

## 2022 LEGISLATION COMMITTEE BUSINESS SCHEDULE

Terms of reference	Item No.	Action Item	Responsibility	Meetings			
<b>1. To advise Council on matters relating to the Deakin University Act, Deakin University Statute and University Regulations, including (but not limited to) the making of new, amendment or revocation of existing University Statute and Regulations.</b>	1.1	Consider new or amended or revocation of Statutes and Regulations, as required, and if appropriate recommend to Council for approval.	General Counsel	<b>1 March</b>	<b>7 June</b>	<b>6 September</b>	<b>15 November</b>
<b>2. To advise and make recommendations to Council on matters relating to major governing legislative and statutory instruments.</b>	2.1	Advise and make recommendations to Council as required.	General Counsel	<b>1 March</b>	<b>7 June</b>	<b>6 September</b>	<b>15 November</b>
	2.2	Receive report on compliance and regulatory matters.	General Counsel				<b>15 November</b>
<b>3. To advise Council in regard to the establishment and maintenance of policy and procedural principles for the operation of the University consistent with legal requirements and community expectations, including (but not limited to):</b> <b>a) the University's Policy Framework</b> <b>b) issues relevant to Council-approved policies</b> <b>c) issues relevant to University policies.</b>	3.1	Review existing and proposed Council approved policies which are not reviewed by another Committee of Council or Academic Board, as required.	Council Secretary	<b>1 March</b>	<b>7 June</b>	<b>6 September</b>	<b>15 November</b>
	3.2	Consider policies for which Council was not the approval authority but which the Vice-Chancellor might wish to bring to the Committee for review, or as a prelude to the policy being considered by Council, as required.	Vice-Chancellor/ General Counsel/ Chair of the Academic Board	<b>1 March</b>	<b>7 June</b>	<b>6 September</b>	<b>15 November</b>
	3.3	Consider and advise Council on twice yearly reports from the Council Secretary on the effectiveness of the Policy Framework as measured by: <ul style="list-style-type: none"> <li>assurance that the approval authority for all policies and procedures align with the authorities set out in the Regulations</li> <li>benchmarking against other universities in</li> </ul>	Council Secretary		<b>7 June</b>		<b>15 November</b>

		<p>terms of the type and number of policies approved by each approval authority</p> <ul style="list-style-type: none"> <li>• progress on consolidating and streamlining policies and rescinding redundant policies</li> <li>• alignment of the University's induction and compliance training modules with University policy.</li> </ul>					
	3.4	Receive report on the University's Attestation Statement on Freedom of Speech and Academic Freedom. Any issues arising to be reported to first available meeting.	Council Secretary	<b>1 March</b>			
<p><b>4. To advise Council on:</b></p> <p>a) legal and policy issues referred by the Vice-Chancellor such as Court judgements and new or proposed domestic or international legislation</p> <p>b) any matters referred to it by Council and where specifically requested by Council, to act on Council's behalf in relation to such matters.</p>	4.1	Advise and make recommendations to Council as required.	General Counsel	<b>1 March</b>	<b>7 June</b>	<b>6 September</b>	<b>15 November</b>
2023 business schedule	5.1	Consider and if appropriate approve the annual business schedule.	LC Secretary			<b>6 September</b>	
2023 meeting schedule	5.2	Receive meeting schedule.	LC Secretary			<b>6 September</b>	
Review Legislation Committee terms of reference	5.3	Consider amendments to Legislation Committee terms of reference <i>as required</i> , and if appropriate recommend to Council via the Chancellor's Advisory Committee for approval.	LC Secretary/ All	<b>1 March</b>	<b>7 June</b>	<b>6 September</b>	<b>15 November</b>
Biennial review of performance of the Legislation Committee.	5.4	Consider the review of the Legislation Committee, and if appropriate make recommendations to Council for approval.	LC Secretary/ All			<b>6 September</b>	

NB The Committee may consider items more frequently than listed above and may consider other items within its terms of reference as they arise, eg legal issues in the news impacting on universities.

*Version 1: 15 February 2022*