

APPLICATION

RECOGNITION OF PRIOR LEARNING

STUDENT ID NUMBER

COURSE CODE

CAMPUS

SECTION 1: PERSONAL DETAILS

TITLE

FAMILY NAME

GIVEN NAME(S)

DEAKIN COURSE NAME

WHICH ARE YOU?

Commencing Deakin student

Current Deakin student

BASIS OF APPLICATION (see definitions overleaf)

AQF qualification / Professional qualification

Informal / Non formal learning

No Credit, preclusion only

If this application is the basis of : (a) an AQF or Professional qualification, complete sections 1 - 4, (b) informal / non-formal learning, complete sections 1 and 3 - 4 seek clarification from your Faculty regarding the supporting documentation required, (c) preclusion only, complete sections 1 - 4.

SECTION 2: PRIOR/PREVIOUS STUDY

NAME OF PREVIOUS INSTITUTION

PREVIOUS COURSE

YEARS ENROLLED (eg. 2010–2012)

Complete

Incomplete

SECTION 3: CREDIT TRANSFER

ARE YOU SEEKING CREDIT TOWARDS A MAJOR SEQUENCE/SPECIALISATION?

Yes

No

Unsure

WHAT IS YOUR INTENDED MAJOR SEQUENCE / SPECIALISATION AT DEAKIN (if applicable) ?

Unsure

WHAT CREDIT ARE YOU SEEKING? (see definitions on next page)

Specified (Complete 3A)

Unspecified (leave 3A blank)

Both (up to a maximum allowed within course rules)

Unsure

SECTION 3A) If specified credit sought, please list Deakin unit codes and names (please use separate sheet if insufficient space).

DEAKIN UNIT CODE	DEAKIN UNIT NAME	PRIOR INSTITUTION UNIT CODE	OTHER INSTITUTION NAME

This application may be delayed if not accompanied by the necessary documents

• Certified copy of academic transcript

Attached

Yes

No

• Key to results

Attached

Yes

No

• Extract from previous institution handbook showing details of course structure and credit point weightings

Attached

Yes

No

• Unit outline/syllabus (in English) from previous institution for any units for which specific credit is sought, including assessment requirements and credit point weighting of units

Attached

Yes

No

SECTION 4: DECLARATION

I declare that, to the best of my knowledge, the information I have supplied is correct and complete. I authorise Deakin University to conduct a search and retrieval of my academic record from my previous institution(s) to verify the information contained in my application for Recognition of Prior Learning.

APPLICANT SIGNATURE

DATE

RECEIVED BY FACULTY (STAFF MEMBER NAME)

DATE



DEFINITIONS

1 Sources of Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) may be granted from one of the following:

(a) AQF qualifications / Professional qualifications

The AQF is the Australian Qualification Framework. AQF qualifications are defined as those awarded by accredited and approved self-accrediting Australian institutions, and for credit transfer purposes will range from Certificate to Doctoral degree level (and their component units/modules). Qualifications and programs offered by professional bodies may also be considered for credit purposes (for example CPA Australia). Note that units studied with Open Universities Australia (OUA) will be considered for credit as units belonging to the participating institutions.

(b) Informal/Non-formal learning

Deakin University will take into account: learning acquired in an 'informal learning' context, such as through work experience or life experience where that experience can be documented by the applicant; and a 'non-formal learning' context, that takes place through a structured program of learning but does not lead to an officially accredited qualification, such as a training program within the workplace. Credit entitlements for informal/non-formal learning are determined by an academic assessment of the validity of learning outcomes achieved within this context, and their application to the Deakin course.

2 Overseas qualifications

Deakin University refers to the information and guidelines provided by the Australian Government's National Office for Overseas Skills Recognition (AEI-NOOSR) for advice on the comparability of overseas qualification with Australian qualifications. The University will provide credit for overseas qualifications where these have been benchmarked against a comparable Australian qualification at the relevant level.

3 Types of credit transfer/RPL

(a) Specified credit transfer/RPL

Specified credit may be granted for a specific Deakin unit where studies are deemed to be comparable to that of a Deakin unit.

(b) Unspecified credit transfer/RPL

Unspecified credit may only be granted towards elective unit(s) within a Deakin course, where no comparable Deakin unit(s) exists and where course rules state that unspecified credit can be granted.

4 Preclusion

A preclusion is a unit which a student is excused from undertaking on the basis of prior learning but for which replacement studies are required. No credit is granted.