# School of Medicine

## Student Information Consent

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|---|---|
| Student Name | |
| Student ID Number | |
| Course Code / Course Name | H911 – Doctor of Medicine |
| Year of Course Commencement | 2027 |

Your use of the Deakin University lnPlace System is subject to your consenting to Deakin providing personal information about you to external agencies. Deakin University requests your consent to:

1. **Course Progression**
   Deakin releasing to relevant placement agencies details of your course progression (e.g. year of study, units successfully completed or currently being taken) relevant to the professional placement;

2. **Working with Children Check**
   Deakin advising external agencies, prior to the commencement of the professional placement, whether you have a current Working with Children (**WWC**) Check Card. Deakin will, if required by the placement agency, provide a photocopy of the WWC Check Card. Note, it is your responsibility to have current WWC at the commencement of the academic year and present this upon request to the relevant placement agency as required;

3. **Immunisation Status**
   Deakin confirming your immunization status and, if requested by the placement agency, identifying those immunizations that you have not received and which are required by the placement agency as a condition of the professional placement;

4. **Contact Details**
   Deakin providing your Deakin contact details (Deakin email and your mobile number) to the placement agency to enable the placement agency to communicate with you; and

5. **Photo ID**
   Deakin reproducing your student card photo to be uploaded into lnPlace and shared with the placement agency at its request.

6. **Police Record Checks**
   Deakin has engaged Mercury Search & Selection Pty Ltd trading as “Fit2Work” (**Fit2Work**) to undertake police records checks required to support student placements.
   Deakin requests your further consent to:

   - Deakin releasing to Fit2Work, your name, aliases (if any), gender, address, previous addresses, identification documentation and numbering, date of birth, and place of birth, for the purpose of arranging a National Criminal History Check via disclosure of this personal information to Australian

police services;

- Australian police services disclosing to Fit2Work details of convictions and outstanding charges including findings of guilt or the acceptance of a plea of guilty by a court. Spent convictions[1] will be disclosed where relevant to the nature of the work or placement area;

- Fit2Work providing the information disclosed by Australian police services to Deakin and you;

- Deakin providing the information disclosed by Australian police services to relevant placement agencies together with your name and student number for the purpose of determining your suitability to undertake placements; and

- Deakin providing your Deakin email address to Fit2Work to enable Fit2Work to communicate with you.

**7. PlaceRight**

PlaceRight is the Victorian Government on-line clinical placement system. It assists clinical placement providers and educational institutions in planning and administering placements positions and facilitates sharing of student information. Use of PlaceRight requires that personal information about students be entered into the PlaceRight database and be accessed by the educational institution and the clinical placement provider.

Further information about PlaceRight is available at;
https://www2.health.vic.gov.au/health-workforce/education-and-training/student-placement-partnerships/placeright

Deakin is seeking your consent to entering personal information about you into the PlaceRight database. This information consists of

- your name,
- your gender,
- your date of birth,
- your Deakin email address,
- details of your police records check, and
- details of your working with children check.

**DECLARATION OF CONSENT**

- I declare that I have read the above, that I understand it and that I consent to Deakin University implementing the steps as outlined in points 1 to 11 above.

- I acknowledge that any information obtained as part of the police record check process may be used by Australian Police Services for law enforcement purposes including the investigation of any outstanding criminal offences.

.[1] A spent conviction is an offence in which the punishment imposed was not more than 30 months imprisonment and the person has not reoffended in the past 10 years if 18 years of age or older at the time of the offence, or in the past five years if under 18 years of age at the time of the offence. A spent conviction is only disclosed in the interest of crime prevention or public safety



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- I understand that if I do not consent to the collection and provision of this information as set out in this consent my placement opportunities may be limited and that this limitation may impact on my course completion date. Should I have any concerns I will discuss the matter with my Deakin Placement Coordinator.

- **I understand that this consent will remain in place for the duration of my enrolment at Deakin and that I may at any time revoke this consent in writing. I will receive an email reminder of this consent and my right to revoke each year of my enrolment.**

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|---|---|
| Signature | |
| Date | |

**Collection Statement**: Deakin University is collecting your personal information to document your consent to deal with your Working with Children Check as noted above. Deakin University manages personal information it holds, including requests by individuals for access to their personal information, in accordance with the *Privacy and Data Protection Act 2014* (Vic).You have a right to gain access to your personal information held by the University. Information about Deakin's privacy practices is available at http://www.deakin.edu.au/footer/privacy. You may obtain further information about privacy at Deakin by contacting the Privacy Officer at (03) 5227 8524 or at privacy@deakin.edu.au.



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