

Advanced Standing



Application

Student ID number

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Course code

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Campus

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1 Family name Given name/s

2 Deakin course name

3 Credit application from Applicant to new course An enrolled student

4 Basis of credit claimed (for definitions refer to back page) Accredited program and units Other credentialled program Uncredentialled learning

If this application is on the basis of uncredentialled learning you are not required to complete sections 5-11. Please seek clarification from your Faculty regarding supporting documentation required. If this application is on the basis of an accredited or other credentialled program, please complete sections 5-11.

5 Name of previous institution

6 Previous course

7 Years enrolled (eg. 2000–2002) Complete Incomplete

Credit transfer (for definitions refer to back page)

8 Are you seeking specified credit toward a major sequence? Yes No

9 Intended major sequence at Deakin (if applicable)

10 If specified credit is sought, please list Deakin unit codes and names

Deakin code	Deakin name	Other institution code	Other institution name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

11 This application will not be processed unless accompanied by the following documentation

Certified copy of academic transcript	Attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Key to results	Attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Extract from previous institution handbook showing details of course structure and credit point weightings	Attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Extract from previous institution handbook for any units for which specified credit is sought, including assessment requirements and credit point weighting of units	Attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

12 Declaration

I declare that, to the best of my knowledge, the information I have supplied is correct and complete. I authorise Deakin University to conduct a search and retrieval of my academic record from my previous institution/s to verify the information contained in my application for Advanced Standing.

Applicant's signature <input type="text"/>	Date <input type="text"/>
Date received by Faculty <input type="text"/>	Date received by DSA <input type="text"/>

Office use only**Institution codes**

INSTITUTION	CODE	INSTITUTION	CODE
Adelaide, University of	3010	Tasmania, University of	3009
Australian Catholic University	3006	University of Technology, Sydney (incl. Kuring-Gai CAE)	3016
Australian Defence Force Academy	1064	Victoria, University of Technology	3007
Australian Film, TV & Radio Sch.	2271	Western Australia, University of	1055
Australian Maritime College	2239	Western Sydney, University of (incl. UWS Hawkesbury, UWS Nepean, Macarthur IAE)	3004
Australian National University	3033	Wollongong, University of	1058
Avondale College	2252		
Ballarat University	2154	Victorian TAFE Institutes	
Batchelor College	2246	Ballarat School of Mines & Industries	9002
Canberra, University of (formerly Canberra CAE)	2241	Barton Institute of TAFE	9003
Central Queensland, University of	2200	Bendigo Institute of TAFE	9004
Charles Sturt University (incl. Mitchell CAE, & Riverina-Murray IHE)	3005	Box Hill Institute of TAFE	9005
CIMA	8007	Casey Institute of TAFE	9006
Curtin University of Technology	2236	Central Gippsland Institute of TAFE	9007
Deakin University	3030	East Gippsland Institute of TAFE	9008
Edith Cowan University	2235	Eastern Institute of TAFE	9009
Flinders University	3029	Gordon Institute of TAFE	9010
Griffith University	3032	Goulburn Institute of TAFE	9011
James Cook University on North Queensland	1019	Holmesglen Institute of TAFE	9001
LaTrobe University	3020	John Batman Institute of TAFE	9012
Macquarie University	3025	Kangan Institute of TAFE	9013
Marcus Oldham Farm Management College	2170	Melbourne Institute of Textiles	9014
Melbourne, University of	3036	Northern Melbourne Institute of TAFE	9015
Monash University	3035	Peninsula Institute of TAFE	9016
Murdoch University	1034	RMIT TAFE	9017
National Institute of Dramatic Art	2148	South West Institute of TAFE	9018
Newcastle, University of (incl. Hunter IAE)	3014	Swinburne University of Technology (TAFE Sector)	9019
New England, University of (incl. Armidale CAE, Northern Rivers CAE, Orange Agricultural College)	3039	Sunraysia Institute of TAFE	9020
New South Wales, University of	3013	Victorian College of Agriculture & Horticulture	9021
Northern Territory University	3001	Victorian University of Technology (TAFE Sector)	9022
Open Learning Agency	3037	Western Melbourne Institute of TAFE	9023
Queensland University of Technology	3018	William Angliss Institute of TAFE	9024
Queensland, University of (incl. Queensland Agricultural College)	3019	Wimmera Institute of TAFE	9025
RMIT	3034	Wodonga Institute of TAFE	9026
South Australia, University of	3027		
Southern Cross University	3038	<i>TAFE Studies Outside Victoria</i>	8001
Southern Queensland, University of	2201	<i>Studies Outside Australia</i>	8002
Swinburne University of Technology	2177	<i>Work Experience Inside/Outside Australia</i>	8003
Sydney, University of (incl. Cumberland College of Health Sciences)	3040	<i>Other Institutions/Organisations</i>	8004
		MIBT	8005
		Chisilm Institute of TAFE	8008

Course types

AWARD COURSE			
Higher Doctorate	01	Bachelors graduate/entry	08
Doctorate by Research	02	Bachelors honours	09
Doctorate by Coursework	12	Bachelors pass	10
Masters by Research	03	Diploma	20
Masters by Coursework	04	Associate Diploma	21
Postgraduate qualifying or preliminary (Master's, PhD, Higher Doctorate)	05	Other award course	22
Graduate Diploma/Postgraduate Diploma (pass or honours):		Enabling course	30
(a) New academic, professional or vocational area	06	Cross-institution program	40
(b) Extends skills and knowledge in professional area previously studied	07	Non-award course	50
Graduate Certificate	11	Open Learning studies	60
		Associate Degree	13
		Cross Institution program for undergraduate course at home institution	41
		Cross Institution program for postgraduate course at home institution	42

Advanced Standing Assessment
To be completed by Enrolment/Credit Officer

ID number

Campus

Name

Course code	Course title
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Does this assessment replace or add to a previous assessment for this course? Add Replace New

Specified Advanced Standing–Unit

Add or delete unit A/D	Unit code	Unit name	Course grouped Y/N	Institution code	Course type	Last year of enrolment in course	Was course completed? Y/N
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
Total							

Unspecified Advanced Standing–Unit Level

Add or delete unit A/D	Unit level	No. of credit points	Course grouped Y/N	Institution code	Course type	Last year of enrolment in course	Was course completed? Y/N
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
				<input type="text"/>			
Total							

Precluded and alternate units

Unit code	Unit name	Course grouped Y/N	Institution code (if applicable)	Course type (if applicable)	Last year of enrolment	Was course completed? Y/N	Alternate unit/s	Optional Y/N
			<input type="text"/>					
			<input type="text"/>					
			<input type="text"/>					

Comments

For combined courses only

Authorising officer (please print)	
Date	
Signature	
Processed intial/date	

Definitions

1 Advanced Standing

Advanced Standing is a collective term including both credit transfer and credit for prior learning.

2 Sources of Advanced Standing

Advanced Standing may derive from three sources, namely:

- (a) Accredited programs,
- (b) Other credentialled programs, and from
- (c) Uncredentialled learning.

2.1 Accredited programs and units

Accredited programs and units are defined as those taught as part of degree or diploma courses at Australian institutions that are members of the Unified National System (UNS) (or their predecessors) and TAFE. It should be noted the OLA units are by definition units of the participating institutions which offer them and thus part of their respective degree or diploma courses.

2.2 Other credentialled programs

Learning acquired in a credentialled context other than an Australian university, such as in courses offered by a professional body, enterprise, private educational institution, a TAFE institution, or by any other provider recognised by the University, may be considered for the award of credit. Such credentialled programs will normally be structured courses for which detailed syllabuses are available.

2.3 Uncredentialled learning

Deakin University will take into account learning acquired in an 'uncredentialled' context, such as through work experience or through life experience where that experience can be documented by the applicant. The type and amount of credit granted for uncredentialled prior learning is determined by Faculty Board which will assess the non-award course or uncertified training or experiential learning.

3 Credit transfer

Credit may be transferred to a Deakin award from completed or partially completed accredited programs and from other credentialled programs.

4 Credit for prior learning (CPL)

Credit for prior learning (CPL) is the recognition of knowledge, skill, attitudes and/or attributes which have been acquired through uncredentialled or other informal learning. Credit for prior learning may be awarded, at the Faculty's discretion, in the form of specified or unspecified credit.

5 Overseas programs

Where equivalence with awards from members of the Unified National System (UNS) has been established through the National Office for Overseas Skills Recognition (NOOSR) credit will be granted as for the Australian equivalent.

Where units from UNS accredited programs are taught by agents off-shore then credit will be granted as for the Australian equivalent so long as the units offered off-shore are treated by the UNS institution as their own.

Where equivalence has not been assessed previously, the applicant will be responsible for obtaining an assessment from NOOSR on which a decision by the Faculty Board may be based.

Where NOOSR has declined to recognise the award or awarding institution, any offer of credit shall be at the discretion of the Faculty Board.

6 Types of credit transfer

(a) Specified Credit Transfer

Credit may be granted for a specific Deakin unit where there is substantial overlap of content at a similar standard.

When specified credit is awarded for studies deemed to be the equivalent of Deakin units, this equivalence may be determined only by Faculty Board which offers the Deakin equivalent.

(b) Unspecified credit transfer

Unspecified credit transfer may be granted where no comparable Deakin unit(s) exists.

7 Course grouped units

The units approved by the Faculty Board as being central to the course of study leading to the award of a degree, diploma or certificate may include units offered by the Faculty and (where appropriate) those offered by other Faculties of the University or other tertiary educational institutions.

8 Precluded unit

A unit which a student is excused from undertaking on the basis of prior learning but for which replacement studies are required.