



This Regulation is made pursuant to Statute 2.4 – *University Institutes*.

1. There shall be an institute to be known as the Institute of Koorie Education (“**the Institute**”).
2. The objects of the Institute are to:
 - (a) provide a community focus for Koorie education within the University;
 - (b) provide pastoral care and special activities for the academic advancement and cultural enrichment of Koorie students;
 - (c) give advice in the University on Koorie education in general;
 - (d) give advice on the curriculum, staffing and resources for the Koorie Education Programs offered by the Faculties of the University;
 - (e) advise the University on matters affecting the academic advancement and general well being of Koorie students;
 - (f) monitor, evaluate and advise on developments in Koorie education; and
 - (g) foster the University's collaboration with the Koorie Community.
3. In pursuing its objects, the Institute will consult the Faculties and other areas of the University as appropriate.
4. The members of the Institute shall be:
 - (a) the Chancellor (ex officio);
 - (b) a Deputy Chancellor (ex officio);
 - (c) the Vice-Chancellor;
 - (d) a Deputy Vice-Chancellor nominated by the Vice-Chancellor;
 - (e) the Director of the Institute;
 - (f) members of staff of the University appointed to the Institute;
 - (g) members of the academic staff of the University who, upon application are admitted as affiliated members of the Institute by the Board of the Institute; and
 - (h) enrolled Koorie students of the University who, upon application are admitted as affiliated members of the Institute by the Board of the Institute.
5. There shall be a Board of the Institute appointed every two years. The Board shall comprise:
 - (a) a distinguished person involved in Koorie education jointly nominated by the Vice-Chancellor and the Victorian Aboriginal Education Association Incorporated (Chair);
 - (b) five Koorie members nominated by the Victorian Aboriginal Education Association Incorporated;
 - (c) two nominees of Vice-Chancellor, one of whom shall be the Deputy Chair;~~the Vice-Chancellor~~

~~or nominee (Deputy Chair);~~

~~(d) the Deputy Vice-Chancellor (Academic) or nominee;~~

~~(e)~~(d) the Director of the Institute of Koorie Education;

~~(f)~~(e) two students of the University elected by the affiliated Koorie students; and

~~(g)~~(f) the Principal Officers of each Faculty, or nominees.

6. The Institute's community, academic, administrative and financial affairs shall be conducted in accordance with the statutes, regulations and policies of the University, and rules established by the Board, in accordance with Statute 2.4 and regulations made thereunder.
7. The Board shall meet not less than four times each year.
8. A meeting of the Board may be called at the written request of:
 - (a) the Chair of the Board; or
 - (b) the Vice-Chancellor; or
 - (c) any six members of the Board, or two-thirds of the total number of members of the Board, whichever is the less.
9. The Board shall appoint an Executive Committee which shall comprise:
 - (a) the Director of the Institute of Koorie Education (Chair);
 - (b) two Koorie members appointed pursuant to sub-section 5(b);
 - (c) two student members appointed pursuant to sub-section 5(f); and
 - (d) two Principal Officers of a Faculty or nominees appointed pursuant to sub-section 5(g).
10. The Executive Committee shall advise on the operation of the Institute in accordance with policies established by the University and by the Board and shall assist the Director in ensuring effective liaison with the Faculties and other areas of the University.
11. There shall be a Director of the Institute appointed by Council on such terms and conditions as it deems fit.
12. The Vice-Chancellor may appoint a person to act in place of the Director during any temporary absence of the Director from the University, or pending appointment of the Director.
13. The Director shall:
 - (a) subject to the general superintendence of the Vice-Chancellor, be responsible for the management of the Institute of Koorie Education;
 - (b) be an ex officio member of every committee of the Institute; and
 - (c) within three months after 31 December in each year, present to the Board a report of the activities of the Institute for the preceding 12 months, including a full report on the financial affairs of the Institute, together with any other statements or information required by the Board.
14. The Board shall, in each year, present to the second meeting of Council, a report of the activities of the Institute for the preceding 12 months, including the composition of the Board and a full report on the financial affairs of the Institute, together with any other statements or information required by Council.

Made – 11/12/08
Amendment No. (1) – 11/08/11
~~Amendment No (2) - *~~