SINGLE UNIT enrolment application process

To apply for the Single unit non–award unit for MAI769 please follow the below steps.

More Information can be found here

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**Step 1**

Your application can be made directly to Deakin University via the Deakin Application Portal.

Click on the Application Portal to start your application.

1. **Register to Create an Account**

![Application Portal Image]

**Step 2**

Complete your registration and then press continue

![Registration Form Image]

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SINGLE UNIT enrolment application process

Step 3
Your account will be created and an email sent with your login detail.
LOGIN to continue

Step 4
1. Press on the “Apply”
2. Click on the “SINGLE UNIT” icon
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Step 5
1. Go through and complete all questions
2. Press continue to select course

Step 6
When selecting course code, type N002
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**Step 7**
Choose “NON-AWARD ENROLMENT – POSTGRADUATE” BURWOOD (MELBOURNE)

**Step 8**
Select Trimester 3 2019 for commencement period
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Step 9

Under Unit details write
1. MAI769 Ethic for Financial Services (intensive)
2. Enter the B2B discount code (if applicable)

Step 10

Read through this page and press continue
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Step 11

Complete any tertiary information (if applicable)

Step 12

There is no requirement to upload additional supporting document as written below.

1. However, please upload a copy of your relevant membership confirmation as proof of your eligibility for the discount code.
2. Review and submit your application.
3. Congratulations you have now submitted your application for the MAI769 intensive.

NEXT STEPS

1. Within 24 hours, you will receive an email with the outcome of your application detailing how to activate your Deakin account and confirm your enrolment in MAI769.
2. Please ensure you follow the steps outlined in the email to ensure you are formally enrolled in the unit.