



Supervised Online Examination – Disclosure Statement

Students in this unit are required to sit an online examination. Deakin has engaged Proctorio to provide online supervision of the examination.

The purpose of this document is to inform you about the operation of the online examination supervision and what personal information Deakin will make available to Proctorio.

Proctorio's automated supervision system will authenticate your identity and monitor and record you and your screen while you complete the examination. The recording will be used to confirm your activities during the examination.

Deakin will provide the following information to Proctorio:

- your name

Deakin will review recordings from Proctorio securely in Australia in accordance with legal record-keeping obligations. All data will be deleted from Proctorio system within 6 months of the completion of the exam.

Recordings may be viewed, and extracts created by authorised Deakin staff for the purposes of verifying that exam conditions have been maintained, assessing applications for special consideration and/or investigating suspected or reported instances of academic misconduct. All recordings or extracts created will be stored securely on Deakin systems with access restricted to authorised staff. If academic misconduct is suspected, recordings may be presented as evidence within an academic misconduct hearing.

Deakin may use the information it collects about you from Proctorio to assess the online examination delivery platform and for research and publications. You will not be personally identified in any publication.

You can review the privacy policies of Proctorio at <https://proctorio.com/privacy>. Please note that Deakin's agreement with Proctorio does not extend to the collection of biometric information.

Information about the collection, use and disclosure of students' personally identifying information is available on the Deakin University website at <https://www.deakin.edu.au/footer/privacy> or please contact the University's Privacy Officer at privacy@deakin.edu.au.