

Representative's stamp

Off-campus coursework undergraduate application

DO NOT complete this form if YOU are a citizen of Australia or New Zealand or Permanent Resident of Australia.

- » Please complete all sections and print neatly in BLOCK LETTERS.
- » Include **certified/notarised** evidence of academic qualifications and English language proficiency.
- » Enclose a non-refundable A\$55 (\$50+10% GST) application fee (bankdraft made payable to Deakin University or complete the payment by credit card details on the other side of this form).
- » Return this form and attachments to:
**Deakin International, 221 Burwood Highway,
Deakin University, Burwood, Victoria 3125 Australia**
Email: deakin-int-admissions@deakin.edu.au Fax: +61 3 9244 5094
- » Closing date for applications:
 - » for studies commencing semester 1: **30 November**
 - » for studies commencing semester 2: **31 May**

Deakin Student ID (if applicable)

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Personal details (as shown on passport) - Please provide copy of passport (when applicable)

Title (Dr, Mr, Mrs, Ms, Miss)	Family name	Given name(s)
Date of birth (day / month / year)		Male <input type="checkbox"/> Female <input type="checkbox"/>

Permanent address in home country (If you change your address please advise this office immediately.)

Full address		
	Country	Postcode
Email		
Telephone ()	Mobile ()	
Country and Area Code Number	Country and Area Code	Number

Address for correspondence (Only if different from address in home country.)

Full address		
	Country	Postcode
Email		
Telephone ()	Mobile ()	
Country and Area Code Number	Country and Area Code	Number

Citizenship

Country of citizenship (as on passport)	Country of birth
Have you applied for Australian Permanent Resident status? Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, the date of application / /

Course preferences

Indicate your preferred course of study including course codes and course titles and major sequences (where applicable).

	Course code	Course title	Major sequence	Start date
<i>Example</i>	A326	<i>Bachelor of Arts (International Studies)</i>		<i>Trimester 1 2012</i>
1st preference				
2nd preference				

2012 Trimester dates:

Trimester 1 runs from 5 March to 1 June, Trimester 2 runs from 11 July to 7 October and Trimester 3 runs from 14 November to 10 February 2013.

English language proficiency

You must provide documentary evidence of your English language proficiency to meet Deakin's English language requirements.

- Please tick the appropriate boxes.
- | | | | |
|-------------------------------|-----------------------------|------------------------------|------------------|
| 1) I have sat an IELTS test | No <input type="checkbox"/> | Yes <input type="checkbox"/> | (Attach results) |
| 2) I have sat a TOEFL test | No <input type="checkbox"/> | Yes <input type="checkbox"/> | (Attach results) |
| 3) Other documentary evidence | No <input type="checkbox"/> | Yes <input type="checkbox"/> | (Attach results) |

Applicant name: _____

Single unit applicants–unit selection

Are you applying for single units to gain membership into a professional association? Yes No

Off-campus students who have not undertaken formal study in recent years are advised to initially select one or two units (credit points) per trimester. A full-time load is equivalent to 4 credit points. Please list units in order of preference. Although no guarantees can be given, the Faculty will attempt to accommodate your request. If quotas are applied to some units, it may not be possible to allocate your higher preferences.

I would like to study units per trimester.

	Trimester 1, Year <input type="checkbox"/>	Trimester 2, Year <input type="checkbox"/>	Trimester 3, Year <input type="checkbox"/>
	Unit code	Unit name	Unit code
1st preference			
2nd preference			
3rd preference			

Education

Provide details of all secondary/tertiary studies undertaken (attach certified/notarised copies of results):

Name of course/award	Institution	Country/State	Years enrolled (e.g. 2005-08)	Full-time or part-time	Successfully completed (yes or no)

Are you applying for Credit for Prior Learning (credit transfer)? (i.e. credit for previous study) Yes No

If YES, please provide relevant supporting documentation (eg. subject of outlines, course structure, etc.) on our website - www.deakin.edu.au/international/apply-entry/advanced-stand.php

Are you a current or former Deakin University student? Yes No

If yes, Deakin University student ID number _____

Employment history (if applicable)

Please attach a more detailed statement if necessary.

Employer's name	From	To	Job title and Description of responsibilities

Special requirements

- I have a medical condition or a disability that requires support while I am at Deakin, and have attached a separate statement explaining my needs.
- I have provided/will provide any additional application documentation (e.g. folio, personal statements, etc.) as outlined in the course description in the courses section.

Checklist

- I have read the sections of this Guide relating to the courses I have selected, admission procedures, fees and refund policy.
- I have paid the A\$55 (\$50+10% GST) non-refundable application fee.
- I have attached certified/notarised documentary evidence of all my academic studies and associated application documentation (including studies not completed) with its official explanation of the grading system in both original and English translated version. I grant approval to Deakin University to verify my academic documentation with my previous institutions. **Failure to provide all this information will cause a delay in issuing your Offer Letter.**
- I have attached certified/notarised documentary evidence of English language qualifications.
- I have attached employment history details (where applicable).
- I have attached two Referee Reports (where applicable).

Declaration

I declare that to the best of my knowledge the information I have supplied in this application and the documentation supporting it is correct and complete. I will provide original documentation as required and acknowledge that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in cancellation of any offer of enrolment or actual enrolment by Deakin University. I have read and understood the sections of this Guide relating to the courses I have selected, admission procedures, fees and refund policy. I undertake to make timely payments of any fees or associated costs for which I am liable. I am aware of the likely costs of my stay in Australia and have the necessary financial capacity to meet such costs for the duration of my course.

If sponsored by a government body or private corporation I give Deakin University permission to provide this sponsor with information about my academic progress. Yes No

Applicant's signature _____ Date / /

Please refer to page 122 of this guide for privacy information.

Payment of application fee by credit card

Please charge A\$55 (\$50+10% GST) non-refundable application fee to my (please tick) Visa Mastercard

Card number Expiry date /

Cardholder name: _____ Cardholder signature: _____