

EndNote X (10)

EndNote X can be used on both PCs and Macs

Version	Operating System	Word Processing
EndNote X.0.2 (10.0.2)	Windows 2000 and XP Windows Vista There are some issues with Vista and EndNote X. For more information go to the Vista News web page (http://www.endnote.com/envista.asp)	Microsoft Word 2000, Word XP, Word 2003 and Word 2007 Word 2007
EndNote X.0 (10.0)	10.3.9 – 10.4.x	Word X and Word 2004 Not compatible with Word 2008

IMPORTANT NOTICE:

This online video outlines the new features of EndNote X.

(http://www.endnote.com/training/tutorials/EndNoteX_tutorial/EndNote.asp)

Some of the new features are:

- 3 new reference types – Ancient text, Dictionary, Encyclopedia.
- Reference type list in alphabetical order.
- Drag and drop PDF files into an EndNote reference
- Compressing an Endnote library to allow for emailing as an attachment

Existing EndNote users - Do I need to upgrade to EndNote X?

EndNote 9 libraries are completely compatible with EndNote X as are **EndNote 8 libraries**. Documents and libraries created with EndNote 8 /9 can be used in EndNote X without conversion.

If you are using EndNote 7 (or earlier versions), please read the following information carefully before considering whether to upgrade to EndNote X.

Once you have converted your data to EndNote X you cannot easily go back to previous versions of EndNote

You cannot run two versions of EndNote (e.g. Versions 7 & X) on the same computer.

Libraries created in EndNote X cannot be used with EndNote 7 or earlier versions. If you write papers in collaboration with other researchers, or share EndNote libraries, it is essential that all collaborators use the same version of EndNote.

Documents formatted with EndNote X cannot be edited or reformatted with EndNote 7 or earlier versions.

Output styles written in EndNote X cannot be used with earlier versions of EndNote but the Deakin styles created for Endnote 9 work perfectly in EndNote X.

Filters and connection files written in EndNote X can however be used with earlier versions of EndNote (new fields will be ignored).

It will be easy to upgrade to EndNote X, but should you decide later to revert to EndNote 7 (or earlier versions) you will encounter considerable difficulties.

Upgrade to EndNote X (10)

1. **Back up your files** - make sure you have back up copies of your Endnote libraries and any other files you have created, edited or obtained from elsewhere saved in My Documents or Desktop etc. but **NOT** in your EndNote program folder on the hard drive (C:\Program Files\EndNote 7) or (C:\Program Files\EndNote 9)
2. If you are upgrading from EndNote 7 you may want to **unformat your documents** - in Word click on the Unformat Citations button on the EndNote toolbar or menu. The references in your document will change from their formatted form, e.g. (Smith, 1998) to their unformatted form, e.g. {Smith, 1998 #77}. Save these changes.
3. Uninstall previous version of EndNote -
To uninstall in Windows, click on the Start menu, select Control Panel and click on the Add or Remove Programs icon. Highlight EndNote and click on the button to Remove it.
To uninstall in Phoenix software catalogue click on Start, All Programs, Phoenix -Software Catalogue and then right click on EndNote and then left click on Remove
4. Check your hard drive to make sure there are no EndNote folders (C:\Program Files\EndNote 7) or (C:\Program Files\Endnote 9). If you have an EndNote 7 or 9 folder then click on the folder and press delete on your keyboard.

Now you are ready to install EndNote X (10)

Installing EndNote X (10)

EndNote 10 with Web (X.0.2) can be installed through the Phoenix Software Catalogue (Radia) on staff machines (Start, All Programs, Phoenix - Software Catalogue)

EndNote 10.0.2 (PCs) and **EndNote 10.0 (Macs)** is available for downloading from the Deakin Software Library (<http://www.deakin.edu.au/software/endnote.php>)

EndNote 10 (X.0.2) is available for download from the Deakin Toolkit 2008 and for use on the ITS Computer Labs.

When you have installed EndNote X (10) please restart your computer.

After upgrading

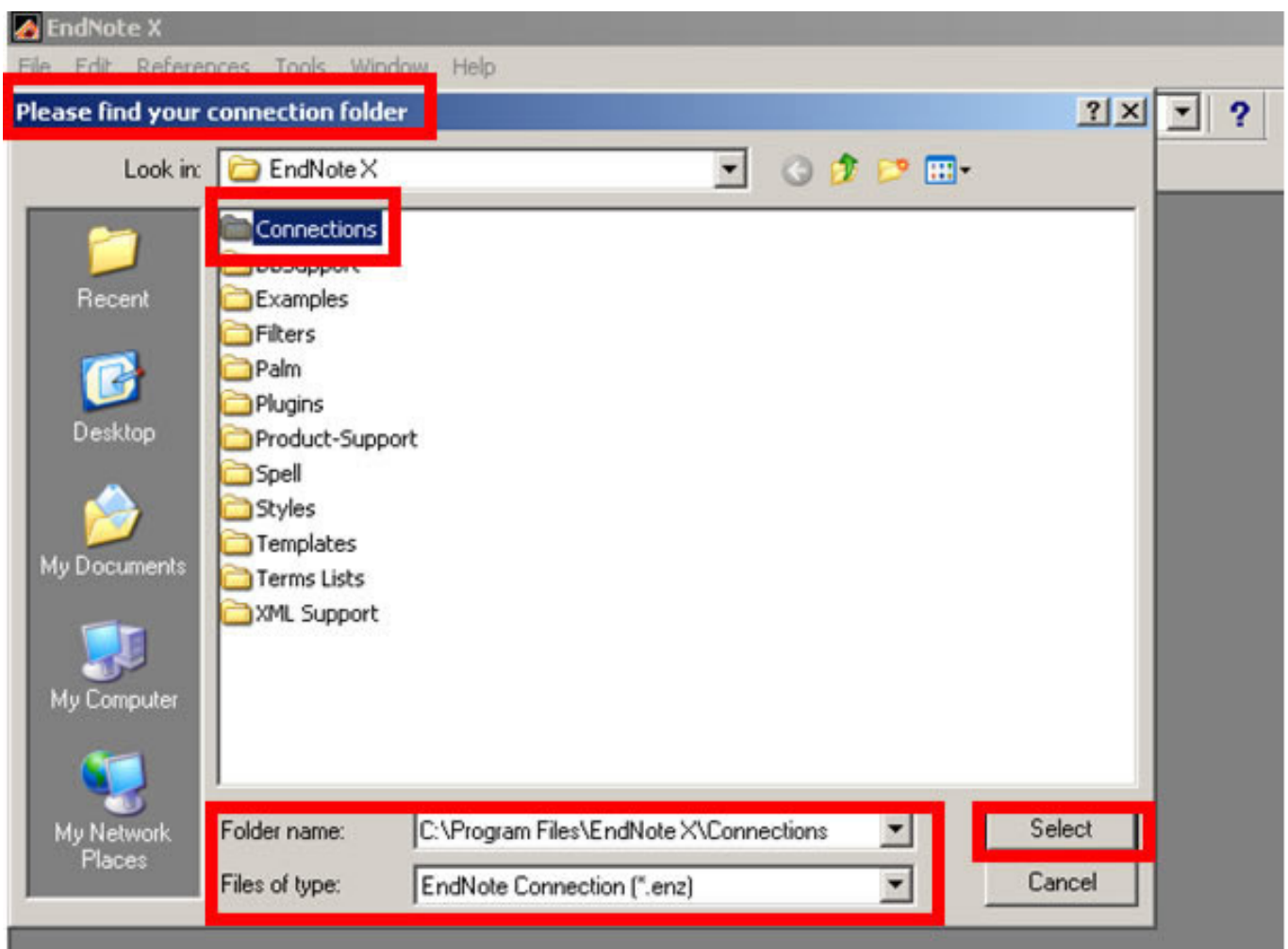
When you first open EndNote X (10) you will need to select the Connections, Filters and Styles folders in EndNote X -

From the Please find your connection folder screen

Click on the Connections folder in EndNote X

Click on Select

(the Folder name, Files of type and screen name should match Connection/s)



You will need to repeat the steps for the filters folder and the styles folder.

When you open your EndNote 7 library in EndNote X for the first time, EndNote will offer to **create a converted version of the library**, with a new name. The original library will remain intact. You should keep a copy of the original library and store it in a safe place, in case you later decide to revert to an earlier version of EndNote. You can change the name of the original library.

The references in the new, converted library in EndNote X will have the **same record numbers** as in the original library in your earlier version of EndNote.

When you open a Word document which you had been working on using an earlier version of EndNote, you can continue to add citations to it in the normal way. You may need to use the **Format Bibliography** command on the EndNote toolbar or menu to format citations which you had unformatted before upgrading.

Any **output styles, filters or connection files** that you had been using in an earlier version of EndNote should still work in EndNote X. However the output style will not be configured to format the reference types which are new in EndNote X, such as *Dictionary*

(Information provided courtesy of the University of Queensland Library and Southern Cross University Library)