

DEAKIN UNIVERSITY CAMPUS PLANNING COMMITTEE

SCHEDULE OF BUSINESS FOR 2011

This document sets out the proposed Campus Planning Committee Schedule of Business for 2011.

Meeting	Matter to be Considered	CPC Terms of Reference	Responsibility	Outcome
1 February	Key Business			
	1. Annual report on capital projects undertaken in 2010 in the context of their compliance with existing Masterplans.	1	Director, Facilities Management Services Division (FMSD)	Council, for information
	2. Amendments to the <i>Design Standards for Facilities</i> made in 2010.	6	Director, FMSD	Committee, to approve
	General Business			
	3. Report on current major capital projects and campus redevelopment and determine advice to Council in respect of that report.	8	Director, FMSD	To provide advice to Council
29 March*	General Business			
	1. Report on current major capital projects and campus redevelopment.	8	Director, FMSD	To provide advice to Council
	2. Progress report on the selection of architects for major projects.	5 c)	Director, FMSD	To be received
17 May	General Business			
	1. Report on major capital projects and campus redevelopment.	8	Director, FMSD	To provide advice to Council
12 July*	Key Business			
	1. Report on University commercial property lease arrangements including significant parties that occupy University space.	10 and 12	Director, FMSD	To provide advice to Council
	General Business			
	2. Report on major capital projects and campus redevelopment.	8	Director, FMSD	To provide advice to Council
	3. Progress report on the selection of architects for major projects.	5 c)	Director, FMSD	To provide advice to Council

25 October	Key Business			
	1. Capital Asset Management Survey from the Institutional Performance Portfolio (this has replace the Institution Assessment Framework).		Chief Operating Officer	To be noted
	2. Annual Capital Plan	4	Chief Operating Officer	To be noted and advice provided to Council, if appropriate
	3. Annual report from the Vice-Chancellor on strategic initiatives of the University. <i>[Note: unless otherwise advised, the Vice-Chancellor will attend the meeting and speak to the report.]</i>		Vice-Chancellor	To be noted and advice provided to Council, if appropriate
	4. Annual report on utilisation of University buildings for teaching and other purposes.	11	Chief Operating Officer	To provide advice to Council
	General Business			
	5. Report on major capital projects and campus redevelopment.	8	Director, FMSD	To provide advice to Council
	6. Report on the fulfilment by Campus Planning Committee of its Schedule of Business and an oral overview from the Chair on the extent to which the Committee has worked effectively in 2011.		Chair	For advice to Council, via the Chancellor's Advisory Committee
7. Campus Planning Committee Schedule of Business for 2012.		Executive Officer	For information to Council, via the Chancellor's Advisory Committee	
8. Meeting schedule for 2012.		Executive Officer	To be approved	

* These three meetings will be accompanied by a campus tour.
[Note: Policies will be reviewed as required throughout the year.]