

Deakin University Parking Information Sheet 1

Parking Infringements

1. Parking infringements

All Deakin University roads and car parks are governed by the Road Safety Road Rules 2009. Drivers must obey all Victorian road rules including parking restrictions. All car parks, unless otherwise signed, are divided into different permit zones and vehicles must display a valid permit to park in these areas. Illegally parked vehicles may cause inconvenience and frustration for other drivers on campus, damage to grounds, safety hazards for other vehicles and pedestrians, and may obstruct emergency access to Deakin University facilities. Special arrangements apply at Greenwood Park (Burwood). See Section 7 below.

2. Types of parking infringements

Deakin University Campuses are regularly patrolled by authorised Officers who may issue Parking Infringement Notices for any vehicles detected to be parked illegally.

If you receive a Parking Infringement Notice please follow the instructions on the reverse side of the notice.

3. Avoiding parking infringements

You can avoid parking infringements by parking legally. **Read the signs and avoid the fine.**

Do not park in any parking permit zone without a valid parking permit.

If you leave your permit at home, or use a different car, you must purchase a day permit from a permit vending machine or from the Cashier.

4. Fines

Parking infringement fines are set by the Victorian State Government (not Deakin University) and increase every year. The *Road Safety Road Rules 2009* specify different penalty amounts for a variety of infringements.

5. Payments

Payment for parking infringements is handled by a private company (except for infringements at Greenwood Park – see Section 7 below). Fines cannot be paid at a Deakin Cashier Office or at the Facilities Management Services Division. Infringement notices can be paid by the following methods:

Mail: **Deakin University – Payments**
PO Box 577
Melton VIC 3337

Or by

Phone enquiries: **(03) 97479569** (9:00 am to 5:00 pm, Monday to Friday, excluding public holidays)

Payment plans may be requested.

DO NOT SEND PAYMENT TO THE PARKING AND TRAFFIC CO-ORDINATOR.

6. Contesting a parking infringement

If you believe you have exceptional circumstances that should be considered you must lodge your appeal **in writing** to the address below, (except for Greenwood Park infringements – see Section 7 below). Remember to include the Infringement Number and date from the Parking Infringement Notice (PIN).

Mail your appeal to: **Deakin University – Contesting
PO Box 577
Melton VIC 3337**

Email: **infringements@bartelstaylor.net.au**

Phone enquiries: (03) 97479569 (9:00 am to 5:00 pm, Monday to Friday, excluding public holidays)

DO NOT SEND APPEALS TO THE PARKING AND TRAFFIC CO-ORDINATOR.

7. Greenwood Park parking infringements

The City of Whitehorse enforces parking restrictions at Greenwood Business Park (for all tenants, including Deakin University). For information about paying or appealing parking infringements received at Greenwood Park, refer to the back of the Parking Infringement Notice.

8. Further information

<http://www.deakin.edu.au/services/parking>

If you can't find the information you need, please contact:

**Parking and Traffic Co-ordinator
Facilities Management Services Division
Deakin University
Melbourne Campus at Burwood
221 Burwood Highway Burwood Vic 3125
Telephone: (03) 522 71011
Email: parking@deakin.edu.au**