Deakin University’s Associate Degree is an exciting opportunity that provides you with the skills you need to succeed at university.

I am delighted that the ‘Deakin At Your Doorstep’ program has been awarded the 2011 Vice-Chancellor’s Award for Outstanding Contribution to Rural and Regional Engagement and I hope this program will be your pathway to one of the many undergraduate degrees at Deakin.

Professor Jane den Hollander
Vice-Chancellor, Deakin University.

Did your gap year turn into a gap decade?

We know that sometimes the best laid plans don’t quite turn out that way. You took a year off from study and you were planning to go back, but something happened along the way. You might have resigned yourself to thinking that it was too late to return to study, but it’s not. Continually acquiring new skills and knowledge enhances your employability – the Associate Degree will help you get back into study mode so that you can do just that.
Deakin at Your Doorstep

Deakin University successfully combines traditional values of excellence in teaching and research with new ways of developing and delivering courses.

As one of Australia’s most progressive universities, Deakin strives to provide pathways for students to participate in higher education and recognises that in today’s competitive work environment, a university degree can make all the difference.

Through the Deakin at Your Doorstep initiative, the University provides an accessible pathway to higher education for students in rural and regional areas by offering its new Associate Degree of Arts, Business and Sciences at a number of locations across Victoria. This two-year, full-time (or part-time equivalent) program allows you to acquire new skills and knowledge, enhance your employability and provides you with a guaranteed pathway into tertiary education.

You can undertake Deakin’s Associate Degree regardless of your previous educational background. You may have recently completed Year 12, be planning to return to study after an extended break or be seeking admission into the bachelors degree of your choice. The Associate Degree offers a supported entry to tertiary education and a guaranteed** pathway with up to 18 months credit into a range of degrees at Deakin’s Warrnambool Campus.

Where can I study the Associate Degree?
Deakin’s Associate Degree offers you the opportunity to learn where you live. You can study the Associate Degree at each of our TAFE partner campuses via state-of-the-art learning centres or at Deakin’s Warrnambool Campus. This unique learning environment links you with students studying your course throughout Victoria, with immediate real-time feedback from your lecturer and one-on-one support from your campus.

In 2012 Deakin will offer the Associate Degree of Arts, Business and Sciences in conjunction with a number of our TAFE partners: Chisholm, East Gippsland, GOTAFE, South West, and Sunraysia Institute of TAFE. This means you can study the Associate Degree at one of our learning centres located at Dandenong, Mornington Peninsula, Bairnsdale, Wangaratta, Portland and Swan Hill. If you are studying at one of our TAFE partners you also have the opportunity to study a range of diplomas alongside the Associate Degree. This dual qualification gives you both the practical skills needed to enter the workforce and a guaranteed** pathway into a range of bachelors degrees at Deakin.

Benefits of the Associate Degree
The Associate Degree offers you a supported entry to tertiary education. If you have been unsuccessful at gaining a place in a bachelors degree or are currently not eligible, it provides you with a guaranteed** pathway into a range of targeted Deakin degrees, with up to 18 months credit.

You will benefit from small class sizes, modern technology and practical units of study. Deakin’s Associate Degree will prepare you for the workforce and enhance your opportunities for employment or promotion in your current position. The Associate Degree provides you with work relevant subjects such as Work and the Sustainable Society and an Applied Community Project.

Deakin is proud of its strong TAFE – University partnerships. You will receive a quality education that offers flexibility and prepares you for the real world. Our strong industry partnerships and state-of-the-art learning centres will see you undertake a meaningful experience and guide you to achieve your individual career aspirations.

Am I eligible to apply?
Deakin’s Associate Degree is designed for students who would benefit from a supported entry to tertiary study. The program has no subject prerequisites, and for students who have just completed Year 12, Deakin looks at more than just your ATAR. If you did not meet the prerequisites for your chosen course, are looking for a guaranteed** pathway into a Deakin degree, entered the workforce before finishing Year 12, or have had an extended break from study, you are eligible to apply for the Associate Degree.

Where will the course lead me?
Completion of the Associate Degree is a flexible pathway into your targeted degree at Deakin University. Students who successfully complete Deakin’s Associate Degree are guaranteed entry with up to 18 months credit into a range of relevant Deakin bachelors degrees. The program also allows you to gain a dual qualification, which will assist you when seeking employment in your local region.

* Conditions apply.
Deakin’s Associate Degree offers you the opportunity to learn where you live. You can study via state-of-the-art learning centres located at our TAFE partner campuses in Dandenong, Mornington Peninsula, Bairnsdale, Swan Hill, Wangaratta and Portland.

This unique learning environment links you with students studying your course throughout Victoria, with immediate real-time feedback from your lecturer and one-on-one support from your campus.

When undertaken at one of our TAFE partners, the Associate Degree of Arts, Business and Sciences can be studied concurrently with a diploma. This two-year full-time (or part-time equivalent) program will help you develop skills in research, written communication, oral presentation, as well as the ability to critically analyse concepts.

To graduate from the Associate Degree of Arts, Business and Sciences, you will be required to complete a minimum of 16 credit points, comprising core units, elective units and a TAFE diploma course.

The core units will focus on the knowledge and skills needed to be a successful university student. They will provide you with an introduction to studying at university from the perspective of different disciplines or subjects, and ensure that you become a more self-directed learner. They will also provide support for study in other subject areas, particularly through the development of academic writing, critical thinking and information technology skills.

Core units – first year
Trimester 1
» Learning for a Knowledge Society
» E-literacy for Contemporary Learning

Trimester 2
» Work and the Sustainable Society

In second year, you will continue with your diploma studies and undertake elective units from a relevant Deakin bachelor’s degree via a supported off-campus delivery mode. You will be guided by your subject selection to ensure the units you choose will provide the maximum credit when using the Associate Degree as a pathway to a bachelor’s degree or to optimise employment opportunities.

How to apply?
To study Deakin’s Associate Degree alongside a TAFE diploma at one of our TAFE partner campuses, you can apply for both the diploma and the Associate Degree at the same time.

Recent diploma graduates or holders of other qualifications are also encouraged to apply to study just Deakin’s Associate Degree at one of our TAFE partner campuses.

For further information, please refer to each TAFE’s ‘How to Apply’ section.

Grant Ferguson
Studying: Associate Degree of Arts, Business and Sciences/Diploma of Accounting, East Gippsland TAFE, Bairnsdale Campus

I thought I knew what I wanted to study after VCE, but when I was offered a place in another course I realised that I still wasn’t sure. The Deakin at Your Doorstep program was a great option as it allowed me to start studying while I figured out what I wanted to do at university. The Associate Degree offers many different disciplines and I get to try all of them.

Even though I am doing the Associate Degree and a diploma, I still have plenty of time for work, family and other commitments outside of study because I have such a flexible timetable. It also means I can stay in my local area to study without having to move away from my friends, or get a new job.

I really enjoy the study environment. It is a great atmosphere and the video link technology helps us all feel connected, even though we are located across Victoria.

The Deakin at Your Doorstep program introduces us to university life — including how to work independently and how to reference properly, so when it is time to move to university I will definitely feel much more prepared and comfortable, rather than jumping straight in after school.

I am definitely going to use my Accounting Diploma in conjunction with my Associate Degree for future study at Deakin, which I think will be in a business or a real estate-related area.'
To study the Associate Degree at my local Deakin TAFE partner campus, what path should I take?

- **Current Year 12 student**
- **Currently working**
- **Currently seeking a career path**

**Step 1**

- Apply through VTAC ([www.vtac.edu.au](http://www.vtac.edu.au)) or directly to the partner TAFE campus to study the diploma course of your choice

**Step 2**

- Apply for the Associate Degree of Arts, Business and Sciences by completing an application form available online or at your TAFE campus

**Step 3**

- Complete your TAFE diploma and Associate Degree concurrently at one of Deakin's TAFE partner campuses

**Step 4**

- After successfully completing the Associate Degree and diploma seek employment in your local region
- After successfully completing the Associate Degree and diploma enrol in your targeted degree at Deakin

**Potential employers**
- Local business
- Government departments
- Paraprofessional positions

**Career options**
- Professional degrees from day one
- Employment outcomes
- Work placements internships

**DID YOU KNOW?**

You may gain Credit for Prior Learning or work experience, thereby reducing your study load for the Associate Degree. This may include work or life experiences as well as formal training and qualifications. You will need to follow the credit transfer process at Deakin University and the recognition of prior learning rules at the individual TAFE partner campuses to ascertain how much credit you may receive. All credit arrangements are subject to Deakin approval.
In 2012 you will be able to study the Associate Degree at either of two Chisholm Institute of TAFE campuses – Dandenong and Mornington Peninsula. There is free car parking, library resources, cafeteria, student lounges, as well as on-campus student training restaurants and hair and beauty centres.

**Dandenong Campus**
A large commercial and retail hub, Dandenong is located 35 km south-east of Melbourne. As one of Chisholm’s largest campuses, Chisholm Dandenong is home to students from a range of cultures and backgrounds, which adds to the richness and diversity of the campus.

Located close to shopping centres, cafés and recreational areas, students also enjoy on-campus facilities including network wireless access throughout the campus. A range of student support services are available including study skills, careers and employment advice, counselling, assistance and support.

**Mornington Peninsula (Rosebud) Campus**
Chisholm’s Mornington Peninsula campus at Rosebud offers a centre of learning excellence that is responsive to local needs and supports the region’s business and industry. It delivers educational and skills training designed to meet community, employment and business requirements.

The campus has outstanding facilities including network wireless access throughout. Chisholm Mornington Peninsula provides industry relevant training and placement programs to enhance student learning, including the opportunity to participate in an international placement program in China for Children’s Services students. Other services include the Chisholm Shuttle – a public transport service linking the Rosebud town centre and main bus routes to the campus as well as a range of student support services including study skills, careers and employment advice, counselling, assistance and support.

**How to apply**
If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at Chisholm TAFE, you need to:

1) **Apply for a diploma course at Chisholm Institute of TAFE**
   - Full-time and part-time applicants for all diploma courses contact Chisholm TAFE at www.chisholm.edu.au or phone 03 9212 5000 for application instructions according to Chisholm TAFE requirements.

AND

2) **Apply for the Deakin Associate Degree**
   - Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at Chisholm TAFE can apply in two ways:
     - Complete an application form online at www.deakin.edu.au/doorstep and submit directly to Chisholm TAFE.
     - OR
     - Obtain a Deakin Associate Degree application form from Chisholm TAFE, Dandenong or Mornington Peninsula campuses and submit directly to Chisholm TAFE.

Students must be prepared to attend an interview.

For further Deakin information phone 03 5563 3061.

For information regarding studying the Associate Degree as a stand-alone qualification, please refer to the frequently asked questions on page 16.

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**I heard about Deakin at Your Doorstep through my careers adviser after I finished school. I didn’t get the ATAR I was hoping for, but I had really enjoyed my accounting subjects during VCE, so I thought this program was perfect for me.

The Deakin at Your Doorstep program gives me a stepping stone into Deakin University, where I am hoping to study a Bachelor of Commerce (Accounting) once I finish my Associate Degree. I will get about one and a half years’ credit towards a bachelors degree. Eventually I would like to get into a career involving book keeping or accounting.

As part of the program we learn about university life, and what is expected of us. We learn skills like how to learn independently as uni is quite different to school. All those little things are really helpful and it really prepares us for our step up into university.**
## 2012 COURSES AND PATHWAYS

<table>
<thead>
<tr>
<th>Course</th>
<th>Campus</th>
<th>Target Award</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Technology Studies)/</td>
<td>Dandenong</td>
<td>Bachelor of Information Technology</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Advanced Diploma of Information Technology (Software Development)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Education Studies)/</td>
<td>Mornington</td>
<td>Bachelor of Education (Primary)</td>
<td>Up to 6</td>
</tr>
<tr>
<td>Diploma of Children’s Services</td>
<td>Peninsula</td>
<td>Bachelor of Early Childhood Education</td>
<td>Up to 16</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Mornington</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Diploma of Children’s Services</td>
<td>Peninsula</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Science Studies) /</td>
<td>Mornington</td>
<td>Bachelor of Environmental Science (Marine Biology)</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Diploma of Conservation and Land Management</td>
<td>Peninsula</td>
<td>Bachelor of Environmental Science (Fresh Water Biology)</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences/ Approved other TAFE</td>
<td>Dandenong</td>
<td>Bachelor of Arts</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Diploma</td>
<td>Mornington</td>
<td></td>
<td></td>
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</table>

For more information, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

## SAMPLE COURSE STRUCTURE

**Associate Degree of Arts, Business and Sciences (Science Studies) / Diploma of Conservation and Land Management**

<table>
<thead>
<tr>
<th>Year/Level 1</th>
<th>Trimester 1</th>
<th>Learning for a Knowledge Society</th>
<th>E-Literacy for Contemporary Learning</th>
<th>TAFE diploma units</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Trimester 2</td>
<td>Work and the Sustainable Society</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
<tr>
<td>Year/Level 2</td>
<td>Trimester 1</td>
<td>Ecology and the Environment</td>
<td>Level 1 or 2 unit from Environmental Science degree</td>
<td>TAFE diploma units</td>
</tr>
<tr>
<td></td>
<td>Trimester 2</td>
<td>The Physical Environment</td>
<td>Level 1 or 2 unit from Environmental Science degree</td>
<td>TAFE diploma units</td>
</tr>
</tbody>
</table>

^ This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser. For more course structures and information on study units, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).
East Gippsland Institute of TAFE, Bairnsdale
East Gippsland Institute of TAFE is an award-winning Institute centrally situated in Victoria’s breathtaking eastern region. The Victorian high country, spectacular beaches and Gippsland Lakes are all in easy reach of Bairnsdale.

East Gippsland TAFE has a proven track record which spans over 100 years and is dedicated to providing superior training and services. The atmosphere is one of support and friendship, with small class sizes allowing each student to benefit from a more one-on-one approach to learning.

The Bairnsdale campus of East Gippsland TAFE is close to all amenities and offers a range of on-campus facilities. Student services include study skills support, student counselling and student activity group. Other facilities include a library with full services and computer access via a Flexible Learning Centre. The campus has a café and restaurant and a dedicated Koorie Unit.

How to apply
If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at East Gippsland TAFE, you need to:

1) Apply for a diploma course at East Gippsland TAFE
Full-time and part-time applicants for all diploma courses contact East Gippsland Institute of TAFE at www.egtafe.vic.edu.au or phone 1300 133 717 for application instructions according to East Gippsland TAFE requirements.

AND

2) Apply for the Deakin Associate Degree
Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at East Gippsland TAFE can apply in two ways:

Complete an application form online www.deakin.edu.au/doorstep and submit directly to East Gippsland TAFE.

OR

Obtain a Deakin Associate Degree application form from East Gippsland TAFE, Bairnsdale Campus and submit directly to East Gippsland TAFE.

Students must be prepared to attend an interview.

For further Deakin information phone 03 5563 3061.

For information regarding studying the Associate Degree as a stand-alone qualification, please refer to the frequently asked questions on page 16.
### 2012 COURSES AND PATHWAYS

<table>
<thead>
<tr>
<th>Course</th>
<th>Target Award</th>
<th>Credit Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Arts Studies)/</td>
<td>Bachelor of Creative Arts (Graphic Design)</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Graphic Design</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Arts Studies)/</td>
<td>Bachelor of Creative Arts (Visual Arts)</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Visual Arts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td>Bachelor of Commerce</td>
<td>Up to 13</td>
</tr>
<tr>
<td>Diploma of Accounting</td>
<td>Bachelor of Management</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td>Bachelor of Commerce</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Business</td>
<td>Bachelor of Management</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td>Bachelor of Commerce</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Business Administration</td>
<td>Bachelor of Management</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td>Bachelor of Management</td>
<td>Up to 15</td>
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<tr>
<td>Diploma of Human Resource Management</td>
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<tr>
<td>Associate Degree of Arts, Business and Sciences (Education Studies)/</td>
<td>Bachelor of Education (Primary)</td>
<td>Up to 6</td>
</tr>
<tr>
<td>Diploma of Children’s Services</td>
<td>Bachelor of Early Childhood Education</td>
<td>Up to 16</td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Diploma of Children’s Services</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Community Services Work</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Disability Work</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Alcohol and Other Drugs</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Employment Services</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Science Studies)/</td>
<td>Bachelor of Environmental Science</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Diploma of Conservation and Land Management</td>
<td>Marine Biology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Arts Studies)/</td>
<td>Bachelor of Arts</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Approved other TAFE Diploma</td>
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</table>

For more information, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

### SAMPLE COURSE STRUCTURE

**Associate Degree of Arts, Business and Sciences (Business Studies) / Diploma of Accounting**

<table>
<thead>
<tr>
<th>Year/Level 1</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
<th>Year/Level 2</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Learning for a Knowledge Society</td>
<td>E-Literacy for Contemporary Learning</td>
<td>TAFE diploma units</td>
<td>Work and the Sustainable Society</td>
<td>TAFE diploma units</td>
</tr>
<tr>
<td></td>
<td>Business Communication</td>
<td>Financial Accounting</td>
<td>TAFE diploma units</td>
<td>Management</td>
<td>Business Law</td>
</tr>
</tbody>
</table>

^ This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser. For more course structures and information on study units, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).
GOTAFE, Wangaratta
GOTAFE offers training programs for industry. GOTAFE’s primary focus is to assist in the economic development of the Goulburn North East Region of Victoria and to assist individuals to gain the skills and knowledge to obtain employment or further their career aspirations.

As a student at GOTAFE you are entitled to access a variety of non-academic support services. These include a counsellor, disability liaison officer and a youth and student services officer.

How to apply
If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at GOTAFE, you need to:

1) Apply for a diploma course at GOTAFE
Full-time and part-time applicants for all diploma courses contact GOTAFE at www.gotafe.vic.edu.au/courses/enrolling.cfm or phone 1300 468 233 for application instructions according to GOTAFE requirements.

AND

2) Apply for the Deakin Associate Degree
On acceptance into your diploma course, full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at GOTAFE can apply in two ways:

Complete an application form online at www.deakin.edu.au/doorstep and submit directly to GOTAFE.

OR

Obtain a Deakin Associate Degree application form from GOTAFE, Wangaratta Campus and submit directly to GOTAFE.

Students must be prepared to attend an interview.

For further Deakin information phone 03 5563 3061.

For information regarding studying the Associate Degree as a stand-alone qualification, please refer to the frequently asked questions on page 16.
### 2012 COURSES AND PATHWAYS

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<tr>
<th>Course</th>
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<th>Credit Points</th>
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<td>Bachelor of Creative Arts (Graphic Design)</td>
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</tr>
<tr>
<td>Diploma of Graphic Design</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Business Studies)/</td>
<td>Bachelor of Commerce</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Accounting</td>
<td>Bachelor of Management</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Health Studies)/</td>
<td>Bachelor of Health Sciences</td>
<td>Up to 12</td>
</tr>
<tr>
<td>Diploma of Community Services Work</td>
<td>Bachelor of Psychology</td>
<td></td>
</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Science Studies)/</td>
<td>Bachelor of Environmental Science (Marine Biology)</td>
<td>Up to 10</td>
</tr>
<tr>
<td>Diploma of Conservation and Land Management</td>
<td>Bachelor of Environmental Science (Fresh Water Biology and Management)</td>
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</tr>
<tr>
<td>Associate Degree of Arts, Business and Sciences (Arts Studies)/</td>
<td>Bachelor of Arts</td>
<td>Up to 10</td>
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<tr>
<td>Approved other TAFE Diploma</td>
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For more information, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

### SAMPLE COURSE STRUCTURE

**Associate Degree of Arts, Business and Sciences (Arts Studies) / Diploma of Graphic Design or Visual Arts**

<table>
<thead>
<tr>
<th>Year/Level 1</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Learning for a Knowledge Society</td>
<td>Work and the Sustainable Society</td>
</tr>
<tr>
<td></td>
<td>E-Literacy for Contemporary Learning</td>
<td>TAFE diploma units</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Year/Level 2</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Independent Study</td>
<td>Applied Community Project</td>
</tr>
<tr>
<td></td>
<td>Level 1 or 2 unit from Creative Arts degree</td>
<td>Level 1 or 2 unit from Creative Arts degree</td>
</tr>
<tr>
<td></td>
<td>TAFE diploma units</td>
<td>TAFE diploma units</td>
</tr>
</tbody>
</table>

^ This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser. For more course structures and information on study units, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

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**Annie Jean Johnstone**  
Studying: Associate Degree of Arts, Business and Sciences/Diploma of Community Services, GOTAFE, Wangaratta Campus

‘When I enrolled in my Diploma of Community Services I was made aware of the Associate Degree and, as I had planned on going to university to study social welfare, I decided to take it on. My biggest motivation for this course was my son. I want to build a stable career for myself so I can support my family in the long run. Being able to do my diploma and Associate Degree within the same two years provided me the opportunity to get two qualifications in half the time which means I don’t have to spend as long studying for the bachelors degree.’
South West TAFE, Portland
South West Institute of TAFE's Portland Campus is located in the historical seaside town of Portland. The area is surrounded by national parks and rugged coastline, making it a popular tourist and fishing destination. The Portland campus offers a wide range of innovative training and educational programs that have been implemented to support the needs of the industries and individuals of the local community.

The Portland campus reflects the culture of the town—relaxed, friendly and accessible. Staff provide support and guidance to ensure students gain the most out of their studies with support services including the library, study skills tutoring, careers counselling, disability support, personal counselling referrals, accommodation and childcare assistance.

The campus also boasts brand new training facilities equipped with the latest communication technologies including wireless networks and video conferencing.

How to apply
If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at South West TAFE, you need to:

1) Apply for a diploma course at South West TAFE
Full-time and part-time applicants for all diploma courses contact South West TAFE on 1300 648 911 for application instructions according to South West TAFE requirements.

AND

2) Apply for the Deakin Associate Degree
Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at South West TAFE can apply in two ways:

Complete an application form online at www.deakin.edu.au/doorstep and submit directly to South West TAFE.

OR

Obtain a Deakin Associate Degree application form from South West TAFE, Portland Campus and submit directly to South West TAFE.

Students must be prepared to attend an interview.

For further Deakin information phone 03 5563 3061.

For information regarding studying the Associate Degree as a stand-alone qualification, please refer to the frequently asked questions on page 16.

Mechelle Storer (pictured)
Studying: Associate Degree of Arts, Business and Sciences/Diploma of Accounting at South West Institute of TAFE, Portland Campus.
2012 COURSES AND PATHWAYS

<table>
<thead>
<tr>
<th>Course</th>
<th>Target Award</th>
<th>Credit Points</th>
</tr>
</thead>
</table>
| Associate Degree of Arts, Business and Sciences (Business Studies)/Diploma of Accounting | Bachelor of Commerce  
Bachelor of Management | Up to 12 |
| Associate Degree of Arts, Business and Sciences (Education Studies)/Diploma of Children’s Services | Bachelor of Education (Primary)  
Bachelor of Early Childhood Education | Up to 6  
Up to 16 |
| Associate Degree of Arts, Business and Sciences (Health Studies)/Diploma of Children’s Services | Bachelor of Health Sciences  
Bachelor of Psychology | Up to 10 |
| Associate Degree of Arts, Business and Sciences (Arts Studies)/Approved other TAFE Diploma | Bachelor of Arts | Up to 10 |

For more information, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

SAMPLE COURSE STRUCTURE^.

**Associate Degree of Arts, Business and Sciences (Education Studies) / Diploma of Children’s Services**

<table>
<thead>
<tr>
<th>Year/Level 1</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Learning for a Knowledge Society</td>
<td>E-Literacy for Contemporary Learning</td>
<td>TAFE diploma units</td>
</tr>
<tr>
<td>Work and the Sustainable Society</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year/Level 2</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ecology and the Environment</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
<tr>
<td>The Physical Environment</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
</tbody>
</table>

^ This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser. For more course structures and information on study units, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).
Sunraysia Institute of TAFE, Swan Hill

Sunraysia Institute of TAFE (Sunraysia Institute of TAFE) is the largest provider of vocational education and training services in north-west Victoria, offering more than 350 courses and covering 33 industries across four locations; Mildura, Swan Hill, Robinvale and Mallee campuses.

Nestled on the banks of the Murray River, Swan Hill is home to the Sunraysia Institute of TAFE Swan Hill Campus that offers state-of-the-art facilities and learning environments and strongly features heavy vehicle trade education and other vocational areas, such as Health, Business and Community Services.

On-campus facilities feature student support services including study skills, Koorie Unit, learning resources, counselling and referral services. Students also have access to the Swan Hill Regional Library.

How to apply

If you would like to apply to study the Associate Degree of Arts, Business and Sciences along with a diploma course at Sunraysia Institute of TAFE, you need to:

1) **Apply for a diploma course at Sunraysia Institute of TAFE**
   Full-time and part-time applicants for all diploma courses contact Sunraysia Institute of TAFE, Swan Hill campus on 03 5036 0220 for application instructions according to Sunraysia Institute of TAFE requirements.

   AND

2) **Apply for the Deakin Associate Degree**
   Full-time and part-time applicants who want to study the Associate Degree of Arts, Business and Sciences at Sunraysia Institute of TAFE can apply in two ways:

   Complete an application form online at [www.deakin.edu.au/doorstep](http://www.deakin.edu.au/doorstep) and submit directly to Sunraysia Institute of TAFE, Swan Hill campus.

   OR

   Obtain a Deakin Associate Degree application form from Sunraysia Institute of TAFE, Swan Hill campus and submit directly to Sunraysia Institute of TAFE, Swan Hill.

   Students must be prepared to attend an interview.

   For further Deakin information, phone 03 5563 3061.

   For information regarding studying the Associate Degree as a stand-alone qualification, please refer to the frequently asked questions on page 16.

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**Timothy Clarke**

Studying: Associate Degree of Arts, Business and Sciences/Diploma of Community Services Work, Sunraysia Institute of TAFE, Swan Hill Campus.

‘I completed Year 12 last year and I was attracted to the Associate Degree because of the flexibility it offered me. I was able to stay in the area I grew up in and study in a comfortable environment. This relieved me of stresses such as moving away, starting a new job, forming a new social group and so on.

The Associate Degree gave me the option to also study and earn credits which can reduce the amount of time I spend studying my Bachelor of Psychology which I plan to begin in 2013. I chose to study the Associate Degree full time because I really want to complete it and move into the psychology degree. I want to become a qualified psychologist and help people through the hardest times in their lives.’
## 2012 COURSES AND PATHWAYS

<table>
<thead>
<tr>
<th>Course</th>
<th>Target Award</th>
<th>Credit Points</th>
</tr>
</thead>
</table>
| Associate Degree of Arts, Business and Sciences (Business Studies)/Diploma of Accounting | Bachelor of Commerce  
                               Bachelor of Management                           | Up to 12      |
| Associate Degree of Arts, Business and Sciences (Education Studies)/Diploma of Children’s Services | Bachelor of Education (Primary)  
                               Bachelor of Early Childhood Education            | Up to 6       |
|                                                                      |                                                  | Up to 16      |
| Associate Degree of Arts, Business and Sciences (Health Studies)/Diploma of Children’s Services | Bachelor of Health Sciences  
                               Bachelor of Psychology                           | Up to 10      |
| Associate Degree of Arts, Business and Sciences (Health Studies)/Diploma of Community Services Work | Bachelor of Health Sciences  
                               Bachelor of Psychology                           | Up to 12      |
| Associate Degree of Arts, Business and Sciences (Arts Studies)/Approved other TAFE Diploma | Bachelor of Arts                                  | Up to 10      |

For more information, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).

## SAMPLE COURSE STRUCTURE*^

**Associate Degree of Arts, Business and Sciences (Health Studies) / Diploma of Community Services Work**

<table>
<thead>
<tr>
<th>Year/Level 1</th>
<th>Trimester 1</th>
<th>Learning for a Knowledge Society</th>
<th>E-Literacy for Contemporary Learning</th>
<th>TAFE diploma units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Trimester 2</td>
<td>Work the Sustainable Society</td>
<td>TAFE diploma units</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year/Level 2</td>
<td>Trimester 1</td>
<td>Understanding Health</td>
<td>TAFE diploma units</td>
<td></td>
</tr>
<tr>
<td>Trimester 2</td>
<td>Health Information and Data</td>
<td>TAFE diploma units and/or Level 1 or 2 units from Health degree depending on diploma credit arrangements</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* This sample course structure should only be used as an example. It is recommended that all students seek assistance from a student adviser.

For more course structures and information on study units, please visit [www.deakin.edu.au/future-students/courses](http://www.deakin.edu.au/future-students/courses).
Career opportunities
As a graduate of the Associate Degree of Arts, Business and Sciences you will be well placed to enter a variety of employment fields including administration, marketing, business, banking, finance, education and community health. It is also a flexible pathway into your targeted degree at Deakin University. Students who successfully complete Deakin’s Associate Degree are guaranteed entry with up to 18 months credit into a range of relevant Deakin bachelors degrees.

Deakin at Your Doorstep Learning and Development
Scholarships
To assist with the financial costs of further education, Deakin University will offer a number of $1000 scholarships to students studying the Associate Degree of Arts, Business and Sciences. One scholarship will be available at each campus (Deakin Warrnambool Campus and each of our partner TAFE campuses) and all students enrolling in the Associate Degree will be eligible to apply.

Selection will be on the basis of:
» motivation and commitment to study
» career aspirations
» academic achievement and/or related experience.

Deakin also offers a range of generous scholarships for students from recognised equity groups to support them in their studies at the University. These include accommodation scholarships for students to live on campus and scholarships for students who may not otherwise have the opportunity to access higher education.


Interested in studying the Associate Degree at Deakin’s Warrnambool Campus?
If you would like to learn more about the Associate Degree at Deakin’s Warrnambool Campus, including how you can undertake the Associate Degree as a stand-alone exit qualification or use it as a pathway to your targeted bachelor degree please visit www.deakin.edu.au/future-students/doorstep and download a copy of our Deakin at Your Doorstep Warrnambool booklet.

The Associate Degree of Arts, Business and Sciences at Deakin’s Warrnambool Campus is flexible enough for you to choose to study a variety of areas (perfect if you are not yet sure of your career path) or specialise in a stream from the arts, business, education, health or environmental science fields.

If undertaken at Deakin’s Warrnambool Campus, you also have the option in your final trimester to complete a mentored work placement, where you will form industry networks and gain valuable work experience before you graduate.
**COSTS**

**How much will it cost to do the Associate Degree?**
Associate Degree students have a Commonwealth Supported Place (CSP) which means that the government pays a proportion of the tuition costs. The remainder is paid as HECS (Higher Education Contribution Scheme) for each unit in which you enrol. The cost per unit varies and is available on the Deakin web site. However an indicative cost for the first year is $2,800. The cost for the second year will depend on the number and type of units chosen.

**How do I pay?**
You can pay upfront at the start of each trimester and receive a discount or use HECS-HELP to defer payment. Repayments are made through the Australian taxation system once your annual income exceeds the minimum threshold for payment.

To check if you’re eligible for HECS-HELP, and to find out what your responsibilities are as a Commonwealth Supported Student, please refer to the government web site www.goingtouni.gov.au.

**TIME**

**How much time will I be studying the Associate Degree each week?**
The Associate Degree Deakin core units, including lectures and tutorials, are conducted weekly over one full day for the 12 week trimester. Generally you would be expected to be engaged both in and out of class for a total of 8-10 hours per week for each unit that you are studying.

**What are the key dates I need to know about?**
- Closing Date for Direct Applications – Friday 17 February 2012
- Orientation Day – 1 March 2012
- Commencement of Trimester 1 lectures – Thursday 8 March 2012
- Closing Date for DAYD Scholarship applications – Friday 9 March 2012

**How does the trimester system work?**
There are three trimesters: Trimester 1 runs from February to June, Trimester 2 from July to November and Trimester 3 from November to February. There is a short break in the middle of each trimester and a longer break between each one.

**APPLICATION**

**Should I apply through VTAC or direct application?**
You should apply directly to Deakin by completing an Associate Degree application form available from your TAFE or at www.deakin.edu.au/doorstep. Please note that direct applications must include a Personal Statement. The form should be returned to the TAFE campus.

**Do I have to do anything else?**
You must be prepared to attend an interview where you will be asked to expand on the comments made in your application and complete a literacy exercise. You will also have the opportunity to ask questions about the course.

**When can I apply?**
You can apply any time from now until 17 February 2012. It’s best to apply as early as possible so that you have plenty of time to get organised.

**Where do I apply first, Deakin or TAFE?**
You can apply for both at the same time as each has a separate selection process. Your TAFE will be able to provide you with an Associate Degree application form.

**Can I do the Associate Degree at my local TAFE without doing a TAFE diploma?**
Yes, if you already have a recent diploma that is relevant to the degree pathway that you are seeking. Deakin will determine the amount of credit that will be granted for your existing diploma.

You may also study the Associate Degree as a stand-alone qualification by completing the core units at your TAFE and the remainder of the course by off-campus study. Please see your Tutorial Support Officer for more information or contact Deakin 03 5563 3061.

**SELECTION AND ENROLMENT**

**How will I know if I’ve been selected?**
You will receive email notification from Deakin with directions on how to accept or decline your offer.

**Can I defer from the Associate Degree if I get accepted?**
Yes, you can complete and submit the Deferral of Offer application form online or contact your Tutorial Support Officer. Please note that you should not enrol if you intend to defer.

**How do I enrol?**
You need to attend the Associate Degree enrolment session scheduled at your TAFE campus. Details will be provided in your offer email. Any queries should be directed to your Tutorial Support Officer.

**How many will be in my class?**
Lectures and tutorials are conducted in a Deakin Learning Centre located at your TAFE campus. The specially equipped room is designed to seat a maximum of 25 students.

**Do I have to do my degree at Deakin’s Warrnambool Campus?**
On successfully completing the Associate Degree you are guaranteed a place at Deakin’s Warrnambool Campus, but will also be highly regarded in your application for a degree at all other Deakin campuses.

**GENERAL**

**Which Victorian TAFEs offer the Associate Degree?**
- Chisholm TAFE – Dandenong and Mornington Peninsula campuses
- East Gippsland TAFE – Bairnsdale Campus
- GOTAFE – Wangaratta Campus
- South West TAFE – Portland Campus
- Sunraysia Institute of TAFE – Swan Hill Campus

**How do I get more information about my local TAFE?**
You can visit their web site or contact the relevant diploma coordinator for course information. Deakin’s Tutorial Support Officer located at each TAFE will be able to provide information on the Associate Degree.

For further questions or information, please contact Deakin. Phone 03 5563 3061
Key terms

**Associate Degree**
An Associate Degree is a two-year, full-time (or part-time equivalent) program designed for students who would benefit from a supported entry to tertiary study. The degree course structure provides flexible pathways into tertiary education, and can be used as a guaranteed pathway into a range of Deakin degrees.

**ATAR (formerly ENTER)**
Australian Tertiary Admission Rank (ATAR) is a comparative percentile ranking for students in their final year of secondary school in Australia.

**Bachelors degree**
An undergraduate award that can be undertaken following successful completion of the Associate Degree or as the first university qualification undertaken.

**Commonwealth Supported Place (CSP)**
A university place for which the government pays a proportion of the tuition costs. CSP students can pay up-front and receive a discount or use HECS-HELP to defer payment.

**Credit for Prior Learning**
Credit granted towards your Deakin course for relevant approved study, experience or work satisfactorily completed at the University or elsewhere. There are two aspects to Credit for Prior Learning: credit may be transferred to your Deakin program from completed or partly completed studies you have undertaken at other accredited institutions; and credit may be granted on the basis of knowledge and skills acquired through informal learning.

**Credit point**
For each subject you successfully complete, you will receive the credit point value of that subject, towards your studies. You must complete a specified number of credit points before being eligible to obtain your degree. The number of credit points required varies for each course and is outlined in www.deakin.edu.au/future-students/courses.

**Faculty**
An organisational division within a university; for example, the Faculty of Arts and Education is one of the four Faculties at Deakin University. Within each Faculty are several Schools, i.e. the School of Law is within the Faculty of Business and Law.

**HECS-HELP**
The Higher Education Contribution Scheme-Higher Education Loan Program (HECS-HELP) is a loan scheme to help CSP students pay for tuition costs. Repayments are made through the Australian taxation system once annual income exceeds the minimum threshold for repayment.

**Level**
The year level at which units are studied. Level 1 is equivalent to your first year of full-time study, level 2 is equivalent to your second year of full-time study, and so on. You can tell what level a unit is studied at by the unit code: the numbers in level 1 unit codes usually start with 1, in level 2 units the first number is a 2 and in level 3 units the first number is a 3.

**Major sequence**
An approved group of at least 6 (and up to 8) credit points of related units that are normally taken in sequence at each level of a course. In some cases, you can enrol in more than one major sequence.

**Pathway programs**
Pathway programs provide an alternative entry option for people who wish to obtain a degree but may not have meet Deakin’s academic entry requirements.

**Personal Information (VTAC Pi) form**
The VTAC Pi form provides applicants with an opportunity to bring to the attention of selection officers (who will have access to your completed VTAC Pi form during selection) any relevant special factors or circumstances that cannot be included in the application itself.

**Prerequisite**
The VCE subjects or other requirements that both current Year 12 and non-Year 12 applicants must complete to be eligible to be selected for a course. This information is listed in the VTAC Guide 2012 and in VICTER publications.

**SEAS**
The Special Entry Access Scheme (SEAS) is an umbrella program, run by VTAC, for special entry schemes conducted by participating tertiary institutions, including Deakin University, for entry to undergraduate courses. For more information, please visit www.deakin.edu.au/future-students/applications-enrolments/applications/access-equity.php.

**Trimester**
The method of organising the teaching year. At Deakin University there are three trimesters: Trimester 1 runs from February to June, Trimester 2 from July to November and Trimester 3 spans November to February.

**Undergraduate**
An undergraduate student is usually someone studying for their first degree in a given discipline.

**Unit**
A university subject or unit is normally one trimester long and may have a value ranging from 0.125 to 4 credit points.

**VTAC**
The Victorian Tertiary Admissions Centre (VTAC) is a centralised admissions centre for most undergraduate university courses, visit www.vtac.edu.au.

For a comprehensive list of common terms, please visit www.deakin.edu.au/glossary. You can also ask one of our course advisers to explain anything you do not understand about your course structure or requirements, by phoning 1300 334 733.

**USEFUL WEB SITES**
» Future students www.deakin.edu.au/future-students
» Applying to Deakin www.deakin.edu.au/apply
» Courses www.deakin.edu.au/future-students
» VTAC www.vtac.edu.au
» Facebook www.facebook.com/discoverdeakin

**FURTHER READING**
» Undergraduate Course Guide 2012
» Deakin University Career Booklets
» Pathways to Deakin 2012
» Scholarships Guide 2012
2012 DEAKIN UNIVERSITY TRIMESTER DATES

TRIMESTER 1
Teaching period 5 March – 1 June
Easter holiday/ intra-trimester break 6 April – 15 April
Study period 4 June – 6 June
Examination period 7 June – 15 June

TRIMESTER 2
Teaching period 9 July – 5 October
Intra-trimester break 24 September – 30 September
Study period 8 October – 10 October
Examination period 11 October – 19 October

TRIMESTER 3
Teaching period 12 November – 15 February 2013
Intra-trimester break 24 December 2012 – 2 January 2013*
Study period 18 February – 20 February 2013
Examination period 21 February – 1 March 2013

*Dates to be confirmed

DEAKIN AT YOUR DOORSTEP

Chisholm Institute of TAFE
Dandenong
121 Stud Road
Dandenong Victoria 3175
Phone: 03 9212 5000
Mornington Peninsula
Boneo Road,
Rosebud Victoria 3939
Phone: 03 5950 2000
Email: enquiries@chisholm.edu.au
www.chisholm.edu.au

East Gippsland Institute of TAFE
Bairnsdale
48 Main Street
Bairnsdale Victoria 3875
Phone: 1300 133 717 or 03 5152 0700
Email: email@egtafe.vic.edu.au
www.egtafe.vic.edu.au

Sunraysia Institute of TAFE,
Swan Hill
64 Sea Lake Swan Hill Road
Swan Hill Victoria 3585
Phone: 03 5036 0220
Email: swanhill@sunifate.edu.au
www.sunifate.edu.au

GOTAFE, Wangaratta
Docker Street
Wangaratta Victoria 3677
Phone: 1300 GOTAFE
(1300 468 233)
www.gtafe.vic.edu.au

South West TAFE, Portland
154 Hurd Street
Portland Victoria 3305
Phone: 03 5521 0444
Email: portland@swtafe.vic.edu.au
www.swtafe.edu.au

Published by Deakin University July 2011. While the information published in this Guide was accurate at the time of publication, Deakin University reserves the right to alter, amend or delete details of course offerings and other information published here. For the most up-to-date course information please view our web site at www.deakin.edu.au.

Deakin University CRICOS Provider Code: 00113B
Chisholm Institute of TAFE CRICOS Provider Code: 00881F
South West TAFE CRICOS Provider Code: 01575G
Sunraysia Institute of TAFE CRICOS Provider Code: 01985A

www.deakin.edu.au