

DEAKIN UNIVERSITY
TERMS OF REFERENCE AND COMPOSITION
CAMPUS PLANNING COMMITTEE

Terms of reference

1. To consider proposed masterplans for the physical development of each of the University's campuses and make recommendations to Council for their approval and/or amendment as required.
2.
 - (a) To ensure that proposed campus developments are in accordance with approved masterplans.
 - (b) Where a proposed project is not in accordance with approved masterplans, the Committee shall determine whether, nonetheless, a recommendation should be made to Council for its approval.
3. To establish enabling policy on the management of the University's physical facilities and to make recommendations to Council on such other enabling policy as may be required relevant to the Committee's purview.
4. To provide advice to the Vice-Chancellor on the campus planning aspects of proposals for the University's capital priorities as developed by the Capital Expenditure Sub-Committee of the Planning and Resources Committee.
5.
 - (a) To establish processes for the selection of architects for significant projects with a construction value of up to \$10 million and all projects in excess of \$10 million
 - (b) In accordance with those processes, consider, and if appropriate approve, recommendations for the appointment of architects for projects in excess of \$10 million
 - (c) To receive progress reports on the selection of architects for significant projects with a construction value of up to \$10 million
6. To consider, and if appropriate approve, recommendations from the Director of the Facilities Management Services Division regarding design and construction guidelines.
7. To consider proposals for the design of major new University buildings and provide advice to the Vice-Chancellor on those proposals.
8. To consider reports on the progress of major capital projects.
9. To make recommendations to Council on significant changes to University land holdings.
10. To consider proposals for major new commercial leases of significant University landholdings, buildings or facilities.
11. To receive an annual report on utilisation of University buildings for teaching and other purposes.
12. To receive an annual report on leases by other parties of significant University landholdings, buildings or facilities.
13. To consider proposals for the naming of University buildings and facilities in accordance with the Naming Rights Policy and make recommendations as required.

Composition

The composition of the Campus Planning Committee shall be:

- (a) Chancellor or nominee
- (b) Three members of Council of whom
 - two shall be external members (*one year term*), and
 - one shall be a member of Council elected by the staff (*one year term*)
- (c) Vice-Chancellor or nominee
- (d) Chief Operating Officer or nominee
- (e) Chair of Academic Board or nominee
- (f) One elected student member of Council

Rules of Operation

The Committee shall conduct its business subject to the *Operating Provisions for Standing Committees of Council (Approved by Council on 12 October 2006 and includes amendments up to December 2008)*.