



Deakin MBA Masterclass: FAQs

Deakin's MBA Masterclass series is a non-award offering, providing an opportunity for you to study new trends and issues with industry leaders. The masterclasses are succinct and informative. Each masterclass is at least 12-15 hours long and successful completion of two masterclasses can secure credit for one elective unit.

For the Master of Business Administration (MBA) you can complete up to four masterclasses (two electives). For the Graduate Certificate of Business Administration and the Graduate Diploma of Business Administration you can complete two masterclasses (one elective) only.

Recognition for Prior Learning (RPL) for the masterclasses will only be available where you have elective space in your program or have not exceeded the maximum RPL allowed under course rules.

deakin.edu.au/mba-masterclasses

Is FEE-HELP available for a Deakin MBA Masterclass?

No. You will need to make the full payment upfront.

Are there any assessments?

Yes, each masterclass contains an assessment item that requires you to evaluate the role and applicability of the topic/issue/innovation to your workplace or case organisation, design a solution to a current organisational problem using the topic material, present an organisational discussion paper that outlines the strategic implications of the topic issue/innovation – including recommendations, and/or evidence your mastery of a complex skill.

The assessment may be completed during the Masterclass, but typically the assessment will be due within four weeks of the last Masterclass session. For some, there will be a small amount of pre-work. This will be clearly detailed in the Masterclass description. You will need to successfully complete the assessment in order to apply for credit towards an elective unit.

How do I enrol?

Enrol through the [Deakin MBA Masterclass website](#).

How does a Deakin MBA Masterclass qualify me for credit?

After successfully completing the assessment, you will be given a Certificate of Completion by the Deakin Business School. Your credit will be automatically applied as unspecified credit, and once two masterclasses are completed you will have completed one elective unit.

I'm doing the Graduate Certificate or the Graduate Diploma – can I take a Deakin MBA Masterclass for credit?

Yes. For the **Graduate Certificate (Grad Cert)** and for the **Graduate Diploma (Grad Dip)**, two masterclasses will be eligible for credit towards one elective. A maximum of one elective can be completed in this way.

How many masterclasses do I have to do/can I do for my MBA electives?

You can do as many masterclasses as you wish. However, there is a limit on how many qualify as credit towards your MBA/Grad Cert/Grad Dip. You can achieve up to two electives in the MBA using four masterclasses.

What if I only do one Masterclass, and not two?

You can choose to do any masterclasses for interest – however completion of only one Masterclass will not be eligible for credit towards an elective in the MBA.

Do I have to do two Masterclasses in one year?

No. You can complete the masterclasses at any time throughout your MBA, as long as you complete two masterclasses before you are eligible to graduate.

Do I have to attend all of the Masterclass sessions and complete the assessment?

To be eligible for credit, you must achieve a Certificate of Completion. This means you will have to attend all sessions and pass the assessment for each masterclass.

Are the masterclasses on weekends or at other times too?

Masterclasses will be scheduled as a mix of weekend and weekday evenings. Details are provided in each Masterclass description. Some may run over three or four weeks, others may be an intensive single weekend offering.

I am a Deakin postgraduate student but not in the MBA – am I able to complete these masterclasses?

Please discuss this with the MBA Director directly. In some cases this will be possible where the Masterclass topics align sufficiently with your specialisation.

Do I need to purchase textbooks or any materials?

No, all materials are provided as part of the Masterclass.

Will there be pre-work to do, work to do in between the sessions, and work to do afterwards?

The majority of the work will be completed as part of the Masterclass. There may be some pre-reading required, and some assessment submission afterwards. There will be an indication of the work required in each masterclass description.

What is the refund policy?

If your plans change, let us know 30 days beforehand for a full refund. Cancellations received within 30 days but at least 10 days out from the Masterclass commencing will receive a 50% refund. Cancellations within 10 days of the Masterclass commencing will receive no refund.

We may also cancel the Masterclass for administrative reasons. If so, a full refund will be provided.

If the Masterclass is full, can I go on a waitlist?

Yes.

How are the masterclasses graded? Will I get a mark and a grade or just a pass/fail?

The [Deakin University Assessment Policy](#) applies.

You will be required to evaluate the role and applicability of the topic/issue/innovation to your workplace or case organisation, design a solution to a current organisational problem using the topic material, present an organisational discussion paper that outlines the strategic implications of the topic issue/innovation – including recommendations, and/or evidence your mastery of a complex skill.

Assessors are experienced academics and industry practitioners with the relevant experience to assess submissions. Participants will receive a pass/fail grade.

Consistent with Deakin University Assessment Policy, we will provide options for special consideration if there is a factor that prevents you from completing the Masterclass assessment. Failure to complete all aspects of the Masterclass does not attract a refund.

What if I miss one of the sessions, can I make it up?

You must complete all required attendance and assessment requirements to successfully complete the Masterclass and be eligible for credit toward an elective.

Are the masterclasses face-to-face or online?

Some masterclasses are offered face-to-face, and some are offered online. Full details are provided on the Masterclass description.