



ENROLMENT AND ORIENTATION PROGRAM

for new international students

TRIMESTER 2, 2012

Enrolment and Orientation dates and locations

For students who will study at the Melbourne Burwood Campus

GROUP 1: New to Australia (All students who **have never** studied in Australia before)

DATE: Monday, 2 July, 2012

TIME: All students to arrive at 8:00 am

LOCATION: Lecture Theatre 3

PLEASE BRING: Your passport and/or visa

GROUP 2: Transfer students (All students who **have** studied in Australia before but are new to Deakin)

DATE: Monday, 2 July, 2012

TIME: All students to arrive at 9:15 am

LOCATION: Students with surnames: A – L LT2 (I2.05), M - Z LT1 (I2.02)

PLEASE BRING: Your passport and/or visa

For students who will study at the Geelong Waterfront Campus

DATE: Monday, 2 July, 2012

TIME: All students to arrive by 8:30 am

LOCATION: Percy Baxter Lecture Theatre – (D2.193)

PLEASE BRING: Your passport and/or visa

For students who will study at the Geelong Waurn Ponds Campus

DATE: Monday, 2 July, 2012

TIME: All students to arrive at 8:30 am

LOCATION: Room ka3.406

PLEASE BRING: Your passport and/or visa

For students who will study at the Warrnambool Campus

DATE: Monday, 2 July, 2012

TIME: All students to arrive at 9:00 am

LOCATION: Room B1.09 (Report to Student Life Reception, Level 1, Building B)

PLEASE BRING: Your passport and/or visa

For details on campus locations and how to get there, visit www.deakin.edu.au/campuses

What you should bring

- > Original transcripts of all previous studies - you may be asked to provide these at enrolment to verify your admission information
- > Passport and visa (or evidence of student visa – eg. copy of Australian Department of Immigration email confirming e-Visa)
- > Letter of Offer
- > Other relevant academic documents - please see section below regarding Credit for Prior Learning (Exemptions/Credit Transfer)

To create a Deakin computer account you will also require:

- > Deakin ID number (consists of 9 digits - eg. 900012345)
- > Deakin course code (1 alphabet letter and 3 numbers - eg. M300 = Bachelor of Commerce)
- > Date of birth (day/month/year - eg. 28/02/1980)

Note: Both your Deakin ID number and course code are available on your Deakin University Offer Letter/eCOE.

Credit for Prior Learning (Exemptions/Credit Transfer)

All students who are applying for Credit for Prior Learning will have their credits finalised at the time of enrolment. You will need to bring your letter of offer, detailing any credits that have previously been advised and your original documentation – transcripts of results, certificates etc. If your credit is not on your Letter of Offer, you must provide original transcripts of results, certificates and unit/syllabus outlines detailing the content of each subject previously studied.

Why you need to attend

- > You will receive important information about unit choices and selection
- > Learn how to structure your course with core units and electives
- > Learn how to access online tutorial sign up. If you are late, you may find your preferred tutorial already full
- > Learn how to use online study material
- > Get your student ID card and IT system access quickly
- > Meet 'ISS-Connect' Peer Support student volunteers, network and make friends
- > Learn about and join mentor programs and student clubs/societies
- > Learn about studying in an Australian university and the different learning processes
- > There are defined end dates for enrolments. Failure to enrol in time may mean you need to defer your studies for a trimester.

Who should arrive early

If you need off-campus housing, you are advised to arrive a week before enrolment to have the best choice of available accommodation and be settled in time. You may wish to look at the website www.deakin.edu.au/studentlife/accommodation/off-campus to gain an understanding of the Housing Service available at Deakin.

When you arrive on-campus, the International Student Support unit will also assist you to make contact with the Housing Service.

What to do before Registration and Enrolment

If this is your first time in Australia...

- > Please make contact as soon as possible with the International Office on your campus to find out about post-arrival support. Also visit www.deakin.edu.au/current-students/international/living/airport/iss-connect.php.
- > Look at the 'Coming to Australia', visit www.deakin.edu.au/future-students/international/coming-aus/index.php.

Research your course

Prepare yourself for enrolment by researching your intended course using the Deakin International website. Unit descriptions, assessment details, and tutorial information can be located in the Deakin Undergraduate Studies Handbook at www.deakin.edu.au/undergraduate or the Deakin Postgraduate Studies Handbook at www.deakin.edu.au/postgraduate. You should also be familiar with the following:

- > the structure of your course
- > core units
- > elective units
- > important academic learning styles issues.

Reading unit descriptions in advance will help you select course units which are of most interest to you. Being clear about your units in advance will ensure that you don't have to change units shortly after starting. This is especially important for Postgraduate students who will receive supplementary material once enrolment in particular units is formalised.

Find out about academic learning expectations, which may be different from what you are used to.

Visit:

www.deakin.edu.au/current-students/study-support/study-skills/handouts/plagiarism.php

www.deakin.edu.au/current-students/study-support/study-skills/handouts/groups.php

- > Get to know your Faculty – use the Faculty's link on the Deakin website at www.deakin.edu.au/faculties to find out about your Faculty
- > Find out about the services available – have a look at www.deakin.edu.au/student-services/ and www.deakin.edu.au/international/student/
- > Make sure you are aware of Deakin policies which can be accessed through the Deakin International website
- > In particular, all international students should read and understand the information about fee charges/refunds
- > Fee Retention and Refund policies – see International Student Tuition Fees in the online handbook www.deakin.edu.au/handbook or go to Fees and Refunds.

Having your qualifications assessed by Professional Organisations (eg. CPA Australia)

If you need to have your previous qualifications assessed by a professional organisation, you should do so well in advance of enrolling at Deakin. Remember, any credit or preclusions that you accept into your course are not automatically accepted by some professional bodies. We recommend that you commence this process at least 12 weeks prior to scheduled enrolment date. For students seeking membership to the CPA – please refer to the Admission & Education link on CPA's website at

www.cpaaustralia.com.au