



Deakin Medical School Clinical School Allocation

Guidelines for extenuating circumstances for Clinical School Allocation

This document is designed to assist the School of Medicine when allocating students to Clinical Schools. It is not intended to limit or affect any existing course completion requirement or University policy or procedure.

A. Considered reasons for allocation to a specific Clinical School:

1. Personal (must relate to the student and must require that the student remain within a certain geographic region to fulfil the following on-going commitments):
 - Illness or disability requiring frequent on-going specialist care that cannot be accessed if the placement proceeds.
 - Carer Responsibility (Acting as a Carer as is described in the EO Act 2010 as “a person on whom another person is wholly or substantially dependent for ongoing care and attention, other than a person who provides that care and attention wholly or substantially on a commercial basis”.)
 - Representation in sports, arts or other activity at an elite Australian national level which requires an on-going commitment such as team practice which cannot be undertaken if the placement proceeds. This is a Deakin University wide policy, and not specific to clinical school allocation.
2. Other on-going and serious circumstances deemed to be exceptional by the Placements Allocation Committee, provided adequate evidence is supplied.

Note: Rural Training Stream students applying for consideration under these guidelines must demonstrate that there has been a change to their circumstances since their enrolment that satisfies the above criteria.

Supporting documentation will be required and must be uploaded to InPlace by the published closing date.

B. The following reasons will not be considered acceptable for requests for allocation to a specific Clinical School:

1. Family matters
 - Care of a family member that is not immediate family, and/or where the primary responsibility for that family member lies elsewhere.
 - Family connections to a particular hospital, clinical school or location.
 - Preference not to relocate.
2. Personal
 - Illness of a more general nature where appropriate treatment is readily available in the region of the placement.
 - Other studies (concurrent studies are not permitted during the clinical years).
 - Lack of a vehicle.
 - Volunteer commitments.
 - Friendship groups.
 - Accommodation.

Applications for transfer from one clinical school to another will only be approved due to unforeseen exceptional circumstances satisfying the criteria in Part A above, and subject to clinical school availability in the receiving year level (e.g. Transfer to fill a vacancy arising from intermission of a student). Applications for transfer must be lodged via som-clinical@deakin.edu.au (Attention: Cody) and will be reviewed at the end of the teaching year by a panel comprised of the Unit Chair, Course Director and Clinical School Director/s.