

This Regulation is made pursuant to Statute 2.3 - *The Faculties*.

1. The University shall have Faculties as approved and designated by the Council.
2. The members of each Faculty shall be:
 - (a) the Chancellor;
 - (b) the Vice-Chancellor;
 - (c) one or more Deputy or Pro Vice-Chancellors nominated by the Vice-Chancellor;
 - (d) the Principal Officer of the Faculty;
 - (e) such of the academic staff of the University as hold appointments in the Faculty at 0.5 Full-Time Equivalent or above and for one year or more.
3. There shall be a Faculty Board of each Faculty. The Faculty Board shall include the following members:
 - (a) the Chancellor;
 - (b) the Vice-Chancellor;
 - (c) one or more Deputy or Pro Vice-Chancellors nominated by the Vice-Chancellor;
 - (d) the Principal Officer of the Faculty (who shall be the chair);
 - (e) senior officers of the faculty as designated by the Vice-Chancellor;
 - (f) the Principal Officer of each School within the Faculty; and
 - (g) the Director of the Institute of Koorie Education or his or her nominee,
who shall be members ex officio; and
 - (h) no fewer than two and no more than four academic staff members of professorial or non-professorial status who hold appointments at 0.5 Full-Time Equivalent or above for a minimum of one year, elected by and from each School in accordance with the rules of the Faculty;
 - (i) a number of professors equivalent to 10 percent (rounded up) of the Full Time Equivalent professoriate staff in the Faculty, elected by the professoriate and which will include at least one professor from each school. Professors appointed to a Faculty shall, if not members of the Faculty Board of that Faculty, have the right of audience and debate at all meetings of that Faculty Board;
 - (j) one general staff member who holds an appointment at 0.5 Full-Time Equivalent or above for a minimum of one year elected by and from the general staff of the Faculty;
who shall be members whose term of office shall be two years, and who may serve a maximum of two consecutive terms unless otherwise approved by the Chair; and
 - (k) one undergraduate student elected by and from undergraduate students;

- (l) one postgraduate coursework student elected by and from postgraduate coursework students;
- (m) one higher degree by research student elected by and from higher degree by research students.

whose term of office shall be two years.

4. The Faculty Board shall:

- (a) meet at least six times a year;
- (b) ensure that the Faculty complies with all relevant legislation, including University Statutes and University regulations, policies and procedures;
- (c) be responsible for maintaining the highest standards in teaching and research within the Faculty;
- (d) advise the Academic Board of matters relating to the teaching and research programs offered through the Faculty and shall report through the Principal Officer of the Faculty to the Academic Board on any matters requested by the Academic Board;
- (e) report through the Principal Officer of the Faculty to the Vice-Chancellor upon any matter referred to it by the Vice-Chancellor;
- (f) consider any proposal for the prescription of texts, software or other course related materials in which a staff member or other University personnel has a financial or other interest. If the Faculty Board is satisfied that such prescription is appropriate, it may approve their use, unless the Principal Officer of the Faculty has an interest in the matter, in which case the Faculty Board should make and convey a recommendation to the Vice-Chancellor or nominee for approval;
- (g) contribute to the University's continuous quality improvement processes and shall:
 - (i) review proposals for new higher education award courses or revisions to existing courses;
 - (ii) conduct regular reviews of courses (with the exception of higher degrees by research);
 - (iii) establish an advisory board for each course (with the exception of higher degrees by research);
- (h) review its performance annually in accordance with a process set down by it and report on the review to the Academic Board.

5. A Faculty Board:

- (a) shall constitute and appoint such committees as it considers appropriate or are required by the university statutes, university regulations, policies and procedures together with appropriate terms of reference; and
- (b) may from time to time co-opt members for up to one year in order to improve the gender balance or diversity or to provide additional expertise relevant to the needs of the Faculty. Such co-opted members may or may not be members of the Faculty; and
- (c) nominate members to represent the Faculty on University committees or other bodies.

6. A special meeting of a Faculty Board may be called at the written request of:

- (a) the chair of that Faculty Board; or
- (b) the Vice-Chancellor; or

- (c) any six members of the Faculty Board, or two thirds of the total number of members of that Board, whichever is the less.

Approved by Council on 11 December 2008 and including all amendments to 7 December 2017.