

Faculty of Health

## Course, Campus and Fee Transfer Guidelines for Students

Trimester 2 and 3, 2020 and Trimester 1/Semester 1, 2021

These guidelines relate to applications to transfer to a different course, to transfer to a different campus or to transfer to a different fee category within your course in the Faculty of Health.

The Faculty of Health considers course transfers for each admissions period (e.g. Trimester 1, 2 and 3 or Semester 1) throughout the year; however, transfers are not always considered in each course. As a potential applicant for transfer, you should check the information below if the type of transfer you are interested in is accepting applications for transfer in the relevant admission period.

When applying for a transfer you must complete a Transfer Application Form (available online: <http://www.deakin.edu.au/students/enrolment-fees-and-money/enrolments/course-transfer>). Completing these forms provides no guarantee that your transfer application will be granted. Postgraduate students applying for a transfer must also ensure that they meet normal entry requirements to the course they are applying to transfer into in addition to the transfer guidelines outlined below.

In deciding whether to approve a transfer of course, the Faculty will take into account academic merit, individual students' circumstances that might affect their need for a course, fee or campus transfer and availability of places in the course.

Please be aware: You must re-enroll in your existing course by the [re-enrolment deadline](#) if you have not been advised that your Course/Campus Transfer Application is successful. By re-enrolling you avoid the late re-enrolment fee.

### Exceptions

The School of Nursing and Midwifery (SONM) only considers transfers for Trimester 1. Requests for course transfers at other Trimesters will not be considered unless [exceptional circumstances](#) apply. Transfers into the Bachelor of Nursing/Bachelor of Midwifery and Doctor of Medicine will not be considered at any time.

Applications for Vision Science/Optometry and Medical Imaging will only be considered for Trimester 1 (Vision Science/Optometry) and Semester 1 (Medical Imaging). Students must meet the course transfer WAM requirement for these two courses at the end of T2/Sem 2 results release to be considered for a course transfer into T1/S1, 2021. Students with relevant work experience may be considered if they do not meet the WAM requirement. They must provide a personal statement outlining their relevant work experience.

The Master of Dietetics course does not accept course transfers at any time.

The Master of Clinical Exercise Physiology, Bachelor of Nutrition Sciences (Honours) and Bachelor of Exercise and Sport Science (Honours) courses do not accept course transfer in Trimester 2.

Students in Associate degrees are unable to apply for transfer into any Health undergraduate courses. You must either follow your approved pathway or you must apply for a non-pathway course by submitting a direct application.

### Exceptional Circumstances

Transfers may be considered in exceptional circumstances. These may include (but are not limited to) a terminal illness or death of an immediate family member or an acute illness that prevents the student from travelling from home to their usual campus of study for an extended period of time. Evidence supporting claims of exceptional circumstances will be required. Acceptable forms of evidence include: a written statement from a recognised authority or practitioner registered with a professional body (e.g. social worker, medical practitioner, lawyer or psychologist); a death notice or certificate; or a police report.

### Submission of Transfer Applications

Your transfer application must be submitted electronically via: [health-enquire@deakin.edu.au](mailto:health-enquire@deakin.edu.au).

***Please note only complete applications with required document/s (if applicable) attached will be considered.***

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### Transfer Application Deadlines

Please visit the [Course transfer web site](#) for the closing dates for each Trimester/Semester.

### The requirements for course transfers in the Faculty of Health are:

#### Transfers between Funding Categories

Transfer from	Transfer to	Criteria
IFP	DFP	Australian Citizenship or Permanent residency status or humanitarian visa
IFP <b>(undergraduate)</b>	CSP	Australian Citizenship or Permanent residency status
IFP <b>(postgraduate)</b>	CSP	<ul style="list-style-type: none"> <li>• Australian Citizenship or Permanent residency status</li> <li>• CSP is available in the course</li> </ul>
IFP <b>(Doctor of Medicine)</b>	CSP	<ul style="list-style-type: none"> <li>• Australian Citizenship or Permanent residency status</li> <li>• Doctor of Medicine MD has restrictions on the number of CSPs and therefore transfers from Fee Paying (International or Domestic) to CSP is not generally available due to insufficient places.</li> <li>• Students transferring from IFP will be moved to a DFP if CSP places are not available.</li> <li>• If permanent residency is granted after enrolment, a transfer can only be considered for the next semester.</li> </ul>
DFP <b>(undergraduate)</b>	CSP	<ul style="list-style-type: none"> <li>• WAM of 60</li> <li>• CSP is available in the course (limitations exist on number of places)</li> </ul>
DFP <b>(postgraduate)</b> <ul style="list-style-type: none"> <li>• Only in exceptional circumstances.</li> </ul>	CSP	<ul style="list-style-type: none"> <li>• Academic performance at or above the benchmark for acceptance into a CSP during selection</li> <li>• At least two units of studies or equivalent have been successfully completed within the course.</li> <li>• CSP is available in the course</li> </ul>

CSP – Commonwealth Supported Place IFP – International Fee Paying

DFP – Domestic Fee Paying WAM – Weighted Average Mark

#### Transfers between Campuses (either within same course or not)

Transfer to	Criteria
Waterfront Wairn Ponds	<p><b>For undergraduate courses:</b> Subject to available places All units passed and a WAM of at least 60 – students are ranked according to WAM Two units of studies or equivalent completed successfully*. Or Exceptional circumstances Or Has met the equivalent to current year entry requirements and completed 2 credit points*.</p> <p><b>For postgraduate courses:</b> At least two units of study or equivalent have been successfully completed within the course. Academic merit – WAM of 60 but subject to available places. Students are ranked according to WAM. Or <b>Exceptional circumstances</b></p> <p><i>*Note – for entry into Medical Imaging or Vision Science/Optomety applicants must have completed 8 credit points of study and have a WAM of 75 or above. Students with relevant work experience may be considered if they do not meet the WAM requirement. They must provide a personal statement outlining their relevant work experience.</i></p>

## Course, Campus and Fee Transfer Guidelines for Students

Trimester 2 and 3, 2020 and Trimester 1/Semester 1, 2021

	<p><i>Applicants must provide evidence that they have met the Year 12 pre-requisite entry requirements at the time of submitting their application, specifically:</i></p> <p><b>Vision Science/Optomety</b>  <b>VCE Units 3 + 4</b></p> <ul style="list-style-type: none"> <li>a study score of at least 30 in English (EAL) or 25 in English other than EAL</li> </ul> <p><b>Medical Imaging</b>  <b>VCE Units 3 + 4</b></p> <ul style="list-style-type: none"> <li>a study score of at least 30 in English (EAL) or 25 in English other than EAL</li> <li>a study score of at least 25 in Biology, Physics or Chemistry</li> <li>and a study score of at least 22 in Mathematical Methods (CAS) or Specialist Mathematics OR</li> <li>Study score of at least 30 in Further Mathematics</li> </ul> <p>If you have not met the pre-requisites you will need to study the units below either through your current Deakin course (if you have the capacity within the structure), as single non-award units, or externally. Please note, undertaking these units does not guarantee you will be offered a transfer due to the limitations on places (refer above to other criteria)</p> <p>To meet the equivalence of the pre-requisites, the following units at Deakin are acceptable:</p> <table border="1" data-bbox="308 719 1126 1088"> <tr> <td>Deakin Uni</td> <td>SIT194</td> <td>Introduction to Mathematical Modelling (Maths)</td> </tr> <tr> <td></td> <td>OR</td> <td></td> </tr> <tr> <td>Deakin Uni</td> <td>SIT190</td> <td>Introduction to Mathematical Methods (Maths)</td> </tr> <tr> <td></td> <td>AND</td> <td></td> </tr> <tr> <td>Deakin Uni</td> <td>HBS109</td> <td>Human Structure and Function (Science)</td> </tr> <tr> <td></td> <td>OR</td> <td></td> </tr> <tr> <td>Deakin Uni</td> <td>HSE102</td> <td>Functional Human Anatomy (Science)</td> </tr> </table>	Deakin Uni	SIT194	Introduction to Mathematical Modelling (Maths)		OR		Deakin Uni	SIT190	Introduction to Mathematical Methods (Maths)		AND		Deakin Uni	HBS109	Human Structure and Function (Science)		OR		Deakin Uni	HSE102	Functional Human Anatomy (Science)
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<p>Burwood</p>	<p><b>For undergraduate courses:</b> Subject to available places                  All units passed and a WAM of at least 65 - students are ranked according to WAM.                  Two units of studies or equivalent completed successfully.                  Or                  Exceptional circumstances                  Or                  Has met the equivalent to current year entry requirements and completed 2 credit points.</p> <p><b>For postgraduate courses:</b>                  At least two unit of studies or equivalent have been successfully completed within the course.                  Academic merit – WAM of 65 but subject to available places. Students are ranked according to WAM.                  Or                  Exceptional circumstances</p>																					
<p>Warrnambool</p>	<p><b>For undergraduate courses:</b>                  Subject to available places and if yes, WAM of at least 50.                  Students are ranked according to WAM.                  Two units of studies or equivalent completed successfully.                  Or                  Exceptional circumstances                  Or                  Has met the equivalent to current year entry requirements and completed 2 credit points.</p>																					

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<p>Cloud (off-campus)</p>	<p><b>For undergraduate courses:</b>                  Subject to available places                  WAM of at least 50                  Students are ranked according to WAM.                  Two units of studies or equivalent completed successfully.                  Or                  Exceptional Circumstances                  Or                  Has met the equivalent to current year entrance requirements and completed 2 credit points.</p> <p><b>For postgraduate courses:</b>                  At least two units of studies or equivalent have been successfully completed within the course.                  Academic merit – WAM of at least 50 but subject to available places. Students are ranked according to WAM.                  Or                  Exceptional circumstances</p>
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### Transfers between Courses (on the same campus)

Transfer from	Transfer to	Criteria
<p>Other Deakin University Course</p>	<p>Course within the Faculty of Health</p>	<p><b>For undergraduate courses:</b>                  Subject to available places                  Pre-requisites are met.  <b>Academic merit</b>                  Students are ranked according to WAM.                  WAM of at least 65 at Burwood                  WAM of at least 60 at Waterfront and Waurn Ponds*                  WAM of at least 50 at Warrnambool and Cloud (off-campus).                  Applications into most courses may be considered after the successful completion of two units of studies or equivalent (please note the exceptions below).                  Or                  Exceptional circumstances                  Or                  Has met the equivalent to current year entry requirements and completed two units of studies or equivalent successfully*.</p> <p><b>For postgraduate courses:</b>                  At least two units of studies or equivalent have been successfully completed within the course.                  Academic merit – WAM of 50 but subject to available places. Students are ranked according to WAM.                  Or                  Exceptional circumstances</p> <p><i>*Note – for entry into Medical Imaging or Vision Science/Optomety you must have completed 8 credit points of study and have a WAM of 75 or above. Students with relevant work experience may be considered if they do not meet the WAM requirement. They must provide a personal statement outlining their relevant work experience.</i></p> <p><i>Applicants must provide evidence that they have met the Year 12 pre-requisite entry requirements at the time of submitting their application, specifically:</i></p> <p><b>Vision Science/Optomety</b>                  VCE Units 3 + 4</p> <ul style="list-style-type: none"> <li>• a study score of at least 30 in English (EAL) or 25 in English other than EAL</li> </ul> <p><b>Medical Imaging</b></p>

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		<p><b>VCE Units 3 + 4</b></p> <ul style="list-style-type: none"> <li>• a study score of at least 30 in English (EAL) or 25 in English other than EAL</li> <li>• a study score of at least 25 in Biology, Physics or Chemistry</li> <li>• and a study score of at least 22 in Mathematical Methods (CAS) or Specialist Mathematics</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>• Study score of at least 30 in Further Mathematics</li> </ul> <p>If you have not met the pre-requisites you will need to study the units below either through your current Deakin course (if you have the capacity within the structure), as single non-award units, or externally. Please note, undertaking these units does not guarantee you will be offered a transfer due to the limitations on places (refer above to other criteria)</p> <p>To meet the equivalence of the pre-requisites, the following units at Deakin are acceptable:</p> <table border="1" data-bbox="619 600 1441 967"> <tr> <td>Deakin Uni</td> <td>SIT194</td> <td>Introduction to Mathematical Modelling (Maths)</td> </tr> <tr> <td></td> <td>OR</td> <td></td> </tr> <tr> <td>Deakin Uni</td> <td>SIT190</td> <td>Introduction to Mathematical Methods (Maths)</td> </tr> <tr> <td></td> <td>AND</td> <td></td> </tr> <tr> <td>Deakin Uni</td> <td>HBS109</td> <td>Human Structure and Function (Science)</td> </tr> <tr> <td></td> <td>OR</td> <td></td> </tr> <tr> <td>Deakin Uni</td> <td>HSE102</td> <td>Functional Human Anatomy (Science)</td> </tr> </table>	Deakin Uni	SIT194	Introduction to Mathematical Modelling (Maths)		OR		Deakin Uni	SIT190	Introduction to Mathematical Methods (Maths)		AND		Deakin Uni	HBS109	Human Structure and Function (Science)		OR		Deakin Uni	HSE102	Functional Human Anatomy (Science)
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### Transfers from a combined degree into a single degree

Students wishing to reduce from a combined degree to a single degree may be transferred at the discretion of the Faculty of Health, Student Central will assist you with progressing this. Note – this is only if you are transferring to a single degree that was part of your combined degree. For a transfer into a completely different course, you would need to meet the above mentioned requirements.

### Other transfers

You should discuss your particular details with staff in Student Central.

**For further information about the course transfer process please contact Student Central via email [health-enquire@deakin.edu.au](mailto:health-enquire@deakin.edu.au) or contact (03) 9251 7777.**

*Disclaimer: These guidelines are subject to change and students should confirm transfer requirements with staff in Student Central at the time of lodging their application.*