



Quick guide to Australian Harvard

Find the full guide to Australian Harvard at:
deakin.edu.au/referencing

Last updated: 30 June 2021

Overview

In-text citations

- Provide the author and date for all in-text citations.
- Always include a page number for direct quotes.
- You can also include page numbers for paraphrases.

Summary

In his five-year study, Howard (2019) found that shortages in support staff were impacting significantly on patient outcomes.

Paraphrase

The ethical culture of an organisation does not necessarily develop from the top down (Wood 2002:64).

Quote

Howard (2019:55) concludes that 'deregulation is a key factor negatively impacting on patient outcomes'.

Reference list

- Provide the author's name, publication date, title and further publication details.
- Web sources often require a hyperlinked title and the date you accessed the source.

Wood G (2002) 'A partnership model of corporate ethics', *Journal of Business Ethics*, 40(1):61–73, <http://dx.doi.org/10.1023/A:1019990724275>

A+B blog (31 March 2020) '[Collaborative tiny home project unveiled](#)', *A+B blog*, Deakin University, accessed 12 August 2020.

Number of authors

In-text citations

Single author:

... an organisation does not develop from 'company decree alone' (Wood 2002:64).

Two authors:

Whelan and Fink (2016) observe that ...

Three or more authors:

Ekwall et al. (2008) found that ...

Reference list

Provide the names of **all** the authors:

Ekwall A, Gerdtz M and Manias E (2008) 'The influence of patient acuity on satisfaction with emergency care: perspectives of family, friends and carers', *Journal of Clinical Nursing*, 17(6):800–809, doi:10.1111/j.1365-2702.2007.02052.x

Whelan T and Fink C (21 October 2016) '[The comprehensive business case for sustainability](#)', *Harvard Business Review*, accessed 27 August 2020.

Wood G (2002) 'A partnership model of corporate ethics', *Journal of Business Ethics*, 40(1):61–73, <http://dx.doi.org/10.1023/A:1019990724275>

Group author

In-text citations

In the report (Human Rights and Equal Opportunity Commission [HREOC] 1997) they trace the history of foster arrangements during the long period of racial segregation and assimilation in Australia.

The HREOC (1997) ...

Reference list

HREOC (Human Rights and Equal Opportunity Commission) (1997) *Bringing them home: report of the National Inquiry into the Separation of Aboriginal and Torres Strait Islander Children from their Families*, HREOC, Sydney.

Multiple citations at the same point

In-text citations

Many agree that... (Zeffirelli 1999; Cioffi 2000; Fraser 2006; Goerlandt 2006; Dulk 2012).

According to Hopkins (2019:29), little attention has been given to the way curators might resolve this. While there has been much discussion around cuts to funding (Barikin 2018; Lovelace 2020), Hopkins (2019:33) argues that management practices need to be investigated.

Book / e-book

Reference list

Author (year) *Title of book*, edition, volume, (Editor/Reviser/Translator), Publisher, Place of publication, DOI

Barker C and Jane EA (2016) *Cultural studies: theory and practice*, 5th edn, Sage, London.

Galeano E (1973) *Open veins of Latin America: five centuries of the pillage of a continent* (Belfrage C trans), Monthly Review Press, New York.

Herodotus (2002) *The histories*, Kindle edn, (Rawlinson G trans), Alfred A Knopf, New York.

Maddison S and Denniss R (2013) *An introduction to Australian public policy: theory and practice*, 2nd edn, Cambridge University Press,
<https://doi.org/10.1017/CBO9781107255920.007>

Chapter in an edited collection

Reference list

Author (date) 'Chapter title', in Editor (ed) *Title of book*, Publisher, Place of publication.

Watts M (2006) 'Team term papers and presentations', in Becker WE, Watts M and Becker SR (eds) *Teaching economics: more alternatives to chalk and talk*, Edward Elgar, Cheltenham, UK.

Journal article

Reference list

Author (year) 'Title of article', *Title of Journal*, volume(issue):page range, DOI

Denmark D, Ward I and Bean C (2012) 'Gender and leader effects in the 2010 Australian election', *Australian Journal of Political Science*, 47(4):563–578,
<https://doi.org/10.1080/10361146.2012.731485>

Benford S, Greenhalgh C, Giannachi G, Walker B, Marshall J and Robben T (2013) 'Uncomfortable user experience', *Communications of the ACM*, 56(9):66–73,
[doi:10.1145/2500889](https://doi.org/10.1145/2500889)

Article on a website – with no issue, volume number or DOI:

Author (day month year) 'Title of article', Title of Journal, accessed date. URL

Whelan T and Fink C (21 October 2016) '[The comprehensive business case for sustainability](#)', *Harvard Business Review*, accessed 27 August 2020.

Whelan T and Fink C (21 October 2016) 'The comprehensive business case for sustainability', *Harvard Business Review*, accessed 27 August 2020.
<https://hbr.org/2016/10/the-comprehensive-business-case-for-sustainability>

Government sources

In-text citations

According to the Department of Foreign Affairs and Trade (DFAT 2020), Australia ranks 23 in Afghanistan's principal export destinations.

Reference list

Shortened Form (Agency) (year) 'Title of report', Title of series, catalogue number, Agency, Government, DOI

AIHW (Australian Institute of Health and Welfare) (2020) 'Australia's welfare 2019: data insights', *Australia's Welfare Series 14*, catalogue number AUS 226, AIHW, Australian Government, doi:10.25816/5d5e14e6778df

Author (year) Title of report, Department, Government, Place of publication.

Baslum S (2000) *Payments to Vietnam veterans: a summary*, Department of Veterans' Affairs, Australian Government, Canberra.

Shortened Form (Department) (year) Title of document, Department, Government, accessed date. URL

DFAT (Department of Foreign Affairs and Trade) (2020) '[Fact sheets for countries, economies and regions: Afghanistan](#)', DFAT, Australian Government, accessed 17 September 2020.

DFAT (Department of Foreign Affairs and Trade) (2020) *Fact sheets for countries, economies and regions: Afghanistan*, DFAT, Australian Government, accessed 17 September 2020. <https://www.dfat.gov.au/trade/resources/Pages/trade-and-economic-fact-sheets-for-countries-economies-and-regions>

Web page / Web document

In-text citations

For longer webpages, you can provide section titles or paragraph numbers (instead of page numbers).

It is now recognised that ... (United Nations 2020:para.7).

Reference list

Author (year) Title of webpage or document, Name of Website/Organisation, accessed date.

ACCC (Australian Competition and Consumer Commission) (2020) [Be safe, be alert online](#), ACCC, Australian Government, accessed 1 October 2020.

ACCC (Australian Competition and Consumer Commission) (2020) *Be safe, be alert online*, ACCC, Australian Government, accessed 1 October 2020.
<https://www.accc.gov.au/publications/be-safe-be-alert-online>

Blog post

In-text citations

The Prefab21 tiny home offers ... (A+B blog 2020).

Reference list

Author of post (day month year) 'Title of post', Title of blog, accessed date.

A+B blog (31 March 2020) '[Collaborative tiny home project unveiled](#)', *A+B blog*, Deakin University, accessed 31 August 2020.

A+B blog (31 March 2020) 'Collaborative tiny home project unveiled', *A+B blog*, Deakin University, accessed 31 August 2020.
<https://blogs.deakin.edu.au/ab/2020/03/31/collaborative-tiny-home-project-unveiled/>

Online video

In-text citations

When citing a specific speaker in the video (e.g. interviewee), include their name in text.

Hilary Mantel discusses the possibility of ... (Waterstones 2020).

Reference list

Creator/Owner of video (day month year) 'Title of video' [video], Channel/Organisation, Website, accessed date. URL

Waterstones (24 February 2020) '[Hilary Mantel: The Waterstones Interview - Wolf Hall Trilogy](#)' [video], Waterstones, YouTube, accessed 6 May 2020.

Waterstones (24 February 2020) 'Hilary Mantel: The Waterstones Interview - Wolf Hall Trilogy' [video], Waterstones, YouTube, accessed 6 May 2020.
https://www.youtube.com/watch?v=LsZrYQ2Ud_c

Podcast

In-text citations

Cite the name of the podcast host or producer in the in-text citation.

Brian Deer has debunked the often alleged link between MMR and autism (Adams 2020).

Reference list

Host (host) (day month year) 'Title of episode' [podcast], Name of show, Radio Network, accessed date. URL

Adams P (host) (9 September 2020) '[Andrew Wakefield's fraudulent war on vaccines](#)' [podcast], *Late night live*, ABC Radio National, accessed 11 September 2020.

Adams P (host) (9 September 2020) 'Andrew Wakefield's fraudulent war on vaccines' [podcast], *Late night live*, ABC Radio National, accessed 11 September 2020.
<https://www.abc.net.au/radionational/programs/latenightlive/the-fraud-behind-anti-vaccination-claims/12646730>

Conference paper

Reference list

Author (day month year of conference) 'Title of presentation' [conference presentation], Name of Conference, Location, accessed date. URL

Howell J (28–30 September 2016) '[Making connections: enhancing program outcomes via stakeholder partnerships](#)' [conference presentation], *WIL 2020: Pushing the boundaries*, Macquarie University, Sydney, accessed 1 February 2020.

Howell J (28–30 September 2016) 'Making connections: enhancing program outcomes via stakeholder partnerships' [conference presentation], *WIL 2020: Pushing the boundaries*, Macquarie University, Sydney, accessed 1 February 2020.
<http://acen.edu.au/resources/2016-conference-proceedings/>

Author (day month year of conference) 'Title of presentation' [unpublished conference presentation], Name of Conference, Location.

Blaiklock B (25–26 November 2009) 'Seeking a new model of learning support' [unpublished conference presentation], *9th Biennial National Conference of the Association for Academic Language and Learning*, University of Queensland, St Lucia.

Figures and tables

Including a copy of, or adapting, an image, map, graph or table from a publication

In your text:

Table 3 shows that the mortality rate for men is significantly higher in Eastern European countries.

Immediately above your figure/table:

Table 3. Correlation between coronary heart disease and reduced fresh food supply.

Immediately below your figure/table:

Source: Adapted from Marmot and Wilkinson (2003:27).

Reference list:

Marmot M and Wilkinson R (2003) *Social determinants of health – the solid facts*, World Health Organization, Geneva. Copyright WHO 2003.

*Citing figures/tables from a publication***In-text citations**

In the AIWH (2020:11) report into welfare (see Figure 1.4), the authors clarify ...

Reference list

AIHW (Australian Institute of Health and Welfare) (2020) 'Australia's welfare 2019: data insights', Australia's Welfare Series 14, catalogue number AUS 226, AIHW, Australian Government, doi:10.25816/5d5e14e6778df.

News article**In-text citations**

The reason for this is made clear when looking more closely at the 'range of uncertainty' (Doman et al. 2020:para.44).

Reference list

Author (day month year) 'Title of article', *Title of Newspaper*, accessed date. URL

Doman M, Palmer A and Scott N (31 January 2020) '[Cracking the code to Steve Smith's batting success](#)', *ABC News Australia*, accessed 5 February 2020.

Doman M, Palmer A and Scott N (31 January 2020) 'Cracking the code to Steve Smith's batting success', *ABC News Australia*, accessed 5 February 2020.
<https://www.abc.net.au/news/2019-11-20/the-science-behind-steve-smiths-test-match-batting-technique/11705118>

Narushima Y (1 October 2010) 'Expulsion looming for Afghans', *The Age*.

ABC News (1 September 2020) '[NASA scientists zoomed in a million times on a far away galaxy and found a shape similar to Darth Vader's TIE fighter](#)', *ABC News Australia*, accessed 2 September 2020.

ABC News (1 September 2020) 'NASA scientists zoomed in a million times on a far away galaxy and found a shape similar to Darth Vader's TIE fighter', *ABC News Australia*, accessed 2 September 2020. <https://www.abc.net.au/news/2020-09-01/nasa-finds-darth-vader-tie-fighter-while-mapping-far-away-galaxy/12615782>

Report

Reference List

Online report with report number:

Sydney Water (2013) [Sydney Water annual report 2013](#), report number SW 103 10/13, Sydney Water, accessed 3 February 2020.

Sydney Water (2013) *Sydney Water annual report 2013*, report number SW 103 10/13, Sydney Water, accessed 3 February 2020.

https://media.opengov.nsw.gov.au/pairtree_root/af/d2/03/bf/83/61/47/af/b3/54/4d/43/f9/a3/af/23/obj/document.pdf