

# Postgraduate Study Guide 2019

Cloud Campus | Melbourne | Geelong | Warrnambool



**DEAKIN**  
UNIVERSITY



# Futureproof your career

A postgraduate degree can take your career to the next level. With our flexible study options, industry-aligned courses and leading reputation, postgraduate studies at Deakin will support you as you progress on your career journey.



Top 2% of universities globally\*



5-star university#



#1 university for student satisfaction in Victoria^

## Contents

- 1 Take the next step with Deakin
- 2 The benefits of postgraduate study
- 3 Making postgraduate study work for you
- 4 Study online
- 6 All the support you need while you study
- 7 Flexible study options to suit you
- 8 Applying to Deakin
- 9 Costs
- 10 Contact us

\* Academic Ranking of World Universities 2016, Times Higher Education 2016–2017 and QS World University Rankings 2016–2017.

# Deakin is rated 5 stars for world-class facilities, research and teaching, as well as employability, innovation and inclusiveness (Quacquarelli Symonds (QS); QS Stars University Ratings).

^ 2016 Student Experience Survey.

# Take the next step with Deakin



## Workplace learning to get ahead in your career

Practical and applied learning plays a key role in enhancing your employability. That's why at Deakin we integrate a range of industry-based learning opportunities into many of our postgraduate courses, as well as fieldwork and professional experiences in organisations in Australia and overseas. These opportunities enhance your employment prospects and add depth to your resume, at the same time as gaining credit towards your studies.



## Courses informed by industry leaders

All our courses are designed with current industry practice in mind. We work closely with industry and business to develop course content, source guest lecturers who are experts in their commercial fields and give students work placement opportunities that enhance their skills and employability. Visit [deakin.edu.au/life-at-deakin/why-study-at-deakin/our-industry-connections](http://deakin.edu.au/life-at-deakin/why-study-at-deakin/our-industry-connections).



## Flexible study around your work and life

Study at your own pace, when and where it suits you, with our flexible learning options. You can choose to study units or your whole course online. Also choose whether you study full-time or part-time, to suit your lifestyle and other commitments. Visit [deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options](http://deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options).



## Learn from the best

Our professors and lecturers are not only talented teachers, many also come from industry and remain active in their fields, ensuring our courses stay relevant and reflect changing workplace needs.



## Scholarships for all types of student

Deakin's extensive range of scholarships help to make postgraduate study more accessible. We offer over 25 different types of postgraduate scholarships, with our top postgraduate scholarships recognising and rewarding students from a broad range of backgrounds across a number of interest areas. Visit [deakin.edu.au/scholarships](http://deakin.edu.au/scholarships) and discover what you can apply for. Go to page 9 for details on how to defer the costs of postgraduate study.



## Our technology and facilities are world-class

Deakin students have the highest satisfaction in IT resources of any university in Australia or New Zealand.\* We are continuously improving our facilities to ensure they are at the forefront of each field, providing you with the latest industry-standard equipment. For example, our engineering students have access to some of the best future-focused engineering facilities in the Australian university sector within the Centre for Advanced Design in Engineering Training (CADET). With access to real and virtual facilities including computer simulation, prototyping, testing and manufacturing, CADET allows students to realise and validate their designs. Visit [deakin.edu.au](http://deakin.edu.au) for details on our leading facilities and innovative use of technology.

\* VoiceProject IT Service Quality Benchmark Survey for ANZ universities



# The benefits of postgraduate study

## Drive your career forward

In a world that doesn't stand still, neither can you. Postgraduate study expands your employment opportunities, giving you the skills and expertise to progress your career. Employers value the professional skills and strategic thinking developed through studying at a postgraduate level.

## Change your career

Are you seeking to change careers? Sectors? Industries? Do you want to gain experience in a new sector while studying? We understand that work experience plays a key role in enhancing your employability and assisting with the next step in your career. Many of our postgraduate courses offer opportunities for valuable work placement learning that can help you develop the skills you need to move into a new field of employment.

## Gain industry experience while you study

Practical and applied learning opportunities enable you to develop the skills you need, whether changing or progressing your career, gain industry knowledge and extend your professional networks.

## Graduate with professional accreditation

Many of our courses are industry accredited, which means that future employers will recognise your qualification, as well as professional associations, relevant industries and universities around the world, helping you make the short list for your dream job.

## Extend your professional network

A professional network formed at university – fellow students, teachers, mentors and employers via work placement programs – provides lifelong benefits to every aspect of your career development. At Deakin, we facilitate extensive networking opportunities throughout your postgraduate studies, enabling you to develop strong and lasting connections.

## Differentiate yourself from your peers

A postgraduate qualification helps you stand out from the crowd, demonstrating your commitment to ongoing learning, upskilling and advancing your career.



# Making postgraduate study work for you

'The opportunity to do workplace practicums in three separate workplaces has been an invaluable part of my learning – these practical experiences is where the learning really consolidates, I have more questions for my supervisors and the readings and assignments have more context.'

Carolyn Williams  
Master of Child Play Therapy graduate  
Educational play therapist at The Royal  
Children's Hospital, Melbourne



## Choose how you study

You can choose to study at one of our campuses in Melbourne, Geelong or Warrnambool, study entirely online at our Cloud Campus, or study a combination of on-campus and online subjects if it fits better with your lifestyle and other commitments.

Deakin has three study periods each year, which means you can choose when to start your degree. Fast-track your course by taking extra units throughout the year or you can complete one unit at a time, taking as much time as you need.

You can also switch between part-time and full-time study and set your own pace throughout your course. Visit [deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options](https://deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options) for more information on flexible study options at Deakin.

## Fast-track your studies

Some courses allow you to complete a unit with just a few contact days per trimester. The intensive workshops and seminars give you face-to-face peer discussion and networking, but still let you keep up your other activities. It can be especially useful if you're working full time or live far away. Visit [deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options](https://deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options) to find out which units are available in intensive study blocks.

## Study at your own pace

If you just want to test the waters and see what studying at Deakin is all about before enrolling in a full master's course, consider studying a graduate certificate, graduate diploma or even a single unit (or two). Visit [deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options](https://deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options).

## Make the most of your work experience and study a professional practice degree

Our professional practice degrees offer experienced professionals an innovative approach to earning a postgraduate degree while they work – saving both time and money. To find out how a professional practice degree works, how it differs from a coursework degree, as well as who is eligible to apply, visit [deakin.edu.au/courses/how-to-apply/course-types/professional-practice-credentials/professional-practice-degrees](https://deakin.edu.au/courses/how-to-apply/course-types/professional-practice-credentials/professional-practice-degrees).

## Study through FutureLearn

Another postgraduate study option available at Deakin is FutureLearn, which gives you a taste of the Deakin learning experience for free with a range of online units. The units are broken down into convenient two-week blocks, so you can manage your learning around your work and lifestyle commitments. Deakin also offers some postgraduate degrees on FutureLearn across a range of interest areas, which means that once you've completed your free two-week unit, you can then choose to continue studying and enrol in a full Deakin postgraduate course, delivered via FutureLearn.

Visit [deakin.edu.au/courses/study-online/futurelearn](https://deakin.edu.au/courses/study-online/futurelearn) to find out what units and courses are available via FutureLearn.

## Study online anytime with Start Anytime

You can study some postgraduate business units at any time of the year at your own pace, online. Start Anytime allows you to fast-track a unit and complete it in as little as four weeks or take your time and complete it over a year. Visit [deakin.edu.au/business/study-opportunities/start-anytime](https://deakin.edu.au/business/study-opportunities/start-anytime) to find out which units are available.

# Study online

## Achieve your goals on your schedule with Deakin's Cloud Campus

Join our 15,000-strong community of Cloud Campus students to pursue your passion on your terms. Study online anywhere, anytime and create a learning experience that suits your lifestyle and advances your career.

### How it works

Studying online at Deakin's Cloud Campus puts you firmly in the driver's seat. When and where you study is up to you, so you can develop a study routine that works with you, not against you.

Whether you're a busy professional or want more time to spend with your family, our intuitive online learning portal will help you make the very most of your study time.

## Your online learning portal

DeakinSync is your personalised online learning portal. Use it to manage all your course materials and stay up-to-date with important information. You can also access other online learning tools and resources, as well as connect with your peers and academic staff.

It's not only Cloud Campus students who use DeakinSync. All Deakin students and staff connect and collaborate through this platform. So you'll always have access to the Deakin community, no matter where you are in the world.

When you're on DeakinSync you can:

- participate in classes, tutorials, seminars and live chats
- use the synced calendar to see when you have seminars, meetings and assessments due, all at a glance
- manage your enrolment and fees
- access your student email, current units, reading lists and study guides
- get IT support and exam tips
- access all sorts of study and support resources.

Unit sites are the centre of your learning experience at Deakin. In most unit sites you will find:

- a welcome video, news announcements from your lecturer, and staff contact details
- a discussion forum
- a place to submit your assignments and check your grades
- online activities that you may need to complete, e.g. quiz
- accessible content via desktop, tablet or mobile.



'Studying via both cloud and campus mode allowed me to balance study and work with the responsibilities of raising a young family.'

Butrus Ajak  
Master of Health Promotion and  
Master of Public Health graduate

## We provide practical support

There's an abundance of support services and resources available to all Deakin students and the Cloud Campus is no different. When you study online, you are fully supported – however, whenever and wherever you need it. Here are some examples of support services you can utilise:

- tailored orientation
- student success coaches
- Peer Assisted Study Sessions (PASS)
- study mentors
- time management support, e.g. study planner

We provide ongoing support to ensure your personal and professional development throughout your studies.

## Full access to Deakin services

Cloud Campus students are entitled to the same benefits and services as on-campus students, such as libraries, job-search and personal support, with the ultimate flexibility to study whenever and wherever you are. You can even sit your exams at locations across Australia and internationally.

# All the support you need while you study

## What study support do you offer to postgraduate students?

We provide support to you at all stages of your postgraduate course, whether you need tips on staying motivated or sessions to improve your academic writing. Every aspect of your study is supported by online resources, student mentors and, of course, our staff. You'll have access to a huge number of in-depth guides that will help you develop study and life skills, including:

- note-taking skills
- academic referencing
- preparing for exams
- giving an oral presentation
- tips for group work
- the difference between reports and essays
- how to think critically and ask critical questions.

Visit [deakin.edu.au/life-at-deakin/why-study-at-deakin/study-support](https://deakin.edu.au/life-at-deakin/why-study-at-deakin/study-support).

## What other support services are there?

From study support and career planning, to counselling and childcare – we aim to ensure your success no matter your situation. Visit [deakin.edu.au/life-at-deakin/support-services](https://deakin.edu.au/life-at-deakin/support-services) to find out how we can support you on your journey.

## Can I access technology support?

We've got lots of easy to use programs and tips to get you connected and working in the cloud in no time. Visit [deakin.edu.au/students/home/cloud-students/study-support](https://deakin.edu.au/students/home/cloud-students/study-support). You might also want to take advantage of our free online tools to brush up on software application skills, get to know new programs and re-familiarise yourself with some old ones you might not have used in a while. Visit [deakin.edu.au/students/studying/study-support/academic-skills/digital-study-tools](https://deakin.edu.au/students/studying/study-support/academic-skills/digital-study-tools).



'Throughout history, making innovative materials has changed the way that we live. Deakin provides a great platform for industry partners to get on board and work closely with the researchers and try to answer some of these questions and challenges that industry and research in carbon fibre and composites are facing currently.'

Dr Minoo Naebe  
Senior research fellow  
Institute for Frontier Materials



# Flexible study options to suit you

## How many hours is a full-time study load per week?

On average, students are advised to complete about 10 hours of study per week, for each unit. Most campus-based units require three contact hours each week, plus up to seven hours of independent study time each week. However, contact hours for a coursework degree can vary depending on the type of course and your mode of study.

## Can I change my study load?

Yes, we're known for our flexible study options. Life can change pretty fast. What suits you in March might not work so well in August. Many courses give you the option to switch between campus and Cloud Campus units of study (and back again) as your circumstances change. Likewise, you can switch between full-time and part-time study if you need to, provided your course is available in both study modes.

## I travel with my job – how can I keep up-to-date with lectures?

We give you the flexibility to study what, when and how you want, so you can fit your studies into your busy life. You can supplement your campus study, study entirely online at our Cloud Campus, or take a combination of campus and online subjects if it fits better with your timetable. Find out more at [deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options](https://deakin.edu.au/life-at-deakin/why-study-at-deakin/flexible-study-options).

## Where are exams held?

Students enrolled in a campus-based unit are required to sit the exam at the campus of unit enrolment. However, those studying online can choose from an extensive list of venues throughout Australia and even internationally. Visit [deakin.edu.au/students/studying/assessment-and-results/cloud-campus-unit-exams](https://deakin.edu.au/students/studying/assessment-and-results/cloud-campus-unit-exams) for more information.

## I'm interested in studying online, can I still use the campus facilities?

Yes, studying at the Cloud Campus doesn't mean you're confined to the cloud. You can jump offline anytime and head to your closest Deakin campus to meet with your teachers or other students, visit the library or simply make the most of our fast, free Wi-Fi.

# Applying to Deakin

## How do I apply for a coursework degree?

We provide step-by-step guidance online to make applying to Deakin easy. And, with three study periods a year, the next intake is never far away. If you need some advice on preparing your documents or writing a compelling personal statement, visit [deakin.edu.au/courses/how-to-apply/preparing-your-application](https://deakin.edu.au/courses/how-to-apply/preparing-your-application).

To help you get started here is a list of the types of documents you may need to provide to help progress your application to Deakin:

- award certificates
- academic transcripts
- formal identity papers (e.g. your passport or driver licence)
- resume outlining relevant work experience
- personal statement outlining why you wish to undertake the course.

Once you have gathered everything that you need, you can submit your application through Deakin's online applicant portal at [deakin.edu.au/apply](https://deakin.edu.au/apply). Follow the prompts to make the process easy. Visit [deakin.edu.au/how-to-apply](https://deakin.edu.au/how-to-apply) for full details on how to apply to Deakin.

## How do I apply for a research degree?

Use Deakin's online higher degree by research application form to apply for a research degree at [deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees](https://deakin.edu.au/research/become-a-research-student/how-to-apply-research-degrees). You'll need to attach proof of citizenship, academic transcripts, a research proposal, referee reports and other certified documents.

## Do you provide credit for past experience?

You can reduce your overall study time and tuition cost by getting your work and previous study experience recognised as Credit for Prior Learning (CPL). CPL, also known as advanced standing or credit transfer, includes formal learning (accredited qualifications) and non-formal and informal learning (non-accredited learning or work experience).

To receive credit towards a component of your course, you should be able to demonstrate that you have achieved learning outcomes equivalent to the learning outcomes of that component. Learning outcomes may include skills or knowledge, or the application of skills or knowledge.

Qualifications completed within the last 10 years will be considered and, for older qualifications, only submit an application if you can demonstrate your continual involvement in the subject area. We'll consider all university, TAFE and private tertiary education provider qualifications from Australia and around the world for CPL. We also consider any other previous study, work experience and relevant life experience. Find out more at [deakin.edu.au/courses/credit-for-prior-learning](https://deakin.edu.au/courses/credit-for-prior-learning).

## Key dates

Visit [deakin.edu.au/courses/key-dates](https://deakin.edu.au/courses/key-dates) and browse all start and finish dates for Deakin's main study periods. You'll also find dates relating to applications and prospective student events, plus a list of all public holidays and study breaks.

# Costs

## What is the postgraduate course fee?

Tuition fees are based on the course you enrol in. You can find course, unit and fee information using the course search tool at [deakin.edu.au/courses/find-a-course/postgraduate](https://deakin.edu.au/courses/find-a-course/postgraduate).

There are two types of fees: Fee-Paying Place and Commonwealth Supported Place (CSP). Fee-Paying Places are places that aren't subsidised by the government, so you pay the full cost of the course. As a domestic fee-paying student you may be eligible to defer payment of your fees through the Australian taxation system's FEE-HELP loan scheme. Your employer may also consider assisting with the cost of study if the course is related to your current position.

CSP is a higher education place available to domestic students, for which the university receives some government funding. Students enrolled in these courses are only required to contribute to part of the cost of the course. Visit [deakin.edu.au/courses/fees](https://deakin.edu.au/courses/fees) for the most up-to-date information.

## Can I delay paying fees?

While most postgraduate coursework degrees are full fee-paying, that doesn't mean you have to pay it all upfront. If you studied your undergraduate degree as a domestic student, you probably already know about HECS. Did you know there's a HECS equivalent for postgraduate study? FEE-HELP works on the same premise as HECS – the Federal Government covers your tuition fees as a loan and you pay it back through tax once you reach a taxable income threshold. Find out if you're eligible for FEE-HELP at [studyassist.gov.au/help-loans-and-csps/fee-help](https://studyassist.gov.au/help-loans-and-csps/fee-help).

## How do I calculate my fee repayments?

More than three in four postgraduate students use Australia's FEE-HELP loan system to earn interest-free degrees with no upfront tuition fees. Check out Deakin's handy FEE-HELP repayment calculator to work out how much of your salary will be deducted before tax from each pay cycle, and how long it will take to repay your FEE-HELP loan. Visit [deakin.edu.au/fee-help-repayment-calculator](https://deakin.edu.au/fee-help-repayment-calculator).

## Where can I find further information on fees?

Visit [deakin.edu.au/courses/fees](https://deakin.edu.au/courses/fees) for the most up-to-date information or call us on 1800 693 888.

## Are there any possible tax benefits?

When you enrol in a postgraduate course you may be entitled to an income tax deduction for your course fees and study-related expenses, such as your computer, books, stationery etc., or some of your travel expenses between home or work and university. The ATO can offer advice on claiming study expenses, but broadly, if your intended course is upskilling and directly relates to your work, you might qualify.

## Share your costs with your employer

If you're already working in the field, approach your employer with a proposal for postgraduate study as professional development. It's not uncommon for postgraduate students to have a cost-sharing arrangement with their employer. Upskilling is a benefit to the workplace, so it's worth asking.

## Alumni bursary

We reward Deakin Alumni, their spouses and immediate family by offering a postgraduate bursary, which means you or your family are eligible to receive a 15% reduction per unit on enrolment fees on any postgraduate award course at Deakin. Visit [deakin.edu.au/courses/scholarships/find-a-scholarship/postgraduate-bursary](https://deakin.edu.au/courses/scholarships/find-a-scholarship/postgraduate-bursary) for more information.

## Are there any postgraduate scholarships?

Deakin offers a range of scholarships to help you complete your study, reach your full potential and achieve your career goals. Our scholarships encompass state, national and international sponsored programs for domestic and international students, and are available across all areas of study. Visit [deakin.edu.au/courses/scholarships](https://deakin.edu.au/courses/scholarships) to find out if you might be eligible for some financial support.

'I chose to do my postgraduate degree at Deakin because of the fantastic facilities, international study opportunities and high level of student satisfaction.'

Emily Dooley  
Graduate Certificate of Marketing



# Contact us

## Take the first step to success

Call us on 1800 MYFUTURE (1800 693 888)

Email at [myfuture@deakin.edu.au](mailto:myfuture@deakin.edu.au)

Visit us online at [deakin.edu.au](http://deakin.edu.au) for detailed information on everything at Deakin.

## Social media at Deakin

-  [Search Deakin University](#)
-  [facebook.com/DeakinUniversity](https://facebook.com/DeakinUniversity)
-  [twitter.com/Deakin](https://twitter.com/Deakin)
-  [instagram.com/DeakinUniversity](https://instagram.com/DeakinUniversity)

**this.**

## Inspiration for life, learning and career

Visit [this.deakin.edu.au](http://this.deakin.edu.au) to uncover unique stories about Deakin and explore different perspectives on study, careers, innovation and lifestyle.

1800 MYFUTURE (1800 693 888)  
[deakin.edu.au](http://deakin.edu.au)

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