

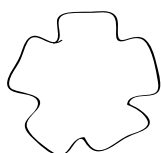


**DEAKIN**  
UNIVERSITY AUSTRALIA

**OFF-CAMPUS  
COURSE GUIDE**

| MELBOURNE | GEELONG | WARRNAMBOOL | OFF CAMPUS

**2012**



**OFF-CAMPUS COURSE GUIDE**

# Discover Deakin with the Off-Campus Course Guide

Congratulations on taking the first step to finding out more about furthering your studies at Deakin University.

Our aim is to help you with this important decision and make it easier to find the best degree to suit you and your lifestyle.

You may be starting university straight from school, returning to study from the workforce, transferring from another university or have decided to take up study after time out for yourself or family commitments. Regardless of your background, at Deakin we appreciate that flexibility is important.

Off-campus courses, or courses offered by distance education, are similar to on-campus courses; the difference is that rather than attend classes in person, you study where you are, using a variety of methods, including online technologies, study guides, reading lists and audiovisual materials.

Many undergraduate and postgraduate courses at Deakin are available in off-campus study mode.

With accredited qualifications and leading research, Deakin aims to produce well-rounded graduates who are valued. The supportive academic staff at Deakin work hard to ensure that your course meets your individual career objectives. Deakin has twice won the prestigious Australian University of the Year award and is a member of Universities Australia and the Association of Commonwealth Universities.

We encourage you to take the time to read through this Guide and to also take a look at our undergraduate career booklets and postgraduate study area booklets. You can also download all of Deakin's brochures and access more information online at [www.deakin.edu.au](http://www.deakin.edu.au).

Should you require additional information, please call 1300 DEGREE (1300 334 733) or email [enquire@deakin.edu.au](mailto:enquire@deakin.edu.au).

While you consider studying off campus remember that Deakin aims to ensure you never feel isolated by distance during your studies.

We look forward to welcoming you to the Deakin community.

***The Deakin Team.***

## Why study off campus?

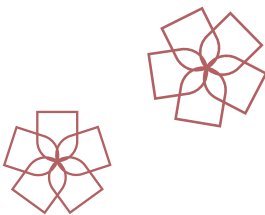
Deakin offers a comprehensive and flexible off-campus study experience, with more than 10 000 students choosing to study via this mode every year. You can study from your own home – no matter where that is – and at any time that's convenient. You can combine work and family commitments with study and have the option to combine study modes if your situation changes. Most importantly, as an off-campus student your study parallels an on-campus student; but you can determine when, where and how your degree is completed.

## Using this Guide

This Guide provides you with an introduction to Deakin University – the range of off-campus courses it offers, the support services available and an insight into life as an off-campus Deakin student. It is designed to be read in conjunction with our undergraduate career booklets and postgraduate study area booklets, which contain detailed course information and relevant web sites for more information. You can download the entire suite of Deakin brochures and access more information online at [www.deakin.edu.au](http://www.deakin.edu.au).



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## Applying to Deakin is easy

You can apply for most of Deakin's **undergraduate** courses through the Victorian Tertiary Admissions Centre (VTAC) [www.vtac.edu.au](http://www.vtac.edu.au). Whether you are a current Year 12, TAFE, private provider, graduate, or mature-age student; currently studying at another university; in the workforce or taking a gap year; refer to page 22 of this Guide or visit [www.deakin.edu.au/future-students](http://www.deakin.edu.au/future-students) for application details.

To apply for a **postgraduate** degree by coursework, you will need to apply directly to Deakin, by completing an online application at [www.deakin.edu.au/apply](http://www.deakin.edu.au/apply). Once you have applied, you can track the progress of your application and accept your offer online. For more information about applying for postgraduate study please refer to page 22 of this Guide.

If you are an **international student**, you can apply online, by mail or fax, or through an overseas agent. Applying online is fast, simple and convenient. For more information please refer to page 23 of this Guide.

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•STUDENT•  
PROFILE

*Sophie Nicoll*  
*Bachelor of Arts*  
*Currently: Studying and raising a young family*

.....

'Studying from home means that I can choose to listen to transcripts, podcasts, or get onto Deakin Studies Online when it works for me – rather than being dictated by a timetable. With a busy household of three kids under eight, the perks of flexibility can't be overrated. I find the academic staff incredibly approachable and supportive.'

# Deakin: a university that suits you

Deakin University successfully combines traditional values of excellence in teaching and research with innovative ways of developing and delivering courses, undertaking research and providing services. This combination allows us to provide you with a fresh and innovative way of learning and preparing you for success in your career.

## Flexibility to choose

Flexibility is a key feature of Deakin's courses and study options. Deakin provides quality online and off-campus study modes, as well as the choice between supportive study environments at our four campuses in Melbourne, Geelong and Warrnambool.

Deakin allows the freedom to tailor your study around lifestyle, work and personal commitments and the option of full-time or part-time study. Many courses allow you to choose elective units from across the University and you can also get a head start on your career by taking advantage of initiatives such as Deakin's trimester system and Gap Year Program.

## The right technology

Deakin's effective use of technologies ensure off-campus students feel connected to the University, as well as to their peers and tutors, which is key to a positive study experience.

Approximately 40 per cent of Deakin students study off campus, highlighting Deakin's commitment to providing the best off-campus study technologies and support possible.

## Wide range of courses

Deakin's broad range of both undergraduate and postgraduate courses include general degrees such as Arts and Commerce, professional degrees such as Law and Engineering and specialist disciplines including Nutrition and Sport.

In addition to providing high-quality traditional programs, Deakin continually adapts and develops new courses to meet the ongoing demands of the domestic and international labour markets.

## Industry-relevant courses

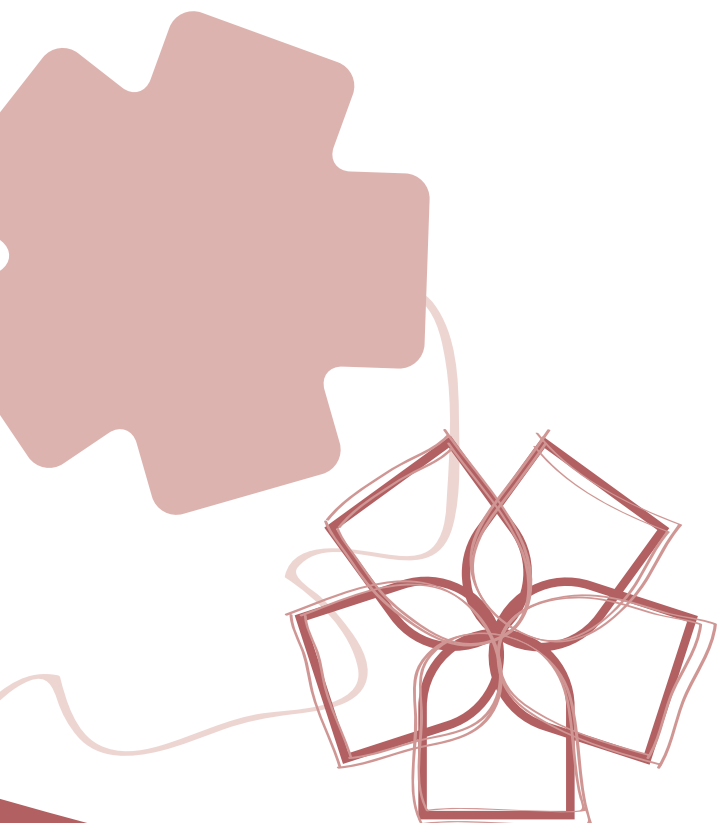
Deakin has strong partnerships with industry, involving collaborative activities with government bodies, public and private organisations, and other universities. These partnerships ensure that our courses remain relevant to industry and students learn from lecturers with specialist skills developed through their work with outside agencies, their research and community involvement.

## Global opportunities

To enrich your off-campus learning experience, you can take advantage of a range of opportunities through Deakin's Division of Student Life, as well as prepare yourself for global opportunities through international study experiences such as study abroad, exchange and study tours, which also provide a great opportunity to meet fellow students.

## Support to help you achieve

Whether you are studying off campus via distance education or on campus at one of Deakin's four campuses, Deakin provides excellent educational and support services to assist you with your transition into and throughout your university life. These range from careers advisers, language and learning advisers, and course advisers aiming to assist with course direction and development of successful study skills to online conferencing and peer support to our award-winning off-campus libraries and bookshop.



# Why study off campus at Deakin?

Off-campus study, or distance education as it is also known, is fast becoming the preferred way to combine study with work or family commitments. For many people it is simply not possible to attend a university on campus. You may work full time, have a family, live too far from a campus, or your lifestyle commitments might make travel to university too difficult. At Deakin, we give you the flexibility to combine study with your other commitments, allowing you to determine when, where and how you study. We understand you have social lives, families, careers and commitments and our aim is to make the transition into university study easy for you.

## Proud history

Deakin has a proud history of broadening access to education. One of Deakin's founding features was a commitment to off-campus teaching, which ensured that access to higher education was not only accessible, but flexible to the needs of its students.

Deakin is one of only four Australian universities to receive international accreditation from the Accrediting Commission of the US Distance Education and Training Council (DETC). The DETC accredits Deakin's full range of off-campus courses – up to and including masters.

## Extensive study areas

Deakin offers many of its courses in off-campus study mode, giving you a broad range of undergraduate and postgraduate courses to select from. Please refer to pages 10–18 for a full list of off-campus courses available.

## Flexible study modes

You can study when, where, and how you like, and tailor your study around your work and personal commitments. You may choose to undertake your entire course in off-campus mode, or combine on and off-campus study.



•STUDENT•  
PROFILE

*Amanda Redford*

*Bachelor of Commerce, majoring in human resource management and business management*

*Graduated: 2009*

*Currently: Human Capital Senior Consultant, Deloitte Consulting  
Deloitte Business Woman of the Year, 2010*

'At uni I was inspired by Deakin's leading-edge technology and innovative teaching methods, which allowed me to complete my degree across four states within Australia (ACT, VIC, NT and WA), and even across country borders, having studied for two years in New Zealand and Japan. Lecturers even made themselves available to link up via online chat rooms and conference calls to help me achieve my results. This continuing support and commitment to my education gave me confidence in my abilities and myself as a person, inspiring me to apply for top tier financial services firm positions when I completed my degree.'





### Flexible timing: Deakin's trimester system

Deakin now operates a trimester system, meaning there are three (12 week) study periods during the teaching year. Deakin's trimesters run from March to June, July to November and November to February. There are many advantages of the trimester system, including greater flexibility for you to plan study around work and lifestyle commitments, and the flexibility to choose the pace at which you learn and progress through your studies. The trimester system may provide options for you to commence your course at different times of the year, to fast-track your study, take time off from study to travel or work and to balance study with family responsibilities. It enables you to speed up or slow down your study while still completing your degree within the normal time frames of degree study (subject to unit availability). Study in Trimester 3 is not compulsory – it simply provides greater flexibility and options for study.

### Deakin University Student Association (DUSA)

DUSA is your student representative organisation at Deakin, and is focused on giving Deakin students a voice both at university and in the wider community. It hosts an online forum, where you can chat to other off-campus students and enjoy its eJournal, *Off In The Distance*.

<http://dusa.org.au/pages/off-campus>

To contact DUSA, email [dusa-distance-contact@deakin.edu.au](mailto:dusa-distance-contact@deakin.edu.au).

### Library

Deakin University Library provides a range of high-quality services that are innovative, relevant and customised to your needs. Regardless of where you live, resources can be posted to you, or accessed via the Library's comprehensive electronic collection.

There are more than 1.4 million books, journals, newspapers, videos, CDs and DVDs across the campus libraries. An ever-growing collection of online resources including electronic journal articles, article databases and electronic books can be accessed from any internet connection, any time, using your Deakin ID. The Library web site is also a gateway to past exam papers and course e-readings.

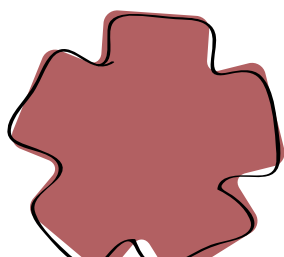
The Library also offers 'go anywhere' access to Library resources. Simply direct your mobile phone browser to <http://m.library.deakin.edu.au> to search for books, view e-readings, connect to databases and access other electronic resources from the palm of your hand.

Resources not held by the Library can be requested from libraries worldwide. Off-campus students located in Australia may have print material from any campus library sent to their nominated address free of charge.

Information sessions and Library tours during orientation will help you get started, and online tutorials and face-to-face workshops are offered throughout the year. The Library's help services are available in person or via email, phone or instant messaging. Liaison librarians with subject expertise can provide one-on-one consultations to discuss the information sources and search tools on offer. Small group, research-training sessions are also offered in person and online via the Library web site.

*Discover More* is a powerful but easy-to-use research tool that lets you find relevant academic results from most major databases and publishers. Use *Discover More* to retrieve articles, books, DVDs, newspaper articles and more, using the same search. Everything is combined into a single database, with relevancy ranked against each item and presented in a single list.

For more information about Deakin University Library, including opening hours, contact information and the latest on the services and resources available, visit [www.deakin.edu.au/library](http://www.deakin.edu.au/library).



# Deakin supports you

As an off-campus student, you will receive comprehensive study materials, including study guides, reading lists, audio and visual tools, as well as information about Deakin's software essentials, which provides you with access to software you may need or find useful for your study at Deakin.

Off-campus students are supported through interactive study methods, such as iLectures, and podcasts. Students are also supported through:

- » online conferencing for peer support and group and individual communication between our staff members and students. Online conferencing is an increasingly important part of our teaching and learning environment.
- » tutorial and tele-tutorial groups that can be formed between you and a University-appointed tutor, depending on local enrolments in the same units. As a group member, you have the opportunity to discuss any aspect of your unit with your tutor and make contact with other students.
- » weekend classes that are conducted for a number of courses and enable you to meet our academic staff members and fellow students. Depending on the unit, the weekend school is usually held only once each trimester, over one or two days. It is not usually compulsory to attend.

Specialist off-campus careers advisers and language and learning advisers can help you with course direction and the development of successful study skills and techniques.

Visit the *Study Success* web site [www.deakin.edu.au/current-students/study-support/study-skills/](http://www.deakin.edu.au/current-students/study-support/study-skills/) for resources and information about eLive workshops for off-campus students. Topics include assignment writing, referencing and avoiding plagiarism, time management, and how to use Deakin Studies Online (DSO) effectively.

## Online orientation

Deakin provides a thorough online orientation with all the vital details that you will need to get started, including information relating to:

- » course materials and textbooks
- » your Deakin Card
- » Deakin Studies Online (DSO)
- » Deakin University Student Association (DUSA)
- » disability resources
- » exams and assessment
- » library
- » student services
- » study skills.

A face-to-face study skills orientation program for off-campus students is conducted on campus in February. Details are available at [www.deakin.edu.au/current-students/transition](http://www.deakin.edu.au/current-students/transition) from January each year.

## Online resources

Deakin's *Students' gateway to Campus* is the first place you should visit to find key resources, study support, IT and computing information, student services and groups, activities, and news. Take a look around and you'll appreciate the level of support and wide range of tools you'll be given access to as an off-campus student at Deakin.

[www.deakin.edu.au/current-students/](http://www.deakin.edu.au/current-students/)

*Deakin Studies Online (DSO)* is Deakin's online teaching and learning environment. This is your link to unit resources, assessments and discussions with your unit chair and other students.

[www.deakin.edu.au/current-students/study-support/dso-support](http://www.deakin.edu.au/current-students/study-support/dso-support)

*StudentConnect* is where you can access your enrolment information, including your course, unit and address details, check and pay your fees, view results and re-enrol online.

[www.deakin.edu.au/studentconnect](http://www.deakin.edu.au/studentconnect)

The *Current Students' Gateway* has been developed to be a central information point for students. This is where you can login to Deakin Studies Online, access key resources including the Handbook, library, student services, enrolment and administration, as well as keep up-to-date with the latest news and events.

[www.deakin.edu.au/current-students](http://www.deakin.edu.au/current-students)

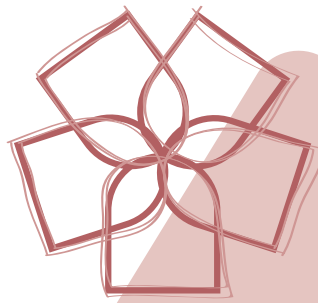
If you find you need some extra support with your studies, like assignment writing, time management, or effective reading, please ensure you contact one of our off-campus *language and learning advisers*.

[www.deakin.edu.au/current-students/study-support/study-skills/advisers](http://www.deakin.edu.au/current-students/study-support/study-skills/advisers)

## Online bookshop

Campus bookshops sell text books, general books, stationery, calculators, computer software, and art and photographic materials online at [www.dusabookshop.com.au](http://www.dusabookshop.com.au).





•STUDENT•  
PROFILE

*Kasia Maruszak  
Master of Marketing  
Melbourne Burwood Campus (on and off campus)  
Graduated: 2010  
Currently: Marketing and Events Coordinator, ANZ Private*

.....  
'Initially I worked as a physiotherapist, but it was not for me, so I made the transition to marketing.'

'Studying a masters degree was a great experience. As I was working full time, Deakin's online component was really important for me – especially the online lectures. Everything is based around DSO (Deakin Studies Online) and it far surpassed some of the other unis in that area. I also enjoyed participating in discussions during evening classes.'



# How does off-campus study work?

You can study when, where, and how you like, and fit your study in with your work and personal commitments.



## Course materials

As an off-campus student, you will most likely receive course materials by mail and will usually receive a course materials package for each unit that you are studying in off-campus mode. A course materials package may contain:

- » printed course materials
- » other media materials (e.g. DVD, CD)
- » information from your Faculty/School/Unit Chair.

You will also receive the following publications in the mail, which will assist you in making the transition into studying:

- » *A-Z to Deakin (for off-campus students)*
- » *information on software essentials*
- » *guide to assignment writing and referencing.*

## Textbooks

Within your unit materials, your Unit Chair will outline if you are required to purchase a textbook/s. You can also access a student booklist, which lists the materials required for all units.

There are a number of ways you can access textbooks, including:

### DUSA Bookshop

You can buy books online or by visiting a DUSA Bookshop on campus. The DUSA Bookshop also offers a good second-hand books service.

[www.dusabookshop.com.au](http://www.dusabookshop.com.au)

### Library

Many textbooks are also available in the Library. However you will need to check availability as they may be on reserve (two-hour loan) or have restricted borrowing durations.

[www.deakin.edu.au/library](http://www.deakin.edu.au/library)

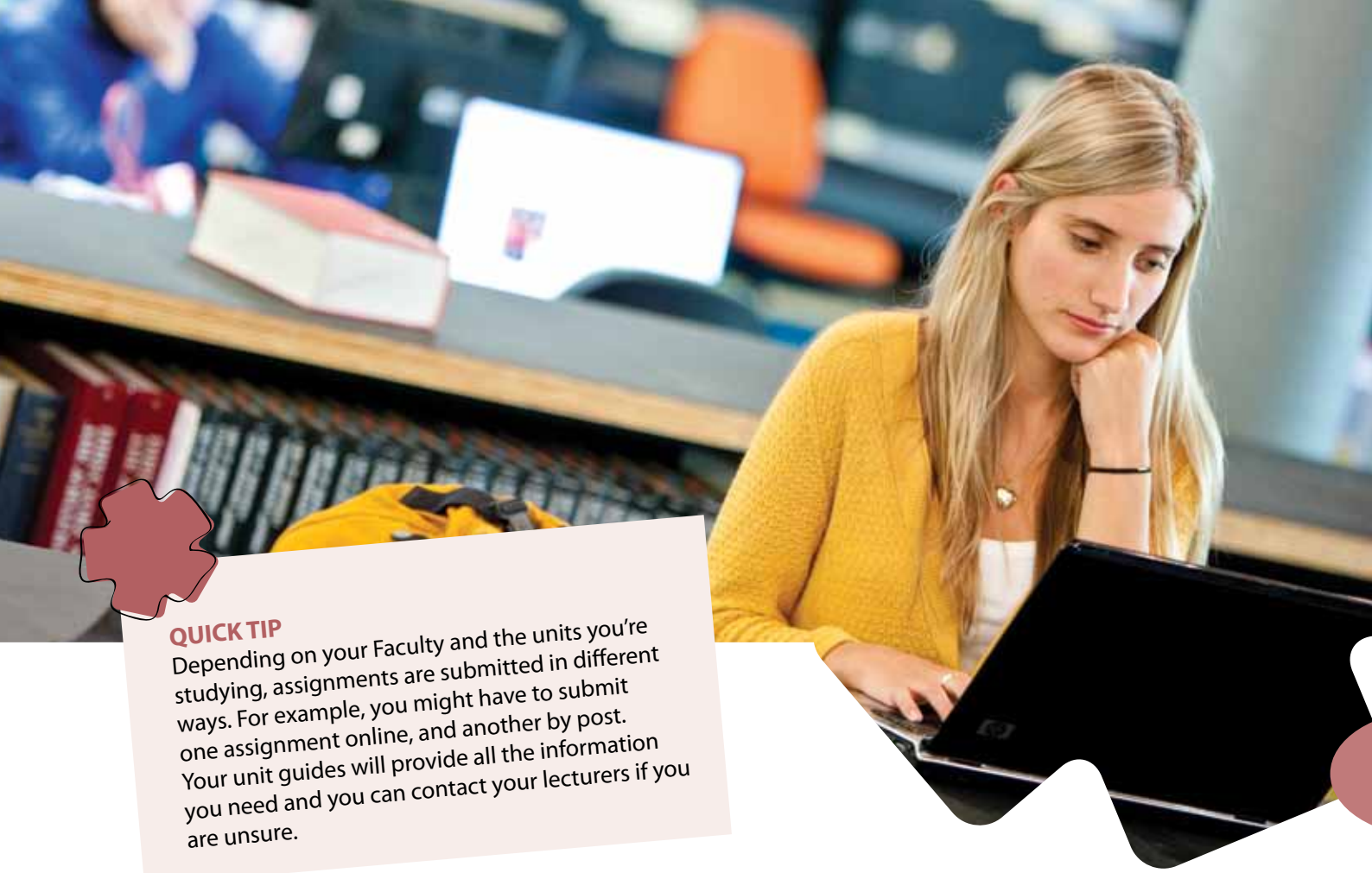


• STUDENT •  
PROFILE

*Ian Drew  
Bachelor of Laws  
Graduated: 2010*

*Currently: Trademark Attorney, Davies Collison Cave,  
Patent and Trade Mark Attorneys*

'I worked full time and studied and we had a baby as well. Without a doubt, online studies really suited me. Deakin does it very well. A lot of people tell you how practical Deakin's course is and that is reflected in the way I have used the content. It has definitely expanded my ability.'



### QUICK TIP

Depending on your Faculty and the units you're studying, assignments are submitted in different ways. For example, you might have to submit one assignment online, and another by post. Your unit guides will provide all the information you need and you can contact your lecturers if you are unsure.

Deakin's library services are outstanding for both on-campus and off-campus students, giving you access to a wealth of information. Deakin students can access the Library 24/7.

### Exams and assessment

Assessments at university can vary in their delivery including assignments, presentations, exams and other modes. Units can be assessed using different methods, so simply refer to your unit guide for instructions.

You may find that some of your units will have an exam as part of your assessment. *StudentConnect* provides you with information on exam timetables and locations, as well as important exam instructions.

[www.deakin.edu.au/studentconnect](http://www.deakin.edu.au/studentconnect)

In some instances exams may be held on campus, however there are also many interstate and international off-campus exam locations. These can be found at [www.deakin.edu.au/current-students/study-information/exams-assessment/int-locations](http://www.deakin.edu.au/current-students/study-information/exams-assessment/int-locations).

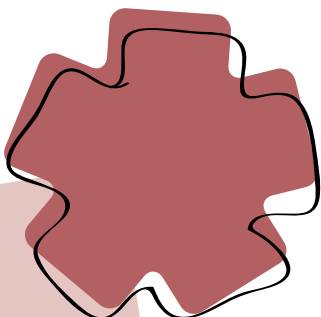
### Full-time or part-time study

You can study full time or part time depending on the number of credit points you take in each trimester. Every unit you enrol in has a credit point rating (most units are equivalent to 1 credit point). If you are enrolled in 3 or more credit points in a trimester you are deemed to be a full-time student for that trimester. You can switch between full-time and part-time study throughout your degree, to suit your personal situation.

### Combine on and off-campus study

Another aspect of the flexibility available at Deakin is the option to combine on and off-campus study during your course (provided the course is available in both study modes). You also have the option of studying on and off campus at the same time by completing some units in off-campus mode and others in on-campus mode in the same trimester. This is a great option for students with work and/or family commitments and allows you to experience campus life.

And even if you're studying off campus, we encourage you to visit any of our four campuses and use the facilities and services whenever it suits you!



# Off-campus courses

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Architecture and Built Environment</b>				
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Master of Construction Management	S791	1.5	X	T1, T2
Master of Construction Management (Professional)	S792	2	X	T1, T2
Master of Facilities Management	S795	1.5	X	T1, T2
Master of Planning	S763	1.5	B X	T1, T2
Master of Planning (Professional)	S764	2	B X	T1, T2
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Architecture (Research)	S800	1 – 2	F X	■
Master of Construction Management	S805	1 – 2	F X	■
Doctor of Philosophy	S917	3 – 4	B F X	■
<b>Arts, Humanities and Social Sciences</b>				
<b>UNDERGRADUATE DEGREES</b>				
Bachelor of Arts	A300	3	B G W X <sup>1</sup>	■
<i>Major sequences in:</i> <i>Anthropology, Australian studies, criminology, history, Indonesian, international relations, journalism, language and culture studies<sup>5</sup>, literary studies, mathematics, media and communication, middle east studies, philosophy, politics and policy studies, psychology, public relations, social and political thought, sociology</i>				
<sup>1</sup> Arabic and Chinese major only available on campus at Burwood.				
Bachelor of Arts (Honours)	A400	1	B G X <sup>1</sup>	■
Bachelor of Arts (Public Relations)	A325	3	B G X	■
Bachelor of Criminology	A329	3	G X	■
Bachelor of International Studies	A326	3	B G X	■
<i>Major sequences in:</i> <i>Indonesian, international relations, middle east studies, politics and policy studies</i>				
Associate Degree of Arts, Business and Sciences	A200		W <sup>3</sup>	■
Diploma of Language	A225		B G X	■
<b>Combined course</b>				
Bachelor of International Studies/Bachelor of Commerce	D338	4	B G X	■
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Cultural Heritage	A585	1 PT	B X	T1, T2
Graduate Diploma of Cultural Heritage	A685	1	B X	T1, T2
Master of Cultural Heritage	A785	1.5	B X	T1, T2
Master of Cultural Heritage (Honours)	A786	2	B X	T1, T2
Graduate Certificate of International and Community Development	A511	0.5	X	T1, T2, T3
Graduate Diploma of International and Community Development	A611	1	X	T1, T2, T3
Master of International and Community Development	A727	1.5	X	T1, T2, T3
Graduate Certificate of International Relations	A513	0.5	B X	T1, T2, T3
Graduate Diploma of International Relations	A613	1	B X	T1, T2, T3

■ For trimester commencement options, please visit [www.deakin.edu.au/handbook](http://www.deakin.edu.au/handbook).

**KEY**

- 3** Course duration in years
- PT** Part time
- B** Melbourne Burwood Campus
- F** Geelong Waterfront Campus
- G** Geelong Waurin Ponds Campus
- W** Warrnambool Campus
- X** Off campus

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Arts, Humanities and Social Sciences continued ...</b>				
Master of Arts (International Relations)	A726	1.5	B X	T1, T2, T3
Graduate Certificate of Museum Studies	A529	1 PT	B X	T1, T2
Graduate Diploma of Museum Studies	A629	1	B X	T1, T2
Graduate Certificate of Politics and Policy	A516	1 PT	X	T1, T2, T3
Graduate Diploma of Politics and Policy	A616	1	X	T1, T2, T3
Master of Politics and Policy	A716	1.5	X	T1, T2, T3
Master of Applied Social Research	A719	1	X <sup>7</sup>	T1, T2, T3
Master of Arts (Writing and Literature)	A748	1.5	B X	T1, T2
<b>Combined course</b>				
Master of Politics and Policy/Master of Business Administration	D720	2	X	T1, T2, T3
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Arts	A800	2	B G W X	■
Doctor of Philosophy	A900	3 – 4	B G W X	■
<b>Business</b>				
<b>UNDERGRADUATE DEGREES</b>				
Bachelor of Commerce	M300	3	B G W X	■
<i>Major sequences in:</i> Accounting, accounting information systems, business information systems, business security management, commercial law, eBusiness, economics, finance, financial planning, health informatics, human resource management, interactive marketing, international management, international trade and economic policy, management, marketing, professional practice, quantitative business analysis, supply chain management, technology management				
Bachelor of Management	M302	3	B G W X	■
<i>Major sequences in:</i> Accounting, accounting information systems, business security management, commercial law, economics, finance, financial planning, health informatics, human resource management, international relations, international trade and economic policy, journalism, marketing, media and communication, politics and policy studies, professional practice, supply chain management				
Bachelor of Business (Sport Management)	M391	3	B X	■
<b>Combined course</b>				
Bachelor of Engineering/Bachelor of Commerce	D373	5	G X	■
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
<b>Accounting</b>				
Graduate Certificate of Accounting	M506	0.5	B X	T1, T2, T3 <sup>5</sup>
Graduate Diploma of Accounting	M696	1	B X	T1, T2, T3 <sup>5</sup>
Master of Professional Accounting	M720	1.5	B X	T1, T2, T3 <sup>5</sup>
Graduate Certificate of Chartered Accounting Foundations	M537	1 PT	X	T1, T2, T3
<b>Arts and entertainment management</b>				
Graduate Certificate of Arts and Entertainment Management	M519	0.5 (FT T1 only)	B X	T1, T2
Master of Arts and Entertainment Management	M735	1	B X	T1, T2, T3

# Off-campus courses

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Business continued ...</b>				
<b>Business administration</b>				
Graduate Certificate of Business Administration	M501	0.5	B X	T1, T2, T3
Graduate Diploma of Business Administration	M601	1	B X	T1, T2, T3
Master of Business Administration	M701	1.5	B X	T1, T2, T3
Master of Business Administration (International)	M731	1.5	B X	T1, T2, T3
Doctor of Business Administration	M901	3	B X	T1, T2, T3
Graduate Certificate of Business Administration (in conjunction with Engineering Education Australia)	M508	0.5	B X	T1, T2, T3
Graduate Diploma of Business Administration (in conjunction with Engineering Education Australia)	M608	1	B X	T1, T2, T3
Master of Business Administration (in conjunction with Engineering Education Australia)	M708	1.5	B X	T1, T2, T3
Graduate Certificate of Business Administration (in conjunction with Chartered Institute of Management Accountants)	M541	0.5	B X	T1, T2, T3
Master of Business Administration (in conjunction with Chartered Institute of Management Accountants)	M741	1.5	B X	T1, T2, T3
Graduate Certificate of Corporate Management	M507	0.5	B X	T1, T2, T3
Graduate Diploma of Management	M607	1	B X	T1, T2, T3
<b>Commerce</b>				
Graduate Certificate of Commerce	M516	0.5	B X	T1, T2, T3
Graduate Diploma of Commerce	M616	1	B X	T1, T2, T3
Master of Commerce	M705	1.5	B X	T1, T2, T3
<b>Financial planning</b>				
Graduate Certificate of Financial Planning	M540	0.5	B X	T1, T2
Graduate Diploma of Financial Planning	M640	1	B X	T1, T2
Master of Financial Planning	M740	1.5	B X	T1, T2
<b>Human resource management</b>				
Graduate Certificate of Human Resource Management	M515	1 PT	X	T1, T2
Graduate Diploma of Human Resource Management	M615	2 PT	X	T1, T2, T3
Master of Human Resource Management	M782	3 PT	X	T1, T2, T3
<b>Information security</b>				
Master of Information Security	M781	1	B X	T1, T2, T3
<b>Information systems</b>				
Graduate Certificate of Information Systems	M522	0.5 (FT T2 only)	B X	T1, T2, T3
Graduate Diploma of Information Systems	M622	1	B X	T1, T2, T3
Master of Information Systems	M722	1.5	B X	T1, T2, T3
<b>Insurance and risk management</b>				
Graduate Certificate of Insurance and Risk Management	M573	1 PT	X	T1, T2
Master of Insurance and Risk Management	M773	1	X	T1, T2

## KEY

<b>3</b>	Course duration in years
<b>PT</b>	Part time
<b>B</b>	Melbourne Burwood Campus
<b>F</b>	Geelong Waterfront Campus
<b>G</b>	Geelong Waurin Ponds Campus
<b>W</b>	Warrnambool Campus
<b>X</b>	Off campus

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Business continued ...</b>				
<b>International business</b>				
Graduate Certificate of International Business	M572	0.5 (FT T1 only)	B X	T1, T2, T3
Graduate Diploma of International Business	M651	1	B X	T1, T2, T3
Master of International Business	M723	1.5	B X	T1, T2, T3
<b>International finance</b>				
Graduate Diploma of International Finance	M630	1	B X	T1, T2, T3 <sup>5</sup>
Master of International Finance	M730	1.5	B X	T1, T2, T3 <sup>5</sup>
Graduate Certificate of Finance	M530	0.5	B X	T1, T2, T3 <sup>5</sup>
<b>Personal injury management</b>				
Graduate Certificate of Management (Personal Injury)	M534	1 PT	X	T1, T2, T3 <sup>5</sup>
Graduate Diploma of Management (Personal Injury)	M634	2 PT	X	T1, T2, T3 <sup>5</sup>
Master of Management (Personal Injury)	M734	3 PT	X	T1, T2, T3 <sup>5</sup>
Master of Business (Personal Injury)	M736	2 PT	X	T1, T2, T3 <sup>5</sup>
<b>Property</b>				
Graduate Diploma of Property	M633	1	X	T1, T2
<b>Marketing</b>				
Graduate Certificate of Marketing	M528	0.5	B X	T1, T2, T3
Master of Marketing	M728	1	B X	T1, T2, T3
<b>Sport management</b>				
Graduate Certificate of Business (Sport Management)	M518	1 PT	B X	T1, T2
Master of Business (Sport Management)	M718	2	B X	T1, T2, T3
<b>Combined courses</b>				
Master of Business Administration (International)/ Master of Commerce	D708	2	B X	T1, T2, T3
Master of Business Administration (International)/ Master of Information Systems	D711	2	B X	T1, T2, T3
Master of Business Administration (International)/ Master of International Finance	D712	2	B X	T1, T2, T3
Master of Business Administration (International)/ Master of Professional Accounting	D709	2	B X	T1, T2, T3 <sup>5</sup>
Master of Information Technology/Master of Commerce	D750	2	B X	T1, T2
Master of Information Technology/Master of Information Systems	D751	2	B X	T1, T2
Master of Information Technology/ Master of Business Administration (International)	D754	2	B X	T1, T2
Master of International Finance/Master of Professional Accounting	D707	2	B X	T1, T2, T3 <sup>5</sup>
Master of Politics and Policy/Master of Business Administration	D720	2	X	T1, T2, T3
Master of Professional Accounting/Master of Commerce	D706	2	B X	T1, T2, T3 <sup>5</sup>
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Commerce	M800	2	B G W X	■
Master of Economics	M801	2	B G W X	■
Doctor of Philosophy	M900	3 – 4	B G W X	■

# Off-campus courses

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Communication, Media and Creative Arts</b>				
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Children's Literature	A562	1 PT	X	T1, T2
Graduate Diploma of Children's Literature	A641	1	X	T1, T2
Graduate Certificate of Journalism	A549	1 PT	B X	T1, T2
Graduate Diploma of Journalism	A649	1	B X	T1, T2
Graduate Certificate of Literary Studies	A535	1 PT	X	T1, T2
Graduate Diploma of Literary Studies	A635	1	X	T1, T2
Graduate Certificate of Media and Communication	A539	1 PT	B X	T1, T2
Graduate Diploma of Media and Communication	A639	1	B X	T1, T2
Graduate Certificate of Professional Writing	A561	1 PT	B X	T1, T2
Graduate Diploma of Professional Writing	A661	1	B X	T1, T2
Graduate Certificate of Public Relations	A543	0.5	B X	T1, T2
Graduate Diploma of Public Relations	A643	1	B X	T1, T2
Master of Arts (Writing and Literature)	A748	1.5	B X	T1, T2
Master of Communication	A747	1.5	B X	T1, T2
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Arts	A800	2	B G W X	■
Doctor of Philosophy	A900	3 – 4	B G W X	■
<b>Education</b>				
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Education – General	E500	0.5	B X <sup>1</sup>	T1, T2
Master of Education – General	E700	1	B X <sup>1</sup>	T1, T2
Graduate Certificate of Education – Educational Leadership and Administration	E546	0.5	X	T1, T2
Special Educational Needs	E544			
Master of Education – Educational Leadership and Administration	E746	1	X <sup>1</sup>	T1, T2
Special Educational Needs	E744SP			
Graduate Certificate of Education – TESOL	E552	0.5	B X	T1, T2
Master of Education – TESOL, TLOTE	E752 E754	1	B X	T1, T2
Graduate Certificate of Higher Education	E570	0.5	X	T1, T2, T3
Master of Teaching	E760	1.5 – 2	B G W <sup>4</sup> X <sup>1</sup>	T1
Graduate Certificate of Teaching English to Speakers of Other Languages	E580	0.5	B X	T1, T2
Master of Teaching English to Speakers of Other Languages	E780	1 – 1.5	B X	T1, T2
Graduate Certificate of Professional Education and Training (PET)	E592	0.5	X	T1, T2
Master of Professional Education and Training (PET)	E792	1	X	T1, T2
Graduate Certificate of Education (Professional Development)	E540	0.5	B X	T1, T2



## KEY

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<b>PT</b>	Part time
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<b>X</b>	Off campus

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Education continued ...</b>				
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Arts	E850	1 – 2	B G X	■
Doctor of Philosophy	E900	3 – 4	B G X	■
<b>Engineering</b>				
<b>UNDERGRADUATE DEGREES</b>				
Bachelor of Engineering	S367	4	G X	■
<i>Major sequences in: Civil, mechanical, mechatronics and robotics</i>				
<b>Combined courses</b>				
Bachelor of Engineering/Bachelor of Commerce	D373	5	G X	■
Bachelor of Engineering/Bachelor of Information Technology	D375	5	G X	■
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Engineering	S825	2	G X	■
Doctor of Philosophy	S915	3 – 4	G X	■
<b>Environment</b>				
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Applied Science with specialism in Environmental Management	S505	0.5	G X	T1, T2
Master of Applied Science with specialism in Environmental Management	S705	1.5	G X	T1, T2
Graduate Diploma of Natural and Cultural Resource Management	S662	1	G X	T1, T2
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Science	S810	1 – 2	B W X	■
Doctor of Philosophy	S910	3 – 4	B G W X	■
<b>Health</b>				
<b>UNDERGRADUATE DEGREE</b>				
Bachelor of Social Work	H330	3	G X	T1
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Diabetes Education	H520	1 PT	X <sup>1</sup>	T1
Graduate Certificate of Health Promotion	H515	1 PT	B X	T1, T2
Graduate Diploma of Health Promotion	H615	1	B X	T1, T2
Master of Health Promotion	H749	1.5	B X	T1, T2
Master of Health and Human Services Management	H746	1.5	B X	T1, T2
Master of Social Work	H703	2	X	T1
Graduate Certificate of Public Health Nutrition	H517	0.5	X	T1, T2
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Arts	H830	2	B X	T1, T2
Master of Social Work	H803	2	F X	T1, T2
Doctor of Philosophy	H930	3	B G X	T1, T2

# Off-campus courses

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Information Technology</b>				
<b>UNDERGRADUATE DEGREES</b>				
Bachelor of Information Technology	S326	3	B G X	■
<i>Major sequences in: Computer science, game development, mathematical modelling, security, software development</i>				
Bachelor of Information Technology (Computer Science and Software Development)	S327	3	B X	■
Bachelor of Information Technology (Games Design and Development)	S333	3	B G X	■
Bachelor of Information Technology (IT Security)	S334	3	B X	■
<b>Combined course</b>				
Bachelor of Engineering/Bachelor of Information Technology	D375	5	G X	■
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Master of Information Security	M781	1	B X	T1, T2, T3
Graduate Certificate of Information Systems	M522	0.5 (FT T2 only)	B X	T1, T2, T3
Graduate Diploma of Information Systems	M622	1	B X	T1, T2, T3
Master of Information Systems	M722	1.5	B X	T1, T2, T3
Graduate Certificate of Information Technology	S578	0.5	B X	T1, T2
Graduate Diploma of Information Technology	S678	1	B X	T1, T2
Master of Information Technology	S778	1.5	B X	T1, T2
Master of Information Technology (Professional)	S779	2	B X	T1, T2
<b>Combined courses</b>				
Master of Information Technology/ Master of Business Administration (International)	D754	2	B X	T1, T2
Master of Information Technology/Master of Commerce	D750	2	B X	T1, T2
Master of Information Technology/Master of Information Systems	D751	2	B X	T1, T2
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Science	S813	1 – 2	B G X	■
Doctor of Philosophy	S913	3 – 4	B G X	■
<b>Law</b>				
<b>UNDERGRADUATE DEGREE</b>				
Bachelor of Laws	M312		B G W X	■
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Commercial Law	M525	0.5	B X	T1, T2, T3
Graduate Certificate of Commercial Law (Financial Crime Control)	M584	1 PT	X	T1, T2, T3
Master of Commercial Law	M725	1	B X	T1, T2, T3
Master of Laws	M726	1	B X	T1, T2, T3
<b>POSTGRADUATE DEGREE BY RESEARCH</b>				
Master of Laws (Major Thesis)	M810	1.5	B X	■

## KEY

<b>3</b>	Course duration in years
<b>PT</b>	Part time
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<b>G</b>	Geelong Warrnambool Campus
<b>W</b>	Warrnambool Campus
<b>X</b>	Off campus

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
<b>Nursing and Midwifery</b>				
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Diabetes Education	H520	<b>1 PT</b>	<b>X</b> <sup>1</sup>	T1
Master of Midwifery	H776	<b>1.5</b>	<b>X</b>	T1
Master of Nursing	H821	<b>1.5</b>	<b>B F W X</b>	T1, T2, T3
Graduate Diploma of Nursing Practice	H675	<b>1</b>	<b>X</b>	T1, T2
Master of Nursing Practice	H771	<b>1.5</b>	<b>X</b>	T1, T2
Master of Nursing Practice (Nurse Practitioner)	H773	<b>1.5</b>	<b>X</b>	T1
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Applied Science	H822	<b>2</b>	<b>B F X</b>	T1, T2
Master of Nursing	H821	<b>1.5</b>	<b>B F W X</b>	T1, T2
Doctor of Philosophy	H920	<b>3</b>	<b>B F X</b>	T1, T2
<b>Nutrition and Dietetics</b>				
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Human Nutrition	H511	<b>1 PT</b>	<b>X</b>	T1, T2
Graduate Diploma of Human Nutrition	H616	<b>1</b>	<b>X</b>	T1, T2
Master of Human Nutrition	H714	<b>1.5</b>	<b>X</b>	T1, T2
Graduate Certificate of Public Health Nutrition	H517	<b>0.5</b>	<b>X</b>	T1, T2
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Arts	H816	<b>2</b>	<b>B G X</b>	T1, T2
Master of Applied Science	H817	<b>2</b>	<b>B G X</b>	T1, T2
Doctor of Philosophy	H910	<b>3</b>	<b>B G X</b>	T1, T2
<b>Psychology</b>				
<b>POSTGRADUATE DEGREE BY COURSEWORK</b>				
Graduate Diploma of Psychological Studies	H653	<b>1</b>	<b>B G W X</b>	T1, T2, T3
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Applied Science	H852	<b>2</b>	<b>B F W X</b>	T1, T2
Master of Arts	H851	<b>2</b>	<b>B F W X</b>	T1, T2
Master of Science	H850	<b>2</b>	<b>B F W X</b>	T1, T2
Doctor of Philosophy	H950	<b>3</b>	<b>B F W X</b>	T1, T2
<b>Science</b>				
<b>POSTGRADUATE DEGREE BY COURSEWORK</b>				
Graduate Certificate of Applied Science with specialisms in Environmental Management, Occupational Hygiene <sup>6</sup> or Sustainable Water Management	S505	<b>0.5</b>	<b>G X</b>	T1, T2
Master of Applied Science with specialisms in Environmental Management, Occupational Hygiene <sup>6</sup> or Sustainable Water Management	S705	<b>1.5</b>	<b>G X</b>	T1
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Science	S811	<b>1 – 2</b>	<b>B G F X</b>	■

# Off-campus courses

	Course code	Years full time	Campus	Trimester intake options <sup>2</sup>
Doctor of Philosophy	S911	3 – 4	B G F X	■
<b>Sport</b>				
<b>UNDERGRADUATE DEGREE</b>				
Bachelor of Business (Sport Management)	M391	3	B X	■
<b>POSTGRADUATE DEGREES BY COURSEWORK</b>				
Graduate Certificate of Business (Sport Management)	M518	1 PT	B X	T1, T2
Master of Business (Sport Management)	M718	2	B X	T1, T2, T3
<b>POSTGRADUATE DEGREES BY RESEARCH</b>				
Master of Applied Science	H842	2	B G F X	T1, T2
Doctor of Philosophy	H940	3	B G F X	T1, T2

## Important notes

Information correct at May 2011. Deakin University reserves the right to alter, amend or delete course offerings and other information listed.

- 1 Courses also offered through the Institute of Koorie Education, which uses community-based delivery.
- 2 Most courses start in Trimester 1. This column indicates whether you have the option of commencing your studies in Trimester 1, Trimester 2 or Trimester 3. Not all units are offered in every Trimester.
- 3 As part of the Deakin at Your Doorstep initiative, this course is offered at the Warrnambool Campus and through the University's TAFE partners in Bairnsdale, Dandenong, Mornington Peninsula, Portland, Swan Hill and Wangaratta.
- 4 This course is being discontinued at the Warrnambool Campus from 2012 (subject to approval).
- 5 Availability of units may be limited in Trimester 3.
- 6 Two-week on-campus residential requirement at the Geelong Waurn Ponds Campus.
- 7 Off-campus course, however attendance is required on campus for a core unit intensive workshop.

■ For trimester commencement options, please visit [www.deakin.edu.au/handbook](http://www.deakin.edu.au/handbook).

PT = part time

FT = full time

T1 = Trimester 1

T2 = Trimester 2

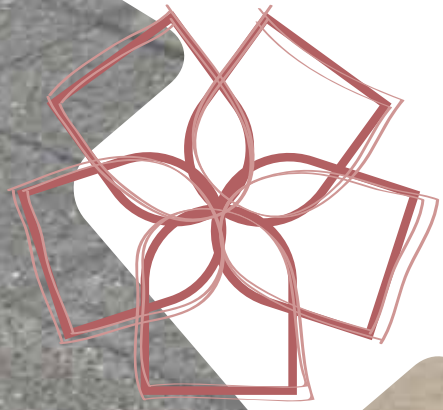
T3 = Trimester 3



### FAST FACT

Another aspect of the flexibility available at Deakin is the option to combine on and off-campus study during your course. You also have the option of studying on and off campus at the same time by completing some units in off-campus mode and others in on-campus mode in the same trimester. This is a great option for students with work and/or family commitments and allows you to experience campus life.





*Andrea Bodkin completed Deakin's Graduate Certificate of Health Promotion off campus while living in Canada, before moving to Melbourne to complete the Master of Public Health.*

*Currently: Manager, Heart Health Resource Centre (HHRC), Ontario Public Health Association (OPHA) in Toronto*

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'When I began researching possible postgraduate programs, there were very few options in Canada for me so I began looking at international programs. Australia has the reputation of being the leader in the fields of health promotion and public health, so I focused my search there. What attracted me to Deakin was the [ability] to pursue a Master in Public Health with a specialty in health promotion.

'I found the programs excellent, and comparable to health curricula in Canada and the US. The quality of instruction is high and I enjoyed the online discussions.

'One of my favourite aspects of my time at Deakin is the diversity of students that I studied with: from India, China, Pakistan and Indonesia. Not only did this benefit me personally in learning about other cultures and visiting my classmates abroad, but the opportunity to discuss public health and health promotion practices and circumstances in other countries was invaluable.'

# Honours and research

Universities are all about knowledge – creating, discovering, analysing, sharing and dispersing knowledge. Research is at the core of these activities and helps to make Deakin a vibrant place to study.

Deakin University is a research driven institution, which means that our lecturers include the people who write the textbooks and those who are highly regarded as being at the cutting edge in their fields of research.

This is important, regardless of whether or not you want to pursue a research career, because it means that you will graduate with the latest knowledge in your chosen field.

## Honours degrees

For many students, honours is the first opportunity to undertake their own research. Honours is a specialised year of study that allows you to draw together the theory and practical skills gained in previous undergraduate studies and develop an in-depth knowledge of your particular discipline through research and additional coursework.

At Deakin you can apply to undertake honours in one of two ways:


### On-course honours award

Choose a course that has honours embedded within the course, for example, Bachelor of Engineering. This type of honours award recognises outstanding achievement in a bachelors degree program of four or more years, which has an embedded honours component.

### Research-based honours award

Choose a course that allows you to undertake an additional year of study, for example, Bachelor of Arts. This type of honours award allows you to undertake specialised research and research training.

These honours awards will provide you with significant experience and exciting opportunities to expand your skill base before moving onto employment or postgraduate degrees by coursework. It is also the standard (and shortest) pathway for entry into postgraduate degrees by research (including masters and PhD).



Deakin administrative and academic staff are approachable and supportive of your studies. You can contact them online, via email or phone, or arrange a time to meet in person.



## Research degrees

You can pursue off-campus postgraduate research studies in two different ways:

- » a Masters by Research, which is awarded for an original contribution to knowledge achieved in up to two years of full-time candidature
- » a Doctor of Philosophy (PhD), which is awarded for a substantial original contribution to knowledge achieved in two to four years of full-time candidature.

The research degrees may be taken off campus, but you need to speak to the School or Faculty about the nature of your research. Likewise, the degrees may be taken part time with your School or Faculty's agreement.

If you meet the eligibility requirements for a research degree you should first look at the web site of the relevant Faculty to see the areas in which research is being conducted, visit [www.deakin.edu.au/faculties](http://www.deakin.edu.au/faculties).

Before you apply, please discuss your research opportunities and the availability of supervision and supporting facilities with the relevant School or Faculty. You should also discuss the nature of any preparatory or additional studies that might be required, as well as any special needs.

If you are interested in making a candidature application in addition to a scholarship application, you must do so before the relevant closing dates.

The closing dates for 2012 scholarship applications are as follows:

- » International applicants – 30 September
- » Australian and New Zealand citizens and Australian permanent residents – 30 June and 31 October.

For the most up-to-date information on closing dates for scholarship applications, please visit [www.deakin.edu.au](http://www.deakin.edu.au).

## More information

If you are interested in a research degree, please contact:

Research Services Division  
Phone: +61 3 9251 7124  
[research-hdr@deakin.edu.au](mailto:research-hdr@deakin.edu.au)

[www.deakin.edu.au/future-students/research](http://www.deakin.edu.au/future-students/research)

Application forms and more information are available from [www.deakin.edu.au/research/admin/hdradmin](http://www.deakin.edu.au/research/admin/hdradmin).



*Amy Nethery  
PhD – Centre for Citizenship,  
Development and Human Rights  
Completed: 2009*

'I have completed a doctoral thesis examining immigration detention in Australia at Deakin's Centre for Citizenship, Development and Human Rights. I began my PhD at Deakin in 2006 and have had the wonderful opportunity to work with experienced and dedicated supervisors.

'My research into immigration detention in Australia is interdisciplinary, drawing on social and political theory, law, and history . . . I've also done sessional teaching, research assistant and administrative work throughout my candidature.'

# How to apply

## DOMESTIC STUDENTS

### Undergraduate courses

The majority of undergraduate applications for Deakin University are submitted online through the Victorian Tertiary Admissions Centre (VTAC).

When applying through VTAC, lodge your application online at [www.vtac.edu.au](http://www.vtac.edu.au). VTAC applications open in August of each year and timely applications close at the end of September. VTAC will continue to accept late applications up until mid-December.

### Who can apply?

You should make an online application via VTAC if you are currently a:

#### School leaver

- » VCE student
- » interstate Year 12 student
- » New Zealand applicant
- » International Baccalaureate (IB) student.

#### Non-Year 12 applicant

- » TAFE/VET student
- » private provider student
- » in the workforce
- » gap year student
- » university student
- » mature-age applicant
- » MIBT student.

VTAC produces the *VTAC Guide* each year, which is available from most newsagencies in July. It contains details on how to apply, Deakin University courses, prerequisites, extra requirements, selection modes and other important information. Additional application information can be obtained online by visiting [www.vtac.edu.au](http://www.vtac.edu.au) or phoning VTAC on 1300 364 133.

### Special consideration

Deakin is committed to providing equity and access for individuals and groups who might not otherwise enjoy the benefits that flow from participation in higher education. To apply for entry under Deakin's Access and Equity program, submit an application through VTAC's Special Entry and Access Scheme (SEAS).

For more information about Deakin's Access and Equity program please visit [www.deakin.edu.au/access-equity](http://www.deakin.edu.au/access-equity).

### When are offers made?

Deakin University begins making offers to successful applicants via VTAC in December each year. Offers are also available to view on the VTAC web site via *MyInfo*, and first round offers are published in the press provided you have granted the necessary permission.

### Can I defer my course?

Deakin has recently made deferring your studies a whole lot easier. Most courses now allow you to postpone your studies to work or travel, but still retain your University place, for up to two years.

You can apply for deferment after you have received an offer, using the online form at [www.deakin.edu.au/future-students/accept-your-offer/defer](http://www.deakin.edu.au/future-students/accept-your-offer/defer). You must complete this form within five days of receiving your offer.

For more information, phone 1300 DEGREE (1300 334 733).

### Applying for Deakin's Gap Year Program

You can apply for Deakin's Gap Year Program after you have received an offer, using the deferral form provided at [www.deakin.edu.au/future-students/accept-your-offer](http://www.deakin.edu.au/future-students/accept-your-offer), within the specified time.

If your gap year plans change, you may be able to begin your studies in Trimester 2 or 3. This option is subject to the availability of places and unit choice, contact your course adviser to find out more. For more information, phone 1300 DEGREE (1300 334 733).

## Postgraduate courses

Applying for postgraduate programs at Deakin is easy – you can even track the progress of your application online.

### Postgraduate degrees by coursework

At Deakin, we recognise that people learn in different ways throughout their working life, and while in most instances it is an admission requirement to have a bachelors degree, there are also several courses where students can be admitted based on their relevant work experience. For example, applicants without a bachelors degree, but with relevant professional experience and appropriate prior learning, may be eligible for admission at a graduate certificate level in some courses and on successful completion be eligible to apply for admission to the graduate diploma or masters course.

To apply for a postgraduate degree by coursework, you will need to complete an online application at [www.deakin.edu.au/apply](http://www.deakin.edu.au/apply).

Once you have applied, you can track the progress of your application and accept your offer online.

We encourage you to submit your application early because some courses have limited places or quotas.

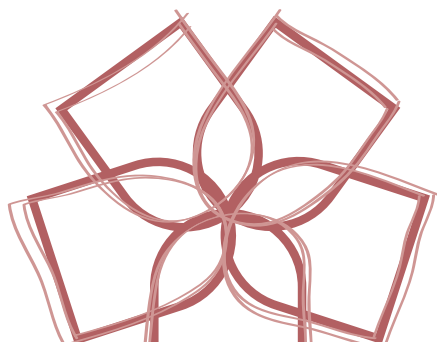
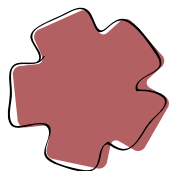
Applications received after the quotas have been filled for Trimester 1 commencement will be considered for a place in Trimester 2.

Some postgraduate courses, such as the Master of Teaching, may have alternative application processes and closing dates. For the most up-to-date information, please visit [www.deakin.edu.au/postgrad](http://www.deakin.edu.au/postgrad) or call 1300 DEGREE (1300 334 733) to request postgraduate information and guides.

For information regarding application dates, visit [www.deakin.edu.au/application-dates](http://www.deakin.edu.au/application-dates).

### Postgraduate degrees by research

To apply for a postgraduate degree by research, you will need to complete an online application at [www.deakin.edu.au/future-students/research](http://www.deakin.edu.au/future-students/research). The application takes about eight weeks to process. You can apply and start at any time during the year.





## INTERNATIONAL STUDENTS

International students should note that, due to visa regulations, off-campus study can only be undertaken while living outside Australia. Off-campus units are not available to international students studying on campus in Australia, unless it is in addition to their full-time on-campus studies.

### How to apply

If you are an international student who wants to study off campus while living outside of Australia, you can apply online.

Applying online is simple, convenient and fast. It also means you do not have to pay the application fee. Before you apply, you will need to have details of your:

- » previous studies (including course name and institution, duration and qualification obtained)
- » current studies (including course name and institution, duration and expected date of completion)
- » English language proficiency and/or results of recent English language testing (if applicable) employment history (including employer's name, dates and description of work carried out).

After you register, you will be given a user name and password, which you can use to check the status of your application. We will contact you to let you know when you need to submit any academic transcripts or fees.

### Applying by mail or fax

Download an off-campus application form:

- » for undergraduate courses [www.deakin.edu.au/future-students/international/assets/resources/forms/ug-off-campus.pdf](http://www.deakin.edu.au/future-students/international/assets/resources/forms/ug-off-campus.pdf)
- » for postgraduate courses [www.deakin.edu.au/future-students/international/assets/resources/forms/pg-off-campus-app.pdf](http://www.deakin.edu.au/future-students/international/assets/resources/forms/pg-off-campus-app.pdf)
- » for a PhD by research application form (depending on the course you are applying for) [www.deakin.edu.au/future-students/international/assets/resources/forms/higher-degree-research-app.pdf](http://www.deakin.edu.au/future-students/international/assets/resources/forms/higher-degree-research-app.pdf)

Complete all sections of the form.

Include certified/notarised evidence of your academic qualifications and English language proficiency.

Enclose a non-refundable AUD\$55 application fee (bank draft made payable to Deakin University or complete the payment by credit card – details are on the form).

Return the form and attachments to:

International Centre  
Entrance 3, Deakin University  
70 Elgar Road, Burwood  
Victoria 3125 Australia  
Fax: +61 3 9244 5094

### Applying through an agent

If you are applying in an overseas country, you may wish to use one of the Deakin representatives to assist you.

Please see [www.deakin.edu.au/international/rep/agent-listing.php](http://www.deakin.edu.au/international/rep/agent-listing.php) for a list of accredited Deakin agents.

### When to apply

The closing date for applications is:

Trimester 1 30 November

Trimester 2 31 May.

For more information about studying as an international off-campus student, visit [www.deakin.edu.au/future-students/international](http://www.deakin.edu.au/future-students/international).



*Damien White*  
*Bachelor of Information Technology (Computer Science Software Development)*  
*Graduated: 2010*  
*Currently: Business Development Manager*

.....

'When I left high school, I was convinced that I couldn't do maths. And that was still the case when I started studying for my degree after a break of seven years. But with the encouragement of one of my lecturers I ended up taking three maths units, found them challenging but most enjoyable, and ended up getting really good marks. It's a credit to the skills of my teachers at Deakin – they gave me a complete interest in, and love of working with, databases. While there are challenges to being an off-campus student, there are benefits too. Importantly in my case, studying off campus and part time meant I was able to keep working and earn a reasonable income while I worked towards my degree. I now have greater confidence in my skill set. I can hold a conversation with IT professionals and truly understand what they're saying. I'm better equipped to meet the needs of our clients.'



# Fees and scholarships

## DOMESTIC STUDENTS

### Undergraduate

#### Commonwealth Supported Place (CSP) student fees

Depending on the course, a Commonwealth supported undergraduate student at Deakin in 2011 can expect to pay between \$4355 and \$9080 per year of study. These fees may change for 2012.

For more information, visit [www.deakin.edu.au/fees](http://www.deakin.edu.au/fees).

Please refer to the *2012 Undergraduate Course Guide* for fees associated with a specific course. Under each course entry, there is an 'indicative first year fee', which provides an approximate indication of the cost of each course in the first year of full-time study for a Commonwealth Supported Place (a university place for which the government pays a proportion of the tuition fees). We can't specify the exact figure, because fees are charged per unit, not per course, so the actual fees may vary depending on what units you choose to study.

### Postgraduate

#### Postgraduate degrees by coursework fees

Tuition fees are assessed based on the unit(s) in which you are enrolled. This means you pay fees for the units you choose in your course, rather than paying a fixed course price. Different units have different costs, based on how much it costs the University to provide the particular unit.

The table on page 25 details 2011 tuition fees and is a guide for domestic postgraduate tuition fees for each of the various disciplines. Fees are given per year, for an Equivalent Full-Time Student Load (EFTSL). Note that a normal full-time study load of 8 credit points equates to one EFTSL (Equivalent Full-Time Student Load). These fees may change for 2012.

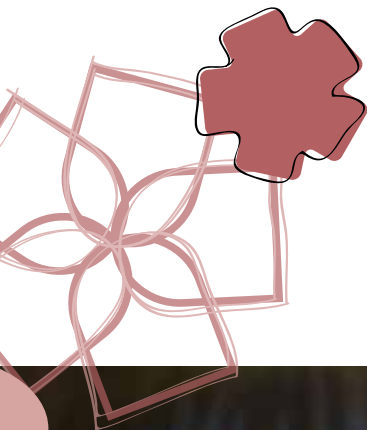
Course and unit details and associated fees can be found by using the course search tool [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

Please confirm fees when you are applying by visiting [www.deakin.edu.au/future-students/fees](http://www.deakin.edu.au/future-students/fees) or phoning 1300 DEGREE (1300 334 733).

#### Student income support

If you are undertaking a professionally oriented coursework masters degree that is required for entry to a profession or is the fastest pathway to professional entry (for example Master of Commerce, Master of Dietetics, Master of Professional Accounting or Master of Social Work), you may be eligible for student income support.

To be eligible for student income support through Youth Allowance and Austudy, you will need to be studying full time and satisfy all other program requirements, including personal, parental or partner income tests. Please contact Centrelink on 13 24 90 for more information about masters courses income support entitlements.



Residential units or weekend schools enable you to meet academic staff and fellow students.

### Guide to postgraduate tuition fees (for domestic students)

Funding cluster description	\$ per EFTSL*
Law	\$21 840
Accounting, Administration, Economics, Commerce	\$20 576
Public Relations	\$15 912
Humanities	\$13 288
Mathematics, Statistics	\$18 816
Computing	\$19 944
Built Environment	\$21 424
Other Health	\$18 112
Social Studies	\$15 600
Behavioural Sciences excluding Clinical Psychology	\$19 592
Education	\$14 744
Clinical Psychology	\$20 152
Foreign Languages, Visual and Performing Arts	\$18 128
Allied Health	\$21 120
Nursing	\$17 688
Engineering, Surveying	\$24 256
Science	\$24 256
Dentistry, Medicine, Veterinary Science	\$47 424
Agriculture	\$30 624

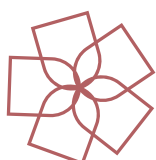
\* Fees are per Equivalent Full-Time Student Load (EFTSL), 8 credit points per year. That means, these are annual fees for a full-time student, (studying 8 credit points per year). So, if you are a part-time student, studying 4 credit points per year, your annual fees would be approximately half the figure quoted here. These costs are for 2011.

#### Course fees and tax benefits

When you enrol in a postgraduate course you may be entitled to an income tax deduction for your course fees and study-related expenses. You may be able to claim for your course fees, textbooks, stationery, student association fees, depreciation on equipment (for example your computer), or some of your travel expenses. There is a threshold below which your expenses may not be claimable. For more information about study and tax arrangements, please speak with your accountant or tax adviser or visit the ATO web site at [www.ato.gov.au](http://www.ato.gov.au).

#### Cost-sharing with employers

Some employers provide financial and other support, such as study leave, for staff members who are completing study that is directly related to their employment and the employer's main business. At Deakin, many people are studying a postgraduate course with their employer's help. Before you approach your employer for study assistance, you should check to see whether a support policy is in place. Try to give your employer every reason to agree to your application. It can help if you provide your employer with a written submission outlining the benefits and the direct and indirect costs involved.



### Research degree fees

Australian citizens, Australian permanent residents and New Zealand citizens are not required to pay tuition fees for the normal duration of their research degree candidature, i.e. up to a maximum of four years of full-time equivalent study for a doctoral candidate and two years of full-time equivalent study for a masters candidate.

### INTERNATIONAL STUDENTS

Students can enrol in single units or in complete courses by off-campus study. Undergraduate courses vary in cost from AUD\$19 000 to AUD\$23 000 per 8 subject enrolment. Postgraduate courses vary in cost from from AUD\$21 000 to AUD\$26 000 per 8 subject enrolment. Single subject enrolment costs will vary depending on the course that is being applied for.

For more information visit [www.deakin.edu.au/future-students/international/fees](http://www.deakin.edu.au/future-students/international/fees).



*Kyle Nelson*  
*Bachelor of Engineering*  
*(Mechatronics and Robotics)*  
*Graduated: 2009*  
*Currently: Studying a PhD*

'Currently I'm working on a joint research project between Deakin's Centre for Intelligent Systems Research and Boeing Research & Technology – Australia. I am studying an image-processing technique called super-resolution, which involves combining several low resolution images to create a higher resolution image.

'What I enjoy most about my research is teetering on the edge of what is currently known, and the unknown. It is great to have the freedom each day to follow my ideas and see where they lead.'

# Fees and scholarships

## Scholarships and assistance

Deakin University offers a range of scholarships in a variety of categories, ensuring higher education is accessible and achievable for all members of the community. Deakin offers scholarships for:

- » academic excellence
- » access and equity
- » accommodation
- » Aboriginal and Torres Strait Islanders.

For more information on the range of scholarships available at Deakin and how to apply, please visit [www.deakin.edu.au/scholarships](http://www.deakin.edu.au/scholarships).

Further details on scholarships for students enrolling in postgraduate research degrees at Deakin University are available at [www.deakin.edu.au/research/admin/scholarships](http://www.deakin.edu.au/research/admin/scholarships).

You can also visit the Commonwealth Department of Education, Employment and Workplace Relations scholarships information web site for links to a range of scholarships relevant to postgraduate study, including Australian postgraduate awards [www.deewr.gov.au](http://www.deewr.gov.au). Many industry and community scholarships are also available.

## Loan Programs

### HECS-HELP

Eligible students may obtain loans via the Higher Education Contribution Scheme – Higher Education Loan Program (HECS-HELP). Repayments are made through the Australian taxation system once annual income exceeds the minimum threshold for repayment. Alternatively, eligible students can pay their contribution upfront and receive a discount.

### FEE-HELP

FEE-HELP is a loan program that assists fee-paying students to defer the payment of their tuition fees. Australian citizens and holders of permanent humanitarian visas are eligible for FEE-HELP. Holders of other permanent visas are not eligible for FEE-HELP unless they are undertaking a bridging course for overseas trained professionals.

Please note: If you are a New Zealand citizen or a permanent resident and residing in Australia during the trimester then you can study in a Commonwealth Supported Place (CSP). However, you have to pay your student contribution upfront. If you are studying off campus in New Zealand then you are classified as a domestic fee-paying student and cannot study in a CSP.

For more information on HECS-HELP and FEE HELP please visit [www.goingtouni.gov.au](http://www.goingtouni.gov.au) or phone the Department of Education, Employment and Workplace

Relations (DEEWR) enquiry line on 1800 020 108.

## Government financial assistance

For details about the forms of government financial assistance available to students, including Austudy, Youth Allowance and the Student Start-up Scholarship, please visit the Centrelink web site at [www.centrelink.gov.au](http://www.centrelink.gov.au), or phone:

- » Youth and student services 13 2490
- » ABSTUDY 13 2317
- » Centrelink 13 1021.

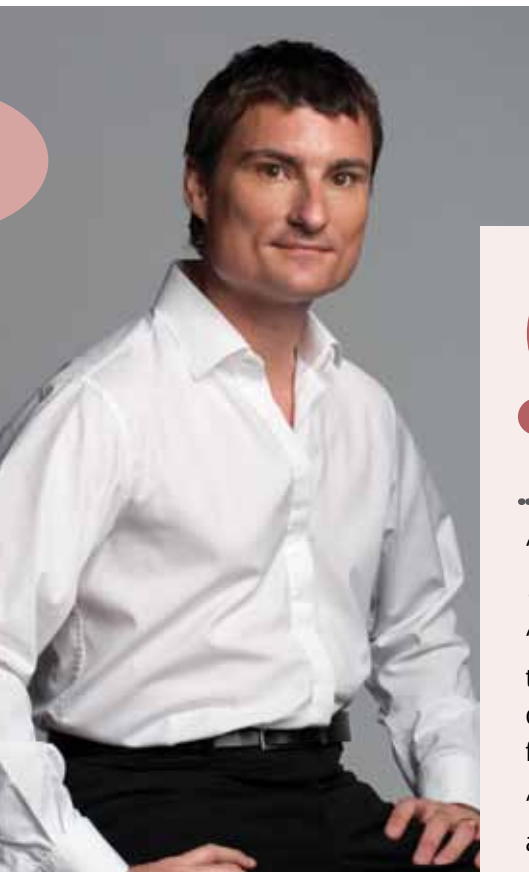
## Financial assistance

Financial assistance staff in the Division of Student Life can help you with a range of financial matters, including financial literacy assistance, interest-free student loans, grants and food vouchers.

For more information, please visit [www.deakin.edu.au/financial-assistance](http://www.deakin.edu.au/financial-assistance).

## Changes to Youth Allowance

Significant changes have been proposed to the Youth Allowance program. Please refer to the Centrelink web site for the most up-to-date and accurate information, [www.centrelink.gov.au](http://www.centrelink.gov.au).



*David McAllister*  
*Graduate Diploma of Arts and Entertainment Management*  
*Graduated: 2000*  
*Currently: Artistic Director, The Australian Ballet*

'I studied at Deakin between 1999 and 2000 while I was still dancing full time with The Australian Ballet ... I could do the study off campus while still working and touring both nationally and internationally.

'After I graduated, I was appointed Artistic Director of The Australian Ballet, a position I felt more prepared to apply for having undertaken the study. I was inspired by the wonderful facilities, especially for off-campus students like myself, and the ability to discover a deeper understanding of the arts industry from a completely different point of view.

'Today I am motivated by my fellow workers in all areas of the organisation. In the future, I'd like to see the arts, and especially dance, as a central part of our Australian way of life.'

# Key terms

## Associate Degree

An Associate Degree is a two-year, full-time (or part-time equivalent) program designed for students who would benefit from a supported entry to tertiary study. The degree course structure provides flexible pathways into tertiary education, and can be used as a guaranteed pathway into a range of Deakin degrees. For more information please visit [www.deakin.edu.au/doorstep](http://www.deakin.edu.au/doorstep).

## Australian Tertiary Admission Rank (ATAR) (formerly ENTER)

The ATAR is a comparative percentile ranking for students in their final year of secondary school in Australia.

## Bachelors degree

An undergraduate award. Normally the first university qualification undertaken.

## Blackboard

Blackboard (Vista) is the current primary application used at Deakin to deliver web-based course material and assessment tasks. It can also be used to facilitate communication and collaboration between staff and students. [www.deakin.edu.au/current-students/study-support/dso-support/vista](http://www.deakin.edu.au/current-students/study-support/dso-support/vista)

It is currently being phased out and replaced by Desire2Learn.

## Clearly-In ATAR

The ATAR most school-leaver applicants need to achieve to be offered a Commonwealth Supported Place (CSP) in a particular course, providing they have met all prerequisites and any extra requirements.

## Combined course

An approved combination of courses in complementary areas, undertaken simultaneously, which leads to the conferral of two awards, for example, Bachelor of International Studies/Bachelor of Commerce. This means you will complete two degrees in a shorter timeframe than it would take to complete the degrees separately.

## Concurrent course

A grouping of a degree and a diploma, e.g. Bachelor of Management/Advanced Diploma of Tourism Management which is conducted in partnership with Box Hill Institute.

## Commonwealth Supported Place (CSP)

A university place for which the government pays a proportion of the tuition costs. CSP students can pay up-front and receive a discount or if eligible, use HECS-HELP to defer payment.

## Credit for Prior Learning

Credit granted towards your Deakin course for relevant approved study, experience or work satisfactorily completed at the University or elsewhere. There are two aspects to Credit for Prior Learning:

- » credit may be transferred to your Deakin program from completed or partly completed studies you have undertaken at other accredited institutions; and
- » credit may be granted on the basis of knowledge and skills acquired through uncredentialed learning.

## Credit point

For each subject you successfully complete, you will receive the credit point value of that subject, towards your studies. You must complete a specified number of credit points before being eligible to obtain your degree. A full-time study load is where you undertake at least 6 credit points within the academic year. This means that you must take a minimum of 3 credit points in at least two trimesters to be considered full time. The number of credit points required varies for each course and is outlined at [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

## Deakin Studies Online (DSO)

Deakin's online teaching and learning environment. This is your link to unit resources, assessments and discussions with your unit chair and other students. [www.deakin.edu.au/current-students/study-support/dso-support](http://www.deakin.edu.au/current-students/study-support/dso-support)

## Deakin University Law School Admission Test (DULSAT)

The DULSAT is compulsory for most applicants applying for any of Deakin University's undergraduate Law degree programs. Some applicants, including current Year 12 students, are exempt from sitting the DULSAT. For more information about DULSAT, please visit [www.deakin.edu.au/buslaw/law/undergrad/dulsat](http://www.deakin.edu.au/buslaw/law/undergrad/dulsat).

## Desire2Learn

Desire2Learn is phasing out Blackboard (Vista), providing new features and functions to further enhance the student experience at Deakin. Desire2Learn will provide more opportunities to improve the student experience with improved blended learning pedagogies.

## Distance education

Distance education is the same study mode as off-campus study, which usually does not require attendance at the University. Unit materials are made available through Deakin Studies Online or mailed out and, where necessary, arrangements are made for students to sit for examinations at specified centres accessible from where they live.

## Illuminate Live! (eLive)

eLive is a synchronous communications tool that can facilitate communication and collaboration between staff and students. eLive allows you to:

- » talk online in real time
- » chat via text online
- » share videos, presentations and applications.

[www.deakin.edu.au/current-students/study-support/dso-support/elive](http://www.deakin.edu.au/current-students/study-support/dso-support/elive)

## Equity and diversity

Deakin University welcomes students from diverse backgrounds and celebrates the richness that they bring to university life. The Equity and Diversity Unit provides a range of programs to ensure all students have the opportunity to access university education and succeed in their studies and employment. [www.deakin.edu.au/equity-diversity](http://www.deakin.edu.au/equity-diversity)

## Extra requirements

Extra requirements are criteria that you must meet, in addition to minimum tertiary entrance requirements, to qualify for a course. This information is listed in the *VTAC Guide 2012* and in Victorian Tertiary Entrance Requirements (VICTER) publications.

## Electronic Commonwealth Assistance Notice (ECAN)

An Electronic Commonwealth Assistance Notice, shows FEE-HELP, HECS-HELP and OS-HELP contributions and amounts reported to the Australian Taxation Office.

# Key terms



## Faculty

An organisational division within a university; for example, the Faculty of Arts and Education is one of the four Faculties at Deakin University. Within each Faculty are several Schools, i.e. the School of Law is within the Faculty of Business and Law.

## Fee–Higher Education Loan Program (FEE-HELP)

FEE-HELP is a loan program that assists eligible fee paying students to pay all or part of their tuition fees. Repayments are made through the Australian taxation system once annual income exceeds the minimum threshold for repayment.

## Flexible teaching and learning

An approach to education which emphasises variations in the mode, place, time and pace of study; the forms of interaction between and among teachers and learners; and the resources available to support study, communication and assessment.

## Gap year

A gap year is a year between finishing school and starting further study, training or gaining full-time employment. A gap year is sometimes used to work, travel or take some time off before returning to study.

[www.deakin.edu.au/future-students/year12/gapyear](http://www.deakin.edu.au/future-students/year12/gapyear)

## Graduate certificate

These courses are designed to enable you to develop skills in a specialised area that may or may not directly relate to your undergraduate degree. Some graduate certificates are designed for those who have not completed an undergraduate degree and, once completed, the award can be used as a pathway to further postgraduate studies.

A graduate certificate can usually be completed in six months of full-time study or the part-time equivalent.

## Graduate diploma

Graduate diplomas are more specialised and are usually vocationally focused. Entry is usually based on completing a bachelors degree or equivalent; however, alternative entry may be possible, based on professional or industry experience or other relevant approved qualifications.

A graduate diploma can usually be completed in one year of full-time study or the part-time equivalent.

## Higher Education Contribution Scheme–Higher Education Loan Program (HECS-HELP)

HECS-HELP is a loan scheme to help CSP students pay for tuition costs. Repayments are made through the Australian taxation system once annual income exceeds the minimum threshold for repayment.

## Honours

Honours is an additional year of specialised study, usually taken after the completion of a bachelors degree, or embedded as part of a bachelors degree. Honours can provide you with a competitive edge in the job market or a pathway into a postgraduate degree by coursework or research.

[www.deakin.edu.au/future-students/honours](http://www.deakin.edu.au/future-students/honours)

## iLecture

The iLecture system allows audio and visuals from live events, such as face-to-face lectures, to be automatically recorded and processed into a variety of streaming media formats.

Recordings can be accessed via DSO which links to an automatically-updated iLecture links page.

## Lectures

A presentation given by an academic to a large group of students on the subject area being studied.

## Level

The year level at which units are studied. Level 1 is equivalent to your first year of full-time study, level 2 is equivalent to your second year of full-time study, and so on. You can tell what level a unit is studied at by the unit code: the numbers in level 1 unit codes usually start with 1, in level 2 units the first number is a 2 and in level 3 units the first number is a 3.

## Major sequence

An approved group of at least 6 (and up to 10) credit points of related units that are normally taken in sequence at each level of a course. In some cases, you can enrol in more than one major sequence.

## Masters by coursework

These courses are usually designed with the busy professional in mind. They are intensive courses in which the qualification is directly relevant to a career area, and they have the added benefit of providing an environment for networking with like-minded people.

A masters by coursework can often be completed in 12 to 18 months of full-time study or the part-time equivalent.

## Masters by research

Deakin offers three types of research degrees:

- » Masters by Research
- » Doctor of Philosophy (PhD)
- » Doctor of Psychology.

A masters by research degree is awarded for an original contribution to knowledge achieved in up to two years of full-time candidature (or two to four years of part-time candidature).

Doctoral degrees are awarded for a substantial original contribution to knowledge achieved in two to four years of full-time (or four to eight years part time) candidature.

In the case of both masters by research and doctoral degrees, the program may include some coursework, but the focus of the degree is on research.

## Middle band

For many courses selection for up to 80 per cent of places for students completing the VCE and International Baccalaureate (IB) is determined by the ATAR alone. Students who do not have ATARs high enough to guarantee automatic selection, but have ATARs above that which leads to automatic rejection, are in the middle band and may be considered for the remaining places. Additional information will be considered when assessing applications from students in the middle band.

## Off-campus mode

Study in the off-campus mode usually does not require attendance at the University. Unit materials are made available through Deakin Studies Online or mailed out and, where necessary, arrangements are made for students to sit for examinations at specified centres accessible from where they live.

[www.deakin.edu.au/future-students/online-off-campus-studies](http://www.deakin.edu.au/future-students/online-off-campus-studies)

## Offshore

An offshore student is one who has enrolled in a Deakin course delivered in collaboration with a partner institution located in a country other than Australia.

## Pathways

Pathways provide an alternative entry option for people who may have obtained a TAFE or equivalent qualification and who now wish to obtain a degree or who may not meet academic entry or English language requirements.

[www.deakin.edu.au/future-students/tafe/credit-study-work](http://www.deakin.edu.au/future-students/tafe/credit-study-work)

## Postgraduate degree

Courses of study beyond bachelors level, including graduate certificates, graduate diplomas, masters and research degrees. Eligibility for entry to a postgraduate course normally requires completion of an undergraduate degree. There are two types of postgraduate degrees: postgraduate degrees by coursework and postgraduate degrees by research.

## Prerequisite

The VCE subjects or other requirements that both current Year 12 and non-Year 12 applicants must complete to be eligible to be selected for a course. This information is listed in this Guide, the *VTAC Guide 2012* and in VICTER publications.

## Quarter

The enrolment periods for Higher Degree by Research students. At Deakin University there are four Quarters. Q1 runs from January to March, Q2 runs from April to June, Q3 runs from July to September and Q4 runs from October to December.

## Scholarships

Deakin offers a range of scholarships for students including academic scholarships for high-achieving students and Deakin access and equity scholarships for students who may not otherwise have access to higher education. For details of scholarships available, please visit [www.deakin.edu.au/future-students/scholarships](http://www.deakin.edu.au/future-students/scholarships).

## Single subject non-award

Single subject non-award study provides access to a wide variety of tertiary level units. Most units offered by Deakin are available for non-award study. Some units have prerequisites or special requirements, but most are open to all. For more information visit [www.deakin.edu.au/applications-enrolments/applications/single-subject](http://www.deakin.edu.au/applications-enrolments/applications/single-subject).

## Social software

Social software enables large numbers of people to meet, communicate, share and collaborate through a web site. Its general goal is to stimulate communication between a network of people.

Deakin supports social software applications including wikis, online discussions/blogs and virtual galleries: Drupal-SMF, Gallery2, and MediaWiki.

Deakin also has a growing presence on Twitter <http://twitter.com/#!/Deakin/deakin-university>, allowing you to stay easily updated on a wide range of topics; and you can connect and share with fellow Deakin students via the University's facebook page <http://www.facebook.com/DeakinUniversity>. The Deakin University Student Association and Deakin International both host Ning pages, providing a positive online community presence for current and future students. Visit <http://dusadistance.ning.com> and [www.deakin.edu.au/current-students/international/deakin/social-networking](http://www.deakin.edu.au/current-students/international/deakin/social-networking) for more information.

## Special Entry Access Scheme (SEAS)

The Special Entry Access Scheme (SEAS) is an umbrella program, run by VTAC, for special entry schemes conducted by participating tertiary institutions, including Deakin University, for entry to undergraduate courses. For more information please visit [www.deakin.edu.au/access-equity](http://www.deakin.edu.au/access-equity).

## Specialisation

A specialised subject stream within a degree, for example, Bachelor of Environmental Science (Marine Biology) indicates a marine biology specialisation within a broader Environmental Science degree.

## Special Tertiary Admissions Test (STAT)

The STAT is sometimes used as an entry requirement for non-Year 12 students. Please refer to the VTAC web site for more information about whether you are required to sit a STAT. [www.vtac.edu.au](http://www.vtac.edu.au)

## Student learning entitlement (SLE)

The government limit on the length of time a student can take to complete a course through a Commonwealth Supported Place, which is seven years Equivalent Full-Time Student Load (EFTSL).

## Study score

A score of 0–50 that shows how a VCE student performed in a particular subject compared with other students in the same year. It is calculated from the student's results in assessments and examinations in that subject.

## Trimester

The method of organising the teaching year. At Deakin University there are three trimesters: Trimester 1 runs from March to June, Trimester 2 from July to November and Trimester 3 spans November to February.

## Turnitin

Turnitin is a program that allows you and/or your teacher to check whether there is any unoriginal material in your work by comparing it to a database of print and online materials. Your teachers may require you to submit your assignments to Turnitin or give you the ability to check your work for similarities against other published work, student assignments, textbooks and web sites. [www.deakin.edu.au/current-students/study-support/dso-support/turnitin](http://www.deakin.edu.au/current-students/study-support/dso-support/turnitin)

## Tutorial

A method of teaching for small groups of students involving discussion and participation.

## Undergraduate degree

Usually the first degree you obtain in a given discipline area. An undergraduate student is usually someone studying for their first degree in a given discipline.

## Unit

A university subject or unit is normally one trimester long and may have a value ranging from 0.125 to 4 credit points.

## Victorian Tertiary Admissions Centre (VTAC)

VTAC is a centralised admissions centre for most undergraduate university courses. Visit [www.vtac.edu.au](http://www.vtac.edu.au).

## VTAC Personal information (Pi) form

The VTAC Pi form provides non-Year 12 applicants with an opportunity to bring to the attention of selection officers (who will have access to your completed VTAC Pi form during selection) any relevant special factors or circumstances that cannot be included in the application itself.

## WebBridge

WebBridge is a button located against citations in many of the Library's external databases, e.g. EBSCOhost, Cambridge Scientific Abstracts. This button provides context-sensitive links to related online resources that may be of interest; e.g. full text, other Library catalogues and search engines. More information relating to WebBridge may be found on the Library web site.

For a comprehensive list of common terms, please visit [www.deakin.edu.au/glossary](http://www.deakin.edu.au/glossary). You can also ask one of our course advisers to explain anything you do not understand about your course structure or requirements, by phoning 1300 DEGREE (1300 334 733).

# Find out more

Deakin on the web, [www.deakin.edu.au](http://www.deakin.edu.au), contains detailed information on everything at Deakin, including:

- » courses
- » student profiles
- » campuses
- » facilities and services
- » applications and scholarships
- » events and activities for VCE, TAFE and non-school leavers.

## Off-campus course enquiries

Phone 1300 DEGREE (1300 334 733)  
enquire@deakin.edu.au  
[www.deakin.edu.au](http://www.deakin.edu.au)

## International student enquiries

deakin-international@deakin.edu.au  
[www.deakin.edu.au/international](http://www.deakin.edu.au/international)

## Disability services

For details, phone:

- » Geelong 03 5227 1221
- » Melbourne 03 9244 6255
- » Warrnambool 03 5563 3256

or email [drcentre@deakin.edu.au](mailto:drcentre@deakin.edu.au).

## Victorian Tertiary Admissions Centre (VTAC)

Contact VTAC for information about:

- » the application process
- » VCE prerequisites
- » extra requirements
- » middle-band selection
- » Clearly-In ATARs
- » fees
- » Special Entry Access Schemes (SEAS).

[www.vtac.edu.au](http://www.vtac.edu.au)

You can also find more course information in the *VTAC Guide*, which is produced by the Victorian Tertiary Admissions Centre (VTAC) and available from VTAC and sold in newsagencies from late July.

## Further reading

Deakin University produces a range of booklets to help you choose the right course. These include:

- » *Undergraduate Course Guide*
- » Undergraduate career booklets, with detailed information about each course and the careers it can lead to (see below)
- » *University Handbook* (online only)
- » *Pathways to Deakin*, provides information about the range of alternative pathways to study at Deakin University
- » *Scholarships Guide*
- » *Postgraduate Course Guide*
- » Postgraduate study area booklets, with detailed course information, including course structures and unit descriptions, as well as career opportunities (see below).

To request copies of any of the above publications:

email [enquire@deakin.edu.au](mailto:enquire@deakin.edu.au), phone 1300 DEGREE (1300 334 733) or view them online at [www.deakin.edu.au/future-students/brochures](http://www.deakin.edu.au/future-students/brochures).

Deakin University also produces course guides specifically for international students. To request a copy phone Deakin International on 03 9244 5095 or visit [www.deakin.edu.au/international/](http://www.deakin.edu.au/international/).

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## Undergraduate career booklets

Architecture and Built Environment  
Arts, Humanities and Social Sciences  
Business  
Education  
Engineering  
Environment  
Health  
Information Technology  
Law  
Nursing and Midwifery  
Psychology  
Science  
Sport

## Postgraduate study area booklets

Architecture and Built Environment  
Arts, Humanities and Social Sciences  
Business and Law  
Communication, Media and Creative Arts  
Education  
Engineering and Information Technology  
Health  
Medicine  
Nursing and Midwifery  
Nutrition and Dietetics  
Optometry  
Psychology  
Science and Environment

To order copies of these booklets, phone 1300 DEGREE (1300 334 733) or view them online at [www.deakin.edu.au/future-students/brochures](http://www.deakin.edu.au/future-students/brochures).



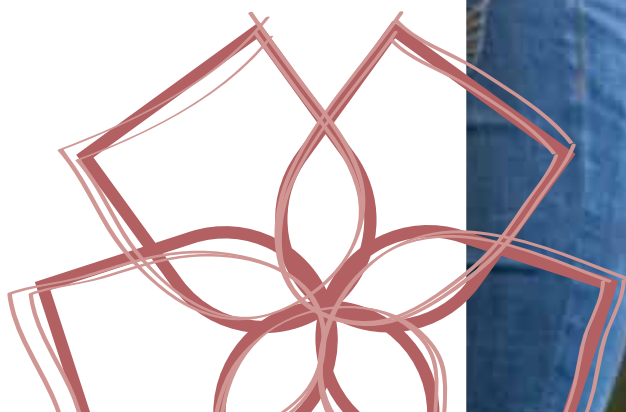
## More information

Service	Email
Bookshop	dusa-bookshop@deakin.edu.au
Careers and employment, study skills, medical centres, counselling, financial assistance, international student support and chaplaincy	studentlife@deakin.edu.au
Course enquiries and off-campus course material despatch information	enquire@deakin.edu.au
Fees	enquire@deakin.edu.au
Deakin International	deakin.international@deakin.edu.au
Library	libinfo@deakin.edu.au
Student administration	enquire@deakin.edu.au

For all phone enquiries please call 1300 DEGREE (1300 334 733).

## Useful internet addresses

<a href="http://www.deewr.gov.au">www.deewr.gov.au</a>	Australian Government gateway site to information on education and training
<a href="http://www.goingtouni.gov.au">www.goingtouni.gov.au</a>	Australian Government site detailing higher education options in Australia
<a href="http://www.myfuture.edu.au">www.myfuture.edu.au</a>	Online career exploration and information service
<a href="http://www.youth.gov.au">www.youth.gov.au</a>	Australian Government site providing advice for young people thinking about their future and looking for work
<a href="http://www.jobsplusbiz.com.au">www.jobsplusbiz.com.au</a>	Information about apprenticeships and traineeships in Victoria
<a href="http://www.skills.vic.gov.au/apprentices">www.skills.vic.gov.au/apprentices</a>	Office of Training and Tertiary Education detailing how to find an apprenticeship or traineeship
<a href="http://www.year12whatnext.gov.au">www.year12whatnext.gov.au</a>	Australian Government guide for Year 12 students planning their post-school education and training
<a href="http://www.youthcentral.vic.gov.au">www.youthcentral.vic.gov.au</a>	Victorian Government site with information about jobs and careers



# Frequently asked questions

## Are off-campus study, distance education or correspondence different modes of study?

No, they are simply different names for the one type of study mode.

## Is there any difference in the quality of the degree that I will receive if I study off campus instead of on campus?

No, students enrolled in off-campus study at Deakin undertake the same course as on-campus students, the only difference being that as an off-campus student you study when, where and how you like and tailor your study around your work and personal commitments.

## What does the online orientation involve?

For students new to Deakin or new to off-campus study, an online orientation is available providing relevant information that you will need to get started, including:

- » exams and assessment
- » Deakin Card
- » Deakin Studies Online (DSO)
- » course materials and textbooks
- » library
- » study skills
- » student services
- » Deakin University Student Association (DUSA).

## What is Deakin Studies Online (DSO)?

Deakin Studies Online or DSO as it's commonly referred to, is Deakin's online teaching and learning environment. DSO uses online technologies to teach, administer and deliver course material, so it's important you spend time navigating through it, so that you're confident using all of the applications.

Make sure you check DSO every day to keep up-to-date with your units. There are also forums and message boards that you can contribute to, which will help you make connections with lecturers and other off-campus students. Visit 'Getting started with DSO' – [www.deakin.edu.au/current-students/study-support/dso-support/getting-started/](http://www.deakin.edu.au/current-students/study-support/dso-support/getting-started/) – to get started on the steps that will help you to successfully access, log in to and use DSO.

## Are all courses and units available in off-campus study mode?

Not all courses or units are available through off-campus study – please check the tables on pages 10–18 of this Guide or visit [www.deakin.edu.au](http://www.deakin.edu.au) for the latest off-campus course information. Off-campus study is not available to international students unless they are living outside of Australia.

## How do I complete assessment studying off campus?

Depending on your Faculty and the units you're studying, assignments are submitted in different ways. For example, you might have to submit one assignment online, and another by post. Always double check your unit guide so that you're submitting your assignment correctly.

Some of your units may have an exam as part of the assessment, so it's vital that you read through the University's examination information site. This site provides you with details on exam timetables and locations, as well as important exam instructions.

As an off-campus student, it's crucial you understand how to submit your assignments and the importance of a cover sheet. At the beginning of the trimester, make sure you record not only the due dates of your assignments, but also when you need to post them to ensure the assignment tracking staff receive them by the due date.

## What is StudentConnect?

*StudentConnect* is your personal gateway to your student record. You can access your enrolment information, including your course, unit and address details, check and pay your fees, view results and re-enrol online. You login using your Deakin username and password.

## What is a Deakin Card?

The Division of Student Administration (Deakin Central) is responsible for issuing your Deakin Card, which is your student ID at Deakin. Off-campus students are required to send a photo to:

Deakin University  
Deakin Central  
Locked Bag 2000  
GEELONG VIC 3220

## I live a long way from a regional centre – can I still get access to library materials?

There are a wide range of Library services available to off-campus students, including a number of borrowing options and help with topic research. Online resources can be accessed using any internet connection and your Deakin Card. The Library also has online tutorials to help you find materials for your assignments and research. Regardless of where you live, resources can be posted to you.

## I need some support using the Library's resources?

Check out our subject guides – a handpicked collection of journal articles, e-books, web sites and videos – to help you locate books and journals for your discipline. Our subject guides can be accessed at any time from the Library web site.

## Can I borrow items from libraries at other universities?

Being an Australian university student entitles you to borrow from other universities and TAFE libraries outside Deakin using a CAVAL card. Ask the Library for assistance or visit [www.deakin.edu.au/library](http://www.deakin.edu.au/library).

## Can I listen to audio transcripts anytime?

You can access Deakin's online audio transcripts anytime, and listen to them as many times as you like.

## Can I sit my exams overseas?

There are a number of overseas locations where you can sit Deakin exams, including Brunei, Canada, China, Fiji, France, India, Indonesia, Ireland, Italy, Japan, Korea, Malaysia, New Zealand, Philippines, Papua New Guinea, Saudi Arabia, Singapore and Switzerland.

For the latest information, visit [www.deakin.edu.au/current-students/study-information/exams-assessment/int-locations](http://www.deakin.edu.au/current-students/study-information/exams-assessment/int-locations).

## I am an Australian living overseas, how do I apply?

It doesn't matter whether you live in Australia or overseas, you apply the same way. Please refer to pages 22–23 for application details.

# Important dates

## 2011 Deakin Open Days

### **Sunday 14 August**

Warrnambool Campus

### **Sunday 21 August**

Geelong Waurin Ponds Campus  
Geelong Waterfront Campus

### **Sunday 28 August**

Melbourne Burwood Campus

## 2011 Postgraduate Information Evenings

### **Tuesday 17 May**

Melbourne Burwood Campus

### **Tuesday 4 October**

RACV Club

### **Tuesday 11 October**

Melbourne Burwood Campus

## 2011 Non-School Leaver Information Evening

### **Thursday 15 September**

Melbourne Burwood Campus

## 2011 Career markets and expos

### **Melbourne**

#### **Friday 29–Sunday 31 July**

*Herald Sun* Careers Expo

### **Interstate**

#### **Thursday 12–Sunday 15 May**

Perth – Careers, Education and Employment Expo

#### **Friday 3–Sunday 5 June**

Sydney – *The Sydney Morning Herald* HSC and Careers Expo

#### **Sunday 19–Monday 20 June**

Adelaide – Tertiary Studies and Careers Expo

#### **Thursday 23–Sunday 26 June**

Sydney – Western Sydney Careers Expo

#### **Saturday 16–Sunday 17 July**

Brisbane – The Tertiary Studies Expo (TSXPO)

#### **Tuesday 6 September**

Sydney – MBA and Postgrad Expo

#### **Thursday 8 September**

Brisbane – MBA and Postgrad Expo

#### **Tuesday 13 September**

Canberra – MBA and Postgrad Expo

#### **Thursday 15 September**

Adelaide – MBA and Postgrad Expo

#### **Thursday 22 September**

Perth – MBA and Postgrad Expo

#### **Saturday 24–Sunday 25 September**

Sydney – Reinvent Your Career Expo

Please refer to [www.deakin.edu.au/future-students](http://www.deakin.edu.au/future-students) for 2012 event dates.

# Request a free information pack

To receive information about off-campus courses at Deakin, please complete and return this form to National Recruitment, Deakin University, 221 Burwood Highway, Burwood, Victoria 3125 or email [enquire@deakin.edu.au](mailto:enquire@deakin.edu.au).

First name \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

Suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Mobile \_\_\_\_\_

(please provide if you agree to receiving SMS messages from the University)

Email \_\_\_\_\_

(please provide if you agree to receiving email messages from the University)

Please tick the boxes that are relevant to you.

## I am

an Australian or New Zealand resident (domestic student)

an overseas resident (international student)

## The following undergraduate areas interest me

Architecture and Built Environment

Arts, Humanities and Social Sciences

Business

Education

Engineering

Environment

Health

Information Technology

Law

Nursing and Midwifery

Psychology

Science

Sport

Other (please specify) \_\_\_\_\_

## The following postgraduate areas interest me

Architecture and Built Environment

Arts, Humanities and Social Sciences

Business and Law

Communication, Media and Creative Arts

Education

Engineering and Information Technology

Health

Medicine

Nursing and Midwifery

Nutrition and Dietetics

Optometry

Psychology

Science and Environment

Other (please specify) \_\_\_\_\_

## I am also interested in

Deakin's Associate Degree program

Deakin's Gap Year Program

pathways to Deakin

disability resource information

fees and financial support

scholarships

Special Entry and Access Scheme (SEAS)

research degrees

honours

## I am

in secondary school (please specify) \_\_\_\_\_

Year 9 or below

Year 10

Year 11

Year 12

at TAFE or private provider institution (please specify) \_\_\_\_\_

at university (please specify) \_\_\_\_\_

a university graduate (please specify) \_\_\_\_\_ Year of graduation \_\_\_\_\_

taking a gap year

in the workforce

a teacher

a parent

other (please specify) \_\_\_\_\_

Please tick this box if you do not wish to be contacted by Deakin University for the purpose of market research.

Deakin University complies with the Information Privacy Act 2000 (Vic.) in its treatment of personal information. You have a right to gain access to your personal information held by the University. Requests for access to personal information are managed under the Freedom of Information Act 1982 (Vic.). The University's information privacy policy may be viewed at <http://theguide.deakin.edu.au> or by contacting the Privacy Officer on 03 9246 8114.

Deakin University CRICOS Provider Code: 00113B

National Recruitment  
Deakin University  
221 Burwood Hwy  
Burwood Victoria 3125

Score so that it can be easily folded once flap torn off.

Gum – red spot colour to indicate location of gum only – not to be printed

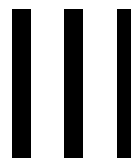
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Undergraduate recruitment (B)

No stamp required  
if posted in Australia



**DEAKIN**  
UNIVERSITY AUSTRALIA



**Deakin University**  
Mail Services Centre  
Reply Paid 60208  
DEAKIN UNIVERSITY VIC 3126

**More information**

1300 DEGREE (1300 334 733) | [enquire@deakin.edu.au](mailto:enquire@deakin.edu.au) | [www.deakin.edu.au](http://www.deakin.edu.au)



# 2012

## DEAKIN UNIVERSITY

# TRIMESTER DATES



### TRIMESTER 1

Teaching period	5 March–1 June
Easter holiday/ intra-trimester break	6 April–15 April
Study period	4 June–6 June
Examination period	7 June–15 June

### TRIMESTER 2

Teaching period	9 July–5 October
Intra-trimester break	24 September–30 September
Study period	8 October–10 October
Examination period	11 October–19 October

### TRIMESTER 3

Teaching period	12 November–15 February 2013
Intra-trimester break	24 December 2012–2 January 2013*
Study period	18 February–20 February 2013
Examination period	21 February–1 March 2013

\*Dates to be confirmed