

## How to re-enrol for 2024 – video transcript

Hello, and welcome to the 2024 re-enrolment video. I will be showing you how you can enrol into your units for 2024 via your StudentConnect. The first step is to log into your student, connect. Once you're on your StudentConnect, you will need to click the pink 'Enrol' button under Popular things to do.

You'll then need to find the academic period for 2024, and then click 'Begin Enrolment'. The first step is to completely read over your terms and conditions. Once you've read over the terms and conditions, and you are familiar with them, you will then be able to click 'Consent and Accept'.

The next step is to check your contact details. If any of your details have changed since you last completed your enrolment, please make sure you edit the field to ensure that we have your most up-to-date details. If your details are still correct, you can simply click 'Continue'.

The next step is to add your units. You'll need to click 'Add Units'. I already know the unit codes that are required for re-enrolment for 2024. But if you are unsure, I recommend that you make an appointment with the course advisers, and they'll be able to map out your course plan. Otherwise, if you know the unit title, you can search by the unit title or other fields below.

The first unit code I am going to enrol into is EEH101.

I'll click search, and I'll be adding this unit for the Burwood campus. So I tick 'Add', and then click 'Add'.

You'll see here there is one pending change, and you need to click 'Finish Enrolling' to finalise. Before I finalize the enrolment. I'm also going to add more units for Trimester 1 and Trimester 2.

The next unit, I will be adding, is EPP203. So click 'Search', find the unit for the relevant location that you are studying at, tick 'Add and then click 'Add'. I'll search another unit, HSE201, and I'll be adding this unit for Trimester 1 at the Burwood campus. And one final unit for Trimester 1, HSE101, and I'll be adding this unit for Trimester 1, and it's only delivered Online. So tick, 'Add' for Trimester 1 and then click 'Add'.

I will now also search the units for Trimester 2, EPP102, and I'll be adding again for the Burwood campus. I'll then be searching EEH102 and adding the unit.

To be classified as a full-time student, you need to be enrolling in at least 3 credit points on campus per trimester. This student is enrolling in 3 credit points per trimester. So they are classified as a full-time student.

Okay, I have since added all of the units, and I need to click, finish enrolling to finalise these changes. At the moment the status is still to be added, and it has not yet been finalised. I'll now click 'Finish Enrolling'.

An information pop-up box will show that your course status is inactive, and on the 1st of March for Trimester 1 the status will change to enrolled. You can then click 'OK'. And here we see the unit confirmation to see that the units have changed. The status is now enrolled.

You can also click 'View Receipt' for the confirmation receipt. Once you are satisfied with that, you can click 'Back to Current Enrolment'.

If you decide that you do want to make any changes, you can make changes via this screen by either clicking edit or delete. Please make sure you're aware of each of the census dates for each of the different trimesters.

That is the end of the re-enrolment video for 2024, all the best with your studies.