakin University English Language Institute
Using this guide

This guide has been designed to be read in conjunction with the DUELI Orientation Booklet which you will receive when you arrive.

This guide provides you with information on a range of English programs offered to international students. You will also find other relevant information such as entry requirements, fees, and much more.

For up-to-date information, please visit deakin.edu.au or contact us by sending an email to deakin-international@deakin.edu.au or calling +61 3 9627 4877.

For more information on Deakin courses available to international students, please also see the undergraduate and postgraduate course guides for international students.
Innovative programs, direct entry pathways and outstanding student support are just some of the reasons why DUELI is the right choice for you.

About DUELI
English programs for every need.
Deakin University English Language Institute (DUELI) is one of Australia's leading university English language centres and has been offering full-time intensive English language programs to international students since 1998.

DUELI has a strong reputation for preparing students for entry to award and study abroad courses at Deakin University and for diploma and foundation studies programs at Melbourne Institute of Business and Technology (MIBT). Since 2005 more than 8000 students have entered a Deakin University award course after completing a DUELI pathway program.

DUELI offers a wide variety of English language programs from elementary to advanced level. The courses ensure that students are involved in learning activities similar to those they will meet in real life or at university.

We also offer programs to students who wish to develop their English skills for their own personal and professional development.

Multiple intakes
Courses start every five weeks.
Courses commence every five weeks and include 25 hours of tuition per week, including one hour per day of supervised learning in our Independent Learning Centre (ILC).

Courses are offered in blocks of five weeks. You'll be assessed and placed in the class that best suits your level based on your placement test results on arrival. Students on average attend DUELI for 10 to 20 weeks.

Teaching staff
Qualified and experienced.
Teachers are highly qualified and experienced professionals who have:
• postgraduate qualifications
• qualifications in teaching English as a Second Language (ESL)/English as a Foreign Language (EFL) and Teachers of English to Speakers of Other Languages (TESOL)
• extensive teaching experience in Australia and overseas
• specialist skills in curriculum, materials and study program design
• IELTS preparation and examination experience.

Namiho Tamura

`My DUELI experience has served as a solid stepping stone and is now, literally, taking me places!`

From the great white north that is Canada, to the humid streets of Cambodia, Namiho Tamura has seen a lot of the world in her 23 years.

Currently back in Australia on a working holiday, Namiho talks about how her time at DUELI has helped her to get to where she is today. 'I realised that being able to articulate my thoughts is very important. My teachers at DUELI and Deakin would urge me to participate in classroom activities such as discussions and debates. I overcame my shyness, learnt to voice my opinions and develop my confidence,' she says.

Namihno explains how she got into travelling, 'I was first bitten by the travel bug when my family went for a holiday to Hawaii, and when I was at university in Japan I travelled to France with my friend. I haven’t stopped since!'

With more overseas work ventures and travels on her itinerary, Namiho will soon be heading to the US for a stint as a customer support staff member at Disney World.

‘Being able to communicate in English supports my travel aspirations, enhances my travel experiences and broadens my career options. My DUELI experience has served as a solid stepping stone and is now literally, taking me places!’
Small class sizes
Tailored for you.

Class sizes are small, with an average of 15 students per class. Generally, the number of students in DUELI classes ranges from six to 18 students.

Classes are held between 8.30 am–5.30 pm.

We have up to three different sessions that are determined by the level of the class and size of each intake.

Session A: 8.30 am–3.15 pm
Session B: 10.30 am–5.15 pm
Session C: 9.00 am–3.30 pm

Excellent facilities
DUELI is Deakin.

As a DUELI student, you have access to the same facilities as Deakin students. These include:

• a vibrant Australian university campus environment
• modern, well-equipped classrooms
• university cafeterias with halal dishes
• the latest 24-hour computing labs with access to the internet and email for study purposes
• Independent Learning Centre (ILC)
• access to all of Deakin University’s library facilities
• religious facilities, including a multi-faith prayer room
• common areas and outdoor spaces.

Student support services
Services include:

• free airport reception
• DUELI Student Advisers to help, advise and guide you in academic and personal matters
• assistance with finding accommodation
• orientation program for new students
• on-campus medical and health services
• on-campus personal counselling services
• Disability Resource Centre
• careers centre where you can obtain information about a range of local and international careers
• counsellors to assist in the transition to Deakin courses
• sporting facilities including a state-of-the-art gymnasium and sports hall
• free four-week introductory membership at Deakin’s fitness centres at the Melbourne Burwood and Geelong Waurn Ponds campuses
• optional one year free membership to Deakin University Student Association (DUSA).
Deakin is a new generation university combining traditional values of excellence in teaching and research with an attitude that challenges conventional practices and produces new ways of thinking.

Deakin campuses
Deakin University has four campuses in the state of Victoria - one in Melbourne, two in Geelong and one in Warrnambool.

Each campus has a distinctive character and a strong presence in the local community.

All campuses provide quality services, support, facilities and high academic standards. Your chosen area of study may determine which campus is best suited for you.

See the campus maps at deakin.edu.au/campuses. For public transport information for all campuses, go to www.ptv.vic.gov.au.

Australia
Australia is a sophisticated, multicultural society with a great love of sport, food, music and life in general. The iconic phrases ‘she’ll be right’ or ‘no worries mate’, characterise Australia’s laid-back attitude.

Australia’s vast size will amaze you. Australia offers a variety of unique travel experiences - from the untamed wildness of the outback, to the beauty of the Great Barrier Reef and its islands. The cosmopolitan culture of Melbourne and with, arguably, some of the world’s best beaches, makes Victoria, Australia, the ultimate travel destination!
Living in Melbourne

There’s a lot to love about Melbourne, the world’s most liveable city*. Just ask the locals! This sophisticated world-city of more than 3.7 million people in the south-east corner of mainland Australia inspires a deep passion in those who live here.

Melbourne is very much about lifestyle. It is no huge surprise to residents that their city has been ranked* as the world’s most liveable city.

Melburnians love the city’s vibrant energy, restaurants, fashion boutiques, cafe-filled laneways, bars, unbeatable galleries, spacious parks and village-like inner suburbs, each with its own special character. Melbourne is less than 200 years old and never sits still.

Modern, cutting-edge designs add to the fascinating mix of heritage architecture and ensure the skyline is constantly changing. See more at www.melbourne.vic.gov.au.

* Economist Intelligence Unit, Global Liveability Report 2011

Melbourne Burwood Campus

The Melbourne Burwood Campus is noted for its modern architecture and facilities, which include the prestigious Deakin University Art Gallery, MotionLab, a purpose-built gymnasium and sports hall, student accommodation, food court, restaurants, internet café, excellent learning facilities, the IELTS Test Centre, health care services, campus shop and bookshop.
Living in Geelong

Geelong is a vibrant city of about 300,000 people on Corio Bay, just one hour from Melbourne Central Business District by train. Geelong features a stunning waterfront precinct, a fabulous wine region, beaches, great shopping, fabulous restaurants, with lots of parks and gardens. It is the gateway to the Surf Coast which offers Australia’s best surf beaches, bustling resort towns, stunning scenery, bush and beach walks, lush rainforests and spectacular waterfalls. A 20-minute drive will take you to Torquay, the home of iconic surf brands such as Quicksilver and Rip Curl, as well as the famous Bells Beach and the spectacular Great Ocean Road.

Geelong Waterfront Campus

The Geelong Waterfront Campus is Deakin’s newest campus. It is located on Corio Bay in the central business district of Geelong. Originally built in 1893, the buildings have been extensively renovated to create a modern and impressive campus centre. Around 2100 students are based at the Waterfront Campus. It features a 320-seat lecture theatre, cafeteria, library, bookshop, Computer Aided Design laboratories and design studios.
Student support

At Deakin University we pride ourselves on the supportive environment we create for our international students.

Airport pick-up, accommodation and orientation services, academic counselling and social activities designed by our staff, ensure your first week of arrival is as smooth and enjoyable as possible. Services include:

• employment
• chaplains
• childcare
• counselling and personal development
• Deakin Card
• disability resource centre
• financial assistance
• food services
• medical centres
• international student support
• Jobshop
• sport and recreation
• study skills
• transition.

Airport reception
Deakin University understands air travel can be an exhausting experience which is why we offer a free arrival service. For more information on airport reception, please visit deakin.edu.au/future-students/international/dueli/services.php.

International enrolment and orientation program
DUELI conducts a two-day orientation program which is compulsory for all new students.

Students must attend orientation so that they can:
• sit the DUELI placement test in order to be placed in the right course
• receive important and useful information about their courses and life in Australia
• get their student ID card and number

For further information on the orientation program please visit deakin.edu.au/future-students/international/dueli/orient.php.

DUELI Student Advisers
The DUELI Student Advisers can assist you with all your general welfare and under-18 student related queries.

DUELI students are urged to contact the DUELI Student Advisers with their concerns. The advisers are available on Melbourne Burwood Campus and are your first point of contact on many issues, including student and work visas.

They are dedicated to the needs of DUELI students and are committed to helping you achieve your full potential.

More information on how the DUELI Student Advisers can help you is available on deakin.edu.au/future-students/international/dueli/services.php.
DUELI is more than just an English language institute for academic purposes. We also offer programs to students who wish to develop English skills for personal and professional development.

**English language programs**
DUELI’s English language programs are designed to help students learn progressively and improve their English. Upon completion of selected programs and meeting conditions, students may also gain direct-entry into courses for further study at undergraduate and postgraduate levels at Deakin University and other education providers.

**Study tours**
DUELI can specially design a short study tour program to suit specific requirements. From study groups to self-improvement courses for working professionals, there are many options available.

For more information, please see page 14.

**Pathways**
**DUELI to Deakin**
DUELI offers a direct-entry pathway to students who wish to study at Deakin University undergraduate, study abroad and postgraduate programs. Upon successful completion of selected DUELI courses, students can be considered to have met Deakin University’s English language requirements and may gain direct entry into their award course program.

**DUELI to Melbourne Institute of Business and Technology (MIBT)**
MIBT provides an excellent pathway to Deakin for students who do not meet the admission requirements for Deakin University’s courses, or need to bridge the gap between previous study and university. Students who do not meet admission requirements for Deakin University may be offered a place at MIBT.

DUELI also offers a direct-entry pathway to MIBT. Students who successfully complete an MIBT diploma or Certificate IV Foundation Studies program will be eligible for direct entry into a Deakin University undergraduate program upon meeting conditions.

For more information, visit [www.mibt.vic.edu.au](http://www.mibt.vic.edu.au).

**Ati Asadikia**
‘The lectures were interspersed with interactive activities like group discussions and debates that made learning so much fun.’

By introducing Ati to, and preparing her for, the distinctive teaching-learning style of Australian education, DUELI has set her up for degree course studies and beyond. ‘Clearly DUELI is more than just an English language centre. Research, reviewing and referencing skills were what I learnt at DUELI, as well as polishing my English,’ she says.

There was never a dull moment for Ati at DUELI. ‘The lectures were interspersed with interactive activities like group discussions and debates that made learning so much fun’, she says. ‘The teachers and support staff were there to help Ati all along the way. They were there to reliably answer every question, clear every doubt and address every concern,’ she says.

Country of origin: Iran
DUEL English language program list

The following table lists the programs offered at DUEL and related requirements. Please note that placement into DUEL classes is based on the results of the DUEL Placement Test taken upon arrival.

<table>
<thead>
<tr>
<th>IELTS Entry Level (based on lowest IELTS band score)</th>
<th>General English (GE)</th>
<th>English for Academic Purpose (EAP)</th>
<th>Intensive Academic Preparation (IAP)</th>
<th>Business English (BE)</th>
<th>IELTS Preparation</th>
<th>English for TESOL</th>
<th>DUEL pathway to further study</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.5+</td>
<td>GE9</td>
<td>ENGLISH FOR NURSING†</td>
<td>IAP</td>
<td></td>
<td></td>
<td></td>
<td>Successful completion of DUEL’s English for Nursing program is required for direct entry into Deakin’s Bachelor of Nursing course.</td>
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<tr>
<td>6.0</td>
<td>GE8</td>
<td>EAP4</td>
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<td>English for TESOL</td>
</tr>
<tr>
<td>5.5</td>
<td>GE7</td>
<td>EAP3</td>
<td>BE</td>
<td>IELTS Preparation</td>
<td></td>
<td></td>
<td>Successful completion of DUEL’s EAP 3 program is required for direct entry into Deakin University’s undergraduate, exchange, study abroad and the MIBT Diploma of Media and Communication courses.</td>
</tr>
<tr>
<td>5.0</td>
<td>GE6</td>
<td>EAP2</td>
<td></td>
<td></td>
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<td></td>
<td>Successful completion of DUEL’s EAP 2 program is required for direct entry into the MIBT Diploma and Certificate programs.</td>
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<tr>
<td>4.5</td>
<td>GE5</td>
<td>EAP1</td>
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<tr>
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<td>3.5</td>
<td>GE3</td>
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<tr>
<td>3.0</td>
<td>GE2</td>
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<tr>
<td>2.5</td>
<td>GE1</td>
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Minimum entry level for Deakin University award course and MIBT pathway programs

**Deakin University’s Bachelor of Nursing course**

IELTS 7 (no band lower than 7)
TOEFL iBT 100 (Writing 21)
DUEL English for Nursing (60%)

**Deakin University postgraduate programs**

IELTS 6.5 (no band lower than 6)
TOEFL iBT 92 (Writing 21)
DUEL EAP 4 (60%)

**Deakin University undergraduate and study abroad programs**

IELTS 6.0 (no band lower than 6)
TOEFL iBT 79 (Writing 21)
DUEL EAP 3 (60%)

**MIBT Diploma of Media and Communication course**

IELTS 6.0 (no band lower than 6)
TOEFL iBT 79 (Writing 21)
DUEL EAP 3 (60%)

**All other MIBT Diploma and Certificate IV Foundation Studies programs**

IELTS 5.5
DUEL EAP 2 (60%)

† Please note that the English for Nursing program is offered as a direct entry pathway program to the Bachelor of Nursing.

Note: All courses listed are available to student visa holders as their principal course. Courses are also available to other visa holders provided that the length of enrolment at DUEL does not exceed the conditions of their visa.
English for Academic Purposes (EAP 1-4)

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
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<tbody>
<tr>
<td>Intermediate to Advanced</td>
<td>5 - 20 weeks</td>
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Available at DUELI Melbourne and DUELI Geelong. DUELI’s EAP programs provide an excellent pathway to Deakin’s undergraduate and postgraduate courses. Students can meet the English language requirements of Deakin undergraduate and postgraduate courses by successfully completing an EAP direct-entry pathway at DUELI.

The EAP programs at DUELI prepare students to fully participate in academic life and develop an understanding of Australian academic expectations and ensure that students develop the skills required for academic success, including:

• report writing
• essay writing
• research skills
• critical thinking
• effective listening and note-taking skills
• oral presentations and learning to actively participate in group and classroom discussions
• study skills.

The EAP Pathway
DUELI offers four levels of English for Academic Purposes: EAP 1, EAP 2, EAP 3 and EAP 4. Each EAP program is five weeks in length.

DUELI’s four-level EAP pathway program has been designed to assist eligible students who wish to enter Deakin University's undergraduate and postgraduate programs to meet the English language requirements of their award courses.

EAP 1
Provides the first step for meeting the English language requirements of Deakin University’s award course programs. To progress from EAP 1 to EAP 2, you must obtain a final assessment result of 60 per cent or higher.

EAP 2
Provides the second step for meeting the English language requirements of Deakin University’s award course programs and is the English language direct entry pathway to MIBT’s diploma program. To progress from EAP 2 to EAP 3, you must obtain a final assessment result of 60 per cent or higher.

EAP 3 (for undergraduate, study abroad and exchange students):
Eligible students who have met the academic requirements of their undergraduate award course at Deakin can meet the English language requirements of the University by successfully completing EAP 3 with a final course result of 60 per cent or higher. To progress from EAP 3 to EAP 4, you must obtain a final assessment result of 60 per cent or higher.

EAP 4 (for postgraduate students):
Eligible students who have met the academic requirements of their postgraduate award course at Deakin can meet the English language requirements of Deakin University by successfully completing EAP 4 with a final assessment result of 60 per cent or higher.

Assessment Tasks
EAP 1 and EAP 2
• Research writing
• Summary writing
• Notetaking
• Timed writing
• Oral presentation
• Group work participation and communication skills

EAP 3 and EAP 4
• Research essay
• Reading/critical thinking
• Notetaking
• Timed writing
• Debating (EAP 3)
• Oral presentation (EAP 4)
• Group work participation and communication skills

Note: All courses listed are available to student visa holders as their principal course. Courses are also available to other visa holders provided that the length of enrolment at DUELI does not exceed the conditions of their visa.
**Intensive Academic Preparation (IAP)**

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
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<tbody>
<tr>
<td>Advanced</td>
<td>5 weeks</td>
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</table>

The IAP program is a five-week program for high-level students with IELTS 6.5 or above (or equivalent). Students who have met the admission requirements of university would benefit greatly from this program.

Each week of the IAP program focuses on a range of tasks and academic themes. You are given specific tasks that ensure that you develop the writing, reading, listening and speaking skills needed to achieve success at university. This is a high-level course for students who wish to excel in their university program.

The IAP program will enable you to:

- use catalogue and database searching techniques to locate relevant articles
- critically analyse research articles
- paraphrase and summarise information
- negotiate a research proposal
- edit and re-draft information
- use appropriate referencing
- plan an appropriate research design
- negotiate procedures and outcomes in small groups
- make formal and informal presentations to the class
- take notes and report on university lectures
- participate in group discussions
- identify cultural differences in learning strategies and learning styles.

**Assessment**

At the end of the five-week IAP program, you will receive an assessment report that details your achievement against:

- a group 20-minute presentation on research
- a 2000-word group research project.

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**Luz Elena Prieto**

‘The method of teaching and learning at DUELI is very practical. We are always interacting with each other and the teacher in class’. Thorough research before making decisions is the way Luz Elena works. This explains why she spent hours reading about Melbourne’s climate, culture and cuisine; and appraising the DUELI brochure from cover to cover before finally deciding to apply for an English language course at Deakin. ‘I have always wanted to improve my English skills. And what better place to do so in other than Melbourne - a city where English is the local language, and one so well known for its multiculturalism,’ she says.

DUELI classes have students attending from a large number of countries. ‘From being able to appreciate the different cultural backgrounds of my class mates to the very practical approach towards teaching and learning here, it has been a very exciting journey for me so far. In class we are always interacting with each other and with the teacher,’ she says.

Of all the facilities available to Deakin students, Luz Elena finds the Independent Learning Centre the most helpful. ‘That’s where I get to practise my reading, speaking, listening and writing skills. It’s not just about discussions, debates and making presentations; it’s also about enjoying the learning process, which includes reading English magazines, listening to English music and watching English movies,’ she says. After DUELI Luz Elena hopes to study international business and “be able to put my research and improved English skills to further use.”

Country of origin: Colombia
Our General English programs are ideal for students with elementary to advanced levels of English who wish to improve their English for their personal development. At DUELI, our aim is for all students undertaking a General English course of study to be able to communicate clearly and confidently with people from all over the world. Each General English class goes on at least three excursions linked to the curriculum.

In General English, you will:
- learn English for everyday situations
- communicate with people in the classroom and in real situations on class excursion projects
- learn to speak accurately and clearly
- improve pronunciation and fluency
- extend your vocabulary
- continue to develop cross-cultural communication skills
- use English to help you enjoy living in Melbourne and Australia.

There are nine General English levels offered at DUELI:
- GE 1 Elementary 1
- GE 2 Elementary 2
- GE 3 Pre-Intermediate 1
- GE 4 Pre-Intermediate 2
- GE 5 Intermediate 1
- GE 6 Intermediate 2
- GE 7 Upper-Intermediate 1
- GE 8 Upper-Intermediate 2
- GE 9 Advanced

In General English you will study for 25 hours per week (including five hours of supervised self-study in the on-campus Independent Learning Centre) for five weeks at each level. To successfully progress from one General English level to the next, you need to pass the main assessment tasks for each level with an overall score of 55 per cent.

**General English pathways**
A General English student is eligible to transfer to the EAP stream if they pass their General English class at the GE 4 level and attain an appropriate result on the DUELI EAP writing test.

**IELTS preparation**

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
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<tbody>
<tr>
<td>Upper Intermediate</td>
<td>5 weeks</td>
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</table>

Prepare for the IELTS test at Deakin University’s IELTS Test Centre. The IELTS Preparation course is designed for students to achieve success in the IELTS examination. It aims to equip you to:
- become familiar with the IELTS examination format
- improve listening, reading, writing and speaking skills
- learn strategies for dealing effectively with the tasks in the examination
- practise IELTS tasks under timed conditions.

You must have a minimum IELTS score of 5.5 or equivalent to enter the IELTS Preparation program.

**Business English**

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<thead>
<tr>
<th>Level</th>
<th>Duration</th>
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</thead>
<tbody>
<tr>
<td>Upper Intermediate</td>
<td>5 weeks</td>
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</table>

DUELI’s Business English program focuses on developing language skills required for international business communications. Students undertaking the program will be given language tasks and activities that will assist them in their understanding of western business culture and the language needed to succeed in a cross-cultural environment.

Students in the Business English programs undertake the following tasks:
- journal writing
- a targeted business research project
- interviewing skills and techniques
- completing all the stages of job application requirements including addressing selection criteria, resume writing and writing application letters
- field trips to Australian businesses.

**Assessment**
Assessment in each course takes a variety of forms, including written research assignments, class tests and oral presentations.

Note: All courses listed are available to student visa holders as their principal course. Courses are also available to other visa holders provided that the length of enrolment at DUELI does not exceed the conditions of their visa.
English for Teachers of English to Speakers of Other Languages (TESOL)

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
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<tbody>
<tr>
<td>Advanced</td>
<td>5 weeks</td>
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</table>

The English for TESOL Program is a five-week English language program for high level students with IELTS 6 (no band lower than 6) or who have successfully completed EAP 3 or GE 8 at DUELI.

Each week of the English for TESOL program focuses on a range of tasks and themes. Students are given specific tasks that ensure that they develop their writing, reading, listening and speaking skills. This is an advanced course for high-level students who wish to communicate to small and large groups.

The aims of the program:

- to provide a high-level intensive English language program
- to provide an introductory program for students wishing to develop their English language and academic skills for future studies or work in the TESOL field both in Australia and abroad
- for students to have an introduction to current methodologies and issues in TESOL
- to further the development of students’ critical thinking skills.

Assessment

- Reflective journal: 15%
- Lesson observations: 15%
- Group presentations: 15%
- Folio of lesson plans: 15%
- Group teaching project: 20%
- Literature review: 20%

English for Nursing

<table>
<thead>
<tr>
<th>Level</th>
<th>Duration</th>
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</thead>
<tbody>
<tr>
<td>Advanced</td>
<td>5 weeks</td>
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</table>

The new English for Nursing program is a five-week intensive English program that will provide a direct entry pathway for students wishing to undertake a Bachelor of Nursing program at Deakin University.

Entry requirements

Students who wish to enrol in this course must have either completed a DUELI EAP 4 program with an overall score of 65 per cent or have an IELTS score of 6.5 (no band lower than 6.5).

Course themes

- Week 1: Adapting to working as a Nurse in Australia
- Week 2: Communication Skills in an Australian Nursing Environment
- Week 3: Working as part of a Team
- Week 4: English and Academic skills required to study Nursing at an Australian University
- Week 5: Critical Thinking and Decision Making in the Australian Nursing Environment

Course length

Five weeks (25 hours per week including five weeks of supervised Independent learning in the ILC).

Formal assessment

1. One hour timed writing: 30%
   Argumentative essay in which students will be required to demonstrate coherence and clarity and an ability to use a range of language structures.

2. Five week reflective journal: 20%
   Students will be required to demonstrate evidence of the development of reflective thinking and learning.

3. Group seminar: 30%
   Students will be required to demonstrate ability to work effectively in groups, present information clearly and communicate effectively in a seminar.

4. Verbal explanation of a patient’s condition using a standard medical form: 20%
   Students will be required to accurately identify and interpret information and convey this information clearly, logically and effectively.

Note: All courses listed are available to student visa holders as their principal course. Courses are also available to other visa holders provided that the length of enrolment at DUELI does not exceed the conditions of their visa.
Study tours

Customised study tours
DUELI can develop special English group and study tour programs* tailored to meet the needs of your university, college or business. Our successful study tours include language and culture programs, while others draw heavily on the expertise of Deakin University and its strong community links. Programs are supported by our excellent English classes with industry visits and cultural excursions.

We can design study tours to complement almost any interest area. For example, programs can be developed for groups interested in English and tourism, English for TESOL, English for Business or specific programs where students are integrated into regular DUELI classes with other international students.

To contact us for more information about tailoring a program to meet your needs, email dueli-studytours@deakin.edu.au.

* Study tours are not available as a principal course for student visa holders.
### Sample four-week English and activities study tour program

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<thead>
<tr>
<th>Week</th>
<th>Activity Description</th>
<th>Language Focus</th>
<th>Other Focus</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Weekend</strong></td>
<td><strong>Arrive Tullamarine airport, transfer to Deakin’s Melbourne Burwood Campus</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Week 1</strong></td>
<td>Monday</td>
<td>Welcome and orientation language assessment</td>
<td>English: Australian families and culture</td>
</tr>
<tr>
<td></td>
<td>Tuesday</td>
<td>Australian studies: Melbourne English: Speaking - Finding your way around</td>
<td>City Tour: Rialto Tower, Melbourne Central, Southbank, Federation Square</td>
</tr>
<tr>
<td></td>
<td>Wednesday</td>
<td>Australian studies: Culture shock</td>
<td>English: Intercultural communication</td>
</tr>
<tr>
<td></td>
<td>Thursday</td>
<td>English: Speaking and listening</td>
<td>Queen Victoria Market</td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>9:30 AM - 3:30 PM Mornington Peninsula BBQ lunch included</td>
<td></td>
</tr>
<tr>
<td></td>
<td>weekend</td>
<td>Free time</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Monday</td>
<td>English: Oral presentation skills</td>
<td>English: Reading and project preparation</td>
</tr>
<tr>
<td></td>
<td>Tuesday</td>
<td>Australian studies: Indigenous art</td>
<td>Ian Potter Gallery</td>
</tr>
<tr>
<td></td>
<td>Wednesday</td>
<td>English: Australian idioms and slang</td>
<td>Australian studies: Environmental issues</td>
</tr>
<tr>
<td></td>
<td>Thursday</td>
<td>English: Communication skills</td>
<td>English: Communication skills</td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>English: Communication skills</td>
<td>English: Communication skills</td>
</tr>
<tr>
<td></td>
<td>Weekend</td>
<td>Free time</td>
<td></td>
</tr>
<tr>
<td><strong>Week 3</strong></td>
<td>Monday</td>
<td>English: Communication skills</td>
<td>English: Drama</td>
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<tr>
<td></td>
<td>Tuesday</td>
<td>English: Oral presentation skills</td>
<td>English: Maintaining conversations</td>
</tr>
<tr>
<td></td>
<td>Wednesday</td>
<td>Australian studies: Multicultural Melbourne</td>
<td>Melbourne Museum and Lygon Street</td>
</tr>
<tr>
<td></td>
<td>Thursday</td>
<td>English: Writing</td>
<td>English: Storytelling</td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>Australian studies: Australian native animals</td>
<td>English: Communicative grammar activities</td>
</tr>
<tr>
<td></td>
<td>Weekend</td>
<td>Free time</td>
<td></td>
</tr>
<tr>
<td><strong>Week 4</strong></td>
<td>Monday</td>
<td>English: Writing – Time travel mirror</td>
<td>Oral presentation skills</td>
</tr>
<tr>
<td></td>
<td>Tuesday</td>
<td>English: Expressing opinions</td>
<td>English: Preparation for oral presentations</td>
</tr>
<tr>
<td></td>
<td>Wednesday</td>
<td>English: Oral presentations</td>
<td>Australian studies: The Goldrush</td>
</tr>
<tr>
<td></td>
<td>Thursday</td>
<td>English: Expressing opinions</td>
<td>English: Preparation for oral presentations</td>
</tr>
<tr>
<td></td>
<td>Friday</td>
<td>Course evaluation, photographs, presentation and farewell lunch</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Weekend</td>
<td>Depart</td>
<td></td>
</tr>
</tbody>
</table>
Accommodation

On-campus accommodation

Accommodation is available in student residences at:
- the Geelong Waurn Ponds Campus
- the Melbourne Burwood Campus.

Each resident is housed in single room accommodation and has phone and computer access. Bedrooms are furnished, heated and carpeted. There are shared bathrooms, kitchens, laundry and recreational areas. The residences have a common room with meeting rooms, kitchen, television area and a large open space for social events. The cost of on-campus accommodation varies on each campus depending on the type of accommodation and services provided.

If you study at the Geelong Waterfront Campus, you might consider applying for accommodation on the Geelong Waurn Ponds Campus. There is a Deakin shuttle bus, in addition to public buses, that take students between the two campuses.

If you study at the Melbourne Burwood Campus, you may apply for a room in the new 400-room residence at the Melbourne Burwood Campus.

For more information, visit deakin.edu.au/student-life/residences.
Finding your own accommodation

You can find your own accommodation before or upon arrival.

Many students choose to rent flats, apartments or houses with other students. Deakin’s Division of Student Life can help you find off-campus accommodation. Deakin can also assist you to find temporary accommodation until a permanent place is found. For details on off-campus accommodation and costs, visit deakin.edu.au/houseme.

Homestay

Homestay provides a quality, secure and nurturing private in-home accommodation for students. Homestay hosts offer clean and comfortable accommodation. There is a comprehensive range of options to suit every individual. Homestay offers the opportunity to live the Australian life in a safe and secure environment and gives you the chance to make new friends. See deakin.edu.au/future-students/international/duell/accomm.php.

Mio Inagaki

‘Deakin is equipping me with skills relevant for a future not limited by geo-political boundaries’

Mio received support from DUELI staff in person even whilst in Japan. I was able to find out the required length of English language study I might need at DUELI to be able to pursue a bachelor degree in the area of media and communications, she says.

Deakin’s multicultural events held at the beginning of every trimester are a highlight for Mio. The first event she attended was special as it was here that she found her confidence to make friends with students of other nationalities. ‘Thanks to the ‘speed language’ sessions, multicultural food, and the overall optimistic vibe the events are alive with,’ she says.

‘Deakin is equipping me with skills relevant for a future not limited by geo-political boundaries. “Open up your minds,” is what my teachers are urging us to do, “see the world with fresh eyes, and you can make the impossible possible,” she says.

Country of origin: Japan

The multiculturalism at DUELI helped Mio gain confidence and find motivation in pursuing her English language course. ‘Not only did students come from all over the world, the teachers did too. There were teachers from as close as New Zealand to as far away as Canada,’ she says. Their stories are inspirational with so many of them having lived and taught English in non-English-speaking countries. ‘This is where their ability to completely empathise with students arises from,’ I think. They made the classes interesting, motivating and fun and were there to readily answer questions and reply to emails,’ she says.
How to apply

You should apply as soon as possible as places at DUELI fill up fast.

Apply by post or fax

Complete the application for admission to DUELI form and post it to:

Deakin University English Language Institute
Melbourne Burwood Campus
221 Burwood Highway
Burwood Victoria 3125 Australia
or fax it to +61 3 9244 5094

You can also apply in person at a Deakin International office in Melbourne, Geelong, Warrnambool, Jakarta, Beijing or New Delhi – see our website deakin.edu.au for addresses.

After you apply

1. Wait for an Offer Letter from Deakin

Deakin International will let you know whether your application has been successful. If it is, you will be sent an Offer Letter.

2. Pay your fees to study at DUELI

When your offer is made we will advise you on how your DUELI fees can be paid (enrolment fee, tuition fee and homestay placement fee, if applicable). Fees are to be paid by bank draft, telegraphic transfer or electronic funds transfer before you commence your course. Bankdrafts should be made payable to Deakin University, or complete the payment by paying with Travelex at deakin.edu.au/future-students/international/faqs/travelex.php.

For information on how to pay by telegraphic transfer, go to deakin.edu.au/future-students/international/dueli/fees.php.

You will pay your homestay fee directly to your homestay host once you arrive.

If you have received a joint offer to study an award course after your DUELI course, we will advise you of the fees you will need to pay.

3. Receive a Confirmation of Enrolment Letter and apply for a visa

Once we receive your fees, a Confirmation of Enrolment form will be sent to you. You will need this form to obtain a student visa from the Australian Diplomatic Mission in your country.

You will be sent a Notification of Arrival form which must be sent back to Deakin International at least 10 days prior to arrival with details of your arrival date and flight.

4. Come to Deakin and study at DUELI

On arrival, you will be assessed on your English language proficiency and be placed in the English language course appropriate for your language level and study plans.

Got a question?

Please contact us at deakin-international@deakin.edu.au.

Deakin University English Language Institute fees

Melbourne Burwood Campus

- Enrolment fee: A$200
- Tuition fee: A$385 per week (2013 rate)

Geelong Waterfront Campus

- Enrolment fee: A$200
- Tuition fee: A$370 per week (2013 rate)

Overseas Student Health Cover (OSHC) 2013 rates

- Three months single rate: A$110
- Six months single rate: A$220
- Nine months single rate: A$330
- 12 months single rate: A$440

Homestay fees*

- Homestay fee (must be paid to homestay host, NOT to Deakin University): A$270 per week
- Homestay fee (two weeks in advance) must be paid directly to the homestay host on arrival
- Homestay placement fee (must be paid to Deakin University): A$250

Homestay placement fee must be paid to Deakin University before your arrival in Australia.

* Fees were correct at time of publication but may be subject to change. Please see the website deakin.edu.au/future-students/international/dueli for the most up-to-date information.
## Course dates

### 2013 dates

<table>
<thead>
<tr>
<th>Intake</th>
<th>Orientation</th>
<th>Start date</th>
<th>End date</th>
<th>Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intake 1</td>
<td>4 – 7 January</td>
<td>8 January</td>
<td>8 February</td>
<td>28 January</td>
</tr>
<tr>
<td>Intake 2</td>
<td>7 – 8 February</td>
<td>11 February</td>
<td>15 March</td>
<td></td>
</tr>
<tr>
<td>Intake 3</td>
<td>14 – 15 March</td>
<td>18 March</td>
<td>26 April</td>
<td>29 March – 5 April, 25 April</td>
</tr>
<tr>
<td>Intake 4</td>
<td>24 and 26 April</td>
<td>29 April</td>
<td>31 May</td>
<td>10 May</td>
</tr>
<tr>
<td>Intake 5</td>
<td>30 – 31 May</td>
<td>3 June</td>
<td>5 July</td>
<td>8-12 July</td>
</tr>
<tr>
<td>Intake 6</td>
<td>11 – 12 July</td>
<td>15 July</td>
<td>16 August</td>
<td>2 August</td>
</tr>
<tr>
<td>Intake 7</td>
<td>15 – 16 August</td>
<td>19 August</td>
<td>20 September</td>
<td>23 – 27 September</td>
</tr>
<tr>
<td>Intake 8</td>
<td>26 – 27 September</td>
<td>30 September</td>
<td>1 November</td>
<td>4 – 8 November</td>
</tr>
<tr>
<td>Intake 9</td>
<td>7 – 8 November</td>
<td>11 November</td>
<td>13 December</td>
<td>29 November</td>
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### 2014 dates

<table>
<thead>
<tr>
<th>Intake</th>
<th>Orientation</th>
<th>Start date</th>
<th>End date</th>
<th>Holidays</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intake 1</td>
<td>9 – 10 January</td>
<td>13 January</td>
<td>14 February</td>
<td>27 January</td>
</tr>
<tr>
<td>Intake 2</td>
<td>13 – 14 February</td>
<td>17 February</td>
<td>21 March</td>
<td></td>
</tr>
<tr>
<td>Intake 3</td>
<td>20 – 21 March</td>
<td>24 March</td>
<td>2 May</td>
<td>18 - 25 April.</td>
</tr>
<tr>
<td>Intake 4</td>
<td>1 – 2 May</td>
<td>5 May</td>
<td>6 June</td>
<td>16 May</td>
</tr>
<tr>
<td>Intake 5</td>
<td>5 – 6 June</td>
<td>9 June</td>
<td>11 July</td>
<td>14 – 18 July</td>
</tr>
<tr>
<td>Intake 6</td>
<td>17 – 18 July</td>
<td>21 July</td>
<td>22 August</td>
<td>8 August</td>
</tr>
<tr>
<td>Intake 7</td>
<td>21 – 22 August</td>
<td>25 August</td>
<td>26 September</td>
<td>29 September – 3 October</td>
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<tr>
<td>Intake 8</td>
<td>2 – 3 October</td>
<td>6 October</td>
<td>7 November</td>
<td>10 – 14 November</td>
</tr>
<tr>
<td>Intake 9</td>
<td>13 – 14 November</td>
<td>17 November</td>
<td>19 December</td>
<td>5 December</td>
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### Deakin University 2013 dates

<table>
<thead>
<tr>
<th>Intake</th>
<th>Orientation and enrolment</th>
<th>Commences</th>
<th>Finishes</th>
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<tbody>
<tr>
<td>Trimester 1</td>
<td>28 February - 1 March 2013</td>
<td>11 March 2013</td>
<td>7 June 2013</td>
</tr>
<tr>
<td>Trimester 2</td>
<td>11 - 12 July 2013</td>
<td>15 July 2013</td>
<td>11 October 2013</td>
</tr>
<tr>
<td>Trimester 3</td>
<td>7 - 8 November 2013</td>
<td>11 November 2013</td>
<td>7 February 2014</td>
</tr>
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</table>

### Study Abroad and Exchange 2013 dates

<table>
<thead>
<tr>
<th>Intake</th>
<th>Application deadline</th>
<th>Recommended arrival</th>
<th>Beach welcome trip</th>
<th>Campus registration and enrolment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trimester 2</td>
<td>30 April 2013</td>
<td>26 June 2013</td>
<td>8 – 10 July 2013*</td>
<td>11 – 12 July 2013</td>
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<tr>
<td>Trimester 3</td>
<td>30 August 2013</td>
<td>1 November 2013</td>
<td>To be confirmed</td>
<td>7 – 8 November 2013</td>
</tr>
</tbody>
</table>

*Arrangements will be made for DUELI and study abroad students to attend the beach welcome trip.

### MIBT 2012/2013/2014 dates

<table>
<thead>
<tr>
<th>Trimester</th>
<th>Orientation week</th>
<th>Teaching starts</th>
<th>Break</th>
<th>Exams start</th>
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<tr>
<td>1</td>
<td>25 February – 1 March</td>
<td>4 March</td>
<td>28 March – 3 April</td>
<td>3 June</td>
<td>7 June</td>
</tr>
<tr>
<td>2</td>
<td>24 – 28 June</td>
<td>1 July</td>
<td>12 – 16 August</td>
<td>30 September</td>
<td>4 October</td>
</tr>
<tr>
<td>3</td>
<td>21 – 25 October</td>
<td>28 October</td>
<td>23 December – 3 January</td>
<td>3 February</td>
<td>7 February</td>
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<tr>
<td>2014</td>
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<tr>
<td>1</td>
<td>24 – 28 February</td>
<td>3 March</td>
<td>17 – 23 April</td>
<td>2 June</td>
<td>6 June</td>
</tr>
<tr>
<td>2</td>
<td>23 – 27 June</td>
<td>30 June</td>
<td>11 – 15 August</td>
<td>29 September</td>
<td>3 October</td>
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<tr>
<td>3</td>
<td>20 – 24 October</td>
<td>27 October</td>
<td>22 Dec – 2 January</td>
<td>2 February</td>
<td>6 February</td>
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<td>2015</td>
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<td>1</td>
<td>23 – 27 February</td>
<td>2 March</td>
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<td>1 June</td>
<td>5 June</td>
</tr>
<tr>
<td>2</td>
<td>22 – 26 June</td>
<td>29 June</td>
<td>10 – 14 August</td>
<td>28 September</td>
<td>2 October</td>
</tr>
<tr>
<td>3</td>
<td>19 – 23 October</td>
<td>26 October</td>
<td>21 December – 1 January</td>
<td>1 February</td>
<td>5 February</td>
</tr>
</tbody>
</table>

* There are several stages for the orientation and enrolment process. Please see [deakin.edu.au/future-students/international/coming-aus/registration.php](http://deakin.edu.au/future-students/international/coming-aus/registration.php) for more information about specific dates and events.
Refund policy

- A course is defined as the total length of your enrolment at DUELI.
- Refunds will not be granted after your DUELI course has commenced.
- The enrolment and orientation fee is non-refundable.

**Refunds prior to the DUELI course commencing**

- Requests for refunds received less than 28 days prior to the commencement of the course will receive a refund of 50 per cent of the tuition fee.
- The maximum amount retained by Deakin will not exceed 12 weeks of the published tuition fee.

**Full refund**

A full refund of tuition fees paid may be given in special circumstances. Such circumstances are those that are beyond the control of the student or those which make it impossible for the student to continue. The following reasons are grounds to apply for a full refund:

- a student is refused a student visa by the Commonwealth Government authorities
- an offer is withdrawn or an enrolment terminated because the University is unable to provide the course of study
- the government has limited Deakin’s right to conduct courses for overseas students
- a student is unable to fulfil the conditions of an offer
- a student fails to meet progression rules and is not permitted to re-enrol
- a student provides written advice more than four weeks prior to the commencement of the English language course.

Executive discretion may be exercised to consider applications which do not comply with the above provisions but for which extraordinary circumstances may exist. An application for a refund in special circumstances must be made in writing and sent to the Director of DUELI. Proof of payment of the fees (e.g. an official receipt) and validation of the reasons for applying for a refund will be required.

**Methods of refund**

- If Deakin defaults in the provision of the course the refund will be made within two weeks of the default event.
- If the student defaults the refund will be made within four weeks of the University being notified.
- Refunds will be made by cheque in Australian dollars.
- Refunds in the form of the transfer of fees will be made directly to a student. The student must provide evidence of acceptance into a Deakin or MIBT award program before the approved refund will be transferred.
- Refunds may be made to a nominated person/sponsor who initially paid the student’s fees.
- This agreement does not remove the right to take further action under Australia’s consumer protection law or pursue other legal remedies.

**Attendance requirements**

Australian visa regulations require students to attend at least 80 per cent of classes to be eligible to continue to study in Australia. DUELI is required to keep attendance records and notify the Australian Immigration authorities in cases of unsatisfactory attendance.

**Privacy statement**

The personal information on the application form is collected to enable Deakin University to process your application for enrolment, to assist the University in marketing and planning activities and to enable the University to meet its reporting and other obligations to government agencies.

If your application is successful the information will be used to manage your academic progress, to communicate with you and to allow you to use the University’s services and facilities. Your personal information will be disclosed to government agencies pursuant to reporting and other obligations, including disclosures to the Department of Immigration and Citizenship and the Department of Education, Employment and Work Relations.

Your personal information will also be disclosed to your overseas student health cover provider and, if you are under 18 years of age, to the carer appointed for you pursuant to the National Code 2007 made under the Education Services for Overseas Student Act 2000.

The University will treat your personal information in accordance with the Information Privacy Act 2000 (Vic.). If personal information is not provided on the form as requested, it may not be possible for the University to process your application for enrolment.

You may gain access to the personal information held about you by the University. Requests for access are managed in accordance with the Freedom of Information Act 1982 (Vic.) and may be directed to the Manager, Freedom of Information at the University. You may view the University’s privacy policy at [http://theguide.deakin.edu.au](http://theguide.deakin.edu.au) and the University’s Privacy Officer can be contacted on +61 3 9246 8114 or at privacy@deakin.edu.au.
Application for admission to DUELI

- Please complete all sections and print neatly in BLOCK LETTERS.
- Return this form and attachments to your representative or send to:
  Deakin International, 221 Burwood Highway,
  Deakin University, Burwood, Victoria 3125 Australia
  Email: deakin-int-admissions@deakin.edu.au   Fax: +61 3 9244 5094

Please select a program (details on pages 10-13) you think is suitable for you, calculate your fees payable based on the number of weeks you need to study and fill in the information below. Please note this information provided by you in this section may be changed after assessment of your application and supporting documents. Fees and OSHC to be payable by you will be confirmed in the Offer Letter from Deakin.

<table>
<thead>
<tr>
<th>Item</th>
<th>Fee</th>
<th>Amount due ($A)</th>
</tr>
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<tbody>
<tr>
<td>Compulsory fees</td>
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<tr>
<td>Enrolment fee</td>
<td>AS200</td>
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<tr>
<td>Tuition fee</td>
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<td>Melbourne: AS385</td>
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<td></td>
<td></td>
<td>Geelong: AS370</td>
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<tr>
<td>Overseas Student Health Cover (if applicable)</td>
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</tr>
<tr>
<td>Additional fees (if required – must be paid to Deakin University)</td>
<td>AS250</td>
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<td><strong>TOTAL</strong></td>
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<td><strong>$</strong></td>
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Personal details

<table>
<thead>
<tr>
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<th>Family name</th>
<th>Given name(s)</th>
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<table>
<thead>
<tr>
<th>Date of birth (day / month / year)</th>
<th>Male</th>
<th>Female</th>
</tr>
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<tbody>
<tr>
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</tbody>
</table>

Do you have a medical condition or a disability that requires support while you are at Deakin?  Yes ☐  No ☐

If yes, please specify:

Contact address in home country (if you change your address please advise the DUELI office immediately)

<table>
<thead>
<tr>
<th>Full address</th>
<th>Country</th>
<th>Postcode</th>
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Email

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<tr>
<th>Telephone ( )</th>
<th>Mobile ( )</th>
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<tbody>
<tr>
<td>Country and Area Code</td>
<td>Number</td>
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<tr>
<td>Country and Area Code</td>
<td>Number</td>
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Address in Australia (if known)

<table>
<thead>
<tr>
<th>Full address</th>
<th>Country</th>
<th>Postcode</th>
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Email

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<th>Mobile ( )</th>
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<td>Number</td>
</tr>
<tr>
<td>Country and Area Code</td>
<td>Number</td>
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</table>

Name of parent or legal guardian in home country (under 18 students only)

<table>
<thead>
<tr>
<th>Title (Dr, Mr, Mrs, Ms, Miss)</th>
<th>Family name</th>
<th>Given name(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Full address</th>
<th>Country</th>
<th>Postcode</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Email

<table>
<thead>
<tr>
<th>Telephone ( )</th>
<th>Mobile ( )</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country and Area Code</td>
<td>Number</td>
</tr>
<tr>
<td>Country and Area Code</td>
<td>Number</td>
</tr>
</tbody>
</table>

Please be aware that by giving your mobile phone number, you agree to receive reminders and notices by SMS from Deakin.
Citizenship

<table>
<thead>
<tr>
<th>Citizenship</th>
<th>Country of citizenship (as on passport)</th>
<th>Country of birth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Have you applied for Australian Permanent Resident status?</td>
<td>Yes ☐ No ☐</td>
<td>If yes, the date of application / /</td>
</tr>
<tr>
<td>Visa type (e.g. student, visitor)</td>
<td>Visa expiry date / /</td>
<td>Passport number</td>
</tr>
</tbody>
</table>

English level (complete where applicable and provide notarised/certified evidence)

Do you have English test results? (IELTS, TOEFL etc.) Yes ☐ No ☐
If yes, please provide the following details:

<table>
<thead>
<tr>
<th>IELTS score:</th>
<th>Date:</th>
<th>TOEFL score:</th>
<th>Date:</th>
<th>C-TOEFL score:</th>
<th>Date:</th>
<th>Other (test name):</th>
<th>Score:</th>
<th>Date:</th>
</tr>
</thead>
</table>

Indicate your current English level (please circle appropriate box below)

<table>
<thead>
<tr>
<th>Beginner</th>
<th>Elementary</th>
<th>Pre-Intermediate</th>
<th>Upper-Intermediate</th>
<th>Advanced</th>
</tr>
</thead>
</table>

English course requested

☐ English for Academic Purposes (EAP) ☐ General English (GE) ☐ Business English (BE) ☐ English for Nursing
☐ English for TESOL ☐ IELTS Preparation ☐ Other (please specify) ☐ English for Nursing

Number of weeks of study required: (please circle) 5 10 15 20 25 30 35 40 45 50
Start date: Day Month Year Finish date: Day Month Year

What do you want to do after you finish the English course?

☐ Deakin University undergraduate course ☐ Business/vocational course
☐ Deakin University postgraduate course ☐ Travel
☐ Melbourne Institute of Business and Technology (MIBT) course ☐ Return home
☐ Certificate OR ☐ Diploma (please specify) ☐ Other (please specify)

Accommodation and airport transfer

Do you require accommodation in Melbourne? Yes ☐ No ☐
If yes, do you require ☐ Homestay accommodation (minimum stay of two weeks) or ☐ Hotel accommodation or ☐ International House Residential Campus
Return your Homestay Application form (pages 23 - 24) to Student Accommodation Services (SAS), or your International House Application form to International House, at least two weeks before arrival. Please note the International House Application form is not included in this guide and can be obtained from http://www.ih.au.com/form.html.

Do you require to be met at Melbourne Airport? Yes ☐ No ☐
If yes, your Notification of Arrival Form, with details of your arrival date and flight, must be returned to SAS 14 days before arrival.
NOTE: The Notification of Arrival Form is mailed to students with your Offer Letter.

Declaration

I declare that to the best of my knowledge the information I have supplied in this application and the documentation supporting it is correct and complete. I will provide original documentation as required and acknowledge that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in cancellation of any offer of enrolment or actual enrolment by Deakin University. I have read and understood the sections of this Guide relating to the courses I have selected, admission procedures, fees, refund and privacy policies. I undertake to make timely payments of any fees or associated costs for which I am liable. I am aware of the likely costs of my stay in Australia and have the necessary financial capacity to meet such costs for the duration of my course.

Applicant’s signature: _______________________________ Date: ☐ ☐ ☐ ☐ ☐

Parent/Guardian’s signature: _______________________________ Date: ☐ ☐ ☐ ☐ ☐
(for applicants under 18 years of age)

*Please note fees are correct at the time of printing but are subject to change without notice. Updated October 2012.*
This form is to be completed by the student once all DUELI fees have been received by Deakin. All DUELI students must complete and return this form by fax or email at least two weeks before arrival. Please also ensure that this form is returned together with your completed Notification of Arrival form to:

Student Accommodation Services (SAS)
- Facsimile: +61 3 9495 0001
- Email: deakin@student-accommodation.com.au
- Telephone: +61 3 9495 0007

You need to RETURN YOUR FORMS AT LEAST TWO WEEKS BEFORE ARRIVAL or homestay may not be arranged. Answer ALL questions and ensure your contact details are accurate. SAS will contact you within 48 hours to confirm receipt of your application.

NOTE: The homestay placement fee of A$250 (non-refundable) must be paid to Deakin University BEFORE you arrive or homestay may not be arranged. Payment should be made by bankdraft payable to Deakin University and sent to Deakin International.

Please tick your campus of study for your DUELI English course:
- DUELI Melbourne
  - Melbourne Burwood Campus
- DUELI Geelong
  - Geelong Waterfront Campus

Student details

<table>
<thead>
<tr>
<th>Family name (Dr, Mr, Mrs, Ms, Miss)</th>
<th>Given name(s)</th>
<th>Preferred name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of birth (day / month / year)</td>
<td>Male</td>
<td>Female</td>
</tr>
</tbody>
</table>

Nationality
Religion

DUELI course start date (day / month / year)
Expected length of stay in homestay

How do we contact you?

<table>
<thead>
<tr>
<th>Your telephone</th>
<th>Your email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agent’s name</td>
<td>Agent’s telephone</td>
</tr>
<tr>
<td>Agent’s fax</td>
<td>Agent’s email</td>
</tr>
</tbody>
</table>

Name of parent or legal guardian in home country (under 18 students only)

<table>
<thead>
<tr>
<th>Name</th>
<th>Business telephone</th>
<th>Fax</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home telephone</td>
<td>Email</td>
<td></td>
</tr>
</tbody>
</table>

Current address in home country

<table>
<thead>
<tr>
<th>Number and street</th>
<th>Suburb or town</th>
<th>State</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country</td>
<td>Postcode</td>
<td></td>
</tr>
</tbody>
</table>

Arrival details

Do you require airport reception on arrival? (Airport reception is COMPULSORY for students under 18)
- No. Please provide your expected date and time of arrival at the homestay
- Yes. Please fill in the following arrival information:

<table>
<thead>
<tr>
<th>Departure from home</th>
<th>Arrival in Melbourne</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flight Number</td>
<td>Arrival in Melbourne</td>
</tr>
<tr>
<td>Airline</td>
<td>Flight Number</td>
</tr>
<tr>
<td>Date</td>
<td>Time of departure</td>
</tr>
</tbody>
</table>

How many family members will arrive with you who will require transport (do NOT include yourself)?
Homestay preference

- Single-room
- With children
- Without children
- Either

Will you accept other students in the homestay? □ Yes □ No (choice of homestay may be limited)

Any dietary requirements?

- No
- Yes. Please specify what you cannot eat.

Smoker: □ Yes □ No

Pets: □ Like □ Dislike

Medical conditions

Do you have any medical condition/disability that we need to know about to provide for your wellbeing?

- No
- Yes. If yes, then describe

Allergies:

- No
- Yes. If yes, please state your allergies

Medication taken:

- No
- Yes. If yes, please state your medication/s

Please write any special requests you wish to be taken into account for your homestay application:

Homestay terms and conditions

- Homestay fees are payable two weeks in advance and the first payment is due on arrival at the homestay.
- The minimum stay is two weeks and this is non-refundable.
- You must give one week of written notice before leaving the homestay or you will still need to pay a weekly fee of A$265.
- If you wish to take a holiday and return to the same homestay, a holding fee of A$70 per week applies and it is payable in advance.
- If you are under 18, any requests for changes to your homestay arrangements must be made by your parents and must be approved by Deakin University or your enrolment may be terminated.
- Reception for enrolled Deakin students is free but accompanying family members must pay A$80 per person.

Authority of parent or legal guardian

I, ____________________________ (name in English capital letters) being the parent/guardian of the applicant hereby accept financial responsibility related to fees payable by him/her.

Signature in English

Signature in own language ____________________________ Date: 00/00/00

Signed by student

I have read and understood the Homestay Information Sheet and I agree to the conditions of homestay as outlined above.

Signature in English

Signature in own language ____________________________ Date: 00/00/00

Please note fees are correct at the time of printing but are subject to change without notice. Updated October 2012.