Deakin’s Associate Degree of Arts, Business and Sciences

This two year full-time (or part-time equivalent) course gives you the opportunity to study in a state of the art learning centre right here in Swan Hill at Sunraysia Institute of TAFE.

As one of Australia’s most progressive universities, Deakin strives to provide pathways for students to participate in higher education and recognises that in today’s competitive work environment, a university degree can make all the difference.

Benefits of studying the associate degree
The associate degree provides a range of opportunities, including:

» the chance to study close to home
» entry to university without the usual prerequisites
» an introduction and transition to tertiary study
» a guaranteed place* in a range of Deakin bachelor degrees at either Geelong or Warrnambool
» up to 18 months credit towards your chosen degree
» a dual qualification
» a stand-alone qualification for enhanced employment opportunities into your chosen field including administration, marketing, business, banking, science, finance, education and community health.

Am I eligible to apply?
The associate degree is open to applicants from a range of backgrounds, including those who are:

» mature-age and returning to study
» current Year 12 students
» currently completing a diploma
» looking for a career change.

* Conditions apply.

Some facts
This unique learning environment links you with students studying your course throughout Victoria, with immediate realtime feedback from your lecturer and one-on-one support from your campus. When undertaken at Sunraysia Institute of TAFE, Swan Hill, the Associate Degree of Arts, Business and Sciences can be studied concurrently with a diploma.

This program will help you develop skills in research, written communication, and oral presentation, as well as the ability to critically analyse concepts. To graduate from the Associate Degree of Arts, Business and Sciences, you need required to complete a minimum of 16 credit points, comprising core units, elective units and a TAFE diploma course.

The core units will focus on the knowledge and skills needed to be a successful university student. They will provide you with an introduction to studying at university from the perspective of different disciplines or subjects, and ensure that you become a more self-directed learner, particularly through the development of academic writing, critical thinking and information technology skills.

STUDENT SNAPSHOT
Timothy Clarke
Studying: Associate Degree of Arts, Business and Sciences/Diploma of Community Services Work, Sunraysia Institute of TAFE, Swan Hill Campus

‘I completed Year 12 in 2010 and I was attracted to the associate degree because of the flexibility it offered me. I was able to stay in the area I grew up in and study in a comfortable environment. This relieved me of stresses such as moving away, starting a new job, forming a new social group and so on.

The associate degree gave me the option to also study and earn credits which can reduce the amount of time I spend studying my Bachelor of Psychology which I plan to begin in 2013. I chose to study the associate degree full time because I really want to complete it and move into the psychology degree. I want to become a qualified psychologist and help people through the hardest times in their lives.’
Core units – first year

Trimester 1
Learning for a Knowledge Society
E-literacy for Contemporary Learning

Trimester 2
Work and the Sustainable Society

In second year, you will continue with your diploma studies and undertake elective units from a relevant Deakin bachelors degree via a supported off-campus delivery mode. You will be guided with your subject selection to ensure the units you choose will provide the maximum credit when using the associate degree as a pathway to a bachelors degree or to optimise employment opportunities.

Sunraysia Institute of TAFE, Swan Hill

Sunraysia Institute of TAFE (SuniTAFE) is the largest provider of vocational education and training services in north-west Victoria, offering more than 350 courses and covering 33 industries across four locations – Mildura, Swan Hill, Robinvale and Mallee campuses.

Nestled on the banks of the Murray River, Swan Hill is home to the SuniTAFE Swan Hill Campus that offers state-of-the-art facilities and learning environments and strongly features heavy vehicle trade education and other vocational areas, such as health, business and community services.

On-campus facilities feature student support services including study skills, Koorie Unit, learning resources, counselling and referral services. Students also have access to the Swan Hill Regional Library.

How to apply

If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at SuniTAFE, you need to:

1. **Apply for a diploma course at Sunraysia Institute of TAFE**
   Full-time and part-time applicants for all diploma courses should contact SuniTAFE, Swan Hill campus on 03 5036 0220 for application instructions.

2. **Apply for the Deakin associate degree**
   Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at SuniTAFE can apply in two ways:
   - Download an application form online at [deakin.edu.au/doorstep](http://deakin.edu.au/doorstep) and submit directly (including a detailed personal statement) to SuniTAFE, Swan Hill Campus.
   - Obtain a Deakin associate degree application form from SuniTAFE, Swan Hill Campus and submit directly to SuniTAFE, Swan Hill.

   You should be prepared to attend an information session and complete a literacy exercise.

   For further Deakin information, phone 1300 753 680.

2013 courses and pathways

Once you successfully complete your associate degree and diploma, you may be eligible to receive Credit For Prior Learning into a Deakin course. This table shows the number of credit points you may be credited for.

<table>
<thead>
<tr>
<th>Course</th>
<th>Target award</th>
<th>Credit points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma of Accounting</td>
<td>Bachelor of Commerce</td>
<td>Up to 13</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma of Management</td>
<td>Bachelor of Management</td>
<td>Up to 15</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Education Studies)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma of Children’s Services</td>
<td>Bachelor of Education (Primary)</td>
<td>Up to 6</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma of Children’s Services</td>
<td>Bachelor of Early Childhood Education</td>
<td>Up to 16</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diploma of Community Services Work</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Arts Studies)/</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved other TAFE Diploma</td>
<td>Bachelor of Arts</td>
<td>Up to 12</td>
</tr>
</tbody>
</table>

For more information, please visit [deakin.edu.au/future-students/courses](http://deakin.edu.au/future-students/courses).
Sample course structure

Associate Degree of Arts, Business and Sciences (Health Studies)/Diploma of Community Services Work

<table>
<thead>
<tr>
<th>Year/Level 1</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
<th>TAFE diploma units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Learning for a Knowledge Society</td>
<td>Work and the Sustainable Society</td>
<td></td>
</tr>
<tr>
<td></td>
<td>E-Literacy for Contemporary Learning</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
<tr>
<td>Year/Level 2</td>
<td>Trimester 1</td>
<td>Trimester 2</td>
<td>TAFE diploma units</td>
</tr>
<tr>
<td></td>
<td>Understanding Health</td>
<td>Health Information and Data</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TAFE diploma units</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
</tbody>
</table>

This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser.

For more course structures and information on study units, please visit deakin.edu.au/future-students/courses.

Frequently asked questions

Costs

How much will it cost?
Associate degree students have a Commonwealth Supported Place (CSP) which means that the government pays a portion of the tuition costs. The remainder is paid as HECS (Higher Education Contribution Scheme) for each unit in which you enrol. The cost per unit varies and is available on the Deakin website. However, an indicative cost for the first year is $2800 plus TAFE diploma costs. The cost for the second year will depend on which units you choose.

In addition to course fees, you may also be required to pay a student service and amenities fee. For more information, please visit deakin.edu.au/future-students.

How do I pay?
You can use HECS-HELP to defer payment and pay no upfront fees or pay upfront at the start of each trimester and receive a discount. Repayments are made through the Australian Taxation Office once your annual income exceeds the minimum threshold for payment. To check if you're eligible for HECS-HELP, and to find out what your responsibilities are as a Commonwealth Supported student, please visit www.studyassist.gov.au.

In addition to course fees, you may also be required to pay a student service and amenities fee. For more information, please visit deakin.edu.au/future-students.

Time

How much time will I spend studying the associate degree each week?
The first year introductory units, including lectures and tutorials, are conducted one full day a week for each 12-week trimester. Generally you would be expected to be engaged both in and out of class for a total of 8–10 hours per week for each unit.

What are the key dates?
- Closing date for direct applications – Friday 15 February 2013
- Orientation Week – 4 to 8 March 2013
- Commencement of Trimester 1 lectures – Monday 11 March 2013
- Closing date for DAYD scholarship applications – Friday 15 March 2013

How does the trimester system work?
There are three trimesters: Trimester 1 runs from February to June, Trimester 2 from July to November and Trimester 3 from November to February. There is a short break mid-trimester and a longer break between each trimester.

Selection and enrolment

How do I apply?
See details inside this brochure.

Where do I apply first?
You can apply for both at the same time, as each has a separate selection process. Your TAFE will be able to provide you with an associate degree application form.

How will I know if I’ve been selected?
You will receive email notification with directions on how to accept or decline your offer.

Can I defer from the associate degree if I get accepted?
Yes, you can complete and submit the Deferral of Offer application form online or contact your Tutorial Support Officer. Please note that you should not enrol if you intend to defer.

How do I enrol?
You need to attend the associate degree enrolment session scheduled at your TAFE campus. Details will be provided in your offer email. Any queries should be directed to your Tutorial Support Officer.

Can I do the associate degree at my local TAFE without doing a TAFE diploma?
Yes, if you already have a recent diploma that is relevant to the degree pathway that you are seeking. Deakin will determine the amount of credit that will be granted for your existing diploma.

You may also study the associate degree as a stand-alone qualification by completing the core units at your TAFE and the remainder of the course by off-campus study. Please see your Tutorial Support Officer for more information or contact Deakin 1300 753 680.

Online where can I find more information about Deakin’s associate degree?
Visit deakin.edu.au/doorstep.

For further information email: associatedegree@deakin.edu.au.