



**DEAKIN**  
UNIVERSITY AUSTRALIA

**DEAKIN UNIVERSITY ENGLISH  
LANGUAGE INSTITUTE**

| MELBOURNE | GEELONG **2012**



# Greetings from Deakin University English Language Institute (DUELI)



Deakin University is a multi-award winning university and aims to be one of Australia's most progressive and dynamic universities. At Deakin University English Language Institute, we are proud of our reputation as one of Australia's leading providers of English language programs for international students.

Studying English at Deakin provides you with a wonderful chance to meet new people and make life-long friendships with people from all over the world. It is a fantastic opportunity to share knowledge, ideas and experiences.

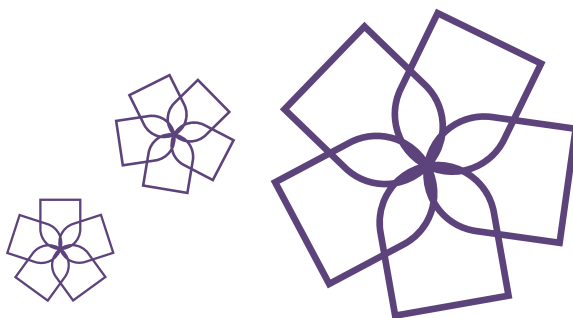
At DUELI, students from all over the world come to study English. Whether you are planning to learn English to study an award course at Deakin University or for your own personal or professional English language development, our aim is to help you to use English to the best of your ability. Your success is our success.

I look forward to meeting you when you arrive and, with all the staff here, to help you to be a successful Deakin student.

**Ben Stubbs**

*Director*

Deakin University English Language Institute



*International Building, Melbourne Burwood Campus*

*Front cover image: DUELI student from Colombia, Estefania Tascon Rivadeneira.*

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## Using this guide

This guide has been designed to be read in conjunction with the DUELI Orientation Booklet which you will receive when you arrive.

This guide provides you with information on a range of English programs offered to international students. You will also find other relevant information such as entry requirements, fees, and much more.

For up-to-date information, please visit [www.deakin.edu.au/international](http://www.deakin.edu.au/international) or contact us by sending an email to [deakin-international@deakin.edu.au](mailto:deakin-international@deakin.edu.au) or calling +61 3 9627 4877.

For more information on Deakin courses available to international students, please also see the undergraduate and postgraduate courseguides for international students.

# Why choose DUELI?

Innovative programs, direct entry pathways and outstanding student support are just some of the reasons why DUELI is the right choice for you.

## One of Australia's leading university English language centres

### English programs for every need.

Deakin University English Language Institute (DUELI) is one of Australia's leading university English language centres and has been offering full-time intensive English language programs to international students since 1998.

DUELI has a strong reputation for preparing students for entry to award and study abroad courses at Deakin University and for diploma and foundation studies programs at Melbourne Institute of Business and Technology (MIBT).

DUELI offers a wide variety of English language programs from elementary to advanced level. The courses ensure that students are involved in learning activities similar to those they will meet in real life or at university.

We also offer programs to students who wish to develop their English skills for their own personal and professional development.

## Multiple intakes

### Courses start every five weeks.

Courses commence every five weeks and include 25 hours of tuition per week, including one hour per day of supervised learning in our Independent Learning Centre (ILC).

Courses are offered in blocks of five weeks. You'll be assessed and placed in the class that best suits your level based on your placement test results on arrival. Students on average attend DUELI for 10 to 20 weeks.

## Teaching staff

### Qualified and experienced.

Teachers are highly qualified and experienced professionals who have:

- » postgraduate qualifications
- » qualifications in teaching English as a Second Language (ESL)/ English as a Foreign Language (EFL) and Teachers of English to Speakers of Other Languages (TESOL)
- » extensive teaching experience in Australia and overseas
- » specialist skills in curriculum, materials and study program design
- » IELTS preparation and examination experience.

## Small class sizes

### Tailored for you.

Class sizes are small, with an average of 15 students per class. Generally, the number of students in DUELI classes ranges from six to 18 students.

Classes are held between 8.30 am–5.30 pm.

We have up to three different sessions that are determined by the level of the class and size of each intake.

Session A: 8.30 am–3.15 pm

Session B: 10.30 am–5.15 pm

Session C: 9.00 am–3.30 pm





*English language students at DUELI*

## Student support services

### Services include:

- » free airport reception
- » DUELI Student Advisers to help, advise and guide you in academic and personal matters
- » assistance with finding accommodation
- » orientation program for new students
- » on-campus medical and health services
- » on-campus personal counselling services
- » Disability Resource Centre
- » careers centre where you can obtain information about a range of local and international careers
- » counsellors to assist in the transition to Deakin courses
- » sporting facilities including a state-of-the-art gymnasium and sports hall
- » free four-week introductory membership at Deakin's fitness centres at the Melbourne Burwood and Geelong Waurm Ponds campuses
- » optional one year free membership to Deakin University Student Association (DUSA).

## Excellent facilities

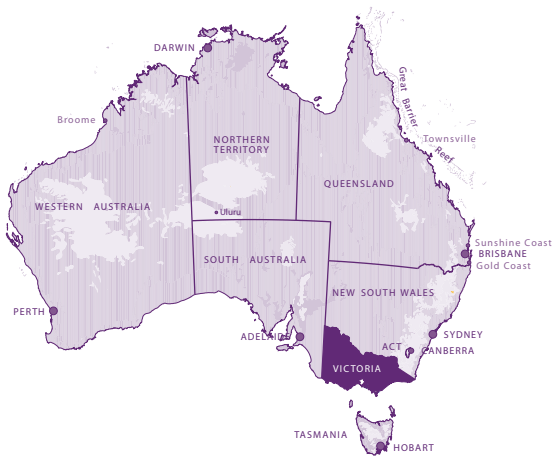
### DUELI is Deakin.

As a DUELI student, you have access to the same facilities as Deakin students. These include:

- » a vibrant Australian university campus environment
- » modern, well-equipped classrooms
- » university cafeterias with halal dishes
- » the latest 24-hour computing labs with access to the internet and email for study purposes
- » Independent Learning Centre (ILC)
- » access to all of Deakin University's library facilities
- » religious facilities, including a multi-faith prayer room
- » common areas and outdoor spaces.



# Living in Australia



*The iconic Flinders Street Railway Station*

## About Melbourne - the world's most liveable city

The city of Melbourne has a population of four million people. It is exciting, safe, and well-known for its music and cultural festivals, quality restaurants, entertainment venues, beautiful parks and gardens and excellent shopping.

Melbourne's world-class sporting and recreational facilities attract international events such as the Australian Tennis Open, Melbourne Grand Prix, the International Cricket Test series, the Melbourne International Comedy Festival and the Melbourne Fringe Festival.

Melbourne has been voted 'the world's most liveable city' three times following surveys conducted by the Economist Intelligence Unit, because of its clean and safe environment, cost of living and quality of housing and education.



*Geelong is home to some of the best surf beaches*

## About Geelong

Geelong is Victoria's second largest city with a population of more than 212 000 people. Situated on the beautiful Corio Bay, Geelong is one hour by train from Melbourne CBD and less than an hour from some of Victoria's best coast lines, including the famous surf of Bells Beach.

Geelong hosts several food and wine festivals, art galleries, museums and attracts world-class events such as the Australian International Air Show and sporting events such as the annual Geelong Multi Sport Festival and the famous Barwon river regattas, a showcase for elite rowing. Geelong offers a fun, healthy and relaxed environment to live and study in.



# Campuses



*International Building at the Melbourne Burwood Campus*

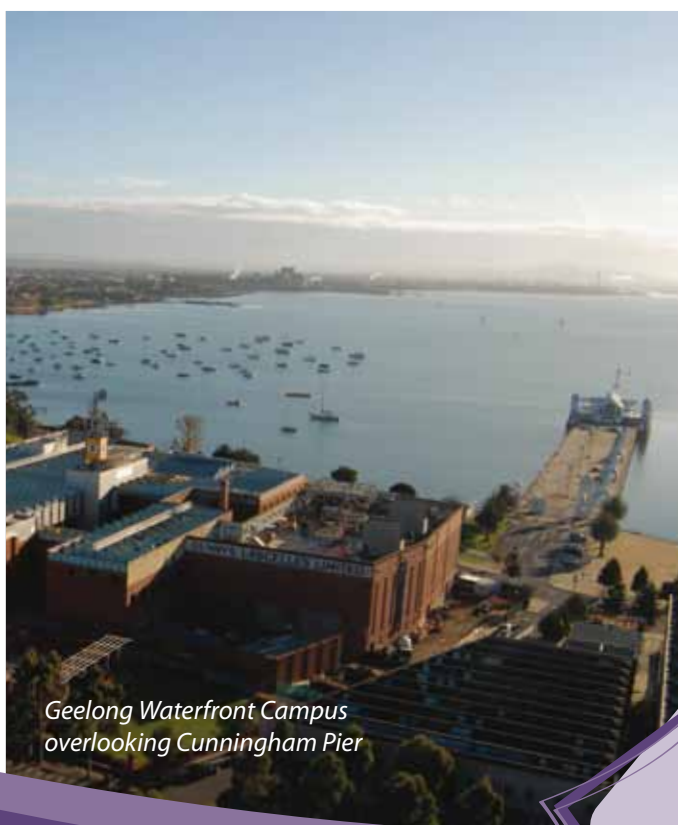
## Melbourne Burwood Campus

The thriving metropolitan Melbourne Burwood Campus attracts more than 18 000 undergraduate and postgraduate on-campus students. It is located in Melbourne's eastern suburbs, about 45 minutes by tram from the city centre.

DUELI is located in Building LA in the International Centre, which provides students with state-of-the-art and modern facilities.

The Melbourne Burwood Campus is noted for its:

- » Deakin University Art Gallery
- » Motion.Lab-Australia's largest motion capture studio
- » purpose-built gymnasium
- » sports hall
- » food court
- » restaurants and bar
- » internet cafés
- » excellent learning facilities
- » the IELTS Test Centre
- » health care services
- » campus shop and bookshop.



*Geelong Waterfront Campus overlooking Cunningham Pier*

## Geelong Waterfront Campus

DUELI offers its direct-entry pathway at the Geelong Waterfront Campus. Students can now study right next to the beach at the beautiful campus on the Geelong waterfront.

Originally built in 1893, the buildings have been extensively renovated to take advantage of the beautiful waterfront views, creating a modern and impressive campus centre for more than 2100 students.

A range of public transport services are frequented by international students accessing a range of close-by amenities such as local eateries, shopping centres and the picturesque beach front.

Services and facilities on the campus include:

- » Deakin's library and support services
- » Deakin's student support services including Deakin's medical and counselling support services, and careers advice
- » free membership to Deakin University Student Association (DUSA) with access to student clubs and activities
- » internet café
- » food court.

# Accommodation

## Accommodation for DUELI students

### Homestay accommodation\*

Most students studying at DUELI stay in homestay accommodation, which is accessible by public transport. Homestay offers a safe, caring environment and is a valuable experience for both you and the Australian family. Homestays provide a fully-furnished bedroom, three meals per day and laundry facilities. Assistance with finding a suitable homestay is a service provided by DUELI.

\* For more information, go to [www.deakin.edu.au/future-students/international/dueli/accomm](http://www.deakin.edu.au/future-students/international/dueli/accomm).

### Other accommodation options

Off-campus housing is also available. Before you decide to rent a house or a flat, you should get as much information about renting as you can. For more information, go to [www.deakin.edu.au/houseme](http://www.deakin.edu.au/houseme). Privately managed accommodation is also available at International House, go to [www.ih.au.com](http://www.ih.au.com).

\* Please note that your first homestay fee is due immediately upon arrival.



# Study options

DUELI is more than just an English language institute for academic purposes. DUELI also offers programs to students who wish to develop English skills for personal and professional development.

## English language programs

DUELI's English language programs are designed to help students learn progressively and improve their English. Upon completion of selected programs and meeting conditions, students may also gain direct-entry into courses for further study at undergraduate and postgraduate levels at Deakin University and other education providers

## Pathways

### DUELI to Deakin

DUELI offers a direct-entry pathway to students who wish to study at Deakin University undergraduate, study abroad and postgraduate programs. Upon successful completion of selected DUELI courses, students can be considered to have met Deakin University's English language requirements and may gain direct entry into their award course program.

### DUELI to Melbourne Institute of Business and Technology (MIBT)

MIBT provides an excellent pathway to Deakin for students who do not meet the admission requirements for Deakin University's courses, or need to bridge the gap between previous study and university. Students who do not meet admission requirements for Deakin University may be offered a place at MIBT.

DUELI also offers a direct-entry pathway to MIBT. Students who successfully complete an MIBT diploma or Certificate IV Foundation Studies program will be eligible for direct entry into a Deakin University undergraduate program upon meeting conditions.

For more information, visit [www.mibt.vic.edu.au](http://www.mibt.vic.edu.au).

## Study tours

DUELI can specially design a short study tour program to suit specific requirements. From study groups to self-improvement courses for working professionals, there are many options available.

For more information, please see page 13.



*Jesica Salazar*  
Country of origin: Mexico

Jesica Salazar was awarded a Peace Scholarship in 2007 and chose to come to Deakin for her studies. After completing her EAP course at Deakin University English Language Institute, Jesica moved into a Bachelor of Psychology at Deakin.

'I love that there are many different cultures in Australia, and the fact that it is a clean, safe and modern country, concerned about peace and the well-being of the world,' she says. 'I chose Deakin because I felt it was the best uni for me, with the best location. Deakin has students from all over the world, and quality academic staff. As well as improving my knowledge and English skills, and making many friends, this experience will help me with the rest of my life. My time in Australia has been priceless!'

# Program information

## DUELI English language program list

The following table lists the programs offered at DUELI and related requirements.

**Please note that placement into DUELI classes is based on the results of the DUELI Placement Test taken upon arrival.**

IELTS Entry Level (based on lowest IELTS band score)	General English (GE)	English for Academic Purpose (EAP)	Intensive Academic Preparation (IAP)	Business English (BE)	IELTS Preparation	English for TESOL	DUELI Pathway to Further Study
6.5+	GE9	ENGLISH FOR NURSING <sup>†</sup>	IAP				
6.0	GE8	EAP4			IELTS	ENGLISH FOR TESOL	Successful completion of DUELI's EAP 4 program is required for direct entry into Deakin University Postgraduate programs and the Bachelor of Nursing
5.5	GE7	EAP3		BE			Successful completion of DUELI's EAP 3 program is required for direct entry into Deakin University Undergraduate and Exchange and Study Abroad programs and MIBT Diploma of Media and Communication
5.0	GE6	EAP2					Successful completion of DUELI's EAP 2 program is required for direct entry into MIBT Diploma and Certificate programs
4.5	GE5	EAP1					
4.0	GE4						
3.5	GE3						
3.0	GE2						
2.5	GE1						

### Minimum entry level for Deakin University Award course and MIBT pathway programs

#### Deakin University's Bachelor of Nursing

IELTS 7 (no band lower than 7)

TOEFL iBT 100 (Writing 21)

DUELI EAP 4 (70%)

#### Deakin University Postgraduate programs

IELTS 6.5 (no band lower than 6)

TOEFL iBT 92 (Writing 21)

DUELI EAP 4 (60%)

#### Deakin University Undergraduate and Study Abroad programs, MIBT Diploma of Media and Communication

IELTS 6.0 (no band lower than 6)

TOEFL iBT 79 (Writing 21)

DUELI EAP 3 (60%)

#### MIBT Diploma of Media and Communication

IELTS 6.0 (no band lower than 6)

TOEFL iBT 79 (Writing 21)

DUELI EAP 3 (60%)

#### All other MIBT Diploma and Certificate IV Foundation Studies programs

IELTS 5.5

DUELI EAP 2 (60%)

<sup>†</sup> Please note that the English for Nursing program will be offered from 2012 as a direct entry pathway program to the Bachelor of Nursing (subject to external accreditation approval).

\* Available to student visa holders as their principal course. Courses are also available to other visa holders provided that the length of enrolment at DUELI does not exceed the conditions of their visa.



## English for Academic Purposes (EAP 1-4) **B S**

Level	Duration
Intermediate to Advanced	5 - 20 weeks

DUELI's EAP programs provide an excellent pathway to Deakin's undergraduate and postgraduate courses. Students can meet the English language requirements of Deakin undergraduate and postgraduate courses by successfully completing an EAP direct-entry pathway at DUELI.

The EAP programs at DUELI prepare students to fully participate in academic life and develop an understanding of Australian academic expectations and ensure that students develop the skills required for academic success, including:

- » report writing
- » essay writing
- » research skills
- » critical thinking
- » effective listening and note-taking skills
- » oral presentations and learning to actively participate in group and classroom discussions
- » study skills.

### The EAP Pathway\*

DUELI offers four levels of English for Academic Purposes: EAP 1, EAP 2, EAP 3 and EAP 4. Each EAP program is five weeks in length.

DUELI's four-level EAP pathway program has been designed to assist eligible students who wish to enter Deakin University's undergraduate and postgraduate programs to meet the English language requirements of their award courses.

\* Please note that from 2012, DUELI will be introducing an English for Nurses program for nursing pathway students who have completed EAP 4.

### EAP 1

Provides the first step for meeting the English language requirements of Deakin University's award course programs. To progress from EAP 1 to EAP 2, you must obtain a final assessment result of 60% or higher.

### EAP 2

Provides the second step for meeting the English language requirements of Deakin University's award course programs and is the English language direct entry pathway to MIBT's diploma program. To progress from EAP 2 to EAP 3, you must obtain a final assessment result of 60% or higher.

### EAP 3 (for undergraduate, study abroad and exchange students):

Eligible students who have met the academic requirements of their undergraduate award course at Deakin can meet the English language requirements of the University by successfully completing EAP 3 with a final course result of 60% or higher. To progress from EAP 3 to EAP 4, you must obtain a final assessment result of 60% or higher.

### EAP 4\* (for postgraduate students):

Eligible students who have met the academic requirements of their postgraduate award course at Deakin can meet the English language requirements of Deakin University by successfully completing EAP 4 with a final assessment result of 60% or higher.

## Assessment tasks

### EAP 1 and EAP 2

- » Research writing
- » Summary writing
- » Notetaking
- » Timed writing
- » Oral presentation
- » Group work participation and communication skills

### EAP 3 and EAP 4

- » Research essay
- » Reading/critical thinking
- » Notetaking
- » Timed writing
- » Debating (EAP 3)
- » Oral presentation (EAP 4)
- » Group work participation and communication skills



*Yui Ota*  
Country of origin:  
Japan

.....  
' Studying at DUELI, I gained more than just an education in English. I gained knowledge that's beneficial for studying at university level.

Although the course was challenging at times, the many skills that I learnt have been very useful in allowing me to stay on track during my lectures at Deakin.

Studying with many students from various countries, I have made friends with different cultural backgrounds. Through my interactions with them, I have also broadened my views on many things from around the world.

At DUELI, I improved my English, made lots of friends and really enjoyed myself. Studying at DUELI has been a very fruitful experience. '

# Program information (continued)

## Intensive Academic Preparation (IAP) **B**

Level	Duration
Advanced	5 weeks

The IAP program is a five-week program for high-level students with IELTS 6.5 or above (or equivalent). Students who have met the admission requirements of university would benefit greatly from this program.

Each week of the IAP program focuses on a range of tasks and academic themes. You are given specific tasks that ensure that you develop the writing, reading, listening and speaking skills needed to achieve success at university. This is a high-level course for students who wish to excel in their university program.

The IAP program will enable you to:

- » use catalogue and database searching techniques to locate relevant articles
- » critically analyse research articles
- » paraphrase and summarise information
- » negotiate a research proposal
- » edit and re-draft information
- » use appropriate referencing
- » plan an appropriate research design
- » negotiate procedures and outcomes in small groups
- » make formal and informal presentations to the class
- » take notes and report on university lectures
- » participate in group discussions
- » identify cultural differences in learning strategies and learning styles.

### Assessment

At the end of the five-week IAP program, you will receive an assessment report that details your achievement against:

- » a group 20-minute powerpoint presentation on research
- » a 2000-word group research project.

## General English (GE) **B**

Level	Duration
Elementary to Advanced	5 - 45 weeks

Our General English programs are ideal for students with elementary to advanced levels of English who wish to improve their English for their own personal development. At DUELI, our aim is for all students undertaking a General English course of study to be able to communicate clearly and confidently with people from all over the world. Each General English class goes on at least three excursions linked to the curriculum.

In General English, you will:

- » learn English for everyday situations
- » communicate with people in the classroom and in real situations on class excursion projects
- » learn to speak accurately and clearly
- » improve pronunciation and fluency
- » extend your vocabulary
- » continue to develop cross-cultural communication skills
- » use English to help you enjoy living in Melbourne and Australia.

There are nine General English levels offered at DUELI:

- » GE 1 Elementary 1
- » GE 2 Elementary 2
- » GE 3 Pre-intermediate 1
- » GE 4 Pre-intermediate 2
- » GE 5 Intermediate 1
- » GE 6 Intermediate 2
- » GE 7 Upper-intermediate 1
- » GE 8 Upper-intermediate 2
- » GE 9 Advanced

In General English you will study for 25 hours per week (including 5 hours of supervised self study in the on-campus Independent Learning Centre) for five weeks at each level. To successfully progress from one General English level to the next, you need to pass the main assessment tasks for each level with an overall score of 55%.

### General English Pathways

A General English student is eligible to transfer to the EAP stream if they pass their General English class at the GE 4 level and attain an appropriate result on the DUELI EAP writing test.



DUELI South Korean study tour group

## IELTS preparation **B**

Level	Duration
Upper Intermediate	5 weeks

Prepare for the IELTS test at Deakin University's IELTS Test Centre. The IELTS Preparation course is designed for students to achieve success in the IELTS examination. It aims to equip you to:

- » become familiar with the IELTS examination format
- » improve listening, reading, writing and speaking skills
- » learn strategies for dealing effectively with the tasks in the examination
- » practise IELTS tasks under timed conditions.

You must have a minimum IELTS score of 5.5 or equivalent to enter the IELTS Preparation program.

## Business English **B**

Level	Duration
Upper Intermediate	5 weeks

DUELI's Business English program focuses on developing language skills required for international business communications. Students undertaking the program will be given language tasks and activities that will assist them in their understanding of western business culture and the language needed to succeed in a cross-cultural environment.

Students in the Business English programs undertake the following tasks:

- » journal writing
- » a targeted business research project
- » interviewing skills and techniques
- » completing all the stages of job application requirements including addressing selection criteria, resume writing and writing application letters
- » field trips to Australian businesses.

## Assessment

Assessment in each course takes a variety of forms, including written research assignments, class tests and oral presentations.



*Yoshitaka Matsumoto*  
*Country of origin: Japan*

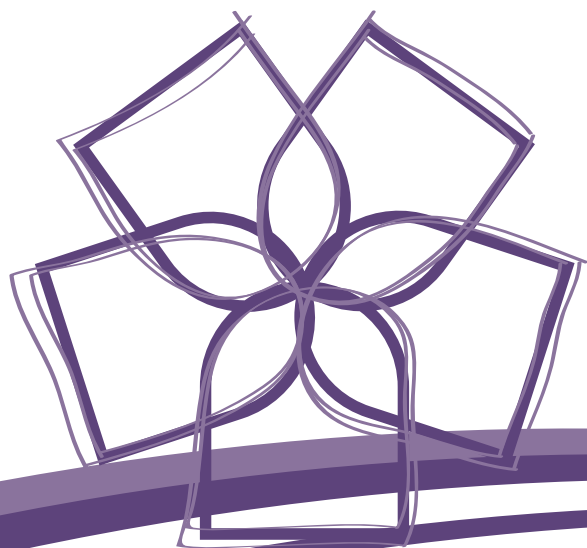
• STUDENT •  
 PROFILE

'DUELI is a great place to study English. There are many facilities such as computer and conversation rooms. These facilities provide students great opportunities to study English, borrow books, watch DVDs, use the internet, and have conversations with teachers. Everything we need to study is provided.

Another reason is the quality and size of classes. Lecturers are able to give every student more time and focus. Apart from being an English school, DUELI is also a great community.

New classes start every five weeks so we are able to meet new friends from many different countries. By sharing opinions with people who have different backgrounds and cultures, we are able to broaden our outlook and learn so much more.

DUELI really is a great place to study English.'



# Program information (continued)

## English for Teachers of English to Speakers of Other Languages (TESOL) **B**

Level	Duration
Advanced	5 weeks

The English for TESOL Program is a 5-week English language program for high level students with IELTS 6 (no band lower than 6) or who have successfully completed EAP 3 or GE 8 at DUELI.

Each week of the English for TESOL program focuses on a range of tasks and themes. Students are given specific tasks that ensure that they develop their writing, reading, listening and speaking skills. This is an advanced course for high-level students who wish to communicate to small and large groups.

The aims of the program:

- » to provide a high-level intensive English language program
- » to provide an introductory program for students wishing to develop their English language and academic skills for future studies or work in the TESOL field both in Australia and abroad
- » for students to have an introduction to current methodologies and issues in TESOL
- » to further the development of students' critical thinking skills.

### Assessment

Reflective journal:	15%
Lesson observations:	15%
Group presentations:	15%
Folio of lesson plans:	15%
Group teaching project:	20%
Literature review:	20%



*Yujung Jang*  
Country of origin: South Korea

.....  
'When I first came to DUELI, I did not think I would get anything out of it other than improving my command of English. After 20 weeks, I have come to realise just how much I have gained from studying at DUELI.

The biggest achievement I have had so far is improving my English. The lessons were not always academic, but also involved fun and exciting methods such as learning through songs, movies, games and much more. This helped me to never be bored during lessons.

Studying at DUELI, I also got to make new friends from many different countries. We exchanged stories and information about our different cultures and backgrounds, and even shared our traditional foods and recipes with one another.

Lastly, DUELI also helped me to settle in to the Australian lifestyle and culture. We had excursions to places of interest where we were told about their histories, we also learnt about Australian slang, which was very beneficial in helping me quickly adapt to life in Melbourne.

My DUELI experience has been wonderful, and I highly recommend DUELI to anyone who is thinking of studying English.'

# Study tours

*The iconic "Twelve Apostles"  
on the great Ocean Road*

## Customised study tours

DUELI can develop special English group and study tour programs\* tailored to meet the needs of university, college and business. Our successful study tours include language and culture programs, while others draw heavily on the expertise of Deakin University and its strong community links. Programs are supported by our excellent English classes with industry visits and cultural excursions.

We can design study tours to complement almost any interest area. For example, programs can be developed for groups interested in English and tourism, English for TESOL, English for Business or specific programs where students are integrated into regular DUELI classes with other international students.

To contact us for more information about tailoring a program to meet your needs, email [dueli-studytours@deakin.edu.au](mailto:dueli-studytours@deakin.edu.au).

\* Study tours are not available as a principal course for student visa holders.

# Study tours (continued)

## Sample 4-week English and activities study tour program

Weekend	Arrive Tullamarine airport, transfer to Deakin's Melbourne Burwood Campus		
Week 1	Monday	Welcome and orientation language assessment	English: Australian families and culture
	Tuesday	Australian studies: Melbourne English: Speaking - Finding your way around	City Tour: Rialto Tower, Melbourne Central, Southbank, Federation Square
	Wednesday	Australian studies; Culture shock	English: Intercultural communication
	Thursday	English: Speaking and listening	Queen Victoria Market
	Friday	9.30am – 3.30 pm Mornington Peninsula BBQ lunch included	
	Weekend	Free Time	
Week 2	Monday	English: Oral presentation skills	English: Reading and project preparation
	Tuesday	Australian studies: Indigenous art	Ian Potter Gallery
	Wednesday	English: Australian idioms and slang	Australian studies: Environmental issues
	Thursday	English: Communication skills	English: Communication skills
	Friday	English: Communication skills	English: Communication skills
	Weekend	Free time	
Week 3	Monday	English: Communication skills	English: Drama
	Tuesday	English: Oral presentation skills	English: Maintaining conversations
	Wednesday	Australian studies: Multicultural Melbourne	Melbourne Museum and Lygon Street
	Thursday	English: Writing	English: Storytelling
	Friday	Australian studies: Australian native animals	English: Communicative grammar activities
	Weekend	Free time	
Week 4	Monday	English: Writing – Time travel mirror	Oral presentation skills
	Tuesday	English: Expressing opinions	English: Preparation for oral presentations
	Wednesday	English: Oral presentations	Australian studies: The Goldrush
	Thursday	English: Expressing opinions	English: Preparation for oral presentations
	Friday	Course evaluation, photographs, presentation and farewell lunch	
	Weekend	Depart	



DUELI study tour to the Melbourne Museum

# How to apply

You should apply as soon as possible as places at DUELI fill up fast.

## Apply by post or fax

- » Complete the application for admission to DUELI form and post it to:  
**Deakin University English Language Institute  
Melbourne Burwood Campus  
221 Burwood Highway  
Burwood Victoria 3125 Australia  
or fax it to +61 3 9244 5094**

You can also apply in person at a Deakin International office in Melbourne, Geelong, Warrnambool, Jakarta, China or New Delhi – see our website [www.deakin.edu.au/international](http://www.deakin.edu.au/international) for addresses.

## What to do after you apply

### 1. Wait for an Offer Letter from Deakin

- » Deakin International will let you know whether your application has been successful. If it is, you will be sent an Offer Letter.

### 2. Pay your fees to study at DUELI

- » When an offer is made, you will need to pay all DUELI fees (enrolment fee, tuition fee and homestay placement fee if applicable) in full by bankdraft, telegraphic transfer or electronic funds transfer before you commence your course. Bankdrafts should be made payable to Deakin University, or complete the payment by paying with Travelex at [www.deakin.edu.au/future-students/international/faqs/travelex.php](http://www.deakin.edu.au/future-students/international/faqs/travelex.php). For information on how to pay by telegraphic transfer, go to [www.deakin.edu.au/futurestudents/international/dueli/fees.php](http://www.deakin.edu.au/futurestudents/international/dueli/fees.php). You will pay your homestay fee directly to your homestay host once you arrive.
- » If you have received a joint offer to study an award course after your DUELI course, we will advise you of the fees you will need to pay.

### 3. Receive a Confirmation of Enrolment Letter and apply for a visa

- » Once we receive your fees, a Confirmation of Enrolment form will be sent to you. You will need this form to obtain a student visa from the Australian Diplomatic Mission in your country.
- » You will be sent a Notification of Arrival form which must be sent back to Deakin International at least 10 days prior to arrival with details of your arrival date and flight.

### 4. Come to Deakin and study at DUELI

- » On arrival, you will be assessed on your English language proficiency and be placed in the English language course appropriate for your language level and study plans.

## Got a question?

If you have any questions, please contact us at [deakin-international@deakin.edu.au](mailto:deakin-international@deakin.edu.au).

## Deakin University English Language Institute fees

### Melbourne Burwood Campus

- » Enrolment fee: A\$200
- » Tuition fee A\$385 per week (2012 rate)

### Geelong Waterfront Campus

- » Enrolment fee: A\$200
- » Tuition fee: A\$370 per week (2012 rate)

### Overseas Student Health Cover (OSHC)

- » Three months single rate: A\$105 (2012 rate)
- » Six months single rate: A\$210 (2012 rate)
- » Nine months single rate: A\$315 (2012 rate)
- » 12 months single rate: A\$420 (2012 rate)

### Homestay fees\*

- » Homestay fee (must be paid to Homestay host, NOT to Deakin University): A\$265 per week
- » Homestay fee (two weeks in advance) must be paid directly to the homestay host on arrival
- » Homestay placement fee (must be paid to Deakin University): A\$230

Homestay placement fee must be paid to Deakin University before your arrival in Australia.

\* Fees were correct at time of publication but may be subject to change. Students are advised to refer to the website [www.deakin.edu.au/future-students/international/dueli/](http://www.deakin.edu.au/future-students/international/dueli/) for the most up-to-date information.



*Students who completed a Deakin study abroad program after DUELI*

# Refund policy

## DUELI refund policy

- » A course is defined as the total length of your enrolment at DUELI.
- » Refunds will not be granted after your DUELI course has commenced.
- » The enrolment and orientation fee is non-refundable.

## Refunds prior to the DUELI course commencing

- » Requests for refunds received less than 28 days prior to the commencement of the course will receive a refund of 50 per cent of the tuition fee.
- » The maximum amount retained by Deakin will not exceed 12 weeks of the published tuition fee.

## Full refund

A full refund of tuition fees paid may be given in special circumstances. Such circumstances are those that are beyond the control of the student or those which make it impossible for the student to continue. The following reasons are grounds to apply for a full refund:

- » a student is refused a student visa by the Commonwealth Government authorities
- » an offer is withdrawn or an enrolment terminated because the University is unable to provide the course of study
- » the government has limited Deakin's right to conduct courses for overseas students
- » a student is unable to fulfil the conditions of an offer
- » a student fails to meet progression rules and is not permitted to re-enrol
- » a student provides written advice more than four weeks prior to the commencement of the English language course.

Executive discretion may be exercised to consider applications which do not comply with the above provisions but for which extraordinary circumstances may exist. An application for a refund in special circumstances must be made in writing and sent to the Director of DUELI. Proof of payment of the fees (e.g. an official receipt) and validation of the reasons for applying for a refund will be required.

## Methods of refund

- » If Deakin defaults in the provision of the course the refund will be made within two weeks of the default event.
- » If the student defaults the refund will be made within four weeks of the University being notified.
- » Refunds will be made by cheque in Australian dollars.
- » Refunds in the form of the transfer of fees will be made directly to a student. The student must provide evidence of acceptance into a Deakin or MIBT award program before the approved refund will be transferred.
- » Refunds may be made to a nominated person/sponsor who initially paid the student's fees.

This agreement does not remove the right to take further action under Australia's consumer protection law or pursue other legal remedies.

## Attendance requirements

Australian visa regulations require students to attend at least 80 per cent of classes to be eligible to continue to study in Australia. DUELI is required to keep attendance records and notify the Australian Immigration authorities in cases of unsatisfactory attendance.

## Privacy statement

The personal information on the application form is collected to enable Deakin University to process your application for enrolment, to assist the University in marketing and planning activities and to enable the University to meet its reporting and other obligations to government agencies.

If your application is successful the information will be used to manage your academic progress, to communicate with you and to allow you to use the University's services and facilities. Your personal information will be disclosed to government agencies pursuant to reporting and other obligations, including disclosures to the Department of Immigration and Citizenship and the Department of Education, Employment and Work Relations.

Your personal information will also be disclosed to your overseas student health cover provider and, if you are under 18 years of age, to the carer appointed for you pursuant to the National Code 2007 made under the Education Services for Overseas Student Act 2000.

The University will treat your personal information in accordance with the Information Privacy Act 2000 (Vic.). If personal information is not provided on the form as requested, it may not be possible for the University to process your application for enrolment.

You may gain access to the personal information held about you by the University. Requests for access are managed in accordance with the Freedom of Information Act 1982 (Vic.) and may be directed to the Manager, Freedom of Information at the University. You may view the University's privacy policy at <http://theguide.deakin.edu.au> and the University's Privacy Officer can be contacted on +61 3 9246 8114 or at [privacy@deakin.edu.au](mailto:privacy@deakin.edu.au).



Representative's stamp



# Application for admission to DUELI

- » Please complete all sections and print neatly in BLOCK LETTERS.
- » Return this form and attachments to your representative or send to:  
Deakin International, 221 Burwood Highway,  
Deakin University, Burwood, Victoria 3125 Australia  
Email: deakin-int-admissions@deakin.edu.au Fax: (+61 3) 9244 5094

Please select a program (details on pages 8–12) you think is suitable for you, calculate your fees payable based on the number of weeks you need to study and fill in the information in this coloured section. Please note this information provided by you in this section may be changed after assessment of your application and supporting documents. Fees and OSHC to be payable by you will be confirmed in the Offer Letter from Deakin.

	Item	Fee	Amount due (\$A)
Compulsory fees	Enrolment fee	A\$200	
	Tuition fee	Melbourne: A\$385 Geelong: A\$370	
	Overseas Student Health Cover (if applicable)		
Additional fees	Homestay placement fee (if required – must be paid to Deakin University)	A\$230	
		<b>TOTAL</b>	<b>A\$</b>

## Personal details

Title (Dr, Mr, Mrs, Ms, Miss)	Family name	Given name(s)
Date of birth (day / month / year) <input type="text"/> / <input type="text"/> / <input type="text"/>		Male <input type="checkbox"/> Female <input type="checkbox"/>
Do you have a medical condition or a disability that requires support while you are at Deakin? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes, please specify:		

## Contact address in home country (If you change your address please advise the DUELI office immediately.)

Full address			
Country		Postcode	
Email <small>Please be aware that by supplying your mobile phone number, you may receive reminders and notices by SMS from Deakin.</small>			
Telephone ( )		Mobile ( )	
<small>Country and Area Code</small>	<small>Number</small>	<small>Country and Area Code</small>	<small>Number</small>

## Address in Australia (If known)

Full address			
Country		Postcode	
Email <small>Please be aware that by supplying your mobile phone number, you may receive reminders and notices by SMS from Deakin.</small>			
Telephone ( )		Mobile ( )	
<small>Country and Area Code</small>	<small>Number</small>	<small>Country and Area Code</small>	<small>Number</small>

## Name of parent or legal guardian in home country (under 18 students only)

Title (Dr, Mr, Mrs, Ms, Miss)	Family name	Given name(s)
Full address		
Country		Postcode
Email <small>Please be aware that by supplying your mobile phone number, you may receive reminders and notices by SMS from Deakin.</small>		
Telephone ( )		Mobile ( )
<small>Country and Area Code</small>	<small>Number</small>	<small>Country and Area Code</small>
		<small>Number</small>

## Citizenship

Country of citizenship (as on passport)	Country of birth
Have you applied for Australian Permanent Resident status? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, the date of application / /
Visa type (e.g. student, visitor)	Passport number
Visa expiry date / /	





# DUELI students

## Application for Homestay

This form is to be completed by the student once all DUELI fees have been received by Deakin. All DUELI students must complete and return this form by fax or email at least two weeks before arrival. Please also ensure that this form is returned together with your completed Notification of Arrival form to:

Student Accommodation Services (SAS) » Facsimile: (+61 3) 9495 0001  
 » Email: deakin@student-accommodation.com.au  
 » Telephone: (+61 3) 9495 0007

You need to RETURN YOUR FORMS AT LEAST TWO WEEKS BEFORE ARRIVAL or homestay may not be arranged. Answer ALL questions and ensure your contact details are accurate. SAS will contact you within 48 hours to confirm receipt of your application.

NOTE: The homestay placement fee of A\$230 (non-refundable) must be paid to Deakin University BEFORE you arrive or homestay may not be arranged. Payment should be made by bankdraft payable to Deakin University and sent to Deakin International.

Please tick your campus of study for your DUELI English course:

- DUELI Melbourne  
Melbourne Burwood Campus
- DUELI Geelong  
Geelong Waterfront Campus

### Student details

Family name (Dr, Mr, Mrs, Ms, Miss)	Given name(s)	Preferred name
Date of birth (day / month / year) <input type="text"/> / <input type="text"/> / <input type="text"/>		Male <input type="checkbox"/> Female <input type="checkbox"/>
Nationality	Religion	
DUELI course start date (day / month / year) <input type="text"/> / <input type="text"/> / <input type="text"/>	Expected length of stay in homestay <input type="text"/>	

### How do we contact you?

Your telephone	Your email
Agent's name	
Agent's telephone	Agent's fax
Agent's email	

### Name of parent or legal guardian in home country (under 18 students only)

Name	
Business telephone	Fax
Home telephone	Email

### Current address in home country

Number and street	
Suburb or town	State
Country	Postcode

### Arrival details

Do you require airport reception on arrival? (Airport reception is COMPULSORY for students under 18)

- No. Please provide your expected date and time of arrival at the homestay \_\_\_\_\_
- Yes. Please fill in the following arrival information:

Departure from home		Arrival in Melbourne	
Flight Number	Airline	Flight Number	Airline
Date	Time of departure	Date	Time of arrival

How many family members will arrive with you who will require transport (do NOT include yourself)? \_\_\_\_\_

**Homestay Preference**

<input type="checkbox"/> Single-room	Will you accept other students in the homestay? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(choice of homestay may be limited)</small>	
<input type="checkbox"/> With children	<input type="checkbox"/> Without children	<input type="checkbox"/> Either
Any dietary requirements? <input type="checkbox"/> No <input type="checkbox"/> Yes. Please specify what you cannot eat. _____		
Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No		Pets: <input type="checkbox"/> Like <input type="checkbox"/> Dislike

**Medical conditions**

Do you have any medical condition/disability that we need to know about to provide for your wellbeing? Describe:

<input type="checkbox"/> No	<input type="checkbox"/> Yes. If yes, then describe _____ _____
<b>Allergies:</b>	
<input type="checkbox"/> No	<input type="checkbox"/> Yes. If yes, please state your allergies _____ _____
<b>Medication taken:</b>	
<input type="checkbox"/> No	<input type="checkbox"/> Yes. If yes, please state your medication/s _____ _____

**Please write any special requests you wish to be taken into account when dealing with your homestay application**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Homestay terms and conditions**

- » Homestay fees are payable two weeks in advance and the first payment is due on arrival at the homestay.
- » The minimum stay is two weeks and this is non-refundable.
- » You must give one week of written notice before leaving the homestay or you will still need to pay a weekly fee of A\$265.
- » If you wish to take a holiday and return to the same homestay, a holding fee of A\$70 per week applies and it is payable in advance.
- » If you are under 18, any requests for changes to your homestay arrangements must be made by your parents and must be approved by Deakin University or your enrolment may be terminated.
- » Reception for enrolled Deakin students is free but accompanying family members must pay A\$80 per person.

**Authority of parent or legal guardian**

I, \_\_\_\_\_ (name in English capital letters) being the parent/guardian of the applicant hereby accept financial responsibility in respect to fees payable by him/her.

Signature in English \_\_\_\_\_

Signature in own language \_\_\_\_\_

Date:   /   /

**Signed by student**

I have read and understood the Homestay Information Sheet and I agree to the conditions of homestay as outlined above.

Signature in English \_\_\_\_\_

Signature in own language \_\_\_\_\_

Date:   /   /

Please note fees are correct at the time of printing but are subject to change without notice. Updated November 2011.

# Important dates

## 2012 dates

Intake	Orientation	Start date	End date	Holidays
Intake 1	5 – 6 January	9 January	10 February	26 January
Intake 2	9 – 10 February	13 February	16 March	-
Intake 3	15 – 16 March	19 March	27 April	6 – 13 April, 25 April
Intake 4	26 – 27 April	30 April	1 June	11 May
Intake 5	31 May – 1 June	4 June	6 July	9 – 13 July
Intake 6	12 – 13 July	16 July	17 August	3 August
Intake 7	16 – 17 August	20 August	21 September	24 – 28 September
Intake 8	27 – 28 September	1 October	2 November	5 – 9 November
Intake 9	8 – 9 November	12 November	14 December	3 December

## 2013 dates

Intake	Orientation	Start date	End date	Holidays
Intake 1	3 – 4 January	7 January	8 February	28 January
Intake 2	7 – 8 February	11 February	15 March	-
Intake 3	14 – 15 March	18 March	26 April	29 March – 5 April, 25 April
Intake 4	24 and 26 April	29 April	31 May	10 May
Intake 5	30 – 31 May	3 June	5 July	8-12 July
Intake 6	11 – 12 July	15 July	16 August	2 August
Intake 7	15 – 16 August	19 August	20 September	23 – 27 September
Intake 8	26 – 27 September	30 September	1 November	4 – 8 November
Intake 9	7 – 8 November	11 November	13 December	29 November

## Deakin University 2012 dates

Intake	Orientation & enrolment	Commences	Finishes
Trimester 1	From 20 February 2012 *	5 March 2012	1 June 2012
Trimester 2	From 2 July 2012 *	9 July 2012	5 October 2012
Trimester 3	From 5 November 2012 *	12 November 2012	15 February 2013

## Study Abroad and Exchange 2012 dates

Intake	Application deadline	Recommended arrival	Beach welcome trip	Campus registration and enrolment
Trimester 1	30 November 2011	15-17 February 2012	20-22 February 2012	28 January
Trimester 2	30 April 2012	27-29 June 2012	2-4 July 2012 *	5 – 6 July 2012
Trimester 3	30 August 2012	6-7 November 2012	Not available	8 – 9 November 2012

\*Arrangements will be made for DUELI and study abroad students to attend the beach welcome trip.

## MI BT 2012/2013/2014 dates

	Trimester	Orientation week	Teaching starts	Break	Exams start	Exams end
2012	March	27 Feb – 2 Mar	5 Mar	5 – 11 Apr	4 June	8 June
	June	25 – 29 Jun	2 July	13 – 17 Aug	1 Oct	5 Oct
	October	22 – 26 Oct	29 Oct	24 Dec – 4 Jan	4 Feb	8 Feb
2013	March	25 Feb – 1 Mar	4 Mar	28 Mar – 3 Apr	3 June	7 June
	June	24 – 28 June	1 July	12 – 16 Aug	30 Sept	4 Oct
	October	21 – 25 Oct	28 Oct	23 Dec – 3 Jan	3 Feb	7 Feb
2014	March	24 – 28 Feb	3 Mar	17 – 23 Apr	2 June	6 June
	June	23 – 27 June	30 June	11 – 15 Aug	29 Sept	3 Oct
	October	20 – 24 Oct	27 Oct	22 Dec – 2 Jan	2 Feb	6 Feb

\*There are several stages for the orientation and enrolment process. Please see <http://www.deakin.edu.au/future-students/international/coming-aus/registration.php> for more information about specific dates and events.



[www.deakin.edu.au/international](http://www.deakin.edu.au/international)

## Contact us

Ask a question at [www.deakin.internationalstudent.info](http://www.deakin.internationalstudent.info)  
Email us [deakin-international@deakin.edu.au](mailto:deakin-international@deakin.edu.au)  
Telephone (+613) 9627 4877

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