



Keep Deakin Safe: Accident and Hazard Reporting

If you are injured, involved in an accident, see something that is dangerous or experience a near miss please report it

1. If people are at risk of injury, take action to warn people and call Security on **1800 062 579**.
2. Inform your supervisor immediately (if appropriate).
3. If you are injured, involved in an accident /incident / near miss, please complete an online Accident and Hazard Form available at:

deakin.edu.au/incident

4. If you see a hazard that can be fixed by Facilities Services, please submit a maintenance request at **deakin.edu.au/work-request**, otherwise complete an online Accident and Hazard Form.
5. If you aren't satisfied with what has been done to improve safety, talk to your elected Health and Safety Representative, submit an incident report or contact Health, Wellbeing and Safety (HR) directly.

The Health and Safety Representative for this area is:

deakin.edu.au

Deakin University CRICOS Provider Code: 00113B