

Application

for off-campus undergraduate study

Representative's Stamp

For full-fee paying international students studying by distance education

- Please complete all sections and print neatly in BLOCK LETTERS.
- Include **certified/notarised** evidence of academic qualifications and English language proficiency.
- Enclose a non-refundable A\$55 (\$50+10% GST) application fee (bankdraft made payable to Deakin University or complete the payment by credit card details on the other side of this form).
- Return this form and attachments to:
Deakin International, Deakin University
336 Glenferrie Road, Malvern Victoria 3144 Australia
Telephone: (61-3) 9244 5095 Facsimile: (61-3) 9244 5094
- **Application closing dates:** 30 November for Semester 1; 31 May for Semester 2

Personal details

Title (Mr, Mrs, Ms, Miss)				Family name				Given name(s)			
Date of birth				Your gender (Please tick appropriate box)				Male		Female	
Day		Month		Year							

Permanent address in home country *(If you change your address please advise this office immediately.)*

Full address				Country		Postcode	
Telephone ()		Facsimile ()		Email			
Country and Area code		Number		Country and Area code		Number	

Address for correspondence *(Complete only if different from address in home country.)*

Full address				Country		Postcode	
Telephone ()		Facsimile ()		Email			
Country and Area code		Number		Country and Area code		Number	

Citizenship

Country of citizenship (as shown on your passport)			Country of birth		
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Award course preferences *(Indicate your preferred course of study including course codes and titles.)*

	Course code	Course title	Start date
<i>Example</i>	<i>S366</i>	<i>Bachelor of Technology</i>	<i>Semester 1 (March) 2003</i>
1st preference			
2nd preference			
3rd preference			

Note: First Semester starts in early March and Second Semester starts in mid July

Single unit applicants. Unit selection

Are you applying for single units to gain membership into a professional association? Yes No

Off-campus students who have not undertaken formal study in recent years are advised to initially select two units per semester. List units in order of preference, although no guarantees can be given, the Faculty will attempt to accommodate your request. If quotas are applied to some units, it may not be possible to allocate your higher preferences.

I would like to study units per semester.

	Semester 1		Semester 2	
	Unit code	Unit name	Unit code	Unit name
1st preference				
2nd preference				
3rd preference				
4th preference				
5th preference				

English language proficiency *(complete where applicable and provide notarised/certified evidence)*

a) IELTS Score b) C-TOEFL Score

c) I have studied at secondary/tertiary level (please circle appropriate level) with English as the medium of instruction, at the following institution e.g. Singapore Polytechnic
Specify institution(s) _____ for _____ years

Education

Provide details of all secondary/tertiary studies undertaken: (Attach certified/notarised copies of results.)

Name of course/award	Institution	Country/State	Years enrolled e.g. 1995-97	Full-time or part-time	Successfully completed Yes or No

Are you currently studying? Yes No

Provide details of your current studies:

Name of course/examination or subject (e.g. Diploma of Business, GCE 'A' level)	Institution	Country/State	Date results are expected

Employment history *(Please attach a more detailed statement if applicable.)*

Employer's name	From	To	Description of responsibilities

Are you applying for advanced standing? *(i.e. credit points)* Yes No

Checklist

Use this checklist to ensure your application is complete before returning it to Deakin International or an authorised representative of Deakin University.

I have:

- read the information provided relating to the courses/units I have selected, admission procedures, fees and refund policy
- paid the A\$55 (\$50+10% GST) non-refundable application fee
- completed all sections of this application form (where applicable)
- attached certified/notarised documentary evidence of all academic studies undertaken (including studies not completed)
- attached certified/notarised documentary evidence of English language qualifications
- attached employment history details (where applicable)
- attached a personal statement or additional requirement(s) of my chosen course.

Declaration

I declare that to the best of my knowledge the information I have supplied in this application and the documentation supporting it is correct and complete. I acknowledge that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in cancellation of any offer of enrolment or actual enrolment by Deakin University. I have read and understood the information provided relating to the courses/units I have selected, admission procedures, fees and refund policy. I undertake to make timely payments of any fees or associated costs for which I am liable.

Applicant's signature: _____ Date: _____

Payment of application fee by credit card

Please charge A\$55 (\$50+10% GST) non-refundable application fee to my (please tick) Visa Mastercard

Card number: _____ Expiry date: _____

Cardholder name: _____ Cardholder signature: _____