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| --- |
| **In-Country Travel Approval Form** |
| * Please complete all sections and print neatly in BLOCK LETTERS.
* Return this form and attachments via email to:

**Rheanne Hogema****International Research Support Coordinator, Deakin Research****Email:** **diri@deakin.edu.au** |

**Personal details**

|  |  |  |
| --- | --- | --- |
| Title (Dr, Mr, Mrs, Ms, Miss) | Family name | Given name(s) |
|  |  |  |
| Student ID number |  | Deakin Email |  |
|  |  |  |  |

**Proposed Dates of Travel**

Please ensure that you allow at least 4 months from application to proposed arrival date in Australia.

|  |  |  |  |
| --- | --- | --- | --- |
| Proposed date of arrival in Australia |  | Proposed date of departure from Australia |  |

**Proposed Travel Plan**

|  |  |  |
| --- | --- | --- |
| Activity | Duration of Activity | Cost of Activity |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Supervisor Approval**

|  |  |  |
| --- | --- | --- |
| Supervisor Name | Signature | Date |
|  |  |  |
|  |  |  |

**Office Use:**

**Travel Approved:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**