

## **COUNCIL'S FULFILMENT OF ITS 2023 BUSINESS SCHEDULE**

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### **FULFILMENT OF BUSINESS SCHEDULE AND COMPLIANCE WITH CORPORATE GOVERNANCE STANDARDS AND CODES**

Council fulfilled its business schedule in 2023 as demonstrated by the table of actions set out in the below table.

Council met its responsibilities under relevant legislation and codes of practice:

- *Deakin University Act 2009* (Vic)
- Deakin University Council Charter
- corporate governance and accountability standards specified by the Tertiary Education Quality and Standards Agency (TEQSA)
- University Chancellors Council endorsed Codes, specifically:
  - Voluntary Code of Best Practice for the Governance of Australian Universities
  - Model Code for Upholding Freedom of Speech and Academic Freedom
  - Australian Universities Code on Vice-Chancellor and Senior Staff Remuneration.

### **REPORTS ON OUTCOMES FROM COUNCIL MEETINGS**

Following each meeting of Council a report on outcomes from the meeting was published on the Council website.

15 December 2023

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
<b>1. Strategic direction, budget and business plan</b>					
Approving the mission and strategic direction of the University and its annual budget and business plan	8(3)(b)	1.1	Review and renewal of strategic direction	2023 was the third full year of the 10-year strategic plan <i>Deakin 2030: Ideas to Impact</i> . Council considered quarterly Dashboard Reports against strategic plan key performance indicators.	Y
	8(3)(b)	1.2	Consider oral report from the Vice-Chancellor on strategy items and, where topical, a focus on one area of strategy	At each meeting Council considered reports from the Vice-Chancellor on strategy items.	Y
	8(3)(b)	1.3	Augment Council meetings with lunch and presentations on future focused issues in governance, technology and universities and deepen relationships with Executives through shared lunches and dinners	Alongside Council meetings, Council and the full Executive undertook tours of the Queenscliff Marine Science Centre (February), Burwood Campus (August) and the Budj Bim Cultural Heritage Landscape (November). At the 2023 Strategy Conference Council the Executive received a briefing on artificial intelligence issues facing universities and a demonstration of ChatGPT.	Y
	8(3)(b)	1.4	Consider and if appropriate approve Business Plan for the coming triennium, including the next year budget and three-year financial plan including capital expenditure plan	At its November meeting, following detailed and robust discussion, Council approved the 2024 budget and noted financial projections for 2025 and 2026. Council noted that the financial plan continued the recovery plan from the COVID-19 crisis.	Y
	8(3)(b)	1.5	International Branch Campuses – GIFT City India and Bandung Indonesia	Council approved the establishment and business plans for campuses in GIFT City India and Bandung Indonesia. This included due diligence on local operating and regulating requirements. Council approved, via the Audit and Risk Committee, risk monitoring and oversight arrangements for the international branch campuses. Council received a briefing from the Chair of the Audit and Risk Committee regarding external risk assurance relating to the Bandung campus.	Y
<b>2. Oversight and review of University performance</b>					
Appoint and monitor the performance of the Vice-Chancellor as chief executive officer of the University	8(3)(a)	2.1a	Consider annual report on the Vice-Chancellor's performance and remuneration	Council considered the 2023 review of the Vice-Chancellor's performance and remuneration at its meeting in December.	Y
		2.1b	Assure compliance with Australian Universities Code on Vice-Chancellor and Senior Staff Remuneration	Council adopted this Code in 2021 and updated the terms of reference of the People and Culture Committee accordingly. Statement of compliance is included in the University's Annual Report to be considered by Council at its meeting on 21 March 2024.	To be completed Meeting 1, 2024
Oversee and review the management of the University and its performance	8(3)(c)	2.2	Review and if appropriate approve the University's Annual Report including annual financial statements and risk statement	At its meeting in March 2023 Council approved the 2022 University Annual Report including 2022 financial statements and risk management statement. Council will consider the 2023 Annual Report at its meeting on 21 March 2024.	Y
	8(3)(c)	2.3	Consider written and oral reports from the Vice-Chancellor on current matters	At each meeting Council considered reports on the University's performance from the Vice-Chancellor and from Council Committees monitoring areas of University performance.	Y
	8(3)(c)	2.4	Monitor the performance of the University against headline key performance indicators in the strategic plan	Council considered quarterly Dashboard Reports against strategic plan key performance indicators. At its meeting in November Council considered a 'deep dive' presentation on strategic KPIs relating to student success and satisfaction by the Senior Deputy Vice-Chancellor Academic.	Y
	8(3)(c)	2.5 (& 5.4)	Consider Executive and senior staff presentations on University plans and developments in Faculties, Schools and Institutes	Council considered presentations from the Executive Dean Science, Engineering and Built Environment (SEBE) (August), Chief Advancement Officer (September), CEO SouthWest Victoria and Campus Director Warrnambool (November) and Executive Dean Business and Law (December).	Y
	8(3)(c)	2.6	Consider reports on human resources issues – staff satisfaction, retention and turnover	Council considered a presentation on People and Culture strategy at its February Strategy Conference. At six monthly intervals Council considered the staff (pulse) survey on staff satisfaction and reports via the People and Culture Committee on staff retention and turnover.	Y
	8(3)(c)	2.7	Quarterly report on Workplace Wellbeing, Health and Safety	Council considered comprehensive quarterly reports on workplace health and safety and advice on those reports by the Audit and Risk Committee.	Y
	8(3)(c)	2.8	Consider reports on and effectiveness of programs to prevent and respond to sexual harm	Council maintained an action sheet item (#1) regarding programs and initiatives to prevent and respond to incidents of sexual harm. At its meeting in July Council reviewed the University's Respect and Sexual Harm Prevention 2022 Report and approved its publication. Council considered a report regarding the intergovernmental <i>Draft Proposal: Addressing gender-based violence in higher education and Draft Action Plan</i> and note actions by Deakin at its meeting in December.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
	8(3)(c)	2.9	Consider annual report by University institutes on their performance against their KPIs	Council considered the 2022 report on University research Institute performance at its meeting in March. Council will consider the 2023 full year report at its meeting on 21 March 2024. Council receives links to each Institute's annual report after they are published.	Y
Strategic human resources issues	8(3)(c)	2.10	Consider minutes of People and Culture Committee meetings and reports on performance and reward policies, succession planning and strategic human resources issues	Council renamed the 'Remuneration Committee' as the 'People and Culture Committee' and updated its terms of reference to reflect its coverage of strategic people and culture issues (September 2023). Council considered reports from the People and Culture Committee following each of its meetings, including on success planning and strategic human resources issues/workplace culture.	Y
Code for Upholding Freedom of Speech and Academic Freedom	Code approved by Council	2.11	Consider report on compliance with the Code underpinning Annual Attestation Statement	At its meeting in March 2023 Council approved the Attestation Statement for inclusion in the 2022 Annual Report. This included coverage of Deakin's results from the national Student Experience Survey questions on freedom of speech and expression. At its meeting in December Council considered the 2023 Annual Report from the Chair of the Academic Board, including upholding academic freedom, including this year's results from the national Student Experience Survey questions on freedom of speech and expression.	Y
		2.12	Consider reports on any issues on implementation of the Code, as required	There were no issues arising in 2023 in breach of the Code.	Y
Council session with current students and recent graduates	n/a	2.13	Meet with groups of students to discuss issues they face and how Deakin can meet their needs and improve their university experience	Council held the 2023 Student Forum on 17 August and considered the follow up report at its November meeting.	Y
Consider reports on implementation of the Deakin Indigenous strategy	Preamble to Act	2.14	Consider annual report/presentation on Indigenous strategy, employment and innovation	2023 was the first full year of the University's new Indigenous Strategy whose development Council welcomed at its meeting on 9 December 2022. During 2023 Council considered and approved the promulgation of a statement on the Voice referendum (May meeting).	Y
<b>3. Overseeing the management and control of finances</b>					
Oversee the management and control of the University finances 9(1)(e) Safeguard integrity in financial reporting	9(1)(e)	3.1	Consider end of year financial report, including cash flow projections, capital expenditure performance and investment performance	At its meeting in March 2023 Council considered the end of year financial report and approved the 2022 financial statements, including relevant management attestations.	Y
	ASX 4,7	3.2 (& 2.2)	Consider and if appropriate approve: <ul style="list-style-type: none"> <li>audited annual financial statements to ensure that they comply with the University's statutory responsibilities and with accounting standards</li> <li>written statement by CFO to accompany financial statements regarding risk management and internal compliance and control</li> </ul>		Y
	9(1)(e)	3.3	Monitor finances and major projects <i>(Note: Reporting on major projects is in accordance with the Governance Framework for Projects endorsed by Council on 4 August 2016 and FBAC's ToRs which includes the circumstances in which a project must be brought back to the Committee and Council for approval in relation to variations to scope, budget and schedule.)</i>	At each meeting Council considered the Finance and Major Projects Reports.	Y
	9(1)(e)	3.4	Consider outcomes of the Victorian Auditor-General's analysis of the financial performance of Victorian universities including financial sustainability indicators	At its meeting in September 2023 Council considered the Auditor-General's report to parliament on the results of 2022 audits of universities and relevant comments by the Audit and Risk and Finance and Business Affairs Committees.	Y
	9(1)(e)	3.5	Consider and if appropriate approve amendments to the Delegations policy, as required	No substantive amendments requiring Council approvals to the Delegations policy were required in 2023. The policy was reviewed in 2023 and its content continues to be current.	Y
	9(1)(e)	3.6	Consider minutes of Finance and Business Affairs Committees meetings and any issues arising	Council considered the minutes of meetings of the Finance and Business Affairs Committee following each meeting of the Committee.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
Monitor activities of controlled and associated commercial entities	C'cial activity g'lines	3.7 (& 7.9)	Receive summary quarterly reports on controlled commercial entities and consider any issues arising	Council received quarterly reports on controlled entities and any issues arising via the Finance and Business Affairs Committee.  At its meeting in September Council approved a revised process for appointing directors of controlled entities and reporting on appointments. Council approved amendments to the Commercial Activities and Entities Policy accordingly. These have been implemented.	Y
4. University legislation and policies					
Make statutes and regulations	28	4.1	Consider and if appropriate approve proposals for making, amending and revoking Council legislation, as required	The streamlined University legislation (Statute and three Regulations) has been in place since 1 January 2021 and is functioning as intended.  No amendments to legislation were made in 2023.	Y
	28	4.2	Consider reports on Regulations made or amended by the Vice-Chancellor or the Academic Board, as appropriate	In 2023 there were no amendments to the Vice-Chancellor or Academic Board Regulations.	Y
Establish policy and procedural principles for the operation of the University consistent with legal requirements and community expectations  Establish policies relating to the governance of the University	8(3)(d) 9(1)(b)	4.4	Consider and if appropriate approve proposals for making, amending and revoking policies relating to the governance of the University, including the Policy Framework, as required	Council considered reports on the Delegations Register, Council approved policies and Academic Board policies at its meeting in December.	Y
		4.5	Receive annual report on policies made, amended and revoked during the year		
		4.6	Receive annual report on policies over which Council has direct oversight		
5. Overseeing and monitoring academic activities					
Oversee and monitor the academic activities of the University  Monitor academic standards and quality assurance	8(3)(g), TEQSA 6.1.1, 6.2.1f	5.1  See also 5.5	Consider reports on academic governance, including admission and assessment standards, English language minimum requirements, student progression and compliance with TEQSA academic governance requirements.	Council considered reports on academic governance following each meeting of the Academic Board.  Council considered, via the Audit and Risk Committee, Tertiary Education Quality and Standards Agency (TEQSA) risk assessments at its meetings in July and December.	Y
Protect free intellectual inquiry and expression in learning, teaching, and research	TEQSA 6.1.4 Model Code	5.2 (& 2.10, 2.11)	Consider annual review of activities by the Academic Board on academic freedom  Consider other reports on freedom of speech and academic freedom as required	Council considered the 2023 annual report from the Chair of the Academic Board on actions to uphold academic freedom and academic standards at its meeting in December.  See also 2.10 above.	Y
Consider reports on research initiatives including commercialisation of research projects	8(3)(g)	5.3	Consider reports on research initiatives  Consider and if appropriate approved research initiatives of strategic significance including major research commercialisation initiatives, as required	Council considered reports on research initiatives throughout the year, including research infrastructure, research partnerships and research projects and programs, especially: <ul style="list-style-type: none"><li>the Trailblazer Universities REACH program (May, September)</li><li>establishment of the Deakin University Clinical Trials Hub (July).</li></ul>	Y
Consider presentations from Faculties and Institutes on academic activities	8(3)(g)	5.4 (see also 2.5)	Consider presentations from Faculties and Institutes on academic activities	Council considered presentations from the Executive Dean SEBE (August), Chief Advancement Officer (September), CEO SouthWest Victoria and Campus Director Warrnambool (November) on Executive Dean Business and Law (December).	Y
Consider reports on oversight of student academic integrity	8(3)(g), TEQSA 6.1.1, 6.2.1f	5.5  See also 5.1	Consider Annual Report on Student Academic Integrity	Council considered, via the Audit and Risk Committee, the 2022 Annual Report on Student Academic Integrity at its meeting in December.	Y
6. Overseeing and monitoring risk management, systems of control and accountability					
Oversee and monitor the assessment and management of risk across the University	8(3)(f)	6.1	Review and approve the University’s risk appetite statement	In December Council approved amendments to the Deakin University Risk Appetite Statement.	Y
	8(3)(f)	6.2	Consider the Deakin risk profile (Headline Risk Report), including the treatment of high risks	Council considered the Headline Risk Report and actions to bring risk items within their target operating range, following each meeting of the Audit and Risk Committee.	Y

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
	8(3)(f)	6.3	Consider risk management program and monitor University risk register, including specific action plans to bring risk items within their target operating range		
	8(3)(f)	6.4	Consider report on alignment between risk culture and risk appetite	Council considered a report on the University's risk culture via the Audit and Risk Committee at its meeting in December.	Y
	8(3)(f)	6.4	Consider minutes of Audit and Risk Committee meetings and any issues arising	Council considered the minutes of each Audit and Risk Committee meeting.	Y
Oversee and monitor the assessment and management of risk across University controlled and associated entities	8(3)(e)	6.5	Consider twice yearly risk assessment of controlled and associated entities	Council considered risk assessments twice yearly of controlled and associated entities via the Audit and Risk Committee.	Y
Oversee and monitor systems of control and accountability across the University	8(3)(e)	6.6	Receive reports on matters pertaining to the adequacy of University compliance management including breach reporting and prevention of fraud and corruption	Council considered reports on the University's compliance management program via each meeting of the Audit and Risk Committee.	Y
	8(3)(e)	6.7	Oversee internal audits and consider issues arising from audits as required	Council considered reports, via the Audit and Risk Committee, on outcomes and issues from internal audit reports and monitored the implementation of actions to address all issues.	Y
	8(3)(e)	6.8 (see also 7.7)	Receive annual report on crisis and emergency management	At its March 2023 meeting Council considered, via the Audit and Risk Committee, the 2022 Emergency and Critical Incident Report.	Y
			Consider reports on emergency and critical incidents, as required	There were no emergency or critical incidents requiring reporting to Council outside the regular reporting cycle covered by items 6.8, 6.9 and 7.7.	Y
	8(3)(e)	6.9	Consider reports on the University's cybersecurity systems and controls	At its meeting in July Council considered the 2023 Cybersecurity update via the Audit and Risk Committee. Following each meeting of the Audit and Risk Committee, Council considered information on cybersecurity reviewed by ARC as part of the Headline Risk Register Report and internal audit reports, eg cloud platforms audit reported to ARC in November and Council in December.	Y
	8(3)(e)	6.10	Consider annual report on insurance program	At its meeting in September Council considered, via the Audit and Risk Committee, the annual report on the University's insurance program.	Y
	8(3)(e)	6.11	Consider reports on implementation of the University Foreign Interference Taskforce Guidelines and compliance with relevant legislation and policy	At its meeting in December Council received a report via the Audit and Risk Committee on actions in 2023 to implement and comply with Guidelines to Counter Foreign Interference in the Australian University sector.	Y
Consider annual report on student complaints and monitor the availability of information about internal grievance procedures	TEQSA 2.4 Code 9	6.11	Review handling of student complaints Monitor availability of information on staff grievance procedures and issues arising	At its meeting in May Council considered, via the Audit and Risk Committee, the 2022 annual report on the handling of student complaints. Council monitored, via the Audit and Risk Committee, the availability of information for staff to lodge grievances and for staff and members of the public to register integrity concerns or complaints using the Prevention of Fraud and Corruption procedure, the Stopline service or the Public Interest Disclosure procedure.	Y
Oversee the management and control of the property and business affairs of the University	9(1)(d)	7.1	Consider and if appropriate approve the acquisition or disposal of property, as required	At its meeting in March Council approved commencing the process to sell a property subject to all Government approvals. Council received a progress report on the process at its meeting in September. At its meeting in September Council received a report on a property acquired near the Melbourne Burwood Campus consistent with the Campus Infrastructure and Property Investment Plan and the Burwood Campus Masterplan.	Y
	9(1)(d)	7.2	Receive reports on any property acquired exercising delegated authority from Council, as required		
	9(1)(d)	7.3 (see also 3.3)	Consider and if appropriate approve business cases for projects over \$10m and variations to those projects in terms of scope, budget, schedule	Council considered business cases for major (\$10 million+) and strategic projects: <ul style="list-style-type: none"> <li>establishment of International Branch Campus, GIFT City India (approval May meeting)</li> <li>establishment of Clinical Trials Hub (approval July meeting)</li> <li>establishment of International Branch Campus, Bandung Indonesia (approval September meeting).</li> </ul>	Y
	9(1)(d)	7.4	Consider and if appropriate approve commercial ventures including establishing or joining companies, as required	Council received reports and realisation plans relating to equity holdings via the Finance and Business Affairs Committee, for information and, as required, approval.	Y



RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
	9(1)(d)	7.5	Consider annual report on campus infrastructure and property strategy	The 2023 annual report on the Campus Infrastructure and Property Investment Plan 2023-2027 and the Digital and Information Technology Investment Plan 2023-2027 were presented to the Finance and Business Committee in July and reported to Council in September.	Y
	9(1)(d)	7.6	Note actions on any issues arising from annual business asset management report	Council considered, via the Finance and Business Affairs Committee in October, the annual asset management report.	Y
	9(1)(d) and 8(3)(f)	7.7 (see also 6.8)	Note actions on any issues arising from annual report on disaster and critical incident management affecting the management and control of property	In March 2023 Council received a report, via the Audit and Risk Committee, on emergency and critical incident management. The report covered the full year 2022 and follow up actions on protecting campus and property assets were noted.	Y
	9(1)(d) 8(3)(e)	7.8	Approve Annual Modern Slavery Statement	Council approved at its May 2023 meeting the University's 2022 Modern Slavery Statement.	Y
Overseeing management and control of commercial activities	C'cial activity g'lines	7.9 (see also 3.7)	Review and approve commercial activities covered by Ministerial guidelines, as required	In July Council approved the Deakin University Clinical Trials Hub and had regard to the Commercial Activity Due Diligence Checklist.	Y
		7.10	Review and if appropriate approve changes to the Commercial Activities and Entities policy and procedure, as required	In September Council approved amendments to the Commercial Activities and Entities policy regarding the appointment of directors of controlled entities and reporting such appointments to Council.	Y
		7.11	Report on progress against commercialisation strategy, as required	In September Council considered a report on the work of the Commercialisation and Commercial Activities Committee (a management committee). This Committee will drive progress on the Interim Strategic Equity Investment Review Framework (approved by Council August 2022) and subject to further follow up work on divestment criteria. Council will consider ongoing reports via the Finance and Business Affairs Committee.	Y
Oversee the management of University investments	46	7.12	Review the University's investment objectives	In September Council considered updates to the Investment Governance Framework to elaborate on Responsible Investment Principles. Council noted continuing work underway on the Framework under the stewardship of the Investment Committee.	Y
	46	7.13	Authorise payments from the Future Fund, as required	There were no payments from the Future Fund in 2023. At its meeting in December Council received a report from the Investment Committee on rebalancing the Fund.	Y
	46	7.14	Consider reports from the Investment Committee on the performance of University investments including Responsible Investing impact	Council received the minutes of the Investment Committee meetings following each meeting of the Committee.	Y
	46	7.15	Note any changes to the Investment Governance Framework and associated documents made by the Investment Committee in accordance with its ToR 2	Council noted advice from the Investment Committee on changes to the Investment Governance Framework made within the Committee's terms of reference, following each relevant change.	Y
<b>8. Council's own affairs, appointments and effectiveness</b>					
Appoint the Chancellor	University Statute 7	8.1	Elect Chancellor as required by term of office	Not required in accordance with term of office – Chancellor John Stanhope AM to 31 December 2025. The search and recruitment process for Deakin's next Chancellor will commence in 2024.	n/a
Appoint Deputy Chancellors	University Statute 8	8.2	Appoint Deputy Chancellors as required by terms of office	In November Council: <ul style="list-style-type: none"> <li>extended the term of Deputy Chancellor Dr Lyn Roberts AO for a further six months to 30 June 2024, and</li> <li>approved a process for the appointment of Deputy Chancellors in 2024, when the two current terms of office conclude on 30 June 2024. This process will be conducted in early 2024.</li> </ul>	Y
Appoint Council appointed members and recommend government appointees	9(1)(a), 13(1)-(3) TEQSA 3.2	8.3	Make Council appointments and recommendations required to fill vacancies, ensuring appropriate expertise, diversity and independence	Council (re)appointments were made in accordance with the Council Members Appointment and Remuneration procedure which incorporates diversity, expertise and independence objectives. Council's Skills Matrix demonstrates diversity, expertise and range of skills and is table annually for review and updating.	Y
Manage Council's own affairs	TEQSA 6.1	8.4	Consider minutes from Chancellor's Advisory Committee meetings and any issues arising	Council considered the minutes of the Chancellor's Advisory Committee following each meeting of the Committee.	Y
Establish and empower committees	Sch 1, 15	8.5	Consider minutes from each meeting of committees and oral reports from Chairs highlighting key issues	Council considered the minutes of each Committee and oral reports from the Chair following each meeting of that Committee.	Y
	Sch 1, 15	8.6	Appoint committee members and Chairs	At its meeting in December Council approved appointments to Council Committees from 1 January 2024.	
Approve business schedule	8(3), 9(1)	8.7	Receive annual Council business schedule	At its meeting in December Council received its 2024 business schedule.	

RESPONSIBILITY OR FUNCTION	REF.	NO.	ITEM	ACTIONS	ACHIEVED?
Review fulfilment of responsibilities	8(3), 9(1)	8.8	Receive report on Council’s fulfilment of its business schedules for the current year, including input from committees	The present report sets out Council’s fulfilment of its business schedule for 2023.	
Conduct effectiveness review of Council and committees every two years against best practice standards	Code 6	8.9	Establish and complete Council and committee reviews alternating in a two-year cycle	The 2023 external review of Council was conducted as scheduled. BoardsGlobal conducted the review, which was reported to Council at its meeting in July.	Y
Review implementation of improvement actions from previous review	Code 6	8.10	Consider report on implementation of actions arising from Council or committees review of previous year	At its meeting in July Council approved an action plan to implement the recommendations from the 2023 Council Performance Review. Actions have been added to Council’s action sheet and are reviewed each meeting.	Y
Corporate governance update	Code 3, 5	8.11 (see also 1.3)	Receive and consider presentation on latest developments in corporate governance	Council regularly received reports on developments in corporate governance, most notable reports from the Chancellor, John Stanhope, Chair of the University Chancellors Council.	Y
<b>9. University appointments and remuneration</b>					
Executive appointments	27(2), Council Reg 13	9.1	Consider and if appropriate approve the appointment of Executive members: DVCs and Vice-Presidents as per Council Reg 13 and Faculty Executive Deans as per VC Reg 6.1, as required	During 2023 Council approved the appointments of: <ul style="list-style-type: none"> <li>• Professor Simon Tormey, Executive Dean Faculty of Arts and Education</li> <li>• Dr David Halliwell, Deputy Vice-Chancellor Partnerships</li> <li>• Professor Jenni Lightowlers, Executive Dean Faculty of Business and Law</li> <li>• Alfred Deakin Professor Matthew Clarke, Deputy Vice-Chancellor Research and Innovation.</li> </ul>	Y
Executive Remuneration	Rem Comm ToRs	9.2	Consider reports on remuneration of Executive members and ensure compliance with Australian Universities Code for Vice- Chancellor and Senior Staff Remuneration	Council considered reports from the People and Culture Committee Meeting 1, 2023 and Meeting 3, 2023 on Executive and Vice-Chancellor remuneration, benchmarked against peer positions in the sector and against measurable KPIs as reflected in the Universities Code for Vice-Chancellor and Senior Staff Remuneration.	Y
Appointment of Alfred Deakin Professors	Academic Promotion policy	9.3	Consider and if appropriate confer the title of Alfred Deakin Professor, as required	There were no conferrals of the title of Alfred Deakin Professor in 2023 because conferrals occur on a two year cycle.	Y
Approval of Honorary Degrees	Council Reg 23	9.4	Consider and if appropriate approve the conferral of Honorary Degrees	At its meeting in September Council approved the Vice-Chancellor’s nominations for Honorary Degree awardees, supported by the Honorary Degrees Committee of Council.	Y
	Council Reg Sch 1	9.5	Consider minutes of Honorary Degrees Committee meetings and any issues arising	At its meeting in September Council considered the minutes of the 2023 Honorary Degrees Committee – nominations supported, declined and review of diversity of awardees.	Y
<b>10. Naming approvals and reports not listed elsewhere</b>					
Faculties	Council Reg 16	10.1	Consider and if appropriate approve the establishment and name of Faculties, as required	Not arising in 2023.	n/a
Institutes	Council Reg 16	10.2	Establish and disestablish Institutes, as required	Not arising in 2023.	n/a
Facilities	Naming of Facilities and Entities policy	10.3	Consider and if appropriate approve proposals to name campuses, buildings, rooms or outdoor spaces, as required	In 2022 Council approved a new version of the Naming of University and Entities policy. There were no specific naming proposals requiring Council approval in 2023. At its meeting in December Council considered a report on the status of Council approved policies, including an update on driving implementation of the new Naming of University Facilities and Entities policy.	Y
Named Professorial Positions		10.4	Consider and if appropriate approve proposals to name organisational areas or named professorial positions, as required		
University seal and contracts report	Uni Statute policy, Contracts policy	10.5	Receive report regarding affixation of seal and execution of contracts where reporting to Council is required by the Contracts Policy	Council received reports on all uses of the seal in 2023 and on the execution of contracts where reporting is required to Council under s 18 of the Contracts policy.	Y

**References:**

- Numbers without any further text refer to sections of the *Deakin University Act 2009* (Vic)
- TEQSA = Provider Registration Standards stipulated by the Tertiary Education Quality and Standards Agency

- Code = ‘Voluntary Code of Best Practice in University Governance’ published by Universities Australia
- ASX = ‘Principles of Good Corporate Governance and Best Practice Recommendations’ published by the Australian Stock Exchange
- Reports to Council include minutes of Council Committee meeting

- Reg = University regulation
- Statute = University statute
- ToR = Terms of reference of relevant committee