



ECE PLACEMENT ATTENDANCE RECORD SHEET

Please keep a record of your completed placement days. It is important this is fully completed and stored securely as you may be asked to submit the timesheet as evidence of your completed days and hours.

Name of Deakin University Pre-Service Teacher:

Name of ECE service:

Unit Code:

DAY	DATE	START TIME	END TIME	NO. OF HRS	SUPERVISOR NAME	SUPERVISOR SIGNATURE
1				.		
2				.		
3				.		
4				.		
5				.		
6				.		
7				.		
8				.		
9				.		
10				.		
11				.		
12				.		
13				.		
14				.		
15				.		
16				.		
17				.		
18				.		
19				.		
20				.		
21				.		
22				.		
23				.		
24				.		
25				.		

Signature of mentor teacher(s):	Date:
Signature of Deakin University pre-service teacher:	Date:

The above student has attended a **minimum of 7.5 hours per day (inclusive of a break)** during the required number of professional experience days (see placement confirmation email for required number of days).