

## Risk Assessment Template for Multi-task Activities: example Childcare

<b>Assessor (s)</b>	(Name, position, phone and email)	<b>OHS Rep.</b>	
<b>Faculty / Division</b>		<b>Date</b>	
<b>Activity</b>	Child Care		
<b>For Medium/High Risks below (notifications and entry on local OHS Risk Register)</b>			
<b>Manager notified</b>		<b>Date</b>	
<b>Register Name</b>		<b>Date Entered</b>	

Specific Task/Activity	What is the hazard and what harm could it cause	Inherent Risk level	Control Measures	Final Risk level	Risk Register Y/N
			How effective are the current controls? What further controls are required? How will the controls be implemented?		
Lifting and carrying of children and babies (from beds, change-tables etc)	manual handling causing injury to client	H	Employees to use appropriate transfer aids provided (steps etc)  Training provided on safe transfer techniques and methods	M	Y
	manual handling resulting in strain/back injury	H		M	Y
Operation of electrical appliances	contact with electricity - faulty leads/appliances	H	Periodic electrical safety inspection to review condition of leads, appliances.  Training on safe work methods	L	N
Use of cleaning chemicals	exposure to fumes and skin contact	H	Employees provided with list of prohibited cleaning products.  Employees to wear personal protective equipment (rubber gloves, plastic aprons).	L	N
Vacuuming, sweeping and mopping	manual handling resulting in strain/back injury	H	Training provided on safe cleaning methods.  Techniques focus on minimising lifting and bending.	M	Y
	slips/falls	H	Ensure that appropriate footwear is used (rubber soled shoes).	M	Y
Bathing activities	manual handling resulting in strain/back injury	H	Training provided on safe bathing techniques and aids which can be used.	M	Y

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<i>Personal care</i>	<i>Client aggression (e.g. biting, scratching) resulting in bodily harm.</i>	<i>H</i>	<i>Employees provided with behaviour management training. Appropriate service plans prepared for each client.</i>	<i>M</i>	<i>Y</i>