

Deakin University

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

The SSAF is managed by Diversity, Equity and Inclusion (DEI) which reports into the Executive Vice-President Resources portfolio. Decisions about how SSAF funding will be allocated are discussed by the SSAF Selection Committee, a delegated group of senior University representatives, with final recommendations developed by the Executive Director – Diversity, Equity and Inclusion taken to the Executive Vice-President Resources for endorsement.

Over a three-week period from 18th July 2022 students and DUSA as the key student representative body were invited to comment on the proposed priorities for use of the 2023 SSAF revenue. The proposed priorities for fee expenditure were published on the web and via other student focused communication channels. Students formally elected to University Committees and Boards were directly invited to comment and several discussions were held with the DUSA leadership.

Three submissions were received, one from Deakin's Student Union - DUSA, two from individual students.

After the challenges of COVID-19 throughout 2020 and 2021, 2022 was the beginning of a return to normal for the University. Deakin was proud to retain our position as first in Victoria for overall satisfaction for both undergraduate and postgraduate students and welcome back our international students in greater numbers, alongside improved engagement with our on-campus activities and initiatives.

Highlights in 2022

- Continued financial advice and welfare support for students experiencing distress
- Increased student numbers at Orientation events
- Meaningful engagement with on-campus events and campaigns
- Increase in fitness centre memberships and attendance
- Connected and holistic responses to students with mental health concerns
- Development of new student website
- Improved career education in courses that currently have low employment outcomes

SSAF Revenue Summary

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	\$8,356,410	\$ 8,006,261
SSAF revenue carried forward from [insert previous reported year]	\$0	\$0
Total SSAF funds available for 2022	\$8,356,410	\$ 8,006,261
SSAF revenue carried over into [insert next reporting year]	\$0	\$350,148

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In 2022 the maximum SSAF was \$156.

Student Status	2022 SSAF charged \$ ²	Number of students charged in 2022 ³
Full-time ¹ (> 0.75 EFTSL)	\$156	35,535
Part-time ¹ (< 0.75 EFTSL)	\$117	7,561
		Total: 43,096

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2022 SSAF charged \$ ²	Approx. number of SSAF students remote learning 2022 ⁴
Remote learning/Online only	\$60	32,111

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

*_	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. supporting a sporting or other recreational activity by students	\$ 890,000	\$ 885,036	Yes	4,500
2. promoting the health or welfare of students	\$2,490,000	\$2,408,980	Yes	30,000
3. helping students obtain employment or advice on careers	\$350,000	\$337,809	Yes	15,000
4. advocating students' interests in matters arising under the higher education provider's rules	\$1,086,410	\$929,003	Yes	6,500
5. supporting the production and dissemination to students of media whose content is provided by students	\$ 810,000	\$ 809,963	Yes	35,000
6. helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled	\$300,000	\$217,063	Yes	1,045
7. giving students information to help them in their orientation	\$1,870,000	\$1,861,967	Yes	20,000
8. Legal	\$560,000	\$556,442	Yes	535
Total	\$8,356,410	\$8,006,263		108,080

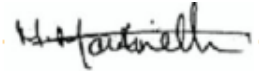
Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Deakin University Student Association	95 022 653 791	<ul style="list-style-type: none"> • supporting a sporting or other recreational activity by students • promoting the health or welfare of students • advocating students' interests in matters arising under the higher education provider's rules • supporting the production and dissemination to students of media whose content is provided by students • giving students information to help them in their orientation 	\$3,928,733	47%
Eastern Community Legal Centre (ECLC) and Barwon Community Legal Service (BCLS)	ECLC 89 833 124 364 BCLS 75 659 039 490	<ul style="list-style-type: none"> • Legal 	\$556,442	7%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, [insert full name], [insert position title] of [insert full name of higher education provider], declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

Mel Martinelli

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Full name of Person making Declaration

Executive Director - Diversity, Equity and Inclusion

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Position of Person making Declaration

26 June 2023

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Date