

ITN Pay Deadlines 2021

Timesheets Submissions Due¹	Timesheets Approval Cut-off (5pm)²	Pay Date
19/01/2021	21/01/2021	28/01/2021
2/02/2021	4/02/2021	11/02/2021
16/02/2021	18/02/2021	25/02/2021
2/03/2021	4/03/2021	11/03/2021
16/03/2021	18/03/2021	25/03/2021
30/03/2021	1/04/2021	8/04/2021
13/04/2021	15/04/2021	22/04/2021
27/04/2021	29/04/2021	6/05/2021
11/05/2021	13/05/2021	20/05/2021
25/05/2021	27/05/2021	3/06/2021
8/06/2021	10/06/2021	17/06/2021
22/06/2021	24/06/2021	1/07/2021
6/07/2021	8/07/2021	15/07/2021
20/07/2021	22/07/2021	29/07/2021
3/08/2021	5/08/2021	12/08/2021
17/08/2021	19/08/2021	26/08/2021
31/08/2021	2/09/2021	9/09/2021
14/09/2021	16/09/2021	23/09/2021
28/09/2021	30/09/2021	7/10/2021
12/10/2021	14/10/2021	21/10/2021
26/10/2021	28/10/2021	4/11/2021
9/11/2021	11/11/2021	18/11/2021
23/11/2021	25/11/2021	2/12/2021
7/12/2021	9/12/2021	16/12/2021
21/12/2021*	23/12/2021*	30/12/2021
4/01/2022*	6/01/2022*	13/01/2022
18/01/2022	20/01/2022	27/01/2022
1/02/2022	3/02/2022	10/02/2022
15/02/2022	17/02/2022	24/02/2022
1/03/2022	3/03/2022	10/03/2022

*Subject to change due to Deakin University shut down period.

¹ These are the dates Tutors need to submit their timesheets to the Student Learning Coordinator. If hours are entered after this date it cannot be guaranteed that they will be paid in that pay cycle, they may be processed in the following pay cycle.

² These are the dates that the timesheets need to be approved by 4:30pm (by the Student Learning Coordinator) in order to be paid in the next pay cycle.

Any other changes to the Pay Schedule will be communicated through your Deakin email address.