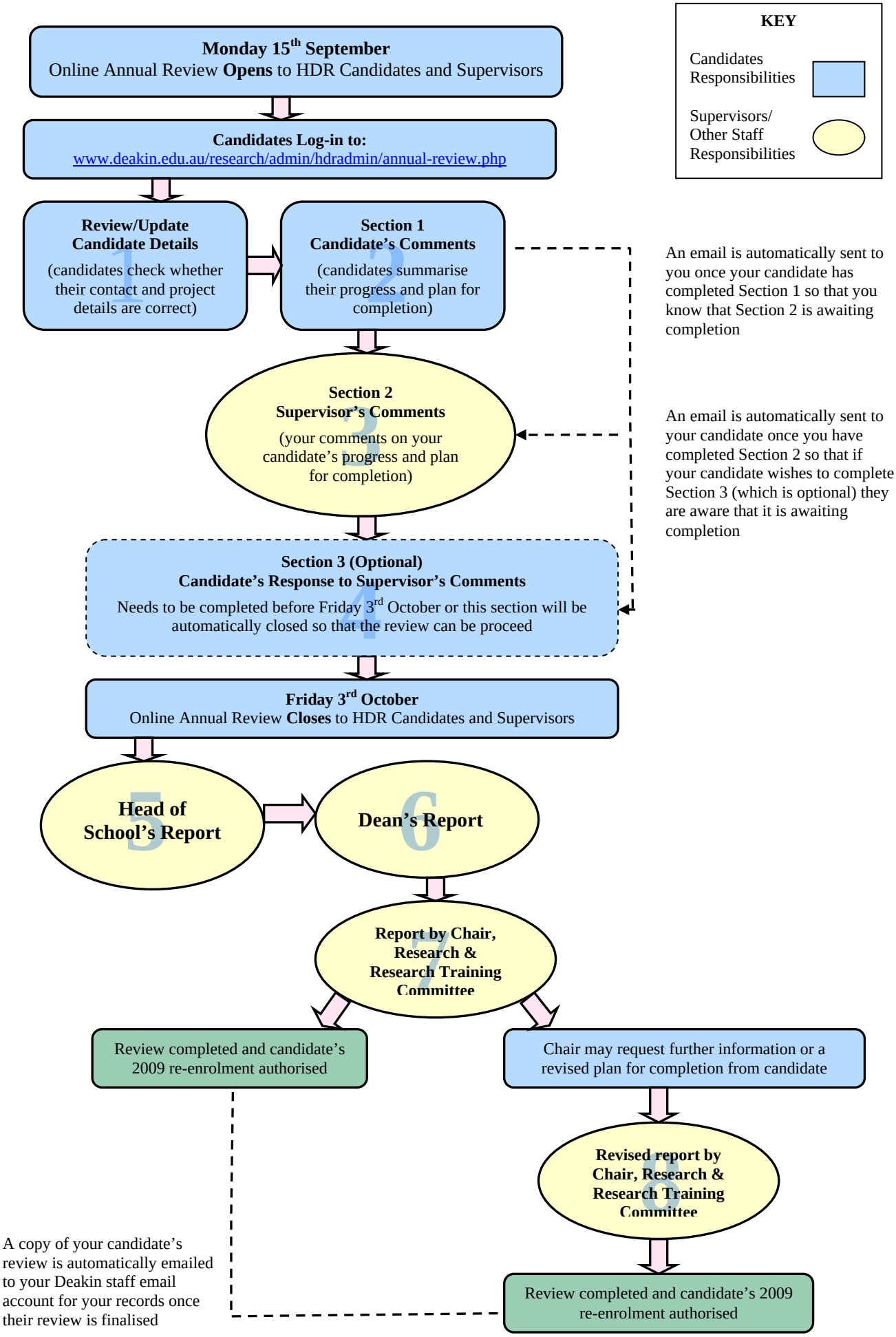
KEY
Candidates Responsibilities
Supervisors/ Other Staff Responsibilities
Monday 15th September
Online Annual Review Opens to HDR Candidates and Supervisors
Candidates Log-in to:
www.deakin.edu.au/research/admin/hdradmin/annual-review.php
1
Review/Update Candidate Details
(candidates check whether their contact and project details are correct)
2
Section 1 Candidate's Comments
(candidates summarise their progress and plan for completion)
An email is automatically sent to you once your candidate has completed Section 1 so that you know that Section 2 is awaiting completion
3
Section 2 Supervisor's Comments
(your comments on your candidate's progress and plan for completion)
An email is automatically sent to your candidate once you have completed Section 2 so that if your candidate wishes to complete Section 3 (which is optional) they are aware that it is awaiting completion
4
Section 3 (Optional) Candidate's Response to Supervisor's Comments
Needs to be completed before Friday 3rd October or this section will be automatically closed so that the review can be proceed
Friday 3rd October
Online Annual Review Closes to HDR Candidates and Supervisors
5
Head of School's Report
6
Dean's Report
7
Report by Chair, Research & Research Training Committee
Review completed and candidate's 2009 re-enrolment authorised
Chair may request further information or a revised plan for completion from candidate
8
Revised report by Chair, Research & Research Training Committee
Review completed and candidate's 2009 re-enrolment authorised
A copy of your candidate's review is automatically emailed to your Deakin staff email account for your records once their review is finalised